

## NOTICE TO PROCEED

09 October 2023

**MS. JULIE MAR CRISOSTOMO**

Authorized Representative

**Orion Pharmaceutical Products Distribution**

Cadena de Amor Street, San Fernando City, Pampanga

Dear Ms. Crisostomo,

Warm greetings from the Department of Social Welfare and Development – Cordillera Administrative Region (DSWD-CAR)!

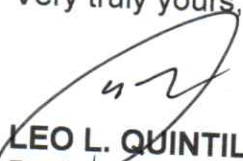
The attached Contract Agreement having been approved, notice is hereby given to **Orion Pharmaceutical Products Distribution** that work may commence for the project, **Purchase and Delivery of Various Medical Supplies for the DSWD CAR SWAD and Municipal Operations Offices for Calendar Year 2023** under ITB No. **ITB 2023-DSWD-CAR-28**.

Upon receipt of this notice, you shall be responsible for performing the services under the terms and conditions of the agreement and in accordance with the **Final Implementation and Delivery Schedule as scheduled**.

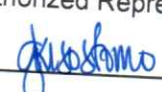
Please acknowledge receipt and acceptance of this notice by signing the space provided below. Keep one (1) copy and return the remaining copies to this office.

Thank you.

Very truly yours,

  
**LEO L. QUINTILLA**  
Regional Director

LLQ/EHGJr/MMAWA/love/yps

I acknowledge receipt of this Notice on: 10/18/23 Date  
Name or Authorized Representative: JULIE MAR CRISOSTOMO Name  
Signature:  Name

## CONTRACT AGREEMENT

THIS AGREEMENT made on the OCT 17 2023 day of **October 2023** between **Department of Social Welfare and Development – Cordillera Administrative Region** represented by **DIR. LEO L. QUINTILLA**, Regional Director with office address at 40 North Drive, Baguio City, Philippines (hereinafter called “the Entity”) of the one part and **Orion Pharmaceutical Products Distribution** represented by **MS. JULIE MAR CRISOSTOMO**, Authorized Representative with office address at Cadena de Amor Street, San Fernando City, Pampanga (hereinafter called “the Service Provider”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and services, particularly **Purchase and Delivery of Various Medical Supplies for the DSWD CAR SWAD and Municipal Operations Offices for Calendar Year 2023** under ITB No: **ITB 2023-DSWD-CAR-28** and has accepted a Bid by the Supplier for the supply of those goods and services with contract amount of **Eight Hundred Sixty Three Thousand Eighty Three Pesos (PhP 863, 083.00)** (hereinafter called “the Contract Price”);

### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract
    - iv. Supplemental or Bid Bulletins, if any
    - v. Bid Data Sheet
  - ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;



- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Eight Hundred Sixty Three Thousand Eighty Three Pesos (PhP PhP 863, 083.00)** for such other sums as may be ascertained, **Orion Pharmaceutical Products Distribution** agrees to provide the goods and services for the **Purchase and Delivery of Various Medical Supplies for the DSWD CAR SWAD and Municipal Operations Offices for Calendar Year 2023** under ITB No: **ITB 2023-DSWD-CAR-28** in accordance with his/her/its Bid.
4. The **Department of Social Welfare and Development – Cordillera Administrative Region** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**DIR. LEO L. QUINTILLA**  
Regional Director

  
**MS. JULIE MAR CRISOSTOMO**

for:

for:

**Department of Social Welfare and Development – Cordillera Administrative Region**

**Orion Pharmaceutical Products Distribution**

Signed in the presence of

  
**KATHLEEN GLORY C. DAVID**  
AO IV / Head, HRWS

  
**Lorie De Guzman**

CERTIFIED FUNDS AVAILABLE:

  
**WILBOURN B. BACOLONG**  
Accountant III

PAGE 2 of 3

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES)  
City of San Fernando, Pampanga )

BEFORE ME, a Notary Public for in City of San Fernando, Pampanga, Philippines,  
personally appeared this OCT 17 2023 day of **October 2023**.

Name	Community Tax Cert. No./ID No.	Date/Place Issued
<u>DIR. LEO L. QUINTILLA</u>	<u>FO3-86-028457</u>	<u>Iloilo City/01/25/2022</u>
<u>MS. JULIE MAR CRISOSTOMO</u>	<u>07-253842558-3</u>	

Known to me to be the same persons, who executed the foregoing instruments and acknowledged that the same is free and voluntary act and deed.

