

**REQUEST FOR QUOTATION (RFQ)**

PR/PP No.: 2023-08-594

RFQ No.: 2023-09-1179

End-user: BGMS

Date: **OCT 11 2023**

Name of Project:

ABC: **₱879,318.02**

**PROPOSED ROOF EXTENSION AND WATERPROOFING OF TRAINING CENTER  
ROOF DECK AND CONCRETE GUTTER**

**SMALL VALUE PROCUREMENT**

Sir/Madam: \_\_\_\_\_

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at [bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph) on or before **OCT 17 2023** **12:00PM**.

  
ENRIQUE H. GASCON JR. ✕  
BAC Chairperson

**TERMS AND CONDITIONS:**

1. Quotations in excess of the ABC will be **REJECTED**.
2. For unit price/s , quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days** from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
  - a. **Updated Mayor's / Business Permit**
  - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
    - o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
    - o **Official Receipt issued by BIR (a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer** after Bid Evaluation may be disqualified.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications and the terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the **Omnibus Sworn Statement** prior to issuance of Award / Purchase Order with ABC amounting to **P500,000.00** for Emergency Cases and **P50,000.00** above for Small Value Procurement .
13. Upon **approval of the Purchase Order (PO)**, the Procurement Section shall send or forward the **approved PO for confirmation** winning bidder. The **approved PO shall be confirmed within three (3) calendar days** upon sending the approved PO to the bidder's **officially registered email address or upon notification of the winning bidder that the approved Purchase Order confirmation. Failure to submit the confirmed PO within the 3-day period shall cause the automatic cancellation of the PO**
14. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
15. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE ) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
16. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address **[bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph)**.

Republic of the Philippines  
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Cordillera Administrative Region  
40 North Drive, Baguio City

**REQUEST FOR QUOTATION (RFQ)**

LOT NO.	DETAILED DESCRIPTION	QUANTITY	UNIT	TOTAL
1	<b>PROPOSED ROOF EXTENSION AND WATERPROOFING OF TRAINING CENTER ROOF DECK AND CONCRETE GUTTER</b>			
	<p><b>1. GENERAL REQUIREMENT</b>  -Mobilization/Demobilization  -Project Billboard and Consumption  -Clearing and Cleaning  -Water and Electrical Consumption</p> <p><b>2. CIVIL WORKS</b>  -Steel Works  -Concrete Works, 3000 psi @ 28 days  -Repair of Cracked Walls  -Repair of Cracks at Roof Deck Slab  -Termination of Existing Floor Drain  -Scaffolding and formworks</p> <p><b>3. ARCHITECTURAL WORKS</b>  -Painting Works  -Roofing Works</p> <p><b>4. SANITARY/PLUMBING WORKS</b>  -Storm Drainage System  -Waterproofing of Roof Desk  -Waterproofing of Concrete Gutter  -Waterproofing of Walls  -Fixtures</p> <p><b>5. CONSTRUCTION SAFETY AND HEALTHY</b>  -Safety Shoes  -Hard Hats  -Reflective vests  -Safety Signages</p> <p><b>PLEASE SEE ATTACHED BILL OF QUANTITIES</b>  <i>(See the attached plan for specific details)</i></p>	1	lot	

	<b>GENERAL CONDITION AND REQUIREMENTS</b>	<b>COMPLIANCE</b>		<b>REMARKS</b>
		<b>Can Comply</b>	<b>Cannot Comply</b>	
<b>1</b>	<b>Contractor's Qualification(s)</b>			
	a. Contractor shall be competent and experienced in the field of Construction with a minimum of one (1) year prior experience.	[ ]	[ ]	
<b>2</b>	<b>Contractor's Working Hours</b>			
	a. All normal work for this contract shall be performed during normal daylight hours. Any exceptions will require the written approval of the assigned officer/BGMS Project Engineer/Architect.	[ ]	[ ]	
	b. If work is required overnight, the Contractor will be require to furnish safe, proper and sufficient lighting arrangement if necessary.	[ ]	[ ]	
<b>3</b>	<b>Contractor's Responsibilities</b>			
	a. Contractor / Service provider shall coordinate to the BGMS all the execution of works;	[ ]	[ ]	
	b. Contractor / Service provider shall submit Statement of Works accomplished and progress photos as requirement of the billing request;	[ ]	[ ]	
	c. Contractor shall submit Construction Safety and Health Program approved by DOLE;	[ ]	[ ]	
	d. All assigned key personnel shall be physically present at the site throughout the duration of the project or working hours;	[ ]	[ ]	
<b>4</b>	<b>Other Requirements</b>			
	a. All dimensions / level etc. indicated in the drawing plans are to be verified on the site;	[ ]	[ ]	
	b. All materials is subjected for the approval of the End User / BGMS Project Engineer/Architect;	[ ]	[ ]	
	c. Any discrepancies, either between written dimensions and site dimensions shall be brought to the BGMS office before executing the works;	[ ]	[ ]	
	d. Project Duration: 90 calendar days	[ ]	[ ]	
<b>TOTAL PRICE</b>				

