

SUPPLEMENTAL / BID BULLETIN NO. 01

TITLE : Procurement of Pest Control Services for the DSWD CAR Regional and Satellite Warehouses for Calendar Year 2024
ITB NO. : ITB 2024-DSWD-CAR-18
DATE : 08 April 2024

This Supplemental/Bid Bulletin is issued to all prospective bidders announcing the following:

Description	From	To
Instructions to Bidders (item no. 2.1)	The GOP through the source of funding as indicated below for <u>Calendar Year 2023</u> in the amount of Five Hundred Sixty Nine Thousand Nine Hundred Ten Pesos (Php 569, 910.00).	The GOP through the source of funding as indicated below for Calendar Year 2024 in the amount of Five Hundred Sixty Nine Thousand Nine Hundred Ten Pesos (Php 569, 910.00).
Schedule of Requirements (item number 2, description)	Pest Control Services to DSWD CAR Satellite <u>Office</u> - Abra	Pest Control Services to DSWD CAR Satellite Warehouse - Abra
Schedule of Requirements (item number 3, description)	Pest Control Services to DSWD CAR Satellite <u>Office</u> - Apayao	Pest Control Services to DSWD CAR Satellite Warehouse - Apayao
Schedule of Requirements (item number 4, description)	Pest Control Services to DSWD CAR Satellite <u>Office</u> - Ifugao	Pest Control Services to DSWD CAR Satellite Warehouse - Ifugao
Schedule of Requirements (item number 5, description)	Pest Control Services to DSWD CAR Satellite <u>Office</u> - Mountain Province	Pest Control Services to DSWD CAR Satellite Warehouse - Mountain Province
Schedule of Requirements (item number 6, description)	Pest Control Services to DSWD CAR Satellite <u>Office</u> - Kalinga	Pest Control Services to DSWD CAR Satellite Warehouse - Kalinga
Technical Specifications (item number 2)	Pest Control Services to DSWD CAR Satellite <u>Office</u> - Abra (shall not exceed PhP 35, 200.00 per session) Note: One (1) session per quarter.	Pest Control Services to DSWD CAR Satellite Warehouse - Abra (shall not exceed PhP 35, 200.00 per session) Note: One (1) session per quarter.
Technical Specifications (item number 3)	Pest Control Services to DSWD CAR Satellite <u>Office</u> - Apayao (shall not exceed PhP 19, 800.00 per session) Note: One (1) session per quarter	Pest Control Services to DSWD CAR Satellite Warehouse - Apayao (shall not exceed PhP 19, 800.00 per session) Note: One (1) session per quarter
Technical Specifications (item number 4)	Pest Control Services to DSWD CAR Satellite <u>Office</u> - Ifugao (shall not exceed PhP 20, 900.00 per session)	Pest Control Services to DSWD CAR Satellite Warehouse - Ifugao (shall not exceed PhP 20, 900.00)

Description	From	To
	Note: One (1) session per quarter.	per session) Note: One (1) session per quarter.
Technical Specifications (item number 5)	Pest Control Services to DSWD CAR Satellite Office –Mountain Province (shall not exceed PhP 23,650.00 per session) Note: One (1) session per quarter	Pest Control Services to DSWD CAR Satellite Warehouse –Mountain Province (shall not exceed PhP 23,650.00 per session) Note: One (1) session per quarter
Technical Specifications (item number 6)	Pest Control Services to DSWD CAR Satellite Office –Kalinga (shall not exceed PhP 34,100.00 per session) Note: One (1) session per quarter	Pest Control Services to DSWD CAR Satellite Warehouse –Kalinga (shall not exceed PhP 34,100.00 per session) Note: One (1) session per quarter
Terms and Conditions (item no. 3)	Has the latest certificate of accreditation from the <u>Philippine Federation of Pest Management Operators Association's Inc. (PFPMOA)</u> and latest Training Certificate of Pest Control Technicians from PFPMOA.	Has the latest certificate of accreditation from the <u>Philippine Federation of Pest Management Operators Association's Inc. (PFPMOA), License to Operate issued by the Food and Drug Administration</u> and latest Training Certificate of Pest Control Technicians from PFPMOA.

Please refer to the attached revised forms:

1. **Schedule of Requirements**
2. **Technical Specifications**
3. **Terms and Conditions**
4. **Price Schedule for Goods Offered from Within the Philippines**

Changes indicated in the Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.