This document refers to the Contract of Services consisting of three (3) pages including this page signed by the parties and witnesses.

**IN WITNESS WHEREOF**, I have hereunto set my hands and affixed my notarial seal at the place and date above written.

\_\_\_\_\_  
Notary Public



**DENEESSE LOU T. CORTEZ**  
Notary Public  
Until December 31, 2024  
Notarial Commission No. 44-23  
IBP No. 238940/11/04/2022/CSFP  
PTR No. PAM-9518633/03JAN2023/CSFP  
Roll No. 59452  
MCLE No. VII-0017576  
valid Until April 14, 2025

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Book No.: CV11  
Series of: 2023



REPUBLIC OF THE PHILIPPINES  
Philippine Health Insurance Corporation

PhilHealth  
Your Partner in Health



**07-253862558-3**  
**CRISOSTOMO, JULIE MAR**  
**MANGALINDAN**  
JULY 16, 2000 - FEMALE  
448 OLD STREET SAN PABLO MEXICO, PAMPANGA  
- 2021



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**NOTICE OF AWARD**

26 September 2023

**MS. JULIE MAR CRISOSTOMO**

Authorized Representative

**Orion Pharmaceutical Products Distribution**Cadena de Amor Street, San Fernando City, Pampanga  
(045)-652-4906

Dear Ms. Crisostomo,

Warm greetings from the Department of Social Welfare and Development – Cordillera Administrative Region (DSWD-CAR)!

We are happy to inform that your bid/proposal received and opened on **1:00PM (PST) of 06 September 2023** for the project, **Purchase and Delivery of Various Medical Supplies for the DSWD CAR SWAD and Municipal Operations Offices for Calendar Year 2023** under ITB No. **ITB 2023-DSWD-CAR-28** as corrected and modified is hereby accepted, as follows:

Quantity	Description	Contract Amount
1 Lot	<b>Purchase and Delivery of Various Medical Supplies for the DSWD CAR SWAD and Municipal Operations Offices for Calendar Year 2023</b>	PhP 863, 083.00
	Eight Hundred Sixty Three Thousand Eighty Three Pesos	

You are hereby required to provide within ten (10) calendar days from receipt of this notice to post the performance security in the form of cash, managers check or cashier's check or bank guarantee issued by a Universal or Commercial Bank in the amount of Five (5%) percent or Surety Bond issued by a surety or insurance company duly certified by insurance commission as authorized to issue such security amounting to Thirty Percent (30%) of the total contract price.

Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Thank you.

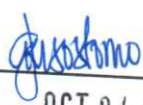
Very truly yours,

  
**LEO L. QUINTILLA**  
Regional Director

LLQ/EHGJr/MMAWA/lovelyps

Conforme: \_\_\_\_\_

Date : \_\_\_\_\_

  
OCT 04 2023

## NOTICE OF POST - QUALIFICATION

26 September 2023

### MS. JULIE MAR CRISOSTOMO

Authorized Representative

#### Orion Pharmaceutical Products Distribution

Cadena de Amor Street, San Fernando City, Pampanga  
(045)-652-4906

Dear Ms. Crisostomo,

Warm greetings from the Department of Social Welfare and Development – Cordillera Administrative Region (DSWD-CAR)!

This is in connection to your bid for the project, **Purchase and Delivery of Various Medical Supplies for the DSWD CAR SWAD and Municipal Operations Offices for Calendar Year 2023** under **ITB 2023-DSWD-CAR-28**.

After determining your bid as Lowest Calculated Bid and upon post-qualification involving the careful examination, validation, and verification of the eligibility, technical and financial requirements that you have submitted for the bidding, we are happy to inform you that you have successfully passed the post qualification. Therefore, your bid was considered as **Lowest Calculated Responsive Bid (LCRB)**.

Upon approval of this finding by the Head of the Procuring Entity, we will issue you the Notice of Award for the Contract.

Thank you.

