

**INVITATION FOR
NEGOTIATED PROCUREMENT – TWO FAILED BIDDINGS**
**Procurement of Internet Services for the DSWD CAR Field Office, Extension
Offices, Centers and Satellite Offices for May to December 2024**

In view of the two (2) failed public biddings and in accordance with Section 53.1 of the revised Implementing Rules and Regulations of the Republic Act 9184, otherwise known as the “Government Procurement Reform Act”, the **Department of Social Welfare and Development - Cordillera Administrative Region (DSWD-CAR)**, through its **Bids and Awards Committee (BAC)** now invites PhilGEPS registered and interested suppliers to participate in the negotiation for the procurement of the project, **Procurement of Internet Services for the DSWD CAR Field Office, Extension Offices, Centers and Satellite Offices for May to December 2024** under ITB No. **NPTFB 2024-DSWDCAR-01**. The Approved Budget for the Contract (ABC) is **One Million Seven Hundred Seventy Nine Thousand Three Hundred Twenty Pesos (PhP 1, 779, 320.00)**, broken down into two (2) lots:

Lot No.	Specification/s	ABC
1	Provision of DEDICATED Internet Connection to DSWD SWAD Ifugao and BROADBAND Internet Connection for 2 Sites across CAR with at least 6 usable static public IPs for Ifugao and at least 2 usable static public IPs for remote sites, inclusive of Customer Premise Equipment (CPE) and installation fees if not waived: <ul style="list-style-type: none"> ● 100 Mbps DEDICATED for DSWD SWAD Ifugao ● up to 300 Mbps for DSWD SWAD Apayao ● up to 300 Mbps for DSWD SWAD Mountain Province 	Php 866,120.00
2	Provision of Starlink Enterprise Lite with 1TB Monthly Premium Data for 2 Sites across CAR with at least 2 usable static public IPs, inclusive of Customer Premise Equipment (CPE) and installation fees if not waived: <ul style="list-style-type: none"> ● DSWD RRCY Sablan, Benguet ● DSWD SWAD Ifugao 	Php 913,200.00

For more details of this project, please refer to the following:

- **Schedule of Requirements (Annex A)**
- **Technical Specifications (Annex B)**

1. The schedule of procurement activities:

<i>Activities</i>	<i>Date and Time</i>
Posting and availability of the Invitation for Negotiated Procurement- Two Failed Biddings	19 April 2024 to 01:00 PM (PST) 26 April 2024
Negotiation Conference at DSWD premises and through video conferencing or Google Meet with meeting ID/Link as meet.google.com/ixy-qgdz-tdo	10:00 AM (PST) 23 April 2024
Issuance of Amendments / Clarifications / Addendum, if any	24 April 2024
Deadline for Submission of Bids	01:00 PM (PST) 26 April 2024
Opening of Bids and <u>Evaluation of Bids to be held at</u> DSWD premises and through Google Meet with meeting ID/Link: <u>meet.google.com/ihr-ffwm-rbw</u>	01:30 PM (PST) 26 April 2024

The Eligibility and Technical Documents will be composed of the following:

- i. Valid PhilGEPS Registration Certificate (Platinum Membership), **ALL** pages in accordance with Section 8.5.2 of the IRR;
- ii. Schedule of Requirements (**Annex A**)
- iii. Technical Specifications (**Annex B**)
- iv. The statement of all ongoing government and private contracts, including the contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (**Annex C**);
- v. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid (**Annex D**);
- vi. **Net Financial Contracting Capacity (NFCC)** or A Committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation (**Annex E**);
- vii. Joint Venture Agreement, if applicable;
- viii. Original duly signed Omnibus Sworn Statement (**Annex F**);
- ix. Bid Securing Declaration (**Annex G**)

Note: Other eligibility/Legal documents will be validated during the post-qualification stage.

