## Republic of the Philippines DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT Cordillera Administrative Region 40 North Drive, Baguio City

## REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2024-04-223	RFQ No.: 2	2024-04-416
End-user: KALAHI-CIDSS	Date:	APR 15 2024
Name of Project:	ABC:	P317,000.00
CATERING SERVICES RE: KALAHI-CIDSS PAMAN	A IP-CDD CEAC Activities for the (	City of
Tabuk, Kalinga 20	024 Part 1	
	Mode of Procurement:	SMALL VALUE PROCUREMENT
Sir/Madam:	_	
Please quote your lowest price on the item/s described below to the Terms and Condition provided in this RFQ and submit personally to email at <a href="mailto:bacsec.car@dswd.gov.ph">bacsec.car@dswd.gov.ph</a> on or before		

## TERMS AND CONDITIONS:

- 1. Quotations in excess of the ABC will be REJECTED.
- 2. For unit price/s , quotations with a dash or zero shall be deemed free of charge.
- 3. All entries must be typewritten/printed/longhand. Any erasure in the quotation must be countersigned by the bidder/representative, otherwise quotation will be rejected.
- 4. The Procuring Entity may give due preference to goods being offered with green component.
- 5. If necessary, the BAC through the TWG, may require an occular inspection of the venue/place of business/goods being offered.
- 6. Delivery of Goods / Services is as indicated in the next page.
- 7. Price validity shall be for a period of 120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
- 8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
  - a. Updated Mayor's / Business Permit
- b. PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement Emergency Cases, Sec. 53.2, RA 9184 IRR)
- o Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).
  - o Official Receipt issued by BIR( a mere picture of the receipt can suffice)
- 9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
- 10. Suppliers/Contractors who refuse to accept correction of price offer after Bid Evaluation may be disqualified.
- 11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
- 12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement.
- 13. Upon approval of the Purchase Order (PO), the Procurement Section shall send or forward the approved PO for confirmation to the winning bidder. The approved PO shall be confirmed within three (3) calendar days upon sending the approved PO to the winning bidder's officially registered email address or upon notification of the winning bidder that the approved Purchase Order is available for confirmation. Failure to submit the confirmed PO within the 3-day period shall cause the automatic cancellation of the PO.
- 14. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR.
- 15. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 16. Further information may be obtained from the Procurement Section with telephone number (074) 661-0430 local 25123 or email address bacsec.car@dswd.gov.ph.

## Republic of the Philippines DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT Cordillera Administrative Region 40 North Drive, Baguio City

	REQUEST FOR QU	The same of the sa	NAME OF TAXABLE PARTY OF TAXABLE PARTY.		
OT NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
	CATERING SERVICES RE: KALAHI-CIDSS PAMANA IP-CDD CEAC				
	Activities for the City of				
	Tabuk, Kalinga 2024 Part 1			2019	
	STAGE 2: SUB-PROJECT DEVELOPMENT STAGE				
1	CDC Meeting for Criteria Setting Workshop				
	TENTATIVE DATE: May 13, 2024				
	Day 1				
	AM Snack	95	serving		
	Lunch	95	serving		
			-	Sub-Total	
2	Technical Desk Review and Endorsement of Proposal				
	TENTATIVE DATE: May 14, 2024				
	Day 1				
	AM Snack	30	serving		
	Lunch	30	serving		
	PM Snack	30	serving		
				Sub-Total	
3	CDC Meeting - Participatory Resource Allocation (CDC-PRA)				
	TENTATIVE DATE: May 20, 2024				
	Day 1				
	AM Snack	123	serving		
	Lunch	123	serving		
				Sub-Total	
	STAGE 3: SUB-PROJECT IMPLEMENTATION STAGE				
	BDC-TWG Meeting for SP Planning and Implementation -				
4	Barangay 1				
	TENTATIVE DATE: May 27 - June 14, 2024				
	Day 1				
	AM Snack	36	serving		
	Lunch	36	serving		
				Sub-Total	
	BDC-TWG Meeting for SP Planning and Implementation -				
5	Barangay 2				
	TENTATIVE DATE: May 27 - June 14, 2024				
	Day 1				
	AM Snack	36	serving		
	Lunch	36	serving		
			Serving	Sub-Total	
	BDC-TWG Meeting for SP Planning and Implementation -			000 1000	
6	Barangay 3				
	TENTATIVE DATE: May 27 - June 14, 2024				
	Day 1				
	AM Snack	36	serving		
	Lunch	36	serving		
			JCI VIIII	Sub-Total	
	BDC-TWG Meeting for SP Planning and Implementation -			Jub-Total	
7	Barangay 4				
	TENTATIVE DATE: May 27 - June 14, 2024				
	Day 1				
	AM Snack	36	serving		
	Lunch	36	serving	<del>                                     </del>	
	- Land Control of the	30	361 AILIR	Sub-Total	
	BDC-TWG Meeting for SP Planning and Implementation -			Sub-Total	
8					
	Barangay 5				
	TENTATIVE DATE: May 27 - June 14, 2024				
	Day 1	26			
	AM Snack	36	serving		
	Lunch	36	serving	Sub-Total	

