

## ADMINISTRATIVE DIVISION

PROCUREMENT SECTION

DSWD-AS-GF-098 | REV 01 | 28 SEPT 2022

## BIDS AND AWARDS COMMITTEE (BAC)

RESOLUTIONS No. 2024 01-010 RFQ 2024-01-058 / PR 2023-10-086(2024 NEP)

WHEREAS, the Department of Social Welfare and Development-Cordillera Administrative Region (DSWD-CAR) has appropriations for procurement of the project, MANAGED VIDEO SURVEILLANCE SERVICE FOR FY 2024, with an Approved Budget for the Contract (ABC) amounting to NINE HUNDRED FIFTEEN THOUSAND SIX HUNDRED FORTY PESOS ONLY (P915,640.00) and within Annual Procurement Plan (APP) 2023 through Negotiated Procurement under SMALL VALUE PROCUREMENT (NP-SVP);

WHEREAS, on the 28th day of December 2023, Request for Quotations (RFQ) were transmitted for floating to suppliers and bid notice was posted on PhilGEPS website;

WHEREAS, on the 3rd day of January 2024 at 12:00 NN was the set deadline for the submission of quotations;

WHEREAS, upon opening of the Request for Quotations on the 3rd day of January 2024, findings were listed on Annex A;

WHEREAS, upon evaluation by the Bids and Awards Committee (BAC), VENN MARK CORPORATION emerged as the lowest bidder with a price quotation within the ABC. To ascertain the compliance of the said bidder to the technical specifications and requirements of the project, the BAC recommends the conduct of post qualification prior to the issuance of award;

WHEREAS, based on the post qualification report of the Technical Working Group done on site on the 5th day of January 2024,— VENN MARK CORPORATION was found compliant with the technical specifications required for the IP Cameras, PTZ IP Cameras, Network Video Recorders, Network Attached Storage, and Network Switches. Furthermore, the said service provider was able to comply with the technical requirements, thus, training of DSWD staff will be scheduled as agreed and inventory of camera for possible relocation. Hence, VENN MARK CORPORATION was recommended for award;

NOW, THEREFORE, foregoing premises considered, We, the Members of the Bids and Awards Committee, hereby RESOLVED as it is hereby resolved to declare VENN MARK CORPORATION as the LOWEST CALCULATED RESPONSIVE QUOTATION and recommend to the Regional Director the award of contract amounting to EIGHT HUNDRED FIFTY-FIVE THOUSAND EIGHT HUNDRED PESOS ONLY (#855,800:00) inclusive of all applicable taxes and fees for the project, MANAGED VIDEO SURVEILLANCE SERVICE FOR FY 2024, for approval of the Head of Procuring Entity.

Issued this 11th day of January 2024 at DSWD-CAR, #40 North Drive, Baguio City.

ARIS A. COLINTAS

Provisional Member (Tech. Expert)

Provisional Member (End-user)

OIC CHIEF- FMD

Vice Chairperson

RONILO R. FLORES

AO V, Administrative Division
Regular Member

RINA CLARE L. REYES
CAO, Ole ARD for Administration

Chairperson

Approved

) Disapproved

ENRIQUE H. GASCON JR.

Director III / Concurrent OIC Regional Director and ARD for Operations (per Special Order No. 6124, Series of 2023)

Authorized Representative/Head of the Procuring Entity

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Page 1 of 1

DSWD Field Office Cordillera Administrative Region, 40 North Drive, Baguio City, Philippines 2600 Website: www.car.dswd.gov.ph Tel Nos.: (074) 661 0430 | (02) 396 6580 | (0917) 871 9893 | (0917) 872 0256 | (0919) 065 5365 to 68