Very truly yours,

  
**ENGR. ENRIQUE H. GASCON JR.**

Chairperson, Bids and Awards Committee

Conforme: \_\_\_\_\_  


Date : \_\_\_\_\_ SEP 28 2023 \_\_\_\_\_

**BIDS AND AWARDS COMMITTEE (BAC)**  
**BAC RESOLUTION DECLARING LOWEST CALCULATED RESPONSIVE BID AND**  
**RECOMMENDING AWARD**  
— ITB 2023-DSWD-CAR-28 —  
Resolution No. 2023-09-1170  
PR No: 2023-08-591

**WHEREAS**, the Department of Social Welfare and Development - Cordillera Administrative Region (DSWD-CAR) through the Human Resource Welfare Section planned for the Procurement of the project, **Purchase and Delivery of Various Medical Supplies for the DSWD CAR SWAD and Municipal Operations Offices for Calendar Year 2023** an Approved Budget for the Contract (ABC) amounting **Nine Hundred Eighteen Thousand Seven Hundred Eighty Six Pesos and Forty Centavos (PhP 918, 786.40)**;

**WHEREAS**, in consonance with the Republic Act 9184 and its Implementing Rules and Regulations, a Project Procurement Management Plan (PPMP) for the project was incorporated in CY2023 Annual Procurement Plan (APP) of the Field Office adopting Public Bidding as mode of Procurement;

**WHEREAS**, the Bids and Awards Committee (BAC) through the BAC Secretariat advertised the Invitation to Bid from **17 August 2023 to 01:00 PM (PST) 06 September 2023** at DSWD-CAR website, Philippine Government Electronic Procurement System (PhilGEPS) and posted at DSWD-CAR Bulletin Board located at the main entrance of the Field Office;

**WHEREAS**, in reference to BAC Resolution No. 2023-09-1042 the bid of **ORION PHARMACEUTICAL PRODUCT DISTRIBUTION** the Lowest Bid as Calculated was declared **responsive** and was recommended by the BAC-Technical Working Group for the conduct of post qualification;

**WHEREAS**, on 26 September 2023, a post-qualification report was presented by the Technical Working Group with the following result:

- The technical and financial documents were found valid, updated and authentic;
- Latest Income and Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and has submitted to the BAC Secretariat a copy covering the last six (6) months;
- The bidder presented samples of the offered products which are compliant to the technical specifications;
- Assured to adhere to the technical requirements and conditions of the project;
- Has enough contracting capacity to undertake the project;
- With the above, the bidder was found legally, technically and financially compliant;
- Overall Evaluation: **Responsive**

**WHEREAS**, the BAC deliberated the result of Post-Qualification and found merit to the findings of the TWG and unanimously declared, **ORION PHARMACEUTICAL PRODUCT DISTRIBUTION** as the **Lowest Calculated and Responsive Bid (LCRB)** upon determination that the bidder has passed all the criteria for post-qualification;

**NOW, THEREFORE**, we, members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED** to:



- Declare the bid of, **ORION PHARMACEUTICAL PRODUCT DISTRIBUTION** as **Lowest Calculated Responsive Bid** for the project, **Purchase and Delivery of Various Medical Supplies for the DSWD CAR SWAD and Municipal Operations Offices for Calendar Year 2023** with contract cost amounting to Eight Hundred Sixty Three Thousand Eighty Three Pesos (PhP 863, 083.00);
- Recommend to the Head of the Procuring Entity (HOPE) the award of contract to **ORION PHARMACEUTICAL PRODUCT DISTRIBUTION**;
- For approval of the HOPE;

Resolved at DSWD-CAR, Baguio City, Philippines this 26<sup>th</sup> day of September 2023.

**BIDS AND AWARDS COMMITTEE**

*[Signature]*  
**KATHLEEN GLORY C. DAVID**  
 AO IV/HRWS  
 Provisional Member/(End User)

*[Signature]*  
**CONCEPCION E. NAVALES**  
 SWO IV / RHWG  
 Alternate Regular Member

*[Signature]*  
**ROJHELEA AN MARIE S. CLAU**  
 SWO IV / CRCF  
 Alternate Vice Chairperson

*[Signature]*  
**ENGR. ENRIQUE H. GASCON JR.**  
 Director III / OARDA  
 Chairperson

Approved       Disapproved

*[Signature]*  
**LEO L. QUINTILLA**  
 Regional Director  
 (per Special Order No. 3051, Series of 2022)  
 Authorized Representative/Head of the Procuring Entity

*[Signature]*  
 MMAWA/lovely