The Financial Proposal:

- i. Price Proposal Form (**Annex H**)
- ii. Bid Form (**Annex I**)

2. The **Department of Social Welfare and Development - Cordillera Administrative Region (DSWD-CAR)** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
3. For further information, please refer to the following:

DSWD-CAR Bids and Awards Committee
c/o THE BAC SECRETARIAT
DSWD-CAR, 40 North Drive, Baguio City
E-Mail: bacsec.car@dswd.gov.ph
Tel. No. (074) 661-0430 local 25025


RINA CLAIRE L. REYES
Chairperson, Bids and Awards Committee 

Annex A

Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Lot No.	Specification/s	Quantity	Delivery Place	Delivery Period
1	<p>Provision of DEDICATED Internet Connection to DSWD SWAD Ifugao and BROADBAND Internet Connection for 2 Sites across CAR with at least 6 usable static public IPs for Ifugao and at least 2 usable static public IPs for remote sites, inclusive of Customer Premise Equipment (CPE) and installation fees if not waived:</p> <ul style="list-style-type: none">• 100 Mbps DEDICATED for DSWD SWAD Ifugao• up to 300 Mbps for DSWD SWAD Apayao• up to 300 Mbps for DSWD SWAD Mountain Province	1 lot	Within Cordillera Administrative Region	May to December 2024
2	<p>Provision of Starlink Enterprise Lite with 1TB Monthly Premium Data to 2 Sites across CAR with at least 2 usable static public IPs, inclusive of Customer Premise Equipment (CPE) and installation fees if not waived:</p> <ul style="list-style-type: none">• DSWD RRCY Sablan, Benguet• DSWD SWAD Ifugao	1 lot	Within Cordillera Administrative Region	May to December 2024

Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words "*or at least equivalent.*" References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications

Lot No.	Qty	Unit	Specification	Statement of Compliance
				<p><i>[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered (including the prescribed terms and conditions). Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
			<p>Procurement of Internet Services for the DSWD CAR Field Office, Extension Offices, Centers and Satellite Offices for May to December 2024 with the following technical specifications:</p>	

Lot No.	Qty	Unit	Specification	Statement of Compliance
1	8	month	<p>Provision of DEDICATED Internet Connection to DSWD SWAD Ifugao and BROADBAND Internet Connection to 2 Sites across CAR with at least 6 usable static public IPs for Ifugao and at least 2 usable static public IPs for remote sites, inclusive of Customer Premise Equipment (CPE) and installation fees if not waived:</p> <ul style="list-style-type: none"> ● 100 Mbps DEDICATED for DSWD SWAD Ifugao ● up to 300 Mbps for DSWD SWAD Apayao ● up to 300 Mbps for DSWD SWAD Mountain Province 	
2	8	month	<p>Provision of Starlink Enterprise Lite with 1TB Monthly Premium Data to 2 Sites across CAR with at least 2 usable static public IPs, inclusive of Customer Premise Equipment (CPE) and installation fees if not waived:</p> <ul style="list-style-type: none"> ● DSWD RRCY Sablan, Benguet ● DSWD SWAD Ifugao 	
			<p>With the following technical specifications applicable to all lots:</p>	
			<p>a. Pre-Installation</p> <p>Provide detailed work plan specifying installation design, detailed activities, network diagram showing connectivity from end user's datacenter up to the last mile and timelines (ISP to prepare a WORK PLAN to be presented to the Technical Working Group during the post qualification stage.)</p>	
			<p>b. Actual Installation</p> <ol style="list-style-type: none"> 1. Provide and install a Channel Service Unit/Data Service Unit (CSU/DSU) modem at both ends of the Internet connections; 2. Provide and install a Router or CPE at both ends of the Internet connections.; 3. Provide internet connectivity directly to the end user's server room, including materials needed for the purpose. This includes 	