## **PURCHASE ORDER**

Department of Social Welfare and Development Cordillera Administrative Office

		Columeta Administrative Office			Annex G-5
Supplier Address		VENN MARK CORPORATION Purchase Order  8 DIAMOND SUBDIVISION SAN LUIS, BAGUIO CITY		er No.	2024-01-023
					16-Jan-24
Gentleme	·n'		Mode of Procu	irement	SVP
Contionic		e furnish this office the following articles subject to the terms and conditi	ons herein.		
Place of D	elivery	AS INDICATED		Delivery Term:	
Date of Delivery AS INDICATED			Payment Term: Unit	: Charge Total	
Lot No.	Unit	Description	QTY	Cost	Cost
1		MANAGED VIDEO SURVEILLANCE SERVICE FOR FY 2024			
	MONTHS	TECHNICAL SPECIFICATIONS: i. IP Cameras a. ≥ 44 Dome/ Bullet IP Cameras b. At least Full HD 1080 IP Cameras c. Supports H.265+, H.265 video compression d. Autolocus / Varifocal Lens e. Capable of operating in both normal and poorly lit environment f. Weatherproof, IP67 housing g. Advanced Analytics: Intrusion Detection/Line Crossing Detection h. Usable with NVR recorder, PC Windows Software, or Mobile Applications i. Accepts PoE, 12V DC Power, or extended PoE ii. PTZ IP Cameras a. ≥ 10 IP Cemeras with Pan, Tilt, and Zoom (PTZ) Feature b. At least Full HD 1080 IP Cameras c. At least ZUX Optical Zoom and 18X Digital Zoom d. Capable of operating in both normal and poorly lit environment e. Supports H.265+, H.265 video compression f. With IR LEDs for up to 50m g. IP68 or IP67 housing h. Smart Detection: Intrusion, Line Crossing, Region Exit, Region Entrance i. Smart Tracking: Manuat, Auto and Event j. Usable with INVR recorder, PC Windows Software, or Mobile Applications k. Accepts PoE, 12V DC Power, or extended PoE l. Capable of automatic return to home position and can be locked iii. Network Video Recorders, 16-CH (NVR) that support all CCTV cameras and with Surveillance Hard Drive capable of storing at least 2 months recording b. Should have an Integrated System/Application for CCTV operations such as but not limited to real- timefilev view, video recording, remote search, playback, backup, etc. c. Can support Third-party network cameras d. Support H.265+/H.264/MPCE4 video formats e. Support Smart Search and Smart Playback Iv. Network Attached Storage v. Network Attached Storage v. Network Attached Storage v. Network Attached Monitoring a. ≥ 1 Retwork-attached Storage v. Network Attached Monitoring a. ≥ 1 Retwork-attached Monitoring a. ≥ 1 term of the part of device v. Surveillance Monitoring v. At least 4 units of 43* UHD LED monitor belonging to the top 4 quality brand v. Monitor should be able to display at the proposed number of CCTV cameras simultaneously at the	11	77,800.00	855,800.00
		OTHER REQUIREMENTS	·	COM	PLIANCE CANNOT COMPLY
		GENERAL REQUIREMENTS		CANCOMPLY	CANNOT COMPLE
		Scope of Work     Designing, Planning and Implementation of the Managed Video Surveillance Services for the Field Office     The Service Provider shall provide managed services that includes all the necessary planning, design as implementation of CCTV system duly signed by the employed Supervising PECE.     The Service Provider shall provide a complete turnkey solution to the Field Office and be responsible for installation of all security cameras and peripherals.	d layout for the	,	
