Republic of the Philippines DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Cordillera Administrative Region 40 North Drive, Baguio City REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2023-08-620	RFQ No.:	2023-08-922	
End-user: KALAHI-CIDSS	Date:	AUG 23 2023	
Name of Project:	ABC	P 903,960.00	

CATERING SERVICES RE: KALAHI-CIDSS Municipal Roll-Out on Participatory
Barangay Development Planning (Part 2) for the Municipality of Sagada,
Mountain Province

Mode of Procurement:

SMALL VALUE PROCUREMENT

Sir/Madam:

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before AUE 2 2023 , 8:00 AM-y

ENRIQUE H. GASCON JR
BAC Chairperson

TERMS AND CONDITIONS:

- 1. Quotations in excess of the ABC will be REJECTED.
- 2. For unit price/s, quotations with a dash or zero shall be deemed free of charge.
- 3. All entries must be typewritten/printed/longhand. Any erasure in the quotation must be countersigned by the bidder/representative, otherwise quotation will be rejected.
- 4. The Procuring Entity may give due preference to goods being offered with green component.
- 5. If necessary, the BAC through the TWG, may require an occular inspection of the venue/place of business/goods being offered.
- 6. Delivery of Goods / Services is as indicated in the next page.
- 7. Price validity shall be for a period of 120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
- 8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. Updated Mayor's / Business Permit
- b. <u>PhilGEPS</u> <u>Registration</u> <u>Certificate or PhilGEPS</u> <u>Registration</u> <u>Number to be indicated in space below (except for Negotiated Procurement Emergency Cases, Sec. 53.2, RA 9184 IRR)</u>
- o Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).
 - o Official Receipt issued by BIR(a mere picture of the receipt can suffice)
- 9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
- 10. Suppliers/Contractors who refuse to accept correction of price offer after Bid Evaluation may be disqualified.
- 11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the technical specifications and the terms and conditions stated herein.
- 12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement.
- 13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR.
- 14. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 15. Further information may be obtained from the Procurement Section with telephone number (074) 661-0430 local 25025 / 0915-151-9259 / 09636109340 or email address bacsec.car@dswd.gov.ph.

Republic of the Philippines DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT Cordillera Administrative Region 40 North Drive, Bagulo City REQUEST FOR QUOTATION (RFQ)

	REQUEST FOR C			LINIT DDICE	TOTAL
OT NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
	CATERING SERVICES RE: KALAHI-CIDSS				
	Municipal Roll-Out on Participatory Barangay				
	Development Planning (Part 2) for the				
	Municipality of Sagada, Mountain Province				
1	CLUSTER 1				
•	Tentative Date: 5-7 September 2023				
				+	
	Day 1	400			
	AM Snack	102	serving		
	Lunch	102	serving		
	PM Snack	102	serving		
	Dinner	102	serving		
	Day 2				
	AM Snack	102	serving		
	Lunch	102	serving		
	PM Snack	102	serving		
	Dinner	102	serving	1	
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	Day 3	102	conting		
	AM Snack	102	serving		
	Lunch	102	serving		
	PM Snack	102	serving		
	Dinner	102	serving		
				Sub-Total	
2	CLUSTER 2				
	Tentative Date: 12-14 September 2023				
	Day 1				
	AM Snack	102	serving		
	Lunch	102	serving		
	PM Snack	102			
			serving		
	Dinner	102	serving		
	Day 2				
	AM Snack	102	serving		
	Lunch	102	serving		
	PM Snack	102	serving		
	Dinner	102	serving		
	Day 3				
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	Lunch	102	serving		
	PM Snack	102	serving		
	Dinner	102			
	Diffier	102	serving	+ o. +	
				Sub-Total	
3	CLUSTER 3				
	Tentative Date: 19-21 September 2023				
	Day 1				
	AM Snack	102	serving		
	Lunch	102	serving		
	PM Snack	102	serving		
	Dinner	102	serving		
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	Lunch .	102			
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	PM Snack	102	serving		
	Dinner	102	serving		
	Day 3				
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	Lunch	102	serving		
	PM Snack	102	serving		
	Dinner	102	serving		
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4	CLUSTER 4				
	Tentative Date: 26-28 September 2023				
	Day 1				
10	AM Snack	102	serving		
	Lunch	102	serving		
	PM Snack	102	serving		
	Dinner	102	serving		
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	AM Snack	102	serving		
	Lunch	102	serving		
	PM Snack	102	serving		
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	AM Snack	102	serving		
	Lunch	102	serving		
	PM Snack	102	serving		
	Dinner	102	serving		
			3	Sub-Total	
5	CLUSTER 5			Cub rotal	
0		-			
	Tentative Date: 3-5 October 2023	-			
	Day 1				
	AM Snack	78	serving		
	Lunch	78	serving		
	PM Snack	78	serving		
	Dinner	78		 	
		10	serving		
	Day 2				
	AM Snack	78	serving		
	Lunch	78	serving		
	PM Snack	78	serving		
	Dinner	78	serving		
	Day 3	+ 10	Scring		
-		70		1	
	AM Snack	78	serving		
	AM Snack Lunch	78	serving serving		
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Landbank Account. If the active Landbank Account transactions of different	Service Provider must have an active Service Provider does not have an any arise from the banks (bank transfer charges for a shouldered by the Service Provider.		[]	
PAYME	NT WILL BE BASED ON THE ACTUA	L NUMBER OF	PARTICIPANTS	3.
 Award shall be made per: 	Lot basis		Total Quoted P	rice
Officials and Employees. The DSWD offer most advantageous to the gover After having carefully read and	nt to RA 6713, otherwise known as the reserves the right to reject any or all nment. accepted your terms and conditions, I / nature of supplier/representative over	offers at no cost	s, waive any the	erein and accept the
	Bank A	ccount Name:		
	(In case of award of contract, pay	ments will be made	thru the bank acc	ount indicated above)
		Address:		
Name and Signature o	f Canvasser	Email Address:		
MANAVANERO		ntact Number/s: PS Registration Number:		