Lot No.	Qty	Unit	Specification	Statement of Compliance
			<p>provision for the installation of cables/insulation using industry standard and materials.;</p> <p>4. Complete the delivery, installation and configuration within thirty (30) calendar days from the receipt of the Notice to Proceed. Otherwise, the winning bidder shall pay the corresponding penalties/liquidated damages in the amount of one tenth of one percent (1/10 of 1%) of the total contract price for every calendar day of delay.</p>	
			<p>c. Configuration</p> <ol style="list-style-type: none"> 1. Configure modem for specified connection requirements; 2. Configure router to the equivalent direct Internet connection speed; 3. Configure backup router, if any; 4. Set up one (1) Public IP address per subscription. 	
			<p>d. Testing Period</p> <ol style="list-style-type: none"> 1. The selected ISP shall notify DSWD FO CAR in writing seven (7) days prior to the required inspection/testing of the internet service connection. 2. The acceptance test procedure shall be in accordance with the following: <ul style="list-style-type: none"> o The acceptance testing will be undertaken for a period of seven (7) days. o Broadband internet will have no service interruption during the agreed test period. o The Internet bandwidth 	

Lot No.	Qty	Unit	Specification	Statement of Compliance
			<p style="text-align: center;">requirement is attained during working hours (i.e., 7:00 a.m. to 7:00 p.m.).</p> <ul style="list-style-type: none"> ○ MRTG should be in place <ol style="list-style-type: none"> 3. If any of the foregoing conditions are not met, the count of the testing period shall be restarted until all of these conditions have been duly satisfied continuously for 7 working days. 4. Start of the Contractor's billing shall be based on the date of issuance of "Certificate of Acceptance". 5. During the testing period, the Contractor shall not be held liable for performance degradation/interruptions that are beyond its control such as power outages, fluctuations or failure or malfunction of DSWD FO CAR's own equipment, and international/regional internet backbone problems. 6. DSWD FO CAR shall issue Certificate of Inspection and Acceptance to the Provider upon successful completion of the project. 	
			<p>e. Implementation</p> <ol style="list-style-type: none"> 1. Shall maintain all equipment in proper working order 2. Provide an escalation list and procedure in reporting faults and outages. 3. Provider must immediately advise DSWD FO CAR any downtime occurrence or if any case the internet rerouted to a backup link. 4. Providers must have standby equipment to immediately replace the existing equipment once found defective. 	

Lot No.	Qty	Unit	Specification	Statement of Compliance
			<p>f. Rebates</p> <ol style="list-style-type: none"> 1. Provide industry standard Service Level Agreement (SLA) which shall carry a corresponding "Performance Credit" or rebate in favor of DSWD FO CAR should any of the committed parameters mentioned below is not met. 2. The selected ISP provider/s should be able to render the following services: <ul style="list-style-type: none"> ○ Availability: Provide 99.5% link uptime in a month. ○ Render 24 hours x 7 days customer service support ○ Support response time <ul style="list-style-type: none"> ■ 30 minutes for emergency tickets for the following categories: <ul style="list-style-type: none"> ● Link connection is down ● Packet loss, variation in latency ● Routing issue 3. Twenty-four (24) hours response time for technical problems that require on-site services. 4. Rebate Schedule for Downtime Connection Interruption/Outage <p>If the interruption is attributable to the ISP, as acknowledged by the ISP's Fault Management Center via email after outage has been reported by the end user, the ISP shall make the appropriate rebate to DSWD FO CAR without the need for rebate request. The credit allowance/rebate shall be applied to the next billing month.</p> <p>Credit for Interruptions to service will be allowed as follows:</p> <p>Interruptions of 24 Hours or less:</p>	