•		ii. Installation and commissioning of a Video Surveillance system of Field Office - CAR in the following sites a. Field Office Old Bldg. /40 North Drive, Baguio City b. Field Office New Bldg. / 40 North Drive, Baguio City c. DSWD-CAR Regional Haven /40 North Drive, Baguio City d. DSWD-CAR Training Center / Quinto Allay, Engineers Hill, Baguio City	;	<b>*</b>	
		iii. Network System  a. Provide an independent network that can be integrated to the Field Office's network when required.  b. The Service Provider should ensure that the design and implementation of the solution should be able to existing network of the office  c. All CCTV Cameras should be wire-connected and accessible thru Local Area Network Access, and must via Internet.  d. CATG/Fiber cables must be used for cabling system and must be protected with conduits, PVC pipes or Camera to IDF. Provider is not allowed to use any existing conduits in the premises.  e. All Network Switches should be secured in a Data Rack or Metal Enclosure.  f. The Service Provider should employ organized and structured cabling, piping and all other pre-requisites connectivity according to industry standards.	t be capable of access		
		iv. Electrical, Grounding, HVAC and Power System  a. The Service Provider is responsible for the labor and all materials required in the supply, installation, test commissioning of electrical works, power supply, power surge protection and power distribution on the CCT  b. The Service Provider shall coordinate layout and installation of video surveillance equipment and susper components with other construction that penetrates ceilings or is supported by them, including light fixtures, suppression-system components, and partition assemblies.  c. The Service Provider shall ensure provision of Power Surge Protection devices with 275V breakdown vt and lines-to-ground to all CCTV and network appliances, Grounding systems shall also be provided, d. The Service Provider shall ensure provision of online UPS for the CCTV Systems that can power 100% backup power kicks in for at least 15 minutes.	V Systems. sion system HVAC equipment, fire strage for line-to-line of the equipment until		
		Visionagement and Support or the Managed video Surveillance Service for the Freio Unice and other risst a. The Service Provider must provide DSWD personnel full administrative rights on all management interfarmanagement of existing endpoints. They will also serve as the first level technical support, b. The Service Provider shall be responsible for the mobilization and/or transfer of equipment as deemed in c. The Service Provider must provide at least 1 onsite technical support to report at the Field Office when to implementing technical works.	ces, for easy ecessary. oubleshooting or	,	
		d. The Service Provider must ensure that all comers and perimeters of the Field Office, both Indoor and out covered with the proposed CCTV Systems and install additional cameras when deemed nacessary to cover. The Service Provider must ensure that the Video Surveillance Services are always available and must platches, system upgrade or hardware replacement during the service period.	r blind spots.	•	



