



## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 10341891  
**Procuring Entity** DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - CAR  
**Title** PURCHASE AND DELIVERY OF FOOD SUPPLIES FOR THE CENTERS AND INSTITUTIONS FOR CALENDAR YEAR 2024

#### Area of Delivery

<b>Solicitation Number:</b>	2023-DSWDCAR-EPA-01	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	3
<b>Procurement Mode:</b>	Negotiated Procurement - Community Participation (Sec. 53.12)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	1
<b>Category:</b>	Food Stuff	<b>Date Published</b>	21/11/2023
<b>Approved Budget for the Contract:</b>	PHP 1,811,384.00	<b>Last Updated / Time</b>	21/11/2023 00:00 AM
<b>Delivery Period:</b>	1 Year/s	<b>Closing Date / Time</b>	29/11/2023 12:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Lovely B. Genove BAC Secretariat 40 North Drive, Baguio City Benguet Philippines 2600 63-74-6610430 63-74-6610430 bacsec.car@dswd.gov.ph		

#### Description

INVITATION FOR  
NEGOTIATED PROCUREMENT – COMMUNITY PARTICIPATION  
PURCHASE AND DELIVERY OF FOOD SUPPLIES FOR THE CENTERS AND INSTITUTIONS FOR CALENDAR YEAR 2024  
-NPCP 2023-DSWDCAR-EPA-01-

The Department of Social Welfare and Development - Cordillera Administrative Region (DSWD-CAR), through its Bids and Awards Committee (BAC), invites Community Based Service Providers (CBSPs) interested to participate in the procurement of the project PURCHASE AND DELIVERY OF FOOD SUPPLIES FOR THE CENTERS AND INSTITUTIONS FOR CALENDAR YEAR 2024 in accordance with Section 53.12 of the revised Implementing Rules and Regulations of the Republic Act 9184, otherwise known as the "Government Procurement Reform Act". The Approved Budget for the Contract (ABC) is One Million Eight Hundred Eleven Thousand Three Hundred Eighty- Four Pesos (PhP 1, 811, 384.00), broken down into three (3) lots:

Lot No. Particulars Approved Budget for the Contract (ABC)

1 Purchase and Delivery of Food Supplies for the Reception and Study Center for Children for Calendar Year 2024 PhP 530, 079.00

2 Purchase and Delivery of Food Supplies for the Regional Haven for Women and Girls (RHWG) for Calendar Year 2024 PhP 720, 825.00

3 Purchase and Delivery of Food Supplies for the Regional Rehabilitation Center for the Youth for Calendar Year 2024 PhP 560, 480.00

1. The schedule of procurement activities are as follows:

Activities Date and Time

Availability of the Request for Proposals 20 November 2023 to 12:00nn of 29 November 2023

Deadline for Submission of Bids 12:00nn of 29 November 2023

Opening and Evaluation of Bids 01:00pm of 29 November 2023

**ELIGIBILITY REQUIREMENTS:**

**LEGAL REQUIREMENTS**

I. Certificate of registration from the DTI, SEC, CDA, DA, Department of Labor and Employment, NCIP; or in the case of Civil Society Organizations, Non-Government Organizations or Peoples' Organizations that are compliant with the requirements of a CSG, registration from NGA or LGU, and

II. A sworn affidavit (Appendix "1") executed by the head or its authorized representative that affirms that:

ii.a. none of its incorporators, officers or members is an agent or related by consanguinity or affinity up to the third (3rd) civil degree to the HoPE, a member of the BAC, the Technical Working Group (TWG) or the Secretariat, or other official authorized to process and/or approve the proposal, contract, and release of funds; and

ii.b. none of its incorporators, officers or members has a related business to the Community-based Project being procured at hand; or disclosure of the members if they have related business, if any, to the Community-based Project being procured at hand and the extent or percentage of ownership or interest therein.

**TECHNICAL REQUIREMENTS**

III. Statement of all its completed contracts similar to the Community-based Projects to be bid and/or list indicating the work experiences of their members that reflect the capacity to deliver the Goods, or implement the Simple Infrastructure Projects, at an equal or higher established standards. The End-user's acceptance or official receipt(s) or sales invoice issued for the completed contracts shall be attached to the Statement as proof thereof.

IV. Schedule of Requirements (Annex A)

V. Technical Specifications (Annex B)

**FINANCIAL REQUIREMENTS**

VI. Photocopy or scanned copy of the bank book with complete bank account information; or a proof that it maintains books of accounts such as cash receipts journal, cash disbursement journal, general journal, and general ledger.

VII. Price Proposal Form (Annex C)

For Organized CSG that has participated in any government Community-based Project for the past two (2) years:

VIII. Latest Income Tax Return (ITR) for the preceding Tax Year or for new establishments, the most recent quarter's ITR or Business Tax Return; and

IX. Updated Audited Financial Statement (AFS), which should not be earlier than two (2) years from the date of bid submission. The AFS shall be stamped received by the Bureau of Internal Revenue (BIR) or accredited and authorized institutions, or electronically received via the AFS e-submission of the BIR with a filing reference number.

Note: Other eligibility/Legal documents will be validated during the post-qualification stage.

2. The Department of Social Welfare and Development - Cordillera Administrative Region (DSWD-CAR) reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

3. For further information, please refer to the following:

THE BAC SECRETARIAT

DSWD-CAR, 40 North Drive, Baguio City

E-Mail: bacsec.car@dswd.gov.ph

Tel. No. (074) 661-0430 local 25025

Mobile Number/s : Smart: 0969-572-9176

SGD.

ENGR. ENRIQUE H. GASCON JR.

Chairperson, Bids and Awards Committee

**Created by** Lovely B. Genove

**Date Created** 20/11/2023

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