

**SUPPLEMENTAL / BID BULLETIN NO. 01**

**TITLE :** Procurement of Internet Services for the DSWD CAR Field Office, Extension Offices, Centers and Satellite Offices for May to December 2024  
**ITB NO. :** 2024-DSWD-CAR-06  
**DATE :** 20 February 2024

This Supplemental/Bid Bulletin is issued to all prospective bidders announcing the following:

Description	From	To												
<b>Instruction to Bidders (Sealing and Marking of Bids)</b>	Each Bidder shall submit one original and copy 1 of the first and second components of its Bid.	Each Bidder shall submit one original and copy 1 of the first and second components of its Bid, <b>per lot.</b>												
<b>Bid Data Sheet (ITB Clause 14.1)</b>	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:  a. The amount of not less than <u>2% of the ABC or Php 159, 162.00</u> , if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or  The amount of not less than <u>5% of the ABC or Php 397, 905.00</u> if bid security is in Surety Bond.	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:  a. The amount of not less than <u>2% of the ABC</u> , if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or  The amount of not less than <u>5% of the ABC</u> if bid security is in Surety Bond.												
<b>Bid Data Sheet (ITB Clause 19.3)</b>	<table border="1"> <thead> <tr> <th>Lot No.</th> <th>Description</th> <th>ABC</th> </tr> </thead> <tbody> <tr> <td>Lot 1</td> <td>Procurement of Internet Services for the DSWD CAR Field Office, Extension Offices, Centers and Satellite Offices</td> <td>Php 7, 958, 100.00</td> </tr> </tbody> </table>	Lot No.	Description	ABC	Lot 1	Procurement of Internet Services for the DSWD CAR Field Office, Extension Offices, Centers and Satellite Offices	Php 7, 958, 100.00	<table border="1"> <thead> <tr> <th>Lot No.</th> <th>Description</th> <th>ABC</th> </tr> </thead> <tbody> <tr> <td>Lot 1</td> <td>Provision of PRIMARY DEDICATED Internet for DSWD Field Office and 11 Sites across CAR with at least 6 usable static public IPs</td> <td>PhP 4,800, 000.00</td> </tr> </tbody> </table>	Lot No.	Description	ABC	Lot 1	Provision of PRIMARY DEDICATED Internet for DSWD Field Office and 11 Sites across CAR with at least 6 usable static public IPs	PhP 4,800, 000.00
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Lot 1	Provision of PRIMARY DEDICATED Internet for DSWD Field Office and 11 Sites across CAR with at least 6 usable static public IPs	PhP 4,800, 000.00												

Description	From		To	
		for May to December 2024		<p><b>for Field Office and at least 2 usable static public IPs for remote sites, inclusive of managed router and installation fees if not waived:</b></p> <ul style="list-style-type: none"> <li>. 1 Gbps for Field Office CAR, Baguio City</li> <li>. 100 Mbps for DSWD Training Center, Baguio City</li> <li>. 50 Mbps for DSWD RSCC, Baguio City</li> <li>. 50 Mbps for DSWD CIS, Baguio City</li> <li>. 50 Mbps for DSWD DRMD, Baguio City</li> <li>. 50 Mbps for DSWD KALAHI, Baguio City</li> <li>. 50 Mbps for DSWD</li> </ul>



Description	From	To	
			Warehouse, La Trinidad, Benguet  50 Mbps for DSWD SWAD Abra  50 Mbps for DSWD SWAD Apayao  50 Mbps for DSWD SWAD Benguet  50 Mbps for DSWD SWAD Kalinga  50 Mbps for DSWD SWAD Mountain Province
		Lot 2	<b>Provision  of  SECOND  ARY  BROADB  AND  Internet  for 4 Sites  across  CAR with  at least 2  usable  static  public  IPs,  inclusive  of  managed  router  and  installatio  n fees if</b>
			Php 638,4 00.00



Description	From	To	
			<p><b>not waived:</b></p> <p>up to 300 Mbps for DSWD SWAD Apayao</p> <p>up to 300 Mbps for DSWD SWAD Ifugao</p> <p>up to 300 Mbps for DSWD SWAD Kalinga</p> <p>up to 300 Mbps for DSWD SWAD Mountain Province</p>
		<b>Lot 3</b>	<p><b>Provision of SECONDARY DEDICATED Internet for Field Office and SECONDARY BROADBAND AND Internet for Training Center with at least 6 usable static public IPs</b></p> <p><b>PhP 1,330,000.00</b></p>



Description	From	To	
			<p>for Field Office and at least 2 usable static public IPs for Training Center, inclusive of managed router and installation fees if not waived:</p> <p>1 Gbps DEDICATED for Field Office CAR, Baguio City</p> <p>up to 500 Mbps BROADBAND for DSWD Training Center, Baguio City</p>
		Lot 4	<p>Provision of SECONDARY BROADBAND AND Internet for 7 Sites across CAR with at least 2 usable static public</p> <p>Php 276,500.00</p>





Description	From	To
		<p><b>IPs, inclusive of managed router and installation fees if not waived:</b></p> <ul style="list-style-type: none"> <li>up to 300 Mbps for DSWD RSCC, Baguio City</li> <li>up to 300 Mbps for DSWD CIS, Baguio City</li> <li>up to 300 Mbps for DSWD DRMD, Baguio City</li> <li>up to 300 Mbps for DSWD KALAHI, Baguio City</li> <li>up to 300 Mbps for DSWD Warehouse, La Trinidad Benguet</li> <li>up to 300 Mbps for DSWD SWAD Abra</li> <li>up to 300 Mbps for DSWD SWAD Benguet</li> </ul>