10 D A Lu	TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack  Junch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 7  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack  Junch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 8  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack  Junch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 9  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack  June 14, 2024  Day 1  AM Snack  June 14, 2024  Day 1  D	36 36 36 36 36 36	serving serving serving serving serving serving	Sub-Total Sub-Total	
10 D A Lu	BDC-TWG Meeting for SP Planning and Implementation - Barangay 7  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack Lunch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 8  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack Lunch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 9  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  DAY 1  DAY 1  DAY 2024  DAY 2024  DAY 1	36 36 36	serving  serving  serving  serving	Sub-Total	
10 D A A Lu  11 D A A Lu  12 D A A Lu  13 D B	BDC-TWG Meeting for SP Planning and Implementation - Barangay 7  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack Lunch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 8  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack Lunch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 9  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  TENTATIVE DATE: May 27 - June 14, 2024  Day 1	36 36 36	serving  serving  serving  serving	Sub-Total	
10 D A A Lu  11 D A A Lu  12 D A A Lu  13 D B	BDC-TWG Meeting for SP Planning and Implementation - Barangay 7  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack Lunch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 8  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack Lunch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 9  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  TENTATIVE DATE: May 27 - June 14, 2024  Day 1	36 36	serving serving	Sub-Total	
11 D A A Lu	Barangay 7  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack  Junch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 8  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack  Junch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 9  TENTATIVE DATE: May 27 - June 14, 2024  Day 1	36	serving serving	Sub-Total	
11 D A A Lu	Barangay 7  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack  Junch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 8  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack  Junch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 9  TENTATIVE DATE: May 27 - June 14, 2024  Day 1	36	serving serving		
11 D. A. L.	Day 1 AM Snack Lunch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 8 TENTATIVE DATE: May 27 - June 14, 2024 Day 1 AM Snack Lunch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 9 TENTATIVE DATE: May 27 - June 14, 2024 Day 1	36	serving serving		
11 D. A. L.	BDC-TWG Meeting for SP Planning and Implementation - Barangay 8  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack Funch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 9  TENTATIVE DATE: May 27 - June 14, 2024  Day 1	36	serving serving		
11 D A A Lu  12 D A A Lu  13 D B	BDC-TWG Meeting for SP Planning and Implementation - Barangay 8  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack Funch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 9  TENTATIVE DATE: May 27 - June 14, 2024  Day 1	36	serving serving		
11 D A A L L L L L L L L L L L L L L L L L	BDC-TWG Meeting for SP Planning and Implementation - Barangay 8  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack Funch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 9  TENTATIVE DATE: May 27 - June 14, 2024  Day 1	36	serving		
12 Da AA AA Lu	Barangay 8  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack  unch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 9  TENTATIVE DATE: May 27 - June 14, 2024  Day 1		serving		
12 Da AA AA Lu	Barangay 8  TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack  unch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 9  TENTATIVE DATE: May 27 - June 14, 2024  Day 1			Sub-Total	
12 Do Al	TENTATIVE DATE: May 27 - June 14, 2024  Day 1  AM Snack  unch  BDC-TWG Meeting for SP Planning and Implementation -  Barangay 9  TENTATIVE DATE: May 27 - June 14, 2024  Day 1			Sub-Total	
12 Do Al	Day 1 AM Snack Lunch  BDC-TWG Meeting for SP Planning and Implementation - Barangay 9  TENTATIVE DATE: May 27 - June 14, 2024 Day 1			Sub-Total	
12 Do Al	BDC-TWG Meeting for SP Planning and Implementation - Barangay 9 TENTATIVE DATE: May 27 - June 14, 2024 Day 1			Sub-Total	
12 Do Al	BDC-TWG Meeting for SP Planning and Implementation - Barangay 9 TENTATIVE DATE: May 27 - June 14, 2024 Day 1			Sub-Total	
12 Do Al	BDC-TWG Meeting for SP Planning and Implementation - Barangay 9 TENTATIVE DATE: May 27 - June 14, 2024 Day 1		Serving	Sub-Total	
13 Di	Barangay 9 TENTATIVE DATE: May 27 - June 14, 2024 Day 1				
13 Di	TENTATIVE DATE: May 27 - June 14, 2024 Day 1				
13 Di	Day 1				
13 Di					
13 D	AVI SHACK	36	serving		
13 D	unch	36	serving		
D	uncii	30	Sciving	Sub-Total	
D	BDC-TWG Meeting for SP Planning and Implementation -			Sub-Total	
	Barangay 10				
	TENTATIVE DATE: May 27 - June 14, 2024				
	Day 1				
	M Snack	36	serving		
Lu	unch	36	serving		
				Sub-Total	
14	BDC-TWG Meeting for SP Planning and Implementation - Barangay 11				
	TENTATIVE DATE: May 27 - June 14, 2024				
	Day 1				
A	M Snack	36	serving		
Lu	unch	36	serving		
15	BDC-TWG Meeting for SP Planning and Implementation -			Sub-Total	
	Barangay 12				
	TENTATIVE DATE: May 27 - June 14, 2024				
	Day 1	20			
	M Snack	36	serving		
Lu	unch	36	serving		
				Sub-Total	
16	BDC-TWG Meeting for SP Planning and Implementation - Barangay 13				
	TENTATIVE DATE: May 27 - June 14, 2024				
	ay 1				
	M Snack	36	serving		
Lu	unch	36	serving		
				Sub-Total	
17	BDC-TWG Meeting for SP Planning and Implementation - Barangay 14				
	TENTATIVE DATE: May 27 - June 14, 2024				
	ay 1				
Al	M Snack	36	serving		
Lu	unch	36	serving		