Lot No.	Qty	Unit	Specification	Statement of Compliance																
			<table border="1"> <thead> <tr> <th>Length of Interruption</th> <th>Credit</th> </tr> </thead> <tbody> <tr> <td>Less than 30 minutes</td> <td>None</td> </tr> <tr> <td>130-239 minutes</td> <td>1 / 6 day</td> </tr> <tr> <td>240-479 minutes</td> <td>2 / 6 day</td> </tr> <tr> <td>480-719 minutes</td> <td>3 / 6 day</td> </tr> <tr> <td>720-959 minutes</td> <td>4 / 6 day</td> </tr> <tr> <td>960-1199 minutes</td> <td>5 / 6 day</td> </tr> <tr> <td>1200 – 1440 minutes</td> <td>1 day</td> </tr> </tbody> </table>	Length of Interruption	Credit	Less than 30 minutes	None	130-239 minutes	1 / 6 day	240-479 minutes	2 / 6 day	480-719 minutes	3 / 6 day	720-959 minutes	4 / 6 day	960-1199 minutes	5 / 6 day	1200 – 1440 minutes	1 day	
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			<p>g. Maintenance</p> <ol style="list-style-type: none"> 1. Provide a single point of contact for customer support in both areas of network connectivity and Internet access; 2. Shall respond to request for maintenance at no cost to DSWD FO CAR; 3. Provide not less than 7 days proactive notice of scheduled downtimes, service interruption, upgrades or preventive maintenance, if any; subject to the approval of DSWD FO CAR and 4. Submit monthly access/usage reports to attest compliance to the SLA. 																	

Site Addresses and Coordinates

Center	Address	Coordinates
Field Office	40 North Drive, Baguio City	16.408283575043857, 120.60080220005307
Training Center	Quinto Alley, Engineer's Hill, Baguio City	16.408769344968142, 120.60258121851363
RSCC	Sgt. Floresca St., Aurora Hill, Baguio City	16.42420152922391, 120.60280333089325
RRCY	Sitio Payda, Bayabas, Sablan, Benguet	16.464608510879415, 120.48686547900027

Warehouse	Simeon Tan Bldg. Palmaville, Puguiss, La Trinidad, Benguet	16.45268638881172, 120.57716496599286
KALAHI	The Terrace Condominium, Laubach Road Upper General Luna Baguio City	16.413088404542275, 120.60238562128502
DRMD	ESC Building, Shanum Street, Baguio City	16.411419557684322, 120.59258884559588
CIS	Gestdan Centrum, Bokawkan Road, Baguio City	16.418875098963596, 120.5893640564149
SWAD Abra	G&A Building, Torrijos Street, Zone 5 Barikir, Bangued, Abra	17.59342143041391, 120.61947549418102
SWAD Apayao	Barangay Road, San Isidro Sur, Luna, Apayao	18.336386763329447, 121.38183329211219
SWAD Benguet	Igorot Building FA-273-A KM.4, Balili, La Trinidad, Benguet	16.441462249979043, 120.59385609829796
SWAD Ifugao	2F BAB Commercial Bldg., Yakal Street, Poblacion East, Lagawe, Ifugao	16.799966831029668, 121.12386056380002
SWAD Kalinga	2ND FLR., Golda's House, Baling St., Purok 3, Brgy., Bulanao, Tabuk City, Kalinga	17.41340092710325, 121.44431540137126
SWAD Mt. Province	Tudlong's Bldg., Samoki, Bontoc, Mt. Province	17.089250688957804, 120.97837873998928

NOTES:

For the purpose of bid evaluation, the required evidence as reference to the statement of compliance shall be in the form of brand and/or technical specifications of the offered item). In case a brand is not appropriate or applicable for the item, a bidder shall attach a photo that shows the compliance of offered items with the technical specifications. **Attachment of photo is mandatory for the offered item.**

Example:

Specification	Statement of Compliance
Procurement of Internet Services for the DSWD CAR Field Office, Extension Offices, Centers and Satellite Offices for May to December 2024 with the following technical specifications:	Comply, brand x, photo or brochure of the offered item

