

SUPPLEMENTAL / BID BULLETIN NO. 1

TITLE : Purchase and Delivery of Sterilized Milk for Various Local Government Units of Apayao, Kalinga, Ifugao and Mountain Province- Second Posting

ITB NO. : ITB 2023-DSWD-CAR-12

DATE : 01 June 2023

This Supplemental/Bid Bulletin is issued to all prospective bidders announcing the following:

Description/ Concerns	From	To
<p>Invitation to Bid</p>	<p>1.The Department of Social Welfare and Development – Cordillera Administrative Region, through the General Appropriations Act of 2023 intends to apply the sum of <u>Seven Million Three Hundred Forty Five Thousand Eight Hundred Pesos (PhP 7, 345, 800.00) (PhP 7, 345, 800.00)</u> being the ABC to payments under the contract for the Purchase and Delivery of Sterilized Milk for Various Local Government Units of Apayao, Kalinga, Ifugao and Mountain Province- Second Posting</p>	<p>1.The Department of Social Welfare and Development – Cordillera Administrative Region, through the General Appropriations Act of 2023 intends to apply the sum of <u>Seven Million Three Hundred Forty Five Thousand Eight Hundred Pesos (PhP 7, 345, 800.00)</u> being the ABC to payments under the contract for the Purchase and Delivery of Sterilized Milk for Various Local Government Units of Apayao, Kalinga, Ifugao and Mountain Province- Second Posting</p>
	<p>2.The Department of Social Welfare and Development - CAR now invites bids for the above Procurement Project. Delivery of the Goods is required upon start of classes as identified by the Early Child Care and Development (ECCD) Council. <u>upon receipt of the Notice to Proceed.</u> Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible</p>	<p>2.The Department of Social Welfare and Development - CAR now invites bids for the above Procurement Project. Delivery of the Goods is required <u>upon start of classes as identified by the Early Child Care and Development (ECCD) Council.</u> Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding</p>

Invitation to Bid	bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).	Documents, particularly, in Section II (Instructions to Bidders).
	5.A complete set of Bidding Documents may be acquired by interested Bidders on 23 May 2023 to <u>12:00PM of 13 June 2023</u> from the given address and website(s) below and upon payment at the Cash Section of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount of Ten Thousand Pesos (PhP 10, 000.00) for both Lots 1 and 2 or Lot 1 only; and Five Thousand Pesos (PhP 5, 000.00) for Lot 2 only.	5.A complete set of Bidding Documents may be acquired by interested Bidders on <u>23 May 2023 to 01:00PM 13 June 2023</u> from the given address and website(s) below and upon payment at the Cash Section of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount of Ten Thousand Pesos (PhP 10, 000.00) for both Lots 1 and 2 or Lot 1 only; and Five Thousand Pesos (PhP 5, 000.00) for Lot 2 only.
	7. Bids must be duly received by the BAC Secretariat at the office address indicated below on or before <u>12:00PM of 13 June 2023</u> . Late bids shall not be accepted.	7. Bids must be duly received by the BAC Secretariat at the office address indicated below on or before <u>01:00 PM (PST) of 13 June 2023</u> . Late bids shall not be accepted.
Bid Data Sheet	<p>Clause 5.3</p> <p>For this purpose, contracts similar to the Project shall be:</p> <p>a. Supply and delivery of Food Supplies <u>and</u> Grocery Items.</p> <p>b. Completed within two (2) years prior to the deadline for the submission and receipt of bids.</p>	<p>Clause 5.3</p> <p>For this purpose, contracts similar to the Project shall be:</p> <p>a. Supply and delivery of Food Supplies <u>or</u> Grocery Items.</p> <p>b. Completed within two (2) years prior to the deadline for the submission and receipt of bids.</p>
Schedule of Requirements	Table for Lot 1 & Lot 2 were merged.	Please see attached Revised Schedule of Requirements.
Technical Specifications (under Terms and Conditions)	1. Can comply with the Schedule of Requirements	1. Can comply with the <u>attached</u> Schedule of Requirements

Please use the following revised forms as part of the bid bulletin:

- Invitation to Bid
- Bid Data Sheet
- Schedule of Requirements
- Technical Specifications

Changes indicated in the Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.