RINA CLAIRE L. REYES
 BAC Chairperson

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item No.	Description	Qty / Unit	Delivery Place	Delivery Period
1	Pest Control Services to DSWD CAR Regional Warehouse	8 months	Puguis, La Trinidad, Benguet	May to December 2024
2	Pest Control Services to DSWD CAR Satellite <u>Warehouse</u> - Abra	3 quarters	Bangued, Abra	May to December 2024
3	Pest Control Services to DSWD CAR Satellite <u>Warehouse</u> – Apayao	3 quarters	Luna, Apayao	May to December 2024
4	Pest Control Services to DSWD CAR Satellite <u>Warehouse</u> – Ifugao	3 quarters	Lagawe, Ifugao	May to December 2024
5	Pest Control Services to DSWD CAR Satellite <u>Warehouse</u> –Mountain Province	3 quarters	Bontoc, Mountain Province	May to December 2024
6	Pest Control Services to DSWD CAR Satellite <u>Warehouse</u> –Kalinga	3 quarters	Tabuk, Kalinga	May to December 2024

Note: Please refer to Section VII. Technical Specifications for the itemized list of Medical Supplies

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in

the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words "*or at least equivalent.*" References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications

Item	Qty	Unit	Specification	Statement of Compliance
				<p><i>[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered (including the prescribed terms and conditions). Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
1	8	month	<p>Pest Control Services to DSWD CAR Regional Warehouse (shall not exceed PhP 10, 560.00 per session). Note: Two (2) sessions per month.</p>	

Item	Qty	Unit	Specification	Statement of Compliance
2	3	quarter	Pest Control Services to DSWD CAR Satellite Warehouse – Abra (shall not exceed PhP 35, 200.00 per session) Note: One (1) session per quarter.	
3	3	quarter	Pest Control Services to DSWD CAR Satellite Warehouse – Apayao (shall not exceed PhP 19, 800.00 per session) Note: One (1) session per quarter	
4	3	quarter	Pest Control Services to DSWD CAR Satellite Warehouse – Ifugao (shall not exceed PhP 20, 900.00 per session) Note: One (1) session per quarter.	
5	3	quarter	Pest Control Services to DSWD CAR Satellite Warehouse –Mountain Province (shall not exceed PhP 23,650.00 per session) Note: One (1) session per quarter	
6	3	quarter	Pest Control Services to DSWD CAR Satellite Warehouse –Kalinga (shall not exceed PhP 34,100.00 per session) Note: One (1) session per quarter	
			<p>The following are the required activities as part of the pest control measures:</p> <p style="text-align: center;">1. Rat and mice Control</p> <ul style="list-style-type: none"> • Installation of sufficient bait based on the use of the latest Fertilizer and Pesticide Authority (FPA) approved anti-coagulant preparation in the entire premises, particularly on the possible runways and breeding sites of rats and mice. • Regular inspection will be done on all bait trays 	

Item	Qty	Unit	Specification	Statement of Compliance
			<p>and stations to monitor rodent movement in the area.</p> <ul style="list-style-type: none"> • A supplementary mechanical control using rodent cage trap will be installed where infestation warrants it. • Use of sticky trap or glue board against rodents, especially mice to augment baiting particularly in food preparation areas, storage rooms and offices. <p>2. Cockroach and other Crawling Insects</p> <ul style="list-style-type: none"> • Spraying will be provided with the use of Residual and Non-residual chemicals in order to control pest within the premises. <p>3. Fly, mosquito and other flying insects/Dengue Control</p> <ul style="list-style-type: none"> • Misting- Mist has proved to be effective method for control of flies, mosquitoes, and other flying insects. It continues to act for several hours but usually have residual action. 	

NOTES:

For the purpose of bid evaluation, the required evidence as reference to the statement of compliance shall be in the form of brand and/or technical specifications of the offered item). In case a brand is not appropriate or applicable for the item, a bidder shall attach a photo that shows the compliance of offered items with the technical specifications. **Attachment of photo is mandatory for the offered item.**

Example:

Specification	Statement of Compliance
Pest Control Services to DSWD CAR Satellite Office – Kalinga (shall not exceed PhP 34,100.00 per session)	Comply, brand x, photo or brochure of the offered item