	Bank Account	Name Bank Account Number			
( Si	gnature over P	Director III, Concur	nature over Printed Name of Authorized Official or III, Concurrent OIC Regional Director and ARDO Designation		
Conforme:			NRIQUE H. GASO		
		Eight Hundred Fifty-five Thousand Eight Hundred Pesos Only  the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every	y day of delay shal	l be imposed or	
(Amou	nt in words)		TOTAL	855,800.00	
		upon payment on the account.  PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPINES	·		
		The service provider shall bill DSWD on a monthly basis.  Service Provider must have Active Landbank Account for Payment Purposes. For other banks, service charge will be deducted	·		
		Delivery Place: DSWD-CAR, 40 North Drive, Baguio City The sender provides shall hill DSWD on a proposity basis	·		
		Timeline of Schedule Forty-five working days upon receipt of notice to proceed which includes planning, delivery, configuration, implementation, testing and turn-over of the Video Surveillance services for the Department of Social Welfare and Development.	~		
		The Service Provider shall submit detailed plans together with the bid documents to be used for the proposed system for evaluation by the TWG. Plans shall be designed, signed and sealed by a practicing Professional ECE with relevant experience on Video Surveillance systems. The design shall also include a detailed explanation of the advantages of the design in terms of performance and manageability. Provide also the brochures of the equipment to be installed for the evaluation of the offer.	~		
		The Service Provider must show proof of previous and/or existing project implementation of similar nature to the requirements stated above and shall be subjected for post-qualification and support background checks.	<b>√</b>		
		The Service Provider must have a licensed Professional Electronics Engineer that is employed by the provider.	V		
		The Service Provider must have been in the business of providing ICT solutions, managed services or supplying ICT products for the last 5 years.	·		
		Onsite support working days 8 x 5 with 24/7 help desk support     Response Time: Must provide a feedback within 1 hour upon escalation and onsite support within the day  OTHER REQUIREMENTS			
		SEVERITY LEVEL (High)  * Description:  • Refers to issues/errors encountered with major effect to services resulting to non-provision of services or security issues.			
		Poscription: Poscription: Response Time: Must provide a feedback within 2 hours upon escalation and at least remote support within the day  Response Time: Must provide a feedback within 2 hours upon escalation and at least remote support within the day	·		
		* Description:  Refers to minor issues/errors encountered without affecting the services.  Remote or onsite support working days 8 x 5 with 24/7 help desk support  Response Time: Must provide a feedback within 4 hours upon escalation and at least remote support within the day  SEVERITY LEVEL (Medium)			
		V. The Service Provider must provide onsite support and remote support to the Field Office and must comply with the specified service level agreement;     SEVERITY LEVEL (Low)			
		iii. Installation of equipment shall be covered in the contract based on the designed plans.  iv. The Service Provider must ensure and maintain 99% uptime/availability of the CCTV services and systems as part of the Service Level Agreement.	*		
71.		maintenance, signed the Service Provider's emoloyed Professional Electronics Engineer.  ii. The Service Provider must ensure that in case of faulty equipment, a hardware replacement is provided for non-interruption of Video Surveillance services.			
		damage, and accordingly submit recommendations to the DSWD management for parts that need repair or replacement.  c. Check environmental conditions for adverse effects, including growth or shrubbery obscuring camera views.  d. Check if camera is aligned to user specifications, correct field of view, and all alarm presets, and effect the corresponding adjustment, as may be necessary.  e. The Service Provider shall submit a written report on a checklist format upon completion of the monthly preventive	*		
		e. Warranties and Service Support  i. Monthly Preventive Maintenance of CCTV System  a. Check all control equipment (NVRs, monitors, switches, etc.), CCTV cameras and network connection to ensure accurate operation.  b. Visually inspect all major components of the control equipment and connections of the CCTV for signs of deterioration or			
		The Service Provider shall provide the necessary modules, knowledge transfers and materials, etc. for the training activity.     Training must be on a formal hands-on laboratory environment and must be conducted by the designer and installer of the CCTV system.	*		
1 -1		documents reflecting all works done.  d. Training and Knowledge Transfer i. The Service Provider must provide CCTV Systems training for at least 4 DSWD Personnel.		valid kg	
		i. The Service Provider shall provide a comprehensive documentation of the configuration and implementation, and all other	·		