Description	From	To	
		Lot 5	Provision of Starlink Enterprise Lite with 1TB monthly Premium Data for 2 Sites across CAR with at least 2 usable static public IPs, inclusive of managed router and installation fees if not waived:  DSWD RRCY Sablan, Benguet  DSWD SWAD Ifugao
<b>Technical Specifications</b> (Item No. 1)	xxx c. Provision of <u>monthly utilization graphs and/or MRTG tool for monitoring of link quality and bandwidth utilization</u> xxx	xxx c. Provision of <u>monthly utilization graphs and/or MRTG tool and / or Speed / Latency Test Report for monitoring of link quality and bandwidth utilization</u> xxx	
<b>Technical Specifications</b> (Item No. 1)	xxx g. The winning bidder <u>shall</u> provide mobile phone with unlimited data and calls to be used in monitoring, measuring the traffic load on network links (MRTG), and contact	xxx g. The winning bidder <u>may</u> provide a mobile phone with unlimited data and calls to be used in monitoring, measuring the traffic load on network links (MRTG), and	



Description	From	To																																		
	the service provider in case of technical problems that needs to be resolved. xxx	contacting the service provider in case of technical problems that need to be resolved. xxx																																		
<b>Technical Specifications</b> (Pre-installation)	xxx <b>Pre-Installation</b> - Provide detailed work plan specifying installation design, detailed activities, network diagram showing connectivity from end user's datacenter up to the last mile and timelines <u>(ISP to fill up WORK PLAN form as attachment)</u> xxx	xxx <b>Pre-Installation</b> - Provide detailed work plan specifying installation design, detailed activities, network diagram showing connectivity from end user's data center up to the last mile and timelines <u>(ISP to prepare a WORK PLAN to be presented to the Technical Working Group during the post qualification stage.)</u> xxx																																		
<b>Technical Specifications</b> (Rebates)	xxx <table border="1" data-bbox="443 1144 890 1731"> <thead> <tr> <th>Length of Interruption</th> <th>Credit</th> </tr> </thead> <tbody> <tr> <td>Less than 30 minutes</td> <td>None</td> </tr> <tr> <td>30 – 179 minutes</td> <td>3/10 day</td> </tr> <tr> <td>180 – 359 minutes</td> <td>3/5 day</td> </tr> <tr> <td>360 – 539 minutes</td> <td>1 1/5 day</td> </tr> <tr> <td>540 – 719 minutes</td> <td>1 4/5 day</td> </tr> <tr> <td>720 – 899 minutes</td> <td>2 2/5 days</td> </tr> <tr> <td>900 – 1440 minutes</td> <td>3 days</td> </tr> </tbody> </table> xxx	Length of Interruption	Credit	Less than 30 minutes	None	30 – 179 minutes	3/10 day	180 – 359 minutes	3/5 day	360 – 539 minutes	1 1/5 day	540 – 719 minutes	1 4/5 day	720 – 899 minutes	2 2/5 days	900 – 1440 minutes	3 days	xxx <b>For Primary Lines:</b> <table border="1" data-bbox="922 1144 1385 1767"> <thead> <tr> <th>Length of Interruption</th> <th>Credit</th> </tr> </thead> <tbody> <tr> <td>30-179 minutes</td> <td>3/10 day</td> </tr> <tr> <td>180-359 minutes</td> <td>3/5 day</td> </tr> <tr> <td>360-539 minutes</td> <td>1 1/5 day</td> </tr> <tr> <td>540-719 minutes</td> <td>1 4/5 day</td> </tr> <tr> <td>720-899 minutes</td> <td>2 2/5 days</td> </tr> <tr> <td>900-1440 minutes</td> <td>3 days</td> </tr> </tbody> </table> <b>For Secondary Lines:</b> <table border="1" data-bbox="922 1868 1385 1986"> <thead> <tr> <th>Length of Interruption</th> <th>Credit</th> </tr> </thead> <tbody> <tr> <td>Less than 130</td> <td>None</td> </tr> </tbody> </table>	Length of Interruption	Credit	30-179 minutes	3/10 day	180-359 minutes	3/5 day	360-539 minutes	1 1/5 day	540-719 minutes	1 4/5 day	720-899 minutes	2 2/5 days	900-1440 minutes	3 days	Length of Interruption	Credit	Less than 130	None
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Description	From	To	
		minutes	
		130-239 minutes	1/6 day
		240-479 minutes	2/6 day
		480-719 minutes	3/6 day
		720-959 minutes	4/6 day
		960-1199 minutes	5/6 day
		1200 – 1440 minutes	1 day
		xxx	
<b>Terms and Conditions</b> (item no. 3)	The bidder must provide proof of full telecommunications redundancy and continuous power. The Internet Service Provider must provide a certification that it uses its own domestic nationwide network and utilizes at least <u>three (3)</u> International Cable landing stations facilities.	The bidder must provide proof of full telecommunications redundancy and continuous power. The Internet Service Provider must provide a certification that it uses its own domestic nationwide network and utilizes <b><u>at least three (3) International Cable landing stations facilities for the Lot 1 and at least two (2) for Lots 2,3 and 4.</u></b>	
<b>Terms and Conditions</b> (item no. 6)	The bidder must have a Network Monitoring System (NMS) supported by a qualified and experienced engineers/technical support team. <u>Bidders must have at least 1 CCIE Certified, 1 CCNA Certified, 1 CCNP Certified, 1 PMP and 1 MEF-CECP Certified to provide enhanced technical assistance for the requirements.</u>	The bidder must have a Network Monitoring System (NMS) supported by a qualified and experienced engineers/technical support team. Bidders must have at least 1 Certification for the following: 1. CCIE (Cisco Certified Internetwork Expert) or equivalent certification; and/or 2. CCNA (Cisco Certified Network Associate) or equivalent certification; and/or 3. CCNP (Cisco Certified network Professional) or equivalent certification; and/or 4. PMP (Project Management Professional); and 5. MEF-CECP (MEF Carried Ethernet Certified Professional) to provide enhanced technical assistance for the requirements.	
<b>Terms and Conditions</b> (item no. 7)	The bidder must have rendered <u>at least ten (10) years of internet service</u> to the different government agencies and private companies.	<b><u>The bidder for lots 1, 2, 3 and 4 must have rendered at least ten (10) years of internet service</u></b> to the different government agencies	