TERMS AND CONDITIONS

		Statement of Compliance
1	The bidder can comply <u>with the attached Schedule of Requirements.</u>	
2.	<p>QUALIFICATIONS OF THE SERVICE PROVIDER</p> <ul style="list-style-type: none"> a. The bidder must be a Local Internet Service Provider - Provide certification/Proof from NTC (provides Data & Internet). The fiber optic facility shall be owned and operated by the winning bidder. The service provider must hold multiple points of presence from leading local and international telecommunications providers and carriers. Subcontracting is not allowed. b. The bidder must provide proof of full telecommunications redundancy and continuous power. c. The bidder must provide proof of capacity and ability to provide maintenance services and technical support. The service provider must submit detailed escalation and restoration procedures for network or service outages including the contact details. d. The bidder must provide seven days a week and 24 hours per day coverage for technical assistance and/or helpdesk facilities. Any problem should be resolved within a maximum of 24 hours after the notification. e. The bidder must have a Network Monitoring System (NMS) supported by a qualified and experienced engineers/technical support team. f. The bidder must have rendered at least five (5) years of internet service to the different government agencies and private companies except for Lot 4. Proof as to experience shall be presented to the Technical Working Group during the post qualification stage. 	

		Statement of Compliance
	<p>g. The bidder must be compliant with the Data Privacy Act of 2012 and must be able to provide proof of registration and a Non-Disclosure Agreement to protect the personal information being processed on their behalf.</p>	
3.	<p>CRITERIA FOR EVALUATION FOR SHORTLISTING, TECHNICAL REQUIREMENTS</p> <p>a. Bidders must submit a detailed work plan specifying installation design, detailed activities, connectivity diagram from end user premise up to the last mile and timelines. Detailed Work Plan shall be presented to the Technical Working Group during the Post Qualification stage of procurement.</p> <p>b. To ensure network redundancy, there shall be no repeating of Service Provider for each location. Also, winning service provider for the Primary connections from the previous bidding is no longer allowed to join this bidding activity to ensure redundancy of providers.</p> <p>c. Subscribed lines should be fully fiber optic from ISP up to the last mile except when Satellite Internet is required.</p> <p>d. The bidders must be compliant with the following parameters:</p> <p>1. Bandwidth and Connectivity Support</p> <p>i. Guaranteed dedicated 1:1 ratio symmetrical and bandwidth from clients to the global internet for lots requiring dedicated links</p> <p>ii. Immediate problem isolation and resolution</p> <p>iii. Provide corrective service information and configuration</p> <p>iv. Remote system monitoring and reporting (MRTG of each of the sites)</p> <p>2. Service Restoration and Quality of Service (QoS) Levels</p> <p>i. 8am x 5pm NBD (Next Business Day) response time</p>	

		Statement of Compliance
	<ul style="list-style-type: none"> ii. Down / Disconnected sites must be up and running within reasonable time upon receipt of the report. <p>3. 24 x 7 Help Desk Support Services</p> <ul style="list-style-type: none"> i. Receive and respond to problem reports and user requests ii. Provide first level technical support with regards to internet connectivity <p>4. The DIA and Broadband internet subscriptions must have at least two (2) Usable Public IP Address.</p> <p>5. IPv6 compliant.</p>	
4.	<p>OWNERSHIP AND PUBLICATION RIGHTS</p> <ul style="list-style-type: none"> 1. All documentation produced under the terms of this engagement shall remain the property of DSWD. DSWD retains the exclusive right to publish or disseminate the knowledge products arising from the engagement even after the termination of this project. 2. The internet service provider is required to submit a written letter when requesting raw data, versions and/ or parts of the outputs which will be used for purposes other than what was originally agreed upon with the terms of this engagement. 	
5.	<p>The procuring entity reserves the right to cancel the contract or reduce the quantity of the goods for any justifiable reasons or for any circumstance beyond the procuring entity's control, i.e. force majeure, fortuitous events, etc.</p>	
6.	<p>Payment Term: Payment will be processed on a monthly basis.</p>	

Notes:

The requirement of evidence as reference to the statement of compliance is only applicable for the items or goods that are subject for the bidding at hand. Evidence as reference to the compliance with the terms and conditions is not required. However, bidder shall still explicitly provide their statement of compliance with the prescribed "Terms and Conditions". Statement of compliance with the "Terms and Conditions" will be verified during the post-qualification stage.

