PURCHASE ORDER
Department of Social Welfere and Development
Consiliera Administrative Office

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	Place	e furnish this office the following articles subject to the terms and cond	Micha Navein	and the second	·	
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e er u	othery	199 MWWIED		Unit		
T NO.	UMIT	DESCRIPTION	QTY	Cast	Cost	
	 	Coloring Services with Half Ported for the Provingial Makebookers Monthly				
1	1	(Education Partners), Seventral Provincial Advisory Council (PAC) Masking,	ł	1	!	
•	1	Sumoutral Provincial Civil Society Organization (CSO) Meeting, and Technical	1	}	į	
		Season on Program Implementation for Field Shall				
	1	Provincial Statishedges Meeting (Education Federal)		1		
 <u></u>	1	TENTATIVE DATE: August 18, 2004				
	servings.	AN Sands	76	80.60	6.080.90	
	46-VINOS	Lundh	7.	200.00	18,200.00	
	Bervings	PK Stacks	76	80.00	6,080.00	
	iot	Had Rental	1	7,500:00	7,500.0	
	{	Semestral Provincial Advisory Council (PAC) Receive			-	
		TENTATIVE DAYE: First Semester: May 13, 2024				
		AM Snacks	32	85 00	2.720 0	
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	bennas	DL Davids	32	56 00		
	sevings.	P4 Snades		7,500 00		
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	1-222	TERTATIVE DATE. Second Semester October 13, 2024		85 00	2,720 0	
	servings	AM Shacks	32	200.0		
	200 Vings	Lisech	32			
	зенипра	PM Snacks	32	80.00		
	iot	Hall Rental		7.500 0		
	<u> L</u>	Semestral Provincial Civil Society Organization (CSO) Bleeting				
	L	TENTATIVE DATE: First Surroster: April 16, 2024			<u> </u>	
	SELANDE	AM Snecks	30	85.0		
	servings	Lundi	30	200 0	0 6,000.9	
	SETVINGS	PM Snacks	30	65.0	0 2.550	
	iat	Hall Rental	1	7,500.0	0 7,500.	
- 1		TENTATIVE DATE: Second Semester: September 18, 2024		<u> </u>	-	
	servings	AM Snados	30	85 0	0 2,550	
	servings	Lunch	30	200 0	5,000.	
}		PM Snacks	36	85 0		
	sarvings	Hai Rantal	1	7.500.0		
	tot			Ų. 100L. Į	(,344)	
		Technical Session with POO Field Staff on Program Implementation			·	
		First Seesion				
		TENTATIVE DATE: Day 1; April 18, 3024				
	sarvings	AM Snacks	81	80.0		
	SELVINGS.	Lunch		200 (0 16,200	
	servings	PM Snacks	- 1 81	80 6	0 5.480	
	tot	Heal musical	1 1	7,500 (7 500	
		TENTATIVE DATE: Day 2: April 19, 2024		-		
-+-	Servings	AM Snacks	81	80.0	00 6,480	
-1-	5800008	Lunch	81	200 (
	servings	PM Snacks	81	80.		
	lot	Field records		7,800		
- 1		Second Secsion				
	************	TEMPATIVE DATE: Day 1; Aug. 8, 2024				
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	servings servings lot	LETICT) PM STRACKS fell rankel TENTATIVE DATE: Day 2: Aug. 9, 2004	81 81	80	00 7 500	
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	servings servings lot servings servings servings lot	LENCY: MA Gracks Let rental TENTATIVE DATE: Day 2: Aug. 9, 2884 MA Gracks Let rental MA Gracks Let rental Tental Tent	81 81 81 81 81	80 7,500 80 200 80 7,500	00 7 500 00 6 480 00 18,200 00 6.480 00 7,500	
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	servings tot servings servings servings lot servings	LENCY: MA Gracks Let rental TENTATIVE DATE: Day 2: Aug. 9, 2884 MA Gracks Let rental MA Gracks Let rental Tental Tent	81 81 81 81 81 81	80 7,500 80 200 80 7,500	00 7 500 00 6 480 00 18,200 00 6.480 00 7,500 00 6,480 00 18,200	
	servings tot servings servings servings servings servings servings	LENCY: MA Gracks Get rental TENTATIVE DATE: Day 2: Aug. 8, 2884 UM Shacks Let rental Anch M Chacks Let rental Intro Bession ENTATIVE DATE: Day 1: Oct. 24, 2824 M Shacks	81 81 81 81 81 1	80 7,500 80 200 80 7,500	00 7 500 00 6.480 00 18,200 00 6.480 00 7,500 00 6,480 00 15,20 00 5,48	
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7	servings tot servings servings servings lot servings servings servings servings servings servings servings servings	LENCH MA GRACAS GET rental TENTATIVE DATE: Day 2: Aug. 8, 2884 UM Shacas Linch PM Gracks List rental hand Bession ENTATIVE GATE: Day 1: Oct. 24, 2824 MA Shacks List rental	81 81 81 81 1 1 81 81	80 7,500 80 200 80 7,500 80 200 80	00 7 500 00 6.480 00 18,200 00 6.480 00 7,500 00 6,480 00 18,200 00 6,480 00 18,200 00 6,480	
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	servings servings servings lot servings servings lot servings servings servings servings servings servings lot servings	LENCH MA GRACAS GET rental TENTATIVE DATE: Day 2: Aug. 8, 2884 MA Gracas LINCH PM Gracial Linch PM Gracial Intel Bession ENTATIVE DATE: Day 1: Oct. 24, 2824 MA Shacks Linch MA Gracks	81 81 81 81 81 1	80 7,500 80 200 80 7,500 80 200 80 7,600	00 7 500 00 6.480 00 18,200 00 6.480 00 7,500 00 6,480 00 16,200 00 6,480 00 7,500	