TERMS AND CONDITIONS

		Statement of Compliance														
1	The bidder can comply <u>with the attached Schedule of Requirements.</u>															
2	<p>Pest control service should be rendered by the winning bidder in the following periods:</p> <table border="1" data-bbox="252 674 831 1686"> <thead> <tr> <th data-bbox="252 674 683 792" style="text-align: center;">Name of Office</th> <th data-bbox="683 674 831 792" style="text-align: center;">No. of Period</th> </tr> </thead> <tbody> <tr> <td data-bbox="252 792 683 911">DSWD Regional Warehouse</td> <td data-bbox="683 792 831 911" style="text-align: center;">2 times a month</td> </tr> <tr> <td data-bbox="252 911 683 1066">DSWD CAR Satellite Warehouse - Abra</td> <td data-bbox="683 911 831 1066" style="text-align: center;">Once per quarter</td> </tr> <tr> <td data-bbox="252 1066 683 1220">DSWD CAR Satellite Warehouse – Apayao</td> <td data-bbox="683 1066 831 1220" style="text-align: center;">Once per quarter</td> </tr> <tr> <td data-bbox="252 1220 683 1375">DSWD CAR Satellite Warehouse – Mountain Province</td> <td data-bbox="683 1220 831 1375" style="text-align: center;">Once per quarter</td> </tr> <tr> <td data-bbox="252 1375 683 1529">DSWD CAR Satellite Warehouse - Kalinga</td> <td data-bbox="683 1375 831 1529" style="text-align: center;">Once per quarter</td> </tr> <tr> <td data-bbox="252 1529 683 1686">DSWD CAR Satellite Warehouse – Ifugao</td> <td data-bbox="683 1529 831 1686" style="text-align: center;">Once per quarter</td> </tr> </tbody> </table>	Name of Office	No. of Period	DSWD Regional Warehouse	2 times a month	DSWD CAR Satellite Warehouse - Abra	Once per quarter	DSWD CAR Satellite Warehouse – Apayao	Once per quarter	DSWD CAR Satellite Warehouse – Mountain Province	Once per quarter	DSWD CAR Satellite Warehouse - Kalinga	Once per quarter	DSWD CAR Satellite Warehouse – Ifugao	Once per quarter	
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3	Has the latest certificate of accreditation from the <u>Philippine Federation of Pest Management Operators Association’s Inc. (PFPMOA), License to Operate issued by the Food and Drug Administration</u> and latest Training															

		Statement of Compliance														
	Certificate of Pest Control Technicians from PFPMOA.															
4	Pesticides to be used should have a Certificate of Product Registration from the Food and Drug Administration (FDA) and Material Safety Data Sheet from the Distributor or Manufacturer.															
5	The engagement shall commence upon receipt of the Notice to Proceed until the end of December 2024.															
6	<p>Before the Pest Control Services, the winning bidder shall conduct a thorough survey and inspection of the following premises:</p> <table border="1"> <thead> <tr> <th>Name of Office</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>DSWD Regional Warehouse</td> <td>Puguis, La Trinidad, Bengueti</td> </tr> <tr> <td>DSWD CAR Satellite Warehouse - Abra</td> <td>Bangued, Abra</td> </tr> <tr> <td>DSWD CAR Satellite Warehouse – Apayao</td> <td>Luna, Apayao</td> </tr> <tr> <td>DSWD CAR Satellite Warehouse – Mountain Province</td> <td>Bontoc, Mountain Province</td> </tr> <tr> <td>DSWD CAR Satellite Warehouse - Kalinga</td> <td>Tabuk City, Kalinga</td> </tr> <tr> <td>DSWD CAR Satellite Warehouse – Ifugao</td> <td>Yakal Street, Lagawe, Ifugao</td> </tr> </tbody> </table>	Name of Office	Location	DSWD Regional Warehouse	Puguis, La Trinidad, Bengueti	DSWD CAR Satellite Warehouse - Abra	Bangued, Abra	DSWD CAR Satellite Warehouse – Apayao	Luna, Apayao	DSWD CAR Satellite Warehouse – Mountain Province	Bontoc, Mountain Province	DSWD CAR Satellite Warehouse - Kalinga	Tabuk City, Kalinga	DSWD CAR Satellite Warehouse – Ifugao	Yakal Street, Lagawe, Ifugao	
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DSWD CAR Satellite Warehouse – Ifugao	Yakal Street, Lagawe, Ifugao															

		Statement of Compliance
7	The procuring entity reserves the right to cancel the contract or reduce the quantity of the goods for any justifiable reasons or for any circumstance beyond the procuring entity's control, i.e. force majeure, fortuitous events, etc.	
8	Payment Term: Payment will be processed upon complete delivery of the required service per month / quarter, as applicable.	

Notes:

The requirement of evidence as reference to the statement of compliance is only applicable for the items or goods that are subject for the bidding at hand. Evidence as reference to the compliance with the terms and conditions is not required. However, bidder shall still explicitly provide their statement of compliance with the prescribed "Terms and Conditions". Statement of compliance with the "Terms and Conditions" will be verified during the post-qualification stage.

Example:

Terms and Conditions:	Statement of Compliance
The bidder can comply with the Schedule of Requirements	Comply