• Award shall be made per:

Lot basis

Total Quoted Price

Note: **NO GIFT ALLOWED**. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

**Name of Firm/Dealer/Contractor:** \_\_\_\_\_

**Office Address:** \_\_\_\_\_

**Owner's/Proprietor/President's Name and Signature:** \_\_\_\_\_

**Contact Number/s:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**For Authorized Representative, kindly indicate the following:** \_\_\_\_\_

**Name and Signature:** \_\_\_\_\_

**Contact Number/s:** \_\_\_\_\_

**PhilGEPS Registration Number:** \_\_\_\_\_

\_\_\_\_\_  
Name and Signature of Convasser

*EL/rich*

REPUBLIC OF THE PHILIPPINES  
CORDILLERA ADMINISTRATIVE REGION

Contract Reference Number: \_\_\_\_\_

Name of Project: **Proposed Roof Extension and Waterproofing of  
Training Center Roof Deck and Concrete Gutter**

Location of the Project: **#40 North Drive, Bagulo City**

Standard Form Number SF-INFR-55

**BILL OF QUANTITIES**

Columns 1, 2, 3, & 4 are to be filled up by the Procuring Entity				Columns 5 & 6 are to be filled by the bidders	
ITEM NO.	ITEM DESCRIPTION 2	QTY 3	UNIT 4	UNIT PRICE (PESOS) 5	AMOUNT (PESOS) 6
<b>1</b>	<b>GENERAL REQUIREMENTS</b>				
1.1	Mobilization/Demobilization	1.00	lot		
1.2	Project Billboard and Signboard		pcs		
1.3	Clearing and Cleaning	1.00	lot		
1.4	Water and electrical consumption	1.00	lot		
<b>2</b>	<b>CIVIL WORKS</b>				
2.1	Steel Works: 2.1.1. 10mmx6m deformed rebar 2.1.2. 2"x3" C-purlin 2.1.3. 2"x4" C-channel 2.1.4. #16 GI tie wire 2.1.5. Welding rod	1.00	lot		
2.2	Concrete Works, 3000 psi @ 28 days: 2.2.1. Parapet wall concrete canopy		cu.m		
2.3	Repair of Cracked walls 2.3.1. Grinding of cracks 2.3.2. Application of concrete epoxy		lm		
2.4	Repair of Cracks at Roof Deck Slab 2.4.1. Grinding of cracks 2.4.2. Application of concrete epoxy		lm		
2.5	Termination of Existing Floor Drain		pcs		
2.6	Scaffolding & Formworks 2.6.1. Sch40 GI pipes 2.6.2. Swivel clamps 2.6.3. Formworks	1	lot		
<b>3</b>	<b>ARCHITECTURAL WORKS</b>				
3.1	Painting Works: 3.1.1. Parapet wall concrete canopy 3.1.2. Metal surfaces 3.1.3. Walls applied with concrete epoxy		sqm		

3.2	Roofing Works: 3.2.1. Ga24 pre-painted spanish-type roofing 3.2.2. Ga24 pre-painted customized gutter	1	lot		
<b>4</b>	<b>SANITARY/PLUMBING WORKS</b>				
4.1	Storm Drainage System: 4.1.1. 3" PVC pipe downspout 4.1.2. Fittings, Elbows, Tees, Couplings adapter, Unions, Reducers, Flanges 4.1.3. Pipe Hangers, Support and Sway Braces	1.00	lot		
4.2	Waterproofing of Roof Deck: 4.2.1. Application of polyurethane coating, 5 coats		sqm		
4.3	Waterproofing of Concrete Gutter: 4.3.1. Application of polyurethane coating, 5 coats		sqm		
4.4	Waterproofing of Walls: 4.4.1. Application of polyurethane coating, 5 coats		sqm		
4.5	Fixtures: 4.5.1. Scupper drain		pcs		
<b>5</b>	<b>CONSTRUCTION SAFETY &amp; HEALTH</b>				
5.1	Safety shoes		pairs		
5.2	Hard hats		pcs		
5.3	Reflective vests		pcs		
5.4	Safety Signages	1.00	lot		
TOTAL BID PRICE:					
TOTAL AMT. IN WORDS: (in words)					