 1	TRAINING SPECIFICATIONS GA	H COMMEN CA	BOICT COMPLY
	L Averlability Vernor is avalancia during the processed datase of the activity August 15, 2024. May 15 and October 15, 2024. April 15 and September 18, 2024 and April 16-19. August 8-9, and October 24-25, 2024.	2.8%	
	5. Location and Size Condition The venue is reachable and accessible to transport services but not known to use and preprint paying within		A Market
	The area. The venue has perking space and automatically reserved parking alots for DSWO considering the following: a. Small avents (DD pax), at least three (3) reserved versice side for the DSWO is also as the part of the DSWO is the part of the DSWO is the part of the DSWO is the DSWO is the part of the DSWO is the DSWO.	4	
	III. Neighborhood dista The venue is reschable/accessible and within 500 meters radius (using Google maps) from hastess/ness/by hospitals, police stations, banks, nestaurants, among others.	,	
 2	the state of the s		
 3	The wenue is at loast 100 mesors radius away from red light district using Google maps application		
F ROLL ST	IV. Venue		
1	Precisities and Amenities The venue has security measures in place (e.i. 24 hour security goard on duty and presence of functional CCTV carriers within hotel premises) to emicre asterly of persosperies.	3	1
2	The conference/function half is a can accommodate the proposed number of attendees regardless of the tayout and arrangement of the half cheir, and table set up using round or rectangular tables, among others. In his no respectments or piters at the center or side of the half that affects the view and interaction between and among participants and learning service providers. c. sound proofed, wall lighted, and well venificated of the half that affects the view and interaction between discount proofed, wall lighted, and well venificated of Can be used from the indicated time (6:00 AM - 7:00 PM)		
3	The conference/function halfs has high quality sound system and equipment which includes the following:		
		1	
100000000000000000000000000000000000000	a Three (3) wireless microphones b. Free use of one functional LCD Projector and screen	1	
1000	c. Standby IT personnel or able technician inside the conferencefunction half to troubleshoot secretical	1	
4	Excusive access to strong and stable WIFI connection in the function half assigned to the activity, to witt a, minimum of 10 mbps for usual browsing (google, Youtube, social media) b, minimum of 30 mbps for intensive IT related activities		
+ -	Presence of standy personnel inside the conference/function half for coordination purposes	•	Land Street, Land
5	Free charging of all electronic gadgets (i.e. laptop, projector, mobile phone, among others) and free use of	-	
1	extension cords for activities needing laptops Availability of atteast 3x4 ft, white board with two markers, and whiteboard erases throughout the activity	1	
8	duration Heard soon fissue paper and alcohol are available for handwashing at the restroom and lavatory and being	-	
	replenished regularly once supply is exhausted/depleted		
В	Catering Services Buffet meals with three viands (2 meatitish and one vegetable), soup, dessert, and a glass of healty or natural fruit infused dinnks; AM and PM snacks are preferably healthy or indigenous with glass of coconut waiter or natural fruit infused dinnks.		
1	Portsoning of meats is based on appropriate and applicable standard measurement/servings as follows: a. For meats: 1 cup of rice, 1 srving of vegetable, 2 serving of meat/fish b. For snacks: (per piece:e.g.1 bowl of greatem, 2pcs of suman with a slice of mangel) c. Free flowing water and coffee/fea to be set up at 8:00 AM		
1 121	Note: creamer, sugar and the like are preferred to be in a cenister rather than in suchet to comply with green procurement.		
2	Charges on meals/snacks should be based on confirmed number of participants on the first day white charges on succeeding days should be based on actual count.		
3	One buffet set-up for all meals for every 35 participants. Additional set-up will be required if participants will be doubled. Meals should be served and evailable on time (AMPM snacks 10AM/3.00PM, Lunch 12.00 noon and Dinner 6.00PM).		
р	Terms and Conditions	PROPERTY OF	化自建工业的 体区
	The place of delivery of the goods / services is within BANGUED, ABRA	4	
100000	The service provider must have an Active Landbank Account for payment purposes, For other banks, service charse will be deducted upon payment on the account.	21	
	PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPONES	TOTA	330,700.0