Description	From	To
		and private companies. <b><u>Proof as to experience shall be presented to the Technical Working Group during the post qualification stage.</u></b>
<b>Terms and Conditions</b> (item no. 9)	Bidders must submit a detailed work plan specifying installation design, detailed activities, connectivity diagram from end user premise up to the last mile and timelines. Bidders are required to conduct site inspection.	Bidders must submit a detailed work plan specifying installation design, detailed activities, connectivity diagram from end user premise up to the last mile and timelines. <b><u>Detailed Work Plan shall be presented to the Technical Working Group during the Post Qualification stage of procurement.</u></b>
<b>Terms and Conditions</b> (item no. 10)	There shall be no repeating Service Provider for Primary, and Secondary lines. The selected service provider for the Primary Internet Service must no longer participate in the bidding for the Secondary Internet Service.	To ensure network redundancy, there shall be no repeating Service Provider for both the Primary and Secondary lines. Bidders may participate for all lots; however the responsive bidder identified for Lot 1 shall automatically be disqualified for Lots 2-5. Participating bidders for Lots 2-5 can be declared responsive to any of Lots 2-5, provided they are declared as the Single / Lowest Calculated Bid, have complied with the technical, legal and financial requirements during the post qualification stage and were not found the SCB /LCB for Lot 1.

Please refer to the attached revised forms:

1. **Instruction to Bidders**
2. **Bid Data Sheet**
3. **Technical Specification**
4. **Terms and Conditions**

Changes indicated in the Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.

**RINA CLAIRE L. REYES**  
BAC Chairperson *RL*



## ***Section II. Instructions to Bidders***

### **Notes on the Instructions to Bidders**

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

## 1. Scope of Bid

The Procuring Entity, *Department of Social Welfare and Development - CAR* wishes to receive Bids for the *Procurement of Internet Services for the DSWD CAR Field Office, Extension Offices, Centers and Satellite Offices for May to December 2024* with identification number *ITB 2024-DSWD-CAR-06*.

The Procurement Project (referred to herein as “Project”) is composed of *Five (5) lots*, the details of which are described in Section VII (Technical Specifications).

## 2. Funding Information

2.1. The GOP through the source of funding as indicated below for **Calendar Year 2024** in the amount of *Seven Million Nine Hundred Fifty Eight Thousand One Hundred Pesos (PhP 7, 958, 100.00)*.

2.2. The source of funding is:

a. NGA, the General Appropriations Act 2024.

## 3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

## 4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

## 5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.

- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

**The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five (25%) percent of the ABC.**

- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

## **6. Origin of Goods**

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

## **7. Subcontracts**

- 7.1. The Procuring Entity has prescribed that:

**Subcontracting is not allowed.**

## **8. Pre-Bid Conference**

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address ***DSWD-CAR Premises and via Video Teleconference*** and/or through videoconferencing/Google Meet as **meet.google.com/qwf-orst-nbm.**

## **9. Clarification and Amendment of Bidding Documents**

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

## **10. Documents comprising the Bid: Eligibility and Technical Components**

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. **The Bidder's SLCC as indicated in ITB Clause 5.3 should have been completed within *two (2) years* prior to the deadline for the submission and receipt of bids.**
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated



through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

## **11. Documents comprising the Bid: Financial Component**

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the IB shall not be accepted.**
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

## **12. Bid Prices**

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
  - a. For Goods offered from within the Procuring Entity's country:
    - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
    - ii. The cost of all customs duties and sales and other taxes already paid or payable;
    - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
    - iv. The price of other (incidental) services, if any, listed in e.
  - b. For Goods offered from abroad:
    - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
    - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

## **13. Bid and Payment Currencies**

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation,

Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in:

a. Philippine Peso.

## 14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration<sup>1</sup> or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid for **120 calendar days** from the date of bid opening. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

## 15. Sealing and Marking of Bids

**Each Bidder shall submit one original and copy 1 of the first and second components of its Bid, per lot.**

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

## 16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

## 17. Opening and Preliminary Examination of Bids

17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

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<sup>1</sup> In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## **18. Domestic Preference**

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

## **19. Detailed Evaluation and Comparison of Bids**

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case may be. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:

**One Project having several items that shall be awarded as one contract.**

- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

## **20. Post-Qualification**

- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

## 21. Signing of the Contract

21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

*[Include the following clauses if Framework Agreement will be used:]*

21.2. At the same time as the Procuring Entity notifies the successful Bidder that its bid has been accepted, the Procuring Entity shall send the Framework Agreement Form to the Bidder, which contract has been provided in the Bidding Documents, incorporating therein all agreements between the parties.