Example:

Terms and Conditions:	Statement of Compliance
The bidder can comply with the Schedule of Requirements	Comply

Annex C

Statement of ALL On-going Government & Private Contracts including contracts awarded but not yet started, whether Similar or Not Similar in Nature

Name of Contract/ Title of the Project	a. Owner's Name b. Address c. Telephone Nos.	Date of the Contract	Contract Duration	Kinds/Nature of Goods or Services	Amount of Contract	Value of Outstanding Contracts/ Undelivered Portion	Date of Completion/ Delivery
Government Contracts							
i. On-going							
ii. Awarded but not yet started							
Private Contracts							
i. On-going							
ii. Awarded but not yet started							
Total Cost							

Note: This statement shall be supported with the following:

1. Notice of Award and/or Contract/Purchase Order

2. Notice to Proceed (for government transactions only outside DSWD-CAR under Public Bidding)

Submitted by

: _____
(Printed Name & Signature)

Designation

: _____

Date

: _____

Annex D

STATEMENT OF SINGLE LARGEST SIMILAR COMPLETED CONTRACT

Business Name: _____

Business Address : _____

Name of Contract/ Title of the Project	a. b. c.	Owner's Name Address Telephone Nos.	Date of the Contract	Contract Duration	Kinds/Nature of Goods or Services	Amount of Completed Contract	Date of Completion/ Delivery
<u>Government Contracts</u>							
<u>Private Contracts</u>							
Total Cost							

Note:

1. This statement shall be supported with End-user's Acceptance or Official Receipts¹ or Sales Invoice
2. In case a Collection Receipt is available in lieu of Official Receipt, such should be supported with the necessary Invoice Receipt like Charge Invoice.

Submitted by _____
: _____
(Printed Name & Signature)
Designation _____
: _____
Date _____
: _____

¹ Official Receipt or its equivalent document for payment of goods and services per BIR Revenue Regulations No. 18-2012 “Regulations in the Processing Authority to Print (ATP) Official Receipts, Sales Invoice, and other Commercial Invoices using the On-line ATP System and Providing for the Additional Requirements in the Printing Thereof”.

Standard Form Number: SF-GOOD-14
Revised on: May 24, 2004

FINANCIAL DOCUMENTS FOR ELIGIBILITY CHECK

- A. Summary of the Applicant Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the income tax return and audited financial statement for FY2022 or FY2023, stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent.

		Year 20__
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

- B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

NFCC = P _____

or

Commitment from a licensed bank to extend to it a credit line if awarded the contract or a cash deposit certificate in the amount of at least 10% of the proposed project to bid.

Name of Bank: _____ Amount: _____

I hereby certify that the computation of the above is based on the income tax return and audited financial statement for FY 2022 or FY 2023 stamped "RECEIVED" by the BIR or BIR authorized collecting agent.

Submitted by:

Name of Supplier / Distributor / Manufacturer

Signature of Authorized Representative

Date : _____

NOTE:

1. If Partnership or Joint Venture, each Partner or Member Firm of Joint Venture shall submit the above requirements.

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and

8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid-Securing Declaration

(REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

x-----x

Project Identification No.: [Insert number]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity] Affiant

SUBSCRIBED AND SWORN to before me this __ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____.

Witness my hand and seal this __ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, *[date issued]*, *[place issued]*

IBP No. __, *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____ Book No. _____

Series of _____.