	The place of delivery of the goods / services is within BANGUED, ABRA The service provider must have an Active Landbank Account for payment purposes, For other banks, service charge will be deducted upon payment on the account. PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILLIPPINES. (Amount in words) Three Hundred Thirty Thousand Seven Hundred Pasos Of			
Esta basa ada				
				350,700.00
(Amount in words)		Three Hundred Tristy Thousand Seven	Hundred Pesos Cally	-
conforme: Confor	SERNAL Inted Name)	me specified above, a penalty of one-tenth (1/10) of the undelivered item/s. MAR 1 6 2024 Date [03] - [884 - 54] Bank Account Humber [0 - 04 - 20 b Date of fills. Registration in Audit	ENSUDIFE IN GASCON Signature over-Prings Burns of Aut Director III / Comparent Region ARD for Operation Decaynation	I, JR. thoritosid Official all Director and

Fund Cluster: 01 CMF CARRENT 18 MAR 2024
Funds Available: 33% 1700 - Cac
Date: Time:

ORS/ BURS No : 2024-63 63023 1 03000 Date of the ORS/ BURS. 03 | 55 | 24

PURCHASE ORDER

Department of Social Welfare and Development Cordillera Administrative Office

Supplier		TOFF'S FOOD AVE.	Purchase Or	der No.	2024-02-120
Address Gentlemen:		ZONE 6, BANGUED, ABRA	Date		28-Feb-24
			Mode of Pro	curement	Lease of Venue
enueme		e furnish this office the following articles subject to the terms and conc	litions herein		
ace of D		AS INDICATED	illions herein.	Delivery Term:	Complete
ate of De		AS INDICATED		Payment Term:	
OT NO.	UNIT	DESCRIPTION	QTY	Unit	Total
1		Catering Services with Hall Rental for the Provincial Stakeholders Meeting (Education Partners), Semestral Provincial Advisory Council (PAC) Meeting, Semestral Provincial Civil Society Organization (CSO) Meeting, and Technical Session on Program Implementation for Field Staff		Cost	Cost
		Provincial Stakeholders Meeting (Education Partners)			
		TENTATIVE DATE: August 15, 2024			
	servings	AM Snacks	76	80.00	6,080.00
	servings	Lunch •	76	200.00	15,200.00
	servings	PM Snacks	76	80.00	6,080.00
	lot	Hall Rental	1 -	7,500.00	7,500.00
		Semestral Provincial Advisory Council (PAC) Meeting		-	-
		TENTATIVE DATE: First Semester: May 15, 2024		-	-
	servings	AM Snacks	32	85.00	2,720.00