21.3. Within ten (10) calendar days from receipt of the Notice to Execute Framework Agreement with the Procuring Entity, the successful Bidder or its duly authorized representative shall formally enter into a Framework Agreement with the procuring entity for an amount of One Peso to be paid to the procuring entity as a consideration for the option granted by the procuring entity to procure the items in the Framework Agreement List when the need arises.

21.4. The Procuring Entity shall enter into a Framework Agreement with the successful Bidder within the same ten (10) calendar day period provided that all the documentary requirements are complied with.

21.5. The following documents shall form part of the Framework Agreement:

- a. Framework Agreement Form;
- b. Bidding Documents;
- c. Call-offs;
- d. Winning bidder's bid, including the Technical and Financial Proposals, and all other documents/statements submitted (*e.g.*, bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
- e. Performance Security or Performance Securing Declaration, as the case may be;
- f. Notice to Execute Framework Agreement; and
- g. Other contract documents that may be required by existing laws and/or specified in the **BDS**.

## ***Section III. Bid Data Sheet***

### **Notes on the Bid Data Sheet**

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.



# Bid Data Sheet

<b>ITB Clause</b>			
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p>a. <i>Provision of Internet Services</i></p> <p>b. Completed within two (2) years prior to the deadline for the submission and receipt of bids.</p>		
7.1	<i>Not applicable</i>		
12	The price of the Goods shall be quoted in DDP <i>Baguio City, Philippines</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.		
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than <b><u>2% of the ABC</u></b>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</p> <p>b. The amount of not less than <b><u>5% of the ABC</u></b>, if bid security is in Surety Bond.</p>		
19.3	<b>Lot No.</b>	<b>Description</b>	<b>Approved Budget for the Contract (ABC)</b>
	<b>Lot 1</b>	<p><b>Provision of PRIMARY DEDICATED Internet for DSWD Field Office and 11 Sites across CAR with at least 6 usable static public IPs for Field Office and at least 2 usable static public IPs for remote sites, inclusive of managed router and installation fees if not waived:</b></p> <ul style="list-style-type: none"> <li>• 1 Gbps for Field Office CAR, Baguio City</li> <li>• 100 Mbps for DSWD Training Center, Baguio City</li> <li>• 50 Mbps for DSWD RSCC, Baguio City</li> <li>• 50 Mbps for DSWD CIS, Baguio City</li> <li>• 50 Mbps for DSWD DRMD, Baguio City</li> <li>• 50 Mbps for DSWD KALAHI, Baguio City</li> <li>• 50 Mbps for DSWD Warehouse, La Trinidad, Benguet</li> <li>• 50 Mbps for DSWD SWAD Abra</li> <li>• 50 Mbps for DSWD SWAD Apayao</li> <li>• 50 Mbps for DSWD SWAD Benguet</li> <li>• 50 Mbps for DSWD SWAD Kalinga</li> <li>• 50 Mbps for DSWD SWAD Mountain Province</li> </ul>	<b>Php4,800,000.00</b>

	<b>Lot 2</b>	<b>Provision of SECONDARY BROADBAND Internet for 4 Sites across CAR with at least 2 usable static public IPs, inclusive of managed router and installation fees if not waived:</b> <ul style="list-style-type: none"> <li>• up to 300 Mbps for DSWD SWAD Apayao</li> <li>• up to 300 Mbps for DSWD SWAD Ifugao</li> <li>• up to 300 Mbps for DSWD SWAD Kalinga</li> <li>• up to 300 Mbps for DSWD SWAD Mountain Province</li> </ul>	<b>Php 638,400.00</b>
	<b>Lot 3</b>	<b>Provision of SECONDARY DEDICATED Internet for Field Office and SECONDARY BROADBAND Internet for Training Center with least 6 usable static public IPs and at least 2 usable static public IPs for Training Center, inclusive of managed router and installation fees if not waived:</b> <ul style="list-style-type: none"> <li>• 1 Gbps DEDICATED for Field Office CAR, Baguio City</li> <li>• up to 500 Mbps BROADBAND for DSWD Training Center, Baguio City</li> </ul>	<b>Php 1,330,000.00</b>
	<b>Lot 4</b>	<b>Provision of SECONDARY BROADBAND Internet for 7 Sites across CAR with at least 2 usable static public IPs, inclusive of managed router and installation fees if not waived:</b> <ul style="list-style-type: none"> <li>• up to 300 Mbps for DSWD RSCC, Baguio City</li> <li>• up to 300 Mbps for DSWD CIS, Baguio City</li> <li>• up to 300 Mbps for DSWD DRMD, Baguio City</li> <li>• up to 300 Mbps for DSWD KALAHI, Baguio City</li> <li>• up to 300 Mbps for DSWD Warehouse, La Trinidad, Benguet</li> <li>• up to 300 Mbps for DSWD SWAD Abra</li> <li>• up to 300 Mbps for DSWD SWAD Benguet</li> </ul>	<b>Php 276,500.00</b>
	<b>Lot 5</b>	<b>Provision of Starlink Enterprise Lite with 1TB Premium Data for 2 Sites across CAR with at least 2 usable static public IPs, inclusive of managed router and installation fees if not waived:</b> <ul style="list-style-type: none"> <li>• DSWD RRCY Sablan, Benguet</li> <li>• DSWD SWAD Ifugao</li> </ul>	<b>Php 913,200.00</b>
20.2	<i>Not Applicable</i>		
21.1	<i>Not Applicable</i>		

