

SUPPLEMENTAL / BID BULLETIN NO. 1

TITLE : Purchase and Delivery of Furniture and Fixture for Social Pension Program, Disaster Response Management Division and Pantawid Pamilyang Pilipino Program Personnel

ITB NO. : ITB 2023-DSWD-CAR-27

DATE : 16 August 2023

This Supplemental/Bid Bulletin is issued to all prospective bidders announcing the following:

Description	To	From
Invitation to Bid (Availability of Bidding Documents)	A complete set of Bidding Documents may be acquired by interested Bidders on 08 August 2023 to 1:00PM (PST) of 28 August 2023 from the given address and website(s) below and upon payment at the Cash Section of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount of Five Thousand Pesos (Php 5,000.00).	A complete set of Bidding Documents may be acquired by interested Bidders on 08 August 2023 to 1:00PM (PST) of 29 August 2023 from the given address and website(s) below and upon payment at the Cash Section of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount of Five Thousand Pesos (Php 5,000.00).
Invitation to Bid (Deadline for the Submission of Bids)	01:00PM (PST) 28 August 2023	01:00PM (PST) 29 August 2023
Invitation to Bid (Schedule of Bid Opening)	01:30PM (PST) 28 August 2023	01:30PM (PST) 29 August 2023
Invitation to Bid (Delivery Period)	Twenty (20) calendar days upon receipt of the Notice to Proceed.	Thirty (30) calendar days upon receipt of the Notice to Proceed.
Schedule of Requirements (Delivery Period)	Twenty (20) calendar days upon receipt of the Notice to Proceed.	Thirty (30) calendar days upon receipt of the Notice to Proceed.
Technical Specifications	SOFA SET <ul style="list-style-type: none"> ➤ brown / gray ➤ 1 piece 3-seater (dimension: 204 cm W x 76cm D x 82 cm H) 	SOFA SET <ul style="list-style-type: none"> ➤ brown / gray ➤ 1 piece 3-seater (dimension: 204 cm W x 76cm D x 82 cm H)

Description	To	From
	<ul style="list-style-type: none"> ➤ 2 pieces Single (dimension: 105cm W x 76cm D x 82 cm H) ➤ with back rest and arm rest materials ➤ Fabric type: VELVET ➤ padded with foam, plastic type of footing ➤ With at least three (3) pillows for the three (3) seater and one (1) pillow for the single seater *see attached sample photo (sample photo not attached) ➤ Price should not exceed PhP18, 000.00 per set 	<ul style="list-style-type: none"> ➤ 2 pieces Single seater (dimension: 105cm W x 76cm D x 82 cm H) ➤ with back rest and arm rest materials ➤ Fabric type: VELVET ➤ padded with foam, plastic type of footing ➤ With at least three (3) pillows for the three (3) seater and one (1) pillow for the single seater ➤ <u>see attached sample photo</u> ➤ Price should not exceed PhP18, 000.00 per set
Technical Specifications (Terms and Conditions)	3. Warranty: At least sixty (60) calendar days from the date of delivery	3. Warranty: One (1) year from the date of delivery

Please use the following revised forms as part of the bid bulletin:

- Technical Specifications
- Terms and Conditions
- Schedule of Requirements

Changes indicated in the Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.


ENGR. ENRIQUE H. GASCON JR.
 BAC Chairperson

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Lot No.	Description	Qty / Unit	Delivery Place	Delivery Period
1	Purchase and Delivery of Furniture and Fixture for Social Pension Program, Disaster Response Management Division and Pantawid Familyang Pilipino Program Personnel)	1	DSWD Field Office CAR, #40 North Drive, Baguio City	Thirty (30) calendar days upon receipt of the Notice to Proceed

Note: Please refer to Section VII. Technical Specifications for the itemized list of furniture

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words "*or at least equivalent.*" References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications

Item	Qty	Unit	Specification	Statement of Compliance
				<p><i>[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered (including the prescribed terms and conditions). Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
FOR PANTAWID PAMILYANG PILIPINO PROGRAM RPMO STAFF				
1	35	UNIT	<p>OFFICE TABLE</p> <ul style="list-style-type: none"> ➤ metal ➤ bullnose edge ➤ with center drawer (with lock) and built in side drawers (3 drawers with central lock system) ➤ light gray ➤ Dimension: at least W120cm x D 60cm x H75cm 	