	servings	Lunch	32	200.00	6,400.00
	servings	PM Snacks	32	85.00	2,720.00
	lot	Hall Rental	1	7,500.00	7,500.00
	ansiles:	TENTATIVE DATE: Second Semester: October 15, 2024		05.00	0.700.00
	servings	AM Snacks	32	85.00	2,720.00
	servings	Lunch PM Speeks	32	200.00	6,400.00
	servings	PM Snacks	32	85.00	2,720.00
	lot	Hall Rental	1	7,500.00	7,500.00
		Semestral Provincial Civil Society Organization (CSO) Meeting			-
	consings	TENTATIVE DATE: First Semester: April 15, 2024 AM Snacks	20	85.00	2.550.00
	servings servings	Lunch	30	200.00	2,550.00
	servings	PM Snacks	30	85.00	6,000.00 2,550.00
	lot	Hall Rental	1	7,500.00	7,500.00
	100	TENTATIVE DATE: Second Semester: September 18, 2024		7,500.00	7,500.00
	servings	AM Snacks	30	85.00	2,550.00
	servings	Lunch	30	200.00	6,000.00
	servings	PM Snacks	30	85.00	2,550.00
	lot	Hall Rental	1	7,500.00	7,500.00
	,,,,	Technical Session with POO Field Staff on Program Implementation	<u> </u>	- 1,000.00	
		First Session		-	-
		TENTATIVE DATE: Day 1: April 18, 2024		-	-
	servings	AM Snacks	81	80.00	6,480.00
	servings	Lunch	81	200.00	16,200.00
	servings	PM Snacks	81	80.00	6,480.00
	lot	Hall rental	1	7,500.00	7,500.00
		TENTATIVE DATE: Day 2: April 19, 2024		-	-
	servings	AM Snacks	81	80.00	6,480.00
	servings	Lunch	81	200.00	16,200.00
	servings	PM Snacks	81	80.00	6,480.00
	lot	Hall rental	1	7,500.00	7,500.00
		Second Session			-
		TENTATIVE DATE: Day 1: Aug. 8, 2024		-	-
	servings	AM Snacks	81	80.00	6,480.00
	servings	Lunch	81	200.00	16,200.00
	servings	PM Snacks	81	80.00	6,480.00
	lot	Hall rental TENTATIVE DATE: Day 2: Aug. 9, 2024	1	7,500.00	7,500.00
	servings	AM Snacks	81	80.00	6,480.00
	servings	Lunch	81	200.00	16,200.00
	servings	PM Snacks	81	80.00	6,480.00
	lot	Hall rental	1	7,500.00	7,500.00
		Third Session		-	- ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
		TENTATIVE DATE: Day 1: Oct. 24, 2024		-	-
	servings	AM Snacks	81	80.00	6,480.00
	servings	Lunch	81	200.00	16,200.00
	servings	PM Snacks	81	80.00	6,480.00
	lot	Hall rental	1	7,500.00	7,500.00
		TENTATIVE DATE: Day 2: Oct. 25, 2024		-	-
	servings	AM Snacks	81	80.00	6,480.00
	servings	Lunch	81	200.00	16,200.00
	in	PM Snacks	81	80.00	6 490 00
	servings	I W Ollacks	01	00.00	6,480.00