ENGR. ENRIQUE H. GASCON JR.

BAC Chairperson



**INVITATION TO BID FOR THE
Purchase and Delivery of Sterilized Milk for Various
Local Government Units of Apayao, Kalinga, Ifugao and
Mountain Province- Second Posting
ITB 2023-DSWD-CAR-12**

1. The *Department of Social Welfare and Development – Cordillera Administrative Region*, through the **General Appropriations Act of 2023** intends to apply the sum of **Seven Million Three Hundred Forty Five Thousand Eight Hundred Pesos (PhP 7, 345, 800.00)** being the ABC to payments under the contract for the **Purchase and Delivery of Sterilized Milk for Various Local Government Units of Apayao, Kalinga, Ifugao and Mountain Province- Second Posting**.

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The *Department of Social Welfare and Development - CAR* now invites bids for the above Procurement Project. Delivery of the Goods is required **upon start of classes as identified by the Early Child Care and Development (ECCD) Council**. Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *Department of Social Welfare and Development - CAR* and inspect the Bidding Documents at the address given below during **8:00AM to 5:00PM**, Monday to Friday.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **23 May 2023 to 01:00PM 13 June 2023** from the given address and website(s) below and upon payment at the Cash Section of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount of **Ten Thousand Pesos (PhP 10, 000.00) for both Lots 1 and 2 or Lot 1 only; and Five Thousand Pesos (PhP 5, 000.00) for Lot 2 only.**

6. The *Department of Social Welfare and Development-CAR* will hold a **Pre-Bid Conference**¹ on *10:00 am of 31 May 2023 at DSWD-CAR Premises and via Video Teleconference or Google Meet with meeting ID/Link as meet.google.com/sqq-pwde-png*, which shall be opened to prospective bidders.

The procuring entity allows payment of bidding documents through Bank-to-Bank transaction. However, the Official Receipt shall only be issued to the bidder upon receipt of one (1) original deposit slip by the Cash Section with the following bank details:

Account Number : 0222-0218-63
Account Name : DSWD FO CAR (MISC TRUST ACCNT)
Name of the Bank: LANDBANK – Baguio Branch

7. Bids must be duly received by the BAC Secretariat at the office address indicated below on or before **01:00 PM (PST) of 13 June 2023**. Late bids shall not be accepted.

The procuring entity allows submission through courier provided that the bid envelope will be received on or before the deadline of bid submission.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on **01:30 PM (PST) of 13 June 2023 at DSWD-CAR Premises and via Video Teleconference and via Google Meet with meeting ID/Link as meet.google.com/nfa-amjv-dgn**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. The *Department of Social Welfare and Development* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:
BAC SECRETARIAT
Procurement Section, DSWD-CAR
40 North Drive, Baguio City
bacsec.car@dswd.gov.ph
(074) 661-0430 Local 25025 / (02) 369-6580
Mobile Numbers: Globe: 0915-151-9259
Smart: 0963-610-9340

12. You may visit the following website for downloading of Bidding Documents:
<https://car.dswd.gov.ph/downloads/procurement/procurement-opportunities/>

ENGR. ENRIQUE H. GASCON JR.