[] vat [] non-vat Fund Cluster: DI CMF CUPENT ORS/ BURS No. : 02-101101-2024-01-00987-997 Funds Available: P & CC, 800-00 Date of the ORS/ BURS: 1/18/24 WILBOURN B. BACOLONG Amount: 855,800.00

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## **PURCHASE ORDER**

Department of Social Welfare and Development Cordillera Administrative Office

Supplier Address		VENN MARK CORPORATION Purchase Ord  8 DIAMOND SUBDIVISION SAN LUIS, BAGUIO CITY, Mode of Proct		r No.	2024-01-023
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ate of Del	ivery	AS INDICATED	27/	Unit	Total
at No.	Unit	Description	QTY	Cost	Cost
1		MANAGED VIDEO SURVEILLANCE SERVICE FOR FY 2024			
	MONTHS	TECHNICAL SPECIFICATIONS:  I. IP Cameras  b. At least Full HD 1090 IP Cameras  c. Supports H, 265+, IT 265 video compression  d. Autolocus / Variocat Lens  e. Capable of operating in both round and poorly fit environment  t. Westherproof, IP97 housing  g. Advinced Analytics: Intrusion Detection and groups groups and poorly fit environment  t. Westherproof, IP97 housing  g. Advinced Analytics: Intrusion Detection and Grossing Detection  n. Usable with NVR recorder, PC Windows Software, or Mobile Applications  ii. PTZ IP Cameras  iii. PTZ IP Cameras  a. 2. 19 IP Cameras with Pan, Till, and Zoom (PTZ) Feature  b. At lenst Full HD 1080 IP Cameras  c. At least 20X Optical Zoom and 16X Orgital Zoom  d. Capable of operating in both normal and poorly if renvironment  e. Supports H 265+, IT 265 video compression  i. With IR LEDs for up to 50m  g. IP96 or IP97 housing  h. Smart Detection Intrusion, Line Crossing, Region Exit, Region Entrance  Smart Tracking Manual, Auto and Everd  j. Usable with NVR recorder, IPC Windows Software, or Mobile Applications  is, Accepts Roe, 12V DC Power, or extended PoE  i. Coopable of automatic return to nome position and can be locked  iiii. Network Video Recorders  a. 24 Network Wideo Recorders  b. Support H 265-94 Network comerce  of CCTV, operations such as but not limited to rent  through view, viete or recording, remote sparth, playback, backup, etc.  c. Can support Tird-party network comerce  of Support H		77,800.00	- 855,800.00 y
		<ol> <li>Access a tipes of a public to display at the proposed number of CCTV cameras simultaneously at the standard frame/view per device.</li> </ol>	<u></u>	CO	VIPLIANCE
		OTHER REQUIREMENTS		CAY COMPLY	CANNOT COMPLY
		GENERAL REQUIREMENTS		1	1
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		il. tins:altation and correntssorting of a Video Surveillance system of Field Office - CAR in the following site a. Field Office Cit Bidg. (40 North Drive, Bagulo City b. Field Office New Bidg.) 40 North Drive, Bagulo City c. DSWD-CAR Regional Haven (40 North Drive, Bagulo City d. DSWD-CAR Transing Center ( Quinto Alley, Engineers Hill, Bagulo City	18.	-	
		a. Notwork System— a. Provide an independent network that can be integrated to the Fiekt Office's network when toqueod to The Service Provider should ensure that the design and implementation of the solution should be able aristing network of the office.  C. AS COTY Conners should be wire-connected and accessible that Local Area Network Access and my via Internet.  d. C.ATS foot catter must be used for cathing system and must be protected with conducts, PVC pipes of Camera to IDF. Provider is not showed to use any ensuing conduits in the premises.	ist be capable of accer r mouldings, from 12		
		f. The Service Provider should employ organized and structured cabling, prioring and shorther pre-requisite commodwity according to redustry standards. in Electrical, Grounding, InVAC and Power System. a. The Service Provider is responsible for the tabor and all materials required in the supply, installation, is commissioning of electrical works, power supply, power surge protection and power distribution on the Cl. b. The Service Provider shall coordinate layout and installation of video surveitance equipment and susp components with other construction that period allegations or is supported by them, including light and suppression-system components, and partition assemblies. c. The Service Provider shall ensure provision of Power Surge Protection devices with 275V breakdown and itnes to ground to all CCTV and network appliances. Growalting systems shall also be provided. d. The Service Provider shall ensure provision of online UPS for the CCTV Systems that can power 100	sting and ITV Systems, enson system s. EVAC equipment, i voltage for line-to-line N of the equipment on	fire-	
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		d. The Service Provider must ensure that all corners and perimeters of the Field Office, both indoor and covered with the proposed CCTV Systems and install additional cameras when decined nacessary to collect the Service Provider must ensure that the Video Surveising Services are always available and mast patters, system upgrate or hardware replacement during the service period.	wer bind spous.	ry	