Item	Qty	Unit	Specification	Statement of Compliance
			<ul style="list-style-type: none"> ➤ Price should not exceed PhP8,000.00 per unit 	
2	3	unit	<p>ELECTRIC FAN</p> <ul style="list-style-type: none"> ➤ 16" stand fan ➤ 230V/60Hz ➤ 3-speed control ➤ Plastic blade material ➤ Durable ➤ Price should not exceed PhP 1,300.00 per unit 	
FOR SOCIAL PENSION PROGRAM				
1	2	unit	<p>MONEY VAULT</p> <ul style="list-style-type: none"> ➤ 1 Shelf ➤ 1 Drawer Fire Proof 90 minutes in 1100 degrees ➤ 1 unique dial combination with 2pcs lock and key (built-in) ➤ Outside Dimension: at least H670 X W500 x D510 mm ➤ Inside Dimension: at least 463 x W362 x D 315 mm ➤ Weight: 110 kgs ➤ Capacity: 66 L with international Fire Test Certificates ➤ Price should not exceed PhP30,000.00 per unit <i>(see attached sample photo)</i> 	
2	10	unit	<p>STEEL FILING CABINET WITH VAULT</p> <ul style="list-style-type: none"> ➤ Four (4) drawers ➤ With centralized lock for drawers, full extension drawers ➤ Heavy duty construction ➤ 62 x 46 x 133cm ➤ Price should not exceed PhP 22,000.00 per unit 	
3	4	unit	<p>GLASS SLIDING DOOR CABINET, LATERAL</p> <ul style="list-style-type: none"> ➤ Lateral ➤ Cabinet ➤ At least 2 layers ➤ Steel laminated with sliding glass door 	

Item	Qty	Unit	Specification	Statement of Compliance
			<ul style="list-style-type: none"> ➤ With central locking system ➤ Adjustable shelves ➤ Light gray ➤ L176 x W52x H88 cm ➤ Price should not exceed PhP10, 000.00 per unit <i>(see attached sample photo)</i> 	
4	20	unit	<p>CABINET, STEEL RACK</p> <ul style="list-style-type: none"> ➤ Multi-Purpose 5 Layer Steel Rack - Metal Powder Coated Shelf Dimension: L4ft x W1ft x H5ft), Materials: all metal, black ➤ Price should not exceed PhP10, 000.00 per unit 	
5	1	unit	<p>CONFERENCE TABLE</p> <ul style="list-style-type: none"> ➤ Oval Shape ➤ L180x W90xH74cm ➤ Smooth-Laminated Top, ➤ Steel-based ➤ Non-bulky metal legs and sleek design ➤ Price should not exceed PhP20, 000.00 per unit <i>(see attached sample photo)</i> 	
6	26	unit	<p>OFFICE CHAIR</p> <ul style="list-style-type: none"> ➤ Black ➤ Resilient Foam Filling ➤ Adjustable lumbar support pillow ➤ Premium PU leather ➤ Adaptive joint padded armrest ➤ Back lumbar support ➤ 5-star nylon base ➤ Gas lift base ➤ Nylon base and PU casters ➤ Materials: leather style vinyl ➤ Mechanism Type: Conventional tilt; ➤ Adjustable Backrest Angle: 90–126-degree, Tilt Lock ➤ Price should not exceed PhP 8,500.00 per unit <i>(see attached sample photo)</i> 	

Item	Qty	Unit	Specification	Statement of Compliance
7	10	unit	<p>MOBILE PEDESTAL</p> <ul style="list-style-type: none"> ➤ Actual Dimension: 40 (W) x 56.5 (D) x 65.5 (H) cm ➤ Color: GRAY Steel with powder ➤ with 3 drawers with 1 central locking system, 1 pen tray, file drawer ➤ Price should not exceed PhP 5,000.00 per unit 	
8	1	set	<p>SOFA SET</p> <ul style="list-style-type: none"> ➤ brown / gray ➤ <u>1 piece 3-seater (dimension: 204 cm W x 76cm D x 82 cm H)</u> ➤ <u>2 pieces Single (dimension: 105cm W x 76cm D x 82 cm H)</u> ➤ with back rest and arm rest materials ➤ Fabric type: VELVET ➤ padded with foam, plastic type of footing ➤ <u>With at least three (3) pillows for the three (3) seater and one (1) pillow for the single seater</u> ➤ *see attached sample photo ➤ Price should not exceed PhP18,000.00 per set 	
9	6	unit	<p>SOFA CHAIR, for lactation area</p> <ul style="list-style-type: none"> ➤ Foldable Reclining Sofa Chair ➤ Swivel Arm chair ➤ Sofa Bed ➤ Plain Gray/ Dark Blue ➤ Material: Cotton and Linen Fabric ➤ Good Breathability ➤ Swat Absorption ➤ Breathable ➤ Not stuffy ➤ No Ball Multi-point support ➤ Fit the human body curve ➤ Relax the neck ➤ Support the back ➤ Fit the waist ➤ Support the buttocks ➤ Relieve the legs 	