## ***Section VII. Technical Specifications***

### **Notes for Preparing the Technical Specifications**

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

#### **Sample Clause: Equivalency of Standards and Codes**

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

## Technical Specifications

Lot No.	Qty	Unit	Specification	Statement of Compliance
				<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered (including the <b>prescribed terms and conditions</b>). Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>



Lot No.	Qty	Unit	Specification	Statement of Compliance
			<p><b>Procurement of Internet Services for the DSWD CAR Field Office, Extension Offices, Centers and Satellite Offices for May to December 2024 with the following technical specifications:</b></p>	
1	8	month	<p><b>Provision of PRIMARY DEDICATED Internet for DSWD Field Office and 11 Sites across CAR with at least 6 usable static public IPs for Field Office and at least 2 usable static public IPs for remote sites, inclusive of managed router and installation fees if not waived:</b></p> <ul style="list-style-type: none"> <li>• 1 Gbps for Field Office CAR, Baguio City</li> <li>• 100 Mbps for DSWD Training Center, Baguio City</li> <li>• 50 Mbps for DSWD RSCC, Baguio City</li> <li>• 50 Mbps for DSWD CIS, Baguio City</li> <li>• 50 Mbps for DSWD DRMD, Baguio City</li> <li>• 50 Mbps for DSWD KALAH, Baguio City</li> <li>• 50 Mbps for DSWD Warehouse, La Trinidad, Benguet</li> <li>• 50 Mbps for DSWD SWAD Abra</li> <li>• 50 Mbps for DSWD SWAD Apayao</li> <li>• 50 Mbps for DSWD SWAD Benguet</li> <li>• 50 Mbps for DSWD SWAD Kalinga</li> <li>• 50 Mbps for DSWD SWAD Mountain Province</li> </ul>	
2	8	month	<p><b>Provision of SECONDARY BROADBAND Internet for 4 Sites across CAR with at least 2 usable static public IPs, inclusive of managed router and installation fees if not waived:</b></p> <ul style="list-style-type: none"> <li>• up to 300 Mbps for DSWD SWAD Apayao</li> <li>• up to 300 Mbps for DSWD SWAD Ifugao</li> <li>• up to 300 Mbps for DSWD SWAD Kalinga</li> <li>• up to 300 Mbps for DSWD SWAD Mountain Province</li> </ul>	
3	8	month	<p><b>Provision of SECONDARY DEDICATED Internet for Field Office and SECONDARY BROADBAND Internet for</b></p>	

Lot No.	Qty	Unit	Specification	Statement of Compliance
			<p><b>Training Center with least 6 usable static public IPs for Field Office and at least 2 usable static public IPs for Training Center, inclusive of managed router and installation fees if not waived:</b></p> <ul style="list-style-type: none"> <li>• 1 Gbps DEDICATED for Field Office CAR, Baguio City</li> <li>• up to 500 Mbps BROADBAND for DSWD Training Center, Baguio City</li> </ul>	
4	8	month	<p><b>Provision of SECONDARY BROADBAND Internet for 7 Sites across CAR with at least 2 usable static public IPs, inclusive of managed router and installation fees if not waived:</b></p> <ul style="list-style-type: none"> <li>• up to 300 Mbps for DSWD RSCC, Baguio City</li> <li>• up to 300 Mbps for DSWD CIS, Baguio City</li> <li>• up to 300 Mbps for DSWD DRMD, Baguio City</li> <li>• up to 300 Mbps for DSWD KALAHI, Baguio City</li> <li>• up to 300 Mbps for DSWD Warehouse, La Trinidad, Benguet</li> <li>• up to 300 Mbps for DSWD SWAD Abra</li> <li>• up to 300 Mbps for DSWD SWAD Benguet</li> </ul>	
5	8	month	<p><b>Provision of Starlink Enterprise Lite with 1TB monthly Premium Data for 2 Sites across CAR with at least 2 usable static public IPs, inclusive of managed router and installation fees if not waived:</b></p> <ul style="list-style-type: none"> <li>• DSWD RRCY Sablan, Benguet</li> <li>• DSWD SWAD Ifugao</li> </ul>	
			<p>1. The project covers the installation of <b>Dedicated, Broadband, and/or Satellite Internet Service</b> for the <b>DSWD Field Office CAR and Thirteen (13) sub-regional sites</b>. It involves the following:</p> <ol style="list-style-type: none"> <li>a. The winning Bidder shall provide either optical fiber or</li> </ol>	

Lot No.	Qty	Unit	Specification	Statement of Compliance
			<p>wireless connectivity, whichever is effectively available per lot, necessary hardware, terminations and other services required to set up the internet connection.</p> <p>b. Provision of incident reports and updates in case of connection failure;</p> <p>c. Provision of <b><u>monthly utilization graphs and/or MRTG tool and / or Speed / Latency Test Report for monitoring of link quality and bandwidth utilization;</u></b></p> <p>d. Inclusion of Two (2) allowable transfer of internet service facility per site, in case of relocation of office.</p> <p>e. Provision of 24x7 support services; and</p> <p>f. Entering into a Service Level Agreement which defines parameters of rebates for non-performance, etc.</p> <p>g. The winning bidder <b><u>may</u></b> provide mobile phone with unlimited data and calls to be used in monitoring, measuring the traffic load on network links (MRTG), and contact the service provider in case of technical problems that needs to be resolved.</p>	
			<p>The major outputs of this project are as follows with the aforementioned specification per the scope services:</p> <p><b>Pre-Installation</b></p> <ul style="list-style-type: none"> <li>- Provide detailed work plan specifying installation design, detailed activities, network diagram showing connectivity from end user's data center up to the last mile and timelines <b><u>(ISP to</u></b></li> </ul>	