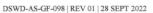
	TRAINING SPECIFICATIONS I. Availability	CAN COMPLY	CANNOT COMP
1	Venue is available during the proposed dates of the activity: August 15, 2024, May 15 and October 15, 2024, April 15 and September 18, 2024 and April 18-19, August 8-9, and October 24-25, 2024	✓	
	II. Location and Site Condition		
1	The venue is reachable and accesible to transport services but not limited to taxi and jeepney plying within the area	✓	
2	The venue has parking space and automatically reserves parking slots for DSWD considering the following: a. Small events (50 pax): at least three (3) reserved vehicle slots for the DSWD b. Medium events (51 - 100 pax): at least ten (10) reserved vehicle slots for the DSWD c. Big events (more than 100 pax): at least ten (15) reserved vehicle slots for the DSWD	Š	V
	III. Neighborhood data		
1	The venue is reachable/accesible and within 500 meters radius (using Google maps) from nearest/nearby hospitals, police stations, banks, restaurants, among others.	~	
2	Establisments near the venue have no sanitation issues and do not pose health risks	/	
3	The venue is at least 100 meters radius away from red light district using Google maps application.	·	
	IV. Venue		
A	Facilities and Amenities		
		- ,)	
1	The venue has security measures in place (e.i. 24 hour security guard on duty and presence of functional CCTV cameras within hotel premises) to ensure safety of participants	8	✓
2	The conference/function hall is: a. can accommodate the proposed number of attendees regardless of the layout and arrangement of the hall, chair, and table set up using round or rectangular tables, among others. b. has no impediments or pillars at the center or side of the hall that affects the view and interaction between and among participants and learning service providers. c. sound proofed, well lighted, and well ventilated d. Can be used from the indicated time (6:00 AM - 7:00 PM)	√	
3	The conference/function halls has high quality sound system and equipment which includes the following:		
	a. Three (3) wireless microphones	✓	
	b. Free use of one functional LCD Projector and screen	✓ ·	
	c. Standby IT personnel or able technician inside the conference/function hall to troubleshoot technical glitches	√	
	Exclusive access to strong and stable WIFI connection in the function hall assigned to the activity, to wit:		
4	a. minimum of 10 mbps for usual browsing (google, Youtube, social media) b. minimum of 30 mbps for intensive IT related activities	~	
5	Presence of standy personnel inside the conference/function hall for coordination purposes	1	
6	Free charging of all electronic gadgets (i.e. laptop, projector, mobile phone, among others) and free use of	_	
6	extension cords for activities needing laptops	· ·	
7	Availability of atleast 3x4 ft. white board with two markers, and whiteboard eraser throughout the activity duration	✓	
8	Hand soap, tissue paper and alcohol are available for handwashing at the restroom and lavatory and being	4	
В	replenished regularly once supply is exhausted/depleted Catering Services		
	Buffet meals with three viands (2 meat/fish and one vegetable), soup, dessert, and a glass of healty or natural fruit infused drinks; AM and PM snacks are preferably healthy or indigenous with glass of coconut water or natural fruit infused drinks.		
1	Portioning of meals is based on appropriate and applicable standard measurement/servings as follows: a. For meals: 1 cup of rice, 1 srving of vegetable, 2 serving of meat/fish b. For snacks: (per piece:e.g.1 bowl of ginataan, 2pcs of suman with a slice of mango) c. Free flowing water and coffee/fea to be set up at 8:00 AM Note: creamer, sugar and the like are preferred to be in a canister rather than in sachet to comply with green	*	
2	procurement. Charges on meals/snacks should be based on confirmed number of participants on the first day while	_	
	charges on succeeding days should be based on actual count.		
3	One buffet set-up for all meals for every 35 participants. Additional set-up will be required if participants will be doubled. Meals should be served and available on time (AM/PM snacks:10AM/3:00PM, Lunch: 12:00 noon and Dinner:6:00PM)	~	
D	Terms and Conditions		
	The place of delivery of the goods / services is within BANGUED, ABRA	√	
	The service provider must have an Active Landbank Account for payment purposes, For other banks, service charge will be deducted upon payment on the account.	~	
	PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPINES		
		TOTAL	330,70