PRICE PROPOSAL FORM

Project No: NPTFB 2024-DSWD-CAR-01

Date: _____

Lot No.	ITEM DESCRIPTION	QUANTITY	UNIT OR MEASURE	UNIT PRICE	TOTAL
1	Provision of DEDICATED Internet Connection to DSWD SWAD Ifugao and BROADBAND Internet Connection for 2 Sites across CAR with at least 6 usable static public IPs for Ifugao and at least 2 usable static public IPs for remote sites, inclusive of Customer Premise Equipment (CPE) and installation fees if not waived: <ul style="list-style-type: none"> ● 100 Mbps DEDICATED for DSWD SWAD Ifugao ● up to 300 Mbps for DSWD SWAD Apayao ● up to 300 Mbps for DSWD SWAD Mountain Province 	8	month		
2	Provision of Starlink Enterprise Lite with 1TB Monthly Premium Data for 2 Sites across CAR with at least 2 usable static public IPs, inclusive of Customer Premise Equipment (CPE) and installation fees if not waived: <ul style="list-style-type: none"> ● DSWD RRCY Sablan, Benguet ● DSWD SWAD Ifugao 	8	month		
TOTAL:					

Total Quotation in Words:

Name of Bidder: _____

Name & Signature of Authorized Representative: _____

Date: _____

Bid Form

Date: _____

Project Identification No. : _____

To: [name and address of Procuring Entity]

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "None")]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

MARKING AND SEALING OF ENVELOPE:

ORIGINAL – TECHNICAL COMPONENT

MR. ENRIQUE H. GASCON JR.
Chairperson
Bids and Awards Committee
DSWD-CAR
#40 North Drive, Baguio City

Project: [Project Title]

Submitted by: **BIDDER'S COMPANY NAME**
BIDDERS CONTACT DETAILS

DO NOT OPEN BEFORE: Time / Date

ORIGINAL – FINANCIAL COMPONENT

MR. ENRIQUE H. GASCON JR.
Chairperson
Bids and Awards Committee
DSWD-CAR
#40 North Drive, Baguio City

Project: [Project Title]

Submitted by: **BIDDER'S COMPANY NAME**
BIDDERS CONTACT DETAILS

DO NOT OPEN BEFORE: Time / Date

COPY 1 – TECHNICAL COMPONENT

MR. ENRIQUE H. GASCON JR.
Chairperson
Bids and Awards Committee
DSWD-CAR
#40 North Drive, Baguio City

Project: [Project Title]

Submitted by: **BIDDER'S COMPANY NAME**
BIDDERS CONTACT DETAILS

DO NOT OPEN BEFORE: Time / Date

COPY 1 – FINANCIAL COMPONENT

MR. ENRIQUE H. GASCON JR.
Chairperson
Bids and Awards Committee
DSWD-CAR
#40 North Drive, Baguio City

Project: [Project Title]

Submitted by: **BIDDER'S COMPANY NAME**
BIDDERS CONTACT DETAILS

DO NOT OPEN BEFORE: Time / Date

ORIGINAL – BID

MR. ENRIQUE H. GASCON JR.
Chairperson
Bids and Awards Committee
DSWD-CAR
#40 North Drive, Baguio City

Project: [Project Title]

Submitted by: **BIDDER'S COMPANY NAME**
BIDDERS CONTACT DETAILS

DO NOT OPEN BEFORE: Time / Date

COPY 1 – BID

MR. ENRIQUE H. GASCON JR.
Chairperson
Bids and Awards Committee
DSWD-CAR
#40 North Drive, Baguio City

Project: [Project Title]

Submitted by: **BIDDER'S COMPANY NAME**
BIDDERS CONTACT DETAILS

DO NOT OPEN BEFORE: Time / Date

BIDDING DOCUMENTS

MR. ENRIQUE H. GASCON JR.
Chairperson
Bids and Awards Committee
DSWD-CAR
#40 North Drive, Baguio City

Project: [Project Title]

Submitted by: **BIDDER'S COMPANY NAME**
BIDDERS CONTACT DETAILS

DO NOT OPEN BEFORE: Time / Date