	c Documentation and Deliverables  The Service Provider shall provide a comprehensive documentation of the configuration and implementation, and all other	~	
	documents reflecting all works done d Training and Knowledge Transfer		
	The Service Provider must provide CCTV Systems training for at least 4 DSWD Personnel.		
	if The Service Provider shall provide the necessary modules, knowledge transfers and materials, etc. for the training activity, iii. Training must be on a formal hands-on laboratory environment and must be conducted by the designer and installer of the		
	a. Fraining must be on a joinna harlos-on societativy environment and the second of the CCTV system.		
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	e. Warranties and Service Support		
	Monthly Preventive Maintenance of CCTV System     a. Check all control equipment (NVRs. monitors, switches, etc.), CCTV cameras and network connection to ensure accurate.		
	operation		
	b. Visually inspect all major components of the control equipment and connections of the CCTV for signs of deterioration or damage, and accordingly submit recommendations to the DSWD management for parts that need repair or replacement.		
	c check enumeromental constitions for adverse effects, including growth or shrubbery obscuring camera views.		
	d. Check if camera is aligned to user specifications, correct field of view, and all alarm presets, and effect the corresponding adjustment, as may be necessary.		
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	e. The Service Provider sets around a window of Professional Electronics Engineer.  If the Service Provider must ensure that in case of faulty equipment, a hardware replacement is provided for non-interruption of		
	Video Surveillance services iii. Installation of equipment shall be covered in the contract based on the designed plans		
	iv. The Service Provider must ensure and maintain 99% uptime/availability of the CCTV services and systems as part of the	· ·	
	Service Level Agreement  v. The Service Provider must provide onsite support and remote support to the Field Office and must comply with the specified		
	service level agreement		
	SEVERITY LEVEL (Low) *		
	Description:     Refers to minor issues/errors encountered without affecting the services.		
	<ul> <li>Remote or onsite support working days 8 x 5 with 24/7 help desk support</li> <li>Response Time: Must provide a feedback within 4 hours upon escalation and at least remote support within the day</li> </ul>		
	* Response Time; Must provide a reedback within 4 hours upon escalation and at least remote support than the day		
	SEVERITY LEVEL (Medium) -		
	Description:     Refers to issues/errors encountered with significant effect to services.	· ·	
	<ul> <li>Remote or onsite support working days 8 x 5 with 24/7 help desk support</li> <li>Response Time: Must provide a feedback within 2 hours upon escalation and at least remote support within the day</li> </ul>		
	Response Time, must provide a reedularix within 2 hours upon escapation and a read to note support than the day		
	SEVERITY LEVEL (High)		
	<ul> <li>Description.</li> <li>Refers to issues/errors encountered with major effect to services resulting to non-provision of services or security issues.</li> </ul>		
	<ul> <li>Onsite support working days 8 x 5 with 24/7 help desk support</li> </ul>		
	* Response Time: Must provide a feedback within 1 hour upon escalation and onsite support within the day		
	OTHER REQUIREMENTS		
	The Service Provider must have been in the business of providing ICT solutions, managed services or supplying ICT products for		
	the fast 5 years  The Service Provider must have a licensed Professional Electronics Engineer that is employed by the provider	7	
	The Service Provider must show proof of previous and/or existing project implementation of similar nature to the requirements		
	stated above and shall be subjected for post-qualification and support background checks.		
	The Service Provider shall submit detailed plans together with the bid documents to be used for the proposed system for	distribution of the state of th	
	evaluation by the TWG. Plans shall be designed, signed and sealed by a practicing Professional ECE with relevant experience or Video Surveillance systems. The design shall also include a detailed explanation of the advantages of the design in terms of		
	performance and manageability. Provide also the brochures of the equipment to be installed for the evaluation of the offer	The second	
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	Forty-five yorking days upon receipt of notice to proceed which includes planning, delivery, configuration, implementation, testing and turn-lover of the Video Sugvetlance services for the Department of Social Welfare and Development.	,	
	Delivery Place: DSWD-CAR, 40 North Drive. Baguio City		
	The service provider shalf bit DSWD on a monthly basis.	· ·	
	Service Provider must have Active Landbank Account for Payment Purposes. For other banks, service charge will be deducted	~	
	upon payment on the account  PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPINES		
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