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:		
(Signature over Printed Name)	Date	ENRIQUE/H/CASCON, JR. Signature over Primer Name of Authorized Official Director III / Concurrent Regional Director and ARD for Operations
Bank Account Name	Bank Account Number	Designation
TIN Number *please tick tax type [] vat [] non-vat	Date of BIR Registration	
Fund Cluster: O) ONF CURRENT		ORS/ BURS No. : 02-101101-2014-63-03033 + 03030
Funds Available: 330,100 · to		Date of the ORS/ BURS:05 \\SC\]34
WILBOURN B BACOLONG ACCOUNTANT III		Amount: 330,700.00









BIDS AND AWARDS COMMITTEE (BAC)

ABSTRACT OF QUOTATIONS No. 2024-02-125 RFQ 2024-02-172 PR 2024-01-057

WHEREAS, the Department of Social Welfare and Development-Cordillera Administrative Region (DSWD-CAR) has appropriations for procurement of the project, Catering Services with Hall Rental for the Provincial Stakeholders Meeting (Education Partners), Semestral Provincial Advisory Council (PAC) Meeting, Semestral Provincial Civil Society Organization (CSO) Meeting, and Technical Session on Program Implementation for Field Staff, with an Approved Budget for the Contract (ABC) amounting to FOUR HUNDRED FIFTY THREE THOUSAND PESOS ONLY (\$\mathbb{P}\$453,000.00) and within Annual Procurement Plan (APP) 2024 through Negotiated Procurement under LEASE OF VENUE;

WHEREAS, on the 2nd day of February 2024, Request for Quotations (RFQ) were endorsed for floating to eligible suppliers/service providers;

WHEREAS, on the 7th day of February 2024 at 12:00NN was the set deadline for the submission of quotations;

WHEREAS, upon opening of bids on the 13th day of February 2024, findings were listed on Annex A and was subject for rating;

WHEREAS, upon evaluation and deliberation of the rating by the Bids and Awards Committee (BAC) on the 20th day of February 2024, the lowest bidder, D'HANG OUT RESTO GRILL had a rating of 80.00% which is below the passing rate of 90.00%. On the other hand the second lowest bidder, TOFF'S FOOD AVE., passed the rating with 95.50%. Thus, was recommended for award;

NOW, THEREFORE, foregoing premises considered, We, the Members of the Bids and Awards Committee, hereby RESOLVED as it is hereby resolved to declare TOFF'S FOOD AVE., as the LOWEST CALCULATED RESPONSIVE QUOTATION and recommend to the Regional Director the award of contract amounting to THREE HUNDRED THIRTY THOUSAND SEVEN HUNDRED PESOS ONLY (P330,700.00), inclusive of all applicable taxes and fees for the project, Catering Services with Hall Rental for the Provincial Stakeholders Meeting (Education Partners), Semestral Provincial Advisory Council (PAC) Meeting, Semestral Provincial Civil Society Organization (CSO) Meeting, and Technical Session on Program Implementation for Field Staff, for approval of the Head of Procuring Entity.

Issued this 20th day of February 2024 at DSWD-CAR Baguio City.

FATIMA D. FLORENDO

PDO V, PPPP

Provisional Member (End-User)

Provisional Member (Tech. Expert)

ice Chairperson

RONILO R. FLORES

AO V. OIC-AD

Regular Member

RINA CLAIRE L. REYES

ARD for Administration

Chairperson

Approved

) Disapproved

ENGR. ENRIQUE II. GASCON JR.

Director III, Concurrent (IC Regional Director and ARD for (per Special Order No. 6124, Series of 2023) Director and ARD for Operations

Authorized Representative/Head of the Procuring Entity