Lot No.	Qty	Unit	Specification	Statement of Compliance
			<p><b><u>prepare a WORK PLAN to be presented to the Technical Working Group during the post qualification stage.)</u></b></p> <p><b>Actual Installation</b></p> <ul style="list-style-type: none"> <li>• Provide and install a Channel Service Unit/Data Service Unit (CSU/DSU) modem at both ends of the Internet connections.</li> <li>• Provide and install a Router at both ends of the Internet connections</li> <li>• Provide internet connectivity directly to the end user’s server room, including materials needed for the purpose. This includes provision for the installation of cables/insulation using industry standard and materials.</li> <li>• Complete the delivery, installation and configuration within thirty (30) calendar days from the receipt of the Notice to Proceed. Otherwise, the winning bidder shall pay the corresponding penalties/liquidated damages in the amount of one tenth of one percent (1/10 of 1%) of the total contract price for every calendar day of delay.</li> </ul> <p><b>Configuration</b></p> <ul style="list-style-type: none"> <li>• Configure modem for specified connection requirements;</li> <li>• Configure router to the equivalent direct Internet connection speed;</li> <li>• Configure backup router, if any;</li> <li>• Set up one (1) Public IP address per subscription.</li> </ul> <p><b>Testing Period</b></p> <ul style="list-style-type: none"> <li>• The selected ISP shall notify DSWD FO CAR in writing seven</li> </ul>	

Lot No.	Qty	Unit	Specification	Statement of Compliance
			<p>(7) days prior to the required inspection/testing of the internet service connection.</p> <ul style="list-style-type: none"> <li>• The acceptance test procedure shall be in accordance with the following: <ul style="list-style-type: none"> <li>○ The acceptance testing will be undertaken for a period of seven (7) days.</li> <li>○ Broadband internet will have no service interruption during the agreed test period.</li> <li>○ The Internet bandwidth requirement is attained during working hours (i.e., 7:00 a.m. to 7:00 p.m.).</li> <li>○ MRTG should be in place</li> </ul> </li> <li>• If any of the foregoing conditions are not met, the count of the testing period shall be restarted until all of these conditions have been duly satisfied continuously for 7 working days.</li> <li>• Start of the Contractor’s billing shall be based on the date of issuance of “Certificate of Acceptance”.</li> <li>• During the testing period, the Contractor shall not be held liable for performance degradation/interruptions that are beyond its control such as power outages, fluctuations or failure or malfunction of DSWD FO CAR’s own equipment, and international/regional internet backbone problems.</li> <li>• DSWD FO CAR shall issue Certificate of Inspection and Acceptance to the Provider upon successful completion of the project.</li> </ul>	

		<p><b>Implementation</b></p> <ul style="list-style-type: none"> <li>• Shall maintain all equipment in proper working order</li> <li>• Provide an escalation list and procedure in reporting faults and outages.</li> <li>• Provider must immediately advise DSWD FO CAR of any downtime occurrence or if any case the internet rerouted to a backup link.</li> <li>• Providers must have standby equipment to immediately replace the existing equipment once found defective.</li> </ul> <p><b>Rebates</b></p> <ul style="list-style-type: none"> <li>• Provide industry standard Service Level Agreement (SLA) which shall carry a corresponding “Performance Credit” or rebate in favor of DSWD FO CAR should any of the committed parameters mentioned below is not met.</li> <li>• The selected ISP provider/s should be able to render the following services:</li> <li>• Availability: Provide 99.5% link uptime in a month.</li> <li>• Render 24 hours x 7 days customer service support</li> <li>• Support response time</li> <li>• 30 minutes for emergency tickets for the following categories:</li> <li>• Link connection is down</li> <li>• Packet loss, variation in latency</li> <li>• Routing issue</li> <li>• Twenty-four (24) hours response time for technical problems that require on-site services.</li> </ul>	
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Lot No.	Qty	Unit	Specification	Statement of Compliance														
			<ul style="list-style-type: none"> <li>• Rebate Schedule for Downtime Connection Interruption/Outage</li> <li>• If the interruption is attributable to the ISP, as acknowledged by the ISP’s Fault Management Center via email, the ISP shall voluntarily make the appropriate “Performance Credit” or rebate to DSWD FO CAR without the need to report or claim on the outage. The credit allowance/rebate shall be applied to the next billing month.</li> <li>• Credit for Interruptions to service will be allowed as follows:</li> <li>• Interruptions of 24 Hours or less</li> </ul> <p><b>For Primary Lines:</b></p> <table border="1" data-bbox="534 1003 997 1440"> <thead> <tr> <th data-bbox="534 1003 766 1077">Length of Interruption</th> <th data-bbox="766 1003 997 1077">Credit</th> </tr> </thead> <tbody> <tr> <td data-bbox="534 1077 766 1115">30-179 minutes</td> <td data-bbox="766 1077 997 1115">3/10 day</td> </tr> <tr> <td data-bbox="534 1115 766 1152">180-359 minutes</td> <td data-bbox="766 1115 997 1152">3/5 day</td> </tr> <tr> <td data-bbox="534 1152 766 1226">360-539 minutes</td> <td data-bbox="766 1152 997 1226">1 1/5 day</td> </tr> <tr> <td data-bbox="534 1226 766 1299">540-719 minutes</td> <td data-bbox="766 1226 997 1299">1 4/5 day</td> </tr> <tr> <td data-bbox="534 1299 766 1373">720-899 minutes</td> <td data-bbox="766 1299 997 1373">2 2/5 days</td> </tr> <tr> <td data-bbox="534 1373 766 1440">900-1440 minutes</td> <td data-bbox="766 1373 997 1440">3 days</td> </tr> </tbody> </table>	Length of Interruption	Credit	30-179 minutes	3/10 day	180-359 minutes	3/5 day	360-539 minutes	1 1/5 day	540-719 minutes	1 4/5 day	720-899 minutes	2 2/5 days	900-1440 minutes	3 days	
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900-1440 minutes	3 days																	