8	BDC-TWG Meeting for SP Planning and Implementation - Barangay 15				
	TENTATIVE DATE: May 27 - June 14, 2024				
	Day 1				
	AM Snack	36	serving		
	Lunch	36	serving		
				Sub-Total	
19	BDC-TWG Meeting for SP Planning and Implementation - Barangay 16				
	TENTATIVE DATE: May 27 - June 14, 2024				
	Day 1				
	AM Snack	36	serving		
	Lunch	36	serving		
				Sub-Total	
0	BDC-TWG Meeting for SP Planning and Implementation - Barangay 17				
	TENTATIVE DATE: May 27 - June 14, 2024	`			
	Day 1				
	AM Snack	36	serving		
2020	Lunch	36	serving	C. I. T. L. I	
				Sub-Total	
1	BDC-TWG Meeting for SP Planning and Implementation - Barangay 18				
	TENTATIVE DATE: May 27 - June 14, 2024				
94	Day 1				
	AM Snack	36	serving		
	Lunch	36	serving		
				Sub-Total	
2	BDC-TWG Meeting for SP Planning and Implementation - Barangay 19				
	TENTATIVE DATE: May 27 - June 14, 2024				
	Day 1				
	AM Snack	36	serving		
	Lunch	36	serving		
				Sub-Total	
3	BDC-TWG Meeting for SP Planning and Implementation - Barangay 20				
	TENTATIVE DATE: May 27 - June 14, 2024				
	Day 1				
-	AM Snack	36	serving		
	Lunch	36	serving		
			50.71116	Sub-Total	
4	BDC-TWG Meeting for SP Planning and Implementation - Barangay 21				
	TENTATIVE DATE: May 27 - June 14, 2024				
	Day 1				
	AM Snack	36	serving		
	Lunch	36	serving		
				Sub-Total	
5	BDC-TWG Meeting for SP Planning and Implementation - Barangay 22				
	TENTATIVE DATE: May 27 - June 14, 2024				
	Day 1				
	AM Snack	36	serving		
	Lunch	36	serving		
				Sub-Total	
6	Procurment Training - Batch 1 (7 Barangays)		4		War Town
	TENTATIVE DATE: June 22, 2024				
	Day 1				
	AM Snack	60	serving		
	Lunch	60	serving		
	PM Snack	60	serving		
				Sub-Total	

