

REQUEST FOR QUOTATION (RFQ)

PR/PP

No.: 2023-05-372

End-user: RICTMS

Name of Project:

RFQ No.: 2023-05-568

Date: MAY 25 2023

ABC: ₱70,000.00

PURCHASE OF DESKTOP FOR FIELD OFFICE CAR

Mode of Procurement: SMALL VALUE PROCUREMENT

Sir/Madam: _____

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before MAY 30 2023 12:00NN


ENRIQUE H. GASCON JR.
BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity may give due preference to goods being offered with green component.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days** from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPs Registration Certificate or PhilGEPs Registration Number to be indicated in space below (except for**
 - o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
 - o **Official Receipt issued by BIR (a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation shall be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications and the terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the **Omnibus Sworn Statement** prior to issuance of Award / Purchase Order with ABC amounting to **P500,000.00** for **Emergency Cases** and **P50,000.00** above for **Small Value Procurement**.
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address bacsec.car@dswd.gov.ph.

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Cordillera Administrative Region
 40 North Drive, Baguio City

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ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	BRAND OFFERED	UNIT PRICE	TOTAL
1	PURCHASE OF DESKTOP FOR FIELD OFFICE CAR					
	<p>1. Processor: a. CPU Architecture Technology: Processor model should at least be the latest release b. Base Speed Frequency: 2.50 GHz c. Cores: ≥ 6 Cores 2.5 GHz, up to 4.5 GHz d. Cache: ≥ 18 MB Cache</p> <p>2. Operating System: a. Type: Latest Stable Proprietary OS 64-bit b. Version: Professional version (Must have the capability to join Active Directory) c. A certificate of Authenticity (COA), Genuine Label or Equivalent of the licence from the OS provider should be provided (Holographic Image Sticker)</p> <p>3. Office Productivity Software: a. Type: Latest Stable Proprietary OPS for Corporate Application Perpetual b. Version: Business, Inclusive of Word Processor, Spreadsheet, Presentation & Email for offline use</p> <p>4. Memory: a. Capacity: ≥ 16 Gb DDR4 b. Speed: ≥ DDR4-3200mhz</p> <p>5. Keyboard: Std English (same brand as PC)</p> <p>6. Pointing Devices/Mouse: a. Type: Standard Optical Mouse (same brand as PC)</p> <p>7. Graphics Controller: a. Type: Dedicated b. Memory: ≥ 6GB GDDR 6 c. Base Clock : ≥ 1500 mhz d. Memory Interface : ≥ 192 bit</p> <p>8. I/O Ports: All ports should be INTEGRATED/BUILT-IN (no USB conversions/extension/adapters) a. ≥ 4 x USB 3.0 port, 2 Front and 2 Back b. 1 x headphone / microphone or combo jack c. 1 x RJ-45 LAN port d. 1 x DisplayPort and 1 x HDMI e. 1 x Type-C Port</p> <p>9. Display: ≥ 22" LED Technology with Displayport and HDMI</p> <p>10. Hard Drive: ≥ 512gb Nvme, ≥ 1 TB HDD</p> <p>11. Sound Controller: Integrated/built-in High Definition Audio system</p> <p>12. Battery/UPS: a. ≥ 500 VA with AVR</p> <p>13. Power Supply: a. Manufacturer Standard Power Supply</p> <p>14. Communication: MUST BE INTEGRATED / BUILT-IN (no USB conversions/extension) a. Wireless - ≥ Dual Band Wireless - 802.11 ac/a/b/g/n; b. Ethernet - ≥ Integrated 10/100/1000 Base-TX</p> <p>15. Warranty & SLA: a. Three (3) years Hardware Warranty b. One (1) year on Mouse, Keyboard, UPS c. &lt; 4 hours' response time for issues reported (thru Help Desk) d. A Service Unit must be issued for a unit that can't be repaired within the day. (For Central Office Only) e. For reported hardware replacement, the Service Provider shall be the one to pull out the unit.</p>	1	UNIT			

<p>16. To protect DSWD from unreliable and unproven products the following is required:</p> <p>a. Manufacturer of the proposed brand should at least be ISO 9001:2015 certified</p> <p>b. Proposed BRAND should be Energy Star Compliant</p> <p>c. Proposed BRAND should have an existing technical web support system where the brand providers/ bidders can log-in and key-in product service codes/ item codes for faster tracking of defective / RMA products and faster turn-around of technical support</p> <p>d. Proposed Brand must be capable of supporting Nationwide deployment and with at least 1 or more accredited Service Centers within CAR/ Northern Luzon (Proof or List of Nationwide Service Center should be submitted)</p> <p>e. Bidder's proposed brand should conform with local and international safety and quality standards as follows: If brand offered is a Local Brand: 1. NTC (National Telecommunications Commission) Type Approval/Accepted - Ratio Type Approval/Acceptance for products with radio communications equipment installed.</p> <p>If brand offered is an International Brand: 1. NTC (National Telecommunications Commission) Type Approval/Accepted - Ratio Type Approval/Acceptance for products with radio communications equipment installed; and 2. FCC (Federal Communications Commission), and/or 3. CE (European Conformity), or 4. Other internationally known standards for consumer electronics safety and quality such as EAC (Eurasian Conformity), UL (Underwriters Laboratories), etc Further, the brand should be sold and marketed continuously in the Philippines for the last ten (10) years</p> <p>f. A DSWD Boot-up Logo must be embedded in the BIOS.</p>	
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TOTAL PRICE

	OTHER REQUIREMENTS	COMPLIANCE		REMARKS
		Can Comply	Cannot Comply	
	Delivery of Goods is within 20 calendar days after receipt of Purchase Order. Delivery place at DSWD FO CAR, #40 NORTH Drive, Baguio City. If the last day of delivery falls on Saturday/Sunday/Holiday, the delivery of goods can be moved to the next working day.	[]	[]	
	Service Provider must have Active Landbank Account for Payment Purposes. For other banks, service charge will be deducted upon payment on the account.	[]	[]	
PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPINES				

• Award shall be made per: Item Basis x Lot Basis

*Note: **NO GIFT ALLOWED**. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.*

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative over printed name: _____

Name of Firm/Dealer/Contractor: _____

Address: _____

Name and Signature of Canvasser

Email Address: _____

Contact Number/s: _____

PhilGEPS Registration Number: _____