BAC Chairperson

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

Bid Data Sheet

ITB Clause				
5.3	For this purpose, contracts similar to the Project shall be: a. Supply and delivery of Food Supplies or Grocery Items . b. Completed within two (2) years prior to the deadline for the submission and receipt of bids.			
7.1	<i>Not applicable</i>			
12	The price of the Goods shall be quoted in DDP Kalinga, Apayao, Mountain Province and Ifugao or the applicable International Commercial Terms (INCOTERMS) for this Project.			
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: a. The amount of not less than 2% of the ABC or PhP 146, 916.00 if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;			
	Lot No.	Description	ABC	2% of the ABC
	Lot 1	Purchase and Delivery of Sterilized Milk in Various Local Government Units of Kalinga and Apayao	Five Million Four Hundred Five Thousand Four Hundred Pesos (PhP 5, 405,400.00).	PhP 108, 108.00
	Lot 2	Purchase and Delivery of Sterilized Milk in Various Local Government Units of Ifugao and Mountain Province	One Million Nine Hundred Forty Thousand Four Hundred Pesos (PhP 1, 940, 400.00)	PhP 38, 808.00
	or			
	b. The amount of not less than 5% of the ABC or PhP 367, 290.00 if bid security is in Surety Bond;			
	Lot No.	Description	ABC	5% of the ABC
	Lot 1	Purchase and Delivery of Sterilized Milk in Various Local Government Units of Kalinga and Apayao	Five Million Four Hundred Five Thousand Four Hundred Pesos (PhP 5, 405,400.00).	PhP 270, 270.00
	Lot 2	Purchase and Delivery of Sterilized Milk in Various Local Government Units of Ifugao and Mountain Province	One Million Nine Hundred Forty Thousand Four Hundred Pesos (PhP 1, 940, 400.00)	PhP 97, 020.00

19.3	Lot No.	Description	ABC
	<i>Lot 1 & 2</i>	Purchase and Delivery of Sterilized Milk for Various Local Government Units of Apayao, Kalinga, Ifugao and Mountain Province-Second Posting	Php PhP 7, 345, 800.00
20.2	<i>Not Applicable</i>		
21.1	<i>Not Applicable</i>		

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Lot No.	Description	Qty / Unit	Delivery Place	Location	Delivery Period
1	Sterilized Milk, at least 180 ml per pack	82, 800.00 packs	Municipal/ City Social Welfare and Development Office / Municipal/ City Hall per Local Government Unit	Local Government Units in Apayao	As scheduled, depending on the start of classes as identified by the Early Childhood Care and Development Council (ECCD Council) for School Year 2023-2024.
	Sterilized Milk, at least 180 ml per pack	174, 600.00 packs		Local Government Units in Kalinga	

Lot No.	Description	Qty / Unit	Delivery Place	Location	Delivery Period
2	Sterilized Milk, at least 180 ml per pack	75, 600.00 packs	Municipal/ City Social Welfare and Development Office / Municipal/ City Hall per Local Government Unit	Local Government Units in Ifugao	As scheduled, depending on the start of classes as identified by the Early Childhood Care and Development Council (ECCD Council) for School Year 2023-2024.
	Sterilized Milk, at least 180 ml per pack	16, 800.00 packs		Local Government Units in Mountain Province	

Distribution List of Sterilized Milk

Delivery Sites	Quantity	Unit of Measure	Delivery Period
APAYAO			
Calanasan, Apayao	14,400	pack	As scheduled, depending on the start of classes as identified by the Early Childhood Care and Development Council (ECCD Council) for School Year 2023-2024.
Conner, Apayao	15,600	pack	
Flora, Apayao	14,400	pack	
Kabugao, Apayao	8,400	pack	
Luna, Apayao	14,400	pack	
Pudtol, Apayao	9,600	pack	
Sta. Marcela, Apayao	6,000	pack	
IFUGAO			
Aguinaldo, Ifugao	6,000	pack	As scheduled, depending on the start of classes as identified by the Early Childhood Care and Development Council (ECCD Council) for School Year 2023-2024.
Alfonso Lista, Ifugao	19,200	pack	
Asipulo, Ifugao	4,800	pack	
Banaue, Ifugao	12,000	pack	
Hingyon, Ifugao	6,000	pack	
Hungduan, Ifugao	4,800	pack	
Kiangan, Ifugao	4,800	pack	
Lagawe, Ifugao	4,800	pack	
Lamut, Ifugao	7,200	pack	
Mayoyao, Ifugao	6,000	pack	
KALINGA			
Balbalan, Kalinga	60,000	pack	As scheduled, depending on the start of classes as identified by the Early Childhood Care and Development Council (ECCD
Lubuagan, Kalinga	8,400	pack	
Pasil, Kalinga	4,200	pack	
Pinukpuk, Kalinga	26,400	pack	
Rizal, Kalinga	6,000	pack	