Lot No.	Qty	Unit	Specification	Statement of Compliance																
			<p><b>For Secondary Lines:</b></p> <table border="1" data-bbox="534 369 997 884"> <thead> <tr> <th data-bbox="534 369 766 443">Length of Interruption</th> <th data-bbox="766 369 997 443">Credit</th> </tr> </thead> <tbody> <tr> <td data-bbox="534 443 766 516">Less than 130 minutes</td> <td data-bbox="766 443 997 516">None</td> </tr> <tr> <td data-bbox="534 516 766 554">130-239 minutes</td> <td data-bbox="766 516 997 554">1/6 day</td> </tr> <tr> <td data-bbox="534 554 766 592">240-479 minutes</td> <td data-bbox="766 554 997 592">2/6 day</td> </tr> <tr> <td data-bbox="534 592 766 665">480-719 minutes</td> <td data-bbox="766 592 997 665">3/6 day</td> </tr> <tr> <td data-bbox="534 665 766 739">720-959 minutes</td> <td data-bbox="766 665 997 739">4/6 day</td> </tr> <tr> <td data-bbox="534 739 766 812">960-1199 minutes</td> <td data-bbox="766 739 997 812">5/6 day</td> </tr> <tr> <td data-bbox="534 812 766 884">1200 – 1440 minutes</td> <td data-bbox="766 812 997 884">1 day</td> </tr> </tbody> </table> <ul data-bbox="524 919 987 1083" style="list-style-type: none"> <li>• For interruption over 24 hours, credit will be allowed in 3/5 day multiples for each 3-hour period of interruption or fraction thereof over 24 hours.</li> </ul> <p><b>Maintenance</b></p> <ul data-bbox="524 1188 974 1755" style="list-style-type: none"> <li>• Provide a single point of contact for customer support in both areas of network connectivity and Internet access;</li> <li>• Shall respond to request for maintenance at no cost to DSWD FO CAR;</li> <li>• Provide not less than seven (7) days proactive notice of scheduled downtimes, service interruption, upgrades or preventive maintenance, if any; subject to the approval of DSWD FO CAR and</li> <li>• Submit monthly access/usage reports to attest compliance to the SLA.</li> </ul>	Length of Interruption	Credit	Less than 130 minutes	None	130-239 minutes	1/6 day	240-479 minutes	2/6 day	480-719 minutes	3/6 day	720-959 minutes	4/6 day	960-1199 minutes	5/6 day	1200 – 1440 minutes	1 day	
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1200 – 1440 minutes	1 day																			



### Site Addresses and Coordinates

Center	Address	Coordinates
Field Office	40 North Drive, Baguio City	16.408283575043857, 120.60080220005307
Training Center	Quinto Alley, Engineer's Hill, Baguio City	16.408769344968142, 120.60258121851363
RSCC	Sgt. Floresca St., Aurora Hill, Baguio City	16.42420152922391, 120.60280333089325
RRCY	Sitio Payda, Bayabas, Sablan, Benguet	16.464608510879415, 120.48686547900027
Warehouse	Simeon Tan Bldg. Palmaville, Puguis, La Trinidad, Benguet	16.45268638881172, 120.57716496599286
KALAHI	The Terrace Condominium, Laubach Road Upper General Luna Baguio City	16.413088404542275, 120.60238562128502
DRMD	ESC Building, Shanum Street, Baguio City	16.411419557684322, 120.59258884559588
CIS	Gestdan Centrum, Bokawkan Road, Baguio City	16.418875098963596, 120.5893640564149
SWAD Abra	G&A Building, Torrijos Street, Zone 5 Barikir, Bangued, Abra	17.59342143041391, 120.61947549418102
SWAD Apayao	Barangay Road, San Isidro Sur, Luna, Apayao	18.336386763329447, 121.38183329211219
SWAD Benguet	Igorot Building FA-273-A KM.4, Balili, La Trinidad, Benguet	16.441462249979043, 120.59385609829796
SWAD Ifugao	2F BAB Commercial Bldg., Yakal Street, Poblacion East, Lagawe, Ifugao	16.799966831029668, 121.12386056380002
SWAD Kalinga	2Fv., Golda's House, Baling St., Purok 3, Brgy., Bulanao, Tabuk City, Kalinga	17.41340092710325, 121.44431540137126
SWAD Mt. Province	Tudlong's Bldg., Samoki, Bontoc, Mt. Province	17.089250688957804, 120.97837873998928

**NOTES:**

For the purpose of bid evaluation, the required evidence as reference to the statement of compliance shall be in the form of brand and/or technical specifications of the offered item). In case a brand is not appropriate or applicable for the item, a bidder shall attach a photo that shows the compliance of offered items with the technical specifications. **Attachment of photo is mandatory for the offered item.**

Example:

<b>Specification</b>	<b>Statement of Compliance</b>
Procurement of Internet Services for the DSWD CAR Field Office, Extension Offices, Centers and Satellite Offices for May to December 2024 with the following technical specifications:	Comply, brand x, photo or brochure of the offered item