Item	Qty	Unit	Specification	Statement of Compliance
			<ul style="list-style-type: none"> ➤ adjustable “sit, lie, sleep” mechanism ➤ non-slip feet ➤ no damage to the floor ➤ solid wood sofa legs ➤ Product Size: 63cm x 65cm x 106 cm ➤ Pedal Size: 49cm x 33cm x 29 cm ➤ Price should not exceed PhP 5, 000.00 per unit <p><i>(see attached sample photo)</i></p>	
FOR DISASTER RESPONSE MANAGEMENT DIVISION				
1	5	unit	<p>OFFICE TABLE</p> <ul style="list-style-type: none"> ➤ with built-in center drawer (with lock) and 3 side drawers (central locking system) ➤ sturdy metal ➤ off white ➤ Dimension: at least L120cm x W 60cm x H75cm ➤ Price should not exceed PhP13, 500.00 per unit 	

NOTES:

For the purpose of bid evaluation, the required evidence as reference to the statement of compliance shall be in the form of brand and/or technical specifications of the offered item). In case a brand is not appropriate or applicable for the item, a bidder shall attach a photo that shows the compliance of offered items with the technical specifications. **Attachment of photo is mandatory for the offered item.**

Example:

Specification	Statement of Compliance
<p>OFFICE TABLE</p> <ul style="list-style-type: none"> ➤ metal ➤ bullnose edge ➤ with center drawer (with lock) and built in side drawers (3 drawers with central lock system) ➤ light gray ➤ Dimension: W120cm x D 60cm x H75cm 	Comply, brand x, photo or brochure of the offered item

TERMS AND CONDITIONS

		Statement of Compliance
1	The bidder can comply <u>with the attached Schedule of Requirements.</u>	
2	Items found not within the technical specifications will be returned to the winning bidder after inspection. The winning bidder shall replace the items within five (5) working days upon notification by the end user/inspection officer	
3	Warranty: One (1) year from the date of delivery	
4	Bidder should be responsible for the loading and unloading of the goods to the delivery site with at least four (4) haulers	
5	The procuring entity reserves the right to cancel the contract or reduce the quantity of the goods for any justifiable reasons or for any circumstance beyond the procuring entity's control, i.e. force majeure, fortuitous events, etc.	
6	Payment Term: Payment will be processed upon complete delivery	

Notes:

The requirement of evidence as reference to the statement of compliance is only applicable for the items or goods that are subject for the bidding at hand. Evidence as reference to the compliance with the terms and conditions is not required. However, bidder shall still explicitly provide their statement of compliance with the prescribed "Terms and Conditions". Statement of compliance with the "Terms and Conditions" will be verified during the post-qualification stage.

Example:

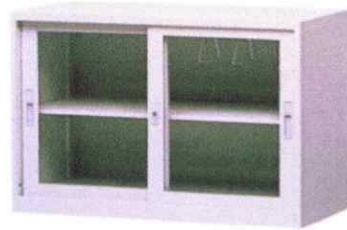
Terms and Conditions:	Statement of Compliance
The bidder can comply with the Schedule of Requirements	Comply

Reference Photos

Sample Item No. 1: MONEY VAULT



Sample Item No. 3: GLASS SLIDING DOOR CABINET, LATERAL



Sample Item No. 5: CONFERENCE TABLE



Sample Item No. 6: OFFICE CHAIR



Sample Item No. 9: SOFA CHAIR ,for lactation area



■ Simple and good quality is the beginning of comfort

Sample photo for Item No. 08



Sample photo for Item No. 08