Delivery Sites	Quantity	Unit of Measure	Delivery Period
Tabuk City, Kalinga	60, 000	pack	Council) for School Year 2023-2024.
Tanudan, Kalinga	4, 800	pack	
Tinglayan, Kalinga	4, 800	pack	
MOUNTAIN PROVINCE			
Natonin, Mountain Province	4, 800	pack	As scheduled, depending on the start of classes as identified by the Early Childhood Care and Development Council (ECCD Council) for School Year 2023-2024.
Paracelis, Mountain Province	12, 000	pack	

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words "*or at least equivalent.*" References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to

provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications

Item	Qty	Unit	Specification	Statement of Compliance
				<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered (including the prescribed terms and conditions). Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
Lot 1	82, 800.00	pack	Sterilized Milk, at least 180 ml per pack	
	174, 600.00	pack	Sterilized Milk, at least 180 ml per pack	

Item	Qty	Unit	Specification	Statement of Compliance
Lot 2	75, 600.00	pack	Sterilized Milk, at least 180 ml per pack	
	16, 800.00	pack	Sterilized Milk, at least 180 ml per pack	

NOTES:

For the purpose of bid evaluation, the required evidence as reference to the statement of compliance shall be in the form of brand and/or technical specifications of the offered item). In case a brand is not appropriate or applicable for the item, a bidder shall attach a photo that shows the compliance of offered items with the technical specifications.

Attachment of photo is mandatory for the offered item.

Example:

Specification	Statement of Compliance
Sterilized Milk, at least 180 ml per pack	Comply, brand x, photo or brochure of the offered item

TERMS AND CONDITIONS

	Terms and Conditions	Statement of Compliance (Indicate “Comply”)
1	Can comply with the attached Schedule of Requirements	
2	<p>Can comply with the Delivery Date which is dependent on the start of classes as identified by the ECCD Council. Date of Delivery will be automatically moved on the following day/week, if Monday falls on a Holiday and other class suspensions.</p> <p>A written notice will be sent to the winning bidder indicating the start of classes as identified by the ECCD Council.</p>	
3	Item must be well-sealed, in its original packaging and must bear the manufacturers name, manufacturing date and expiration date. Expiry date shall be at least six (6) months from the date of delivery.	
4	Supplier should guarantee quality of delivered goods, otherwise, items deemed reject should be replaced within the day or a buffer should be ensured to be available during delivery to immediately replace defective, damage or non-complying items.	
5	Supplier is responsible in the loading and unloading of goods to the designated delivery sites.	
6	Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.	
7	Supplier should pack goods per Local Government Unit and allocation will be provided by the contact person to the winning bidder/supplier.	
8	Additional pouches should be provided by the supplier for food safety inspection per LGU.	
9	Contact person and contact details will be coordinated to the supplier before delivery.	
10	Bidder should have at least two (2) vehicles/trucks for simultaneous delivery. The vehicles to be used during delivery should be in good running condition to avoid delay. Any delay during delivery will affect the performance evaluation for future contracts.	
11	Collection of waste materials like bottles, plastics or boxes shall be the responsibility of the supplier until the end of contract.	

Notes:

The requirement of evidence as reference to the statement of compliance is only applicable for the items or goods that are subject for the bidding at hand. Evidence as reference to the compliance with the terms and conditions is not required. However, bidder shall still explicitly provide their statement of compliance with the prescribed “Terms and Conditions”. Statement of compliance with the “Terms and Conditions” will be verified during the post-qualification stage.

Example:

Terms and Conditions:	Statement of Compliance
Can comply with the Schedule of Requirements.	Comply