**TERMS AND CONDITIONS**

		<b>Statement of Compliance</b>
1	The bidder can comply <b><u>with the attached Schedule of Requirements.</u></b>	
2	The bidder must be a Local Internet Service Provider - Provide certification/Proof from NTC. (provides Data & Internet). The fiber optic facility shall be owned and operated by the winning bidder. The service provider must hold multiple points of presence from leading local and international telecommunications providers and carriers. Subcontracting is not allowed.	
3	The bidder must provide proof of full telecommunications redundancy and continuous power. The Internet Service Provider must provide a certification that it uses its own domestic nationwide network and utilizes <b><u>at least three (3) International Cable landing stations facilities for the Lot 1 and at least two (2) for Lots 2,3 and 4.</u></b>	
4	The bidder must provide proof of capacity and ability to provide maintenance services and technical support. The service provider must submit detailed escalation and restoration procedures for network or service outages including the contact details.	
5	The bidder must provide seven days a week and 24 hours per day coverage for technical assistance and/or helpdesk facilities. Any problem should be resolved within a maximum of 24 hours after the notification.	
6	The bidder must have a Network Monitoring System (NMS) supported by a qualified and experienced engineers/technical support team. Bidders must have at least 1 Certification for the following: 1. CCIE (Cisco Certified Internetwork Expert) or equivalent certification; and/or 2. CCNA (Cisco Certified Network Associate) or equivalent	

	<p>certification; and/or</p> <p>3. CCNP (Cisco Certified network Professional) or equivalent certification; and/or</p> <p>4. PMP (Project Management Professional); and</p> <p>5. MEF-CECP (MEF Carried Ethernet Certified Professional)</p> <p>to provide enhanced technical assistance for the requirements.</p>	
7	<p><b><u>The bidder for lots 1, 2, 3 and 4 must have rendered at least ten (10) years of internet service</u></b> to the different government agencies and private companies. <b><u>Proof as to experience shall be presented to the Technical Working Group during the post qualification stage.</u></b></p>	
8	<p>The bidder must be compliant with the <b>Data Privacy Act of 2012</b> and must be able to provide proof of registration and a Non-Disclosure Agreement to protect the personal information being processed on their behalf.</p>	
9	<p>Bidders must submit a detailed work plan specifying installation design, detailed activities, connectivity diagram from end user premise up to the last mile and timelines.</p> <p><b><u>Detailed Work Plan shall be presented to the Technical Working Group during the Post Qualification stage of procurement.</u></b></p>	
10	<p>To ensure network redundancy, there shall be no repeating Service Provider for both the Primary and Secondary lines. Bidders may participate for all lots; however the responsive bidder identified for Lot 1 shall automatically be disqualified for Lots 2-5. Participating bidders for Lots 2-5 can be declared responsive to any of Lots 2-5, provided they are declared as the Single / Lowest Calculated Bid, have complied with the technical, legal and financial requirements during the post qualification stage and were not found the SCB /LCB for Lot 1.</p>	
11	<p>Subscribed lines should be fully fiber optic from ISP up to the last mile except when Satellite Internet is required.</p>	
12	<p>The bidders must be compliant with the following parameters:</p>	

	<p><b>1. Bandwidth and Connectivity Support</b></p> <ol style="list-style-type: none"> <li>1. Guaranteed dedicated 1:1 ratio symmetrical and bandwidth from clients to the global internet for lots requiring dedicated links</li> <li>2. Immediate problem isolation and resolution</li> <li>3. Provide corrective service information and configuration</li> <li>4. Remote system monitoring and reporting (MRTG of each of the sites)</li> </ol> <p><b>2. Service Restoration and Quality of Service (QoS) Levels</b></p> <ol style="list-style-type: none"> <li>1. 8am x 5pm NBD (Next Business Day) response time</li> <li>2. Down / Disconnected sites must be up and running within reasonable time upon receipt of the report.</li> </ol> <p><b>3. 24 x 7 Help Desk Support Services</b></p> <ol style="list-style-type: none"> <li>1. Receive and respond to problem reports and user requests</li> <li>2. Provide first level technical support with regards to internet connectivity</li> </ol> <p><b>4.</b> The DIA and Broadband internet subscriptions must have at least One (1) Usable Public IP Address each</p> <p><b>5.</b> IPv6 compliant</p> <p><b>6.</b> Bidders must be able to present the detailed monthly recurring fee to be charged and the corresponding installation fee (if not waived) in their proposals.</p>	
13	<p>All documentation produced under the terms of this engagement shall remain the property of DSWD. DSWD retains the exclusive right to publish or disseminate the knowledge products arising from the engagement even after the termination of this project.</p>	
14	<p>The internet service provider is required to submit a written letter when requesting raw data, versions and/ or parts of the outputs which will be used for purposes other than what was originally agreed upon with the terms of this engagement.</p>	

15	The procuring entity reserves the right to cancel the contract or reduce the quantity of the goods for any justifiable reasons or for any circumstance beyond the procuring entity's control, i.e. force majeure, fortuitous events, etc.	
16	Payment Term: Payment will be processed on a monthly basis.	

**Notes:**

The requirement of evidence as reference to the statement of compliance is only applicable for the items or goods that are subject for the bidding at hand. Evidence as reference to the compliance with the terms and conditions is not required. However, bidder shall still explicitly provide their statement of compliance with the prescribed "Terms and Conditions". Statement of compliance with the "Terms and Conditions" will be verified during the post-qualification stage.

Example:

<b>Terms and Conditions:</b>	<b>Statement of Compliance</b>
The bidder can comply with the Schedule of Requirements	<b>Comply</b>