

REQUEST FOR QUOTATION (RFQ)

PR/PP

No.: 2023-05-342

End-user: RICTMS

Name of Project:

RFQ No.: 2023-05-564

Date: MAY 23 2023

ABC: P67,976.50

**PURCHASE AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR MAINTENANCE
AND CONTINUITY OF ICT SERVICES IN THE FIELD OFFICE AND SATELLITE OFFICE**

Mode of Procurement: SMALL VALUE PROCUREMENT

Sir/Madam:

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before MAY 29 2023 12:00NN


ENRIQUE H. GASCON JR.
BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price, quotations with a dash or zero shall be deemed free of charge.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity may give due preference to goods being offered with green component.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days** from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
 - c. **Official Receipt issued by BIR (a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation shall be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications and the terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the **Omnibus Sworn Statement** prior to issuance of Award / Purchase Order with ABC amounting to **P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement**.
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address bacsec.car@dswd.gov.ph.

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Cordillera Administrative Region
 40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	BRAND OFFERED	UNIT PRICE	TOTAL
1	PURCHASE AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR MAINTENANCE AND CONTINUITY OF ICT SERVICES IN THE FIELD OFFICE AND SATELLITE OFFICE					
	Rubberized Electrical Working Gloves Comfort grip gloves Cut-resistant Polyethylene material	10	pairs			
	Heavy Duty Measuring Tape 7.5m/25' Length: 8meters / 26 feet Tylon coated steel tape measure	1	piece			
	Electrical Tape (10 pcs/roll) LARGE (.16mm x 19mm x16m)	1	roll			
	Cloth Duct Tape Size: 50mm x 10m Gray	20	roll			
	Self-fusing Rubber Tape for ETC Antenna Mast Size: 0.8mm X 19mm X 8m	4	roll			
	Indoor Mounting Tape CAT114 1in x 5m	5	roll			
	Indoor Mounting Tape CAT114 1/2in x 5m	5	roll			
	Ordinary Claw Hammer Wooden / Steel handle with rubber grip	1	piece			
	Cable Clamp with Nail - round type 6mm (Packs of 100)	10	pack			
	Cable Clamp with Nail - flat type 14mm (Packs of 100)	10	pack			
	3-Pc Plier Set Size: 6 inches Contains: 1 Long Nose, 1 Diagonal Sidecutter, 1 Linesman	2	set			
	Adjustable Wrench for ETC Antenna Mast Size: 8 inches Material: Drop-forged alloy	2	piece			
	6-Pc Insulated Screwdriver Set (Magnetic) Color: red/yellow Material: Insulated rubber Phillips: 1 X 100mm Phillips: 2 X 150mm Slotted Parallel: 5mm X 100mm Slotted Parallel: 5mm X 150mm Slotted: 6.5mm X 150mm Slotted: 5mm X 100mm	2	set			
	6-Pc Precision Screwdriver Set Plastic/Rubber Handle Contains: 3 x flat and 3 x phillips	2	set			
	Phillips Screwdriver for ETC Antenna Mast PH2 x 125mm	2	piece			
	Floor Cable Ramp Material: Rubber Channel Diameter: 35mm x 15mm Size: 1m x 140mm x 20mm With connecting clips	15	piece			
	Ladder - Telescopic Double Sided Hinged Material: Aluminum / Hard Plactic Maximum Height: 5 m / 16.4 ft Type: A-type convertible to Straight Type (hinged)	1	unit			

	Industrial Tool Bag Material: Fabric/Nylon Size: 43cm x 28cm x 30cm With shoulder strap and dual zipper	2	piece			
	5-gang Extension Cord Cord Length: at least 2 meters 5-gang with individual switch With surge protection and built-in breaker Impact Resistant Flame Retardant	5	piece			
	Reusable Velcro Cable Tie Color: Assorted Material: Durable and soft nylon Length: 15cm Width 1.2cm	1000	piece			
	2-inch Anti-Static Cleaning Brush	5	piece			
	Anti-static Wrist Strap with Alligator Clip Length: 180cm Current Limiting Resistance: 1 MegaOhm +/- 5% Electro-scattering time: 100ms	5	piece			
	Rechargeable AA Batteries Packs of 4 Capacity: 2000mAh Charge cycle: up to 2100 cycles	10	pack			
	9-Volt Battery Alkaline Battery	6	piece			
	Venetian Window Blinds for ICT Office Window Size: 100cm x 160cm Color: Dark Grey or Black	2	piece			
	Digital Battery Checker/Tester Test standard and rechargeable batteries: 9V, AA, AAA, C, D, 1.5V Button Type cells Material: plastic	1	piece			
	3.55mm Male to RCA Shielded Audio Cable 3 meters 3.5mm Stereo Mini-jack to RCA Component (Male-Male) Length: 3m Cable: 6mm thick copper cabling Shielding: 15/0.10bcm insulation	5	piece			
	3.55mm Male to 6.35mm Audio Cable 3 meters 3.5mm Stereo Mini-jack to 6.35mm Stereo Jack (Male-Male) Length: 3m Cable: 6mm thick copper cabling Shielding: 15/0.10bcm insulation	5	piece			
	HDMI over LAN Extender Transmitter Input: HDMI 1.3 x 1 Transmitter Output: RJ45 x 1 Receiver Input: RJ45 x 1 Receiver Output: HDMI 1.3 x 1 Resolution: Up to 1920 x 1080 @60Hz Transmission Distance: up to 150M Power: 5VDC 1A	3	piece			
	Safety Vests Outdoor Reflectorized Vests	2	piece			
	Hard Hat / Safety Helmet Adjustable-type ratchet suspension Color: White Ventilated With Chin Strap CE Certified	2	piece			
TOTAL PRICE						
	OTHER REQUIREMENTS	COMPLIANCE		REMARKS		
		Can Comply	Cannot Comply			

	OTHER REQUIREMENTS	COMPLIANCE		REMARKS
		Can Comply	Cannot Comply	
	Delivery of Goods is within 20 calendar days after receipt of Purchase Order. Delivery place at DSWD FO CAR, #40 NORTH Drive, Baguio City. If the last day of delivery falls on Saturday/Sunday/Holiday, the delivery of goods can be moved to the next working day.	[]	[]	
	Service Provider must have Active Landbank Account for Payment Purposes. For other banks, service charge will be deducted upon payment on the account.	[]	[]	
PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPINES				

• Award shall be made per: Item Basis x Lot Basis

Note: **NO GIFT ALLOWED**. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative over printed name: _____

Name of Firm/Dealer/Contractor: _____

Address: _____

Name and Signature of Canvasser

Email Address: _____

Contact Number/s: _____

PhilGEPS Registration Number: _____

Handwritten signature: 