		COMPLIANCE		REMARKS		
	OTHER REQUIREMENTS	Can Comply	<b>Cannot Comply</b>	TEINATO		
	A. Food station must be manned by restaurant crew or personnel for Buffet Lunch and AM and PM snacks should be plated. In case the end user opts for packed Lunch and AM/PM Snacks, Meals should be packed in properly sealed Paper Food Box / Paper Bowl and should be accomplished by disposable wooden cutleries/utensils and tissue.	[ ]	[]			
	B. Buffet lunch with two viands (one meat/fish and one vegetable), soup, dessert, and bottled water / mineral water.  AM and PM snacks are preferably healthy or indigenous with glass of coconut water or natural fruit infused drinks.  Portioning of meals are as follows:					
	a. For meals: 1 cup of rice, 1 serving of vegetable, 1 serving of meat/fish b. For snacks: (per piece: e.g. 1 bowl of ginataan, 2pcs of suman with a slice of mango)  Note: creamer, sugar and the like are preferred to be in a canister rather than in sachet to comply with green procurement. On the other hand, serving or portioning is based on appropriate and applicable standard measurement/servings.		[]			
	C. One buffet set-up for all meals. Meals should be served and available on time (Lunch: 11:50AM-12:00PM and AM/PM snacks: 10AM/3:00PM)	[ ]	[ ]			
	<b>D.</b> Meals should be inclusive of free flowing coffee/lemon grass tea and mineral water. Coffee/tea must be served on an earlier time as set/scheduled by the end user.	2007 5007	[]			
	<b>E.</b> Service Provider shall be in charge of the collection of plates/containers/ utensils.	[ ]	[ ]			
	<b>F.</b> The procuring entity reserves the right to cancel the contract or reduce the quantity of the goods for any justifiable reasons or for any circumstance beyond the procuring entity's control (i.e. force majeure, fortuitous events, etc).	r 1	[]			
	<b>G.</b> The winning bidder shall be notified by the end user at least three (3) calendar days prior to the conduct of activities. The place of delivery of the goods / services is within <b>TABUK</b> , <b>KALINGA</b> .	and the second	[ ]			
	H. Service Provider must have Active Landbank Account for Payment Purposes. For other banks, service charge will be deducted upon payment on the account.		[ ]			
	PAYMENT SHALL BE MADE EVERY AFTER CONDUCT OF ACTIVITY AN					
any therein and	<ul> <li>Award shall be made per:</li></ul>		Total Quoted Price preserves the right to reject			
After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.						
	Name of Firm/Dealer/Contractor:  Office Address:					
	Owner's/Proprietor/President's Name and Signature:					
	Contact Number/s:					
	For Authorized Representative, kindly indi					
	Na					
	Contact Number/s:					
	PhilGEPS Registration Number:					

Name and Signature of Canvasser

