

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2023-05-361 RFQ No.: 2023-05-549
End-user: SFP Date: MAY 19 2023
Name of Project: ABC: ₱352,800.00

PURCHASE AND DELIVERY OF NON-PERISHABLE GOODS FOR THE 13TH CYCLE
SUPPLEMENTARY FEEDING PROGRAM IN THE MUNICIPALITY OF BOLINEY,
ABRA

Mode of Procurement: SMALL VALUE PROCUREMENT

Sir/Madam: _____

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before MAY 24 2023 12:00NN.

ENRIQUE H. GASCON JR.
BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price, quotations with a dash or zero shall be deemed free of charge.
3. All entries must be typewritten/printed/longhand. Any erasure in the quotation must be countersigned by the bidder/representative, otherwise quotation will be rejected.
4. The Procuring Entity may give due preference to goods being offered with green component.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is as indicated in the next page.
7. Price validity shall be for a period of 120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - o PhilGEPS Platinum Membership (if not available, Please submit the following items a and b)
 - a. Updated Mayor's / Business Permit
 - b. PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)
 - o Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).
 - o Official Receipt issued by BIR(a mere picture of the receipt can suffice)
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who refuse to accept correction of *price offer* after Bid Evaluation may be disqualified.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the technical specifications and the terms and conditions stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement.
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR.**
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address bacsec.car@dswd.gov.ph.

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	BRAND OFFERED	UNIT PRICE	TOTAL
1	PURCHASE AND DELIVERY OF NON-PERISHABLE GOODS FOR THE 13TH CYCLE SUPPLEMENTARY FEEDING PROGRAM IN THE MUNICIPALITY OF BOUNEY, ABRA					
	Chicken, Mixture of Legs and Thigh, 1 kg/pack	290	Pack			
	Pork, atleast 80 % lean meat, 1kg per pack	290	Pack			
	Boneless Bangus, atleast 250 grams per pack	330	Pack			
	Egg, medium size, atleast 56-65 grams per piece	4,800	Piece			
	Potato, medium size, 1 kg per pack	84	Pack			
	Pancit Laddit, 1 kg per pack	150	Pack			
	Monggo, whole, 1 kg per pack	150	Pack			
	Malagkit Rice, 1 kg per pack	150	Pack			
	All Purpose Flour, 1 kg per pack	150	Pack			
	Glutinous Flour, 500 grams per pack	150	Pack			
	Loaf Bread, atleast 10 slices per pack 600 grams per pack	168	Pack			
	Brown Sugar, atleast 500 grams per pack	95	Pack			
	Vegetable oil, atleast 330 ml per bottle	220	Bottle			
	Coconut Milk Powder, atleast 50 grams/ pack	80	Pack			
	Evaporated Milk, atleast 370 ml per can	100	Can			
	Dried Sago, Tapioca, atleast 250 grams per pack	95	Pack			
	Baking powder, atleast 50 grams/ Pack	81	Pack			
	Mayonnaise, plain, atleast 220 grams per pouch	150	Pouch			
	Garlic, medium size, 1 kg per pack	78	Pack			
	Onion, medium size, 1 kg per pack	80	Pack			
	OTHER REQUIREMENTS	COMPLIANCE			REMARKS	
		Can Comply	Cannot Comply			
	1. Delivery will be dependent on the start of classes as per ECCD Guidelines memorandum. Date of delivery will be automatically moved on the following day/week if monday falls on Holiday and other class suspensions. Re-scheduling of delivery date will be agreed upon by the MSWDO, supplier and SFP staff during calamities, holidays and other circumstantial situations.	[]	[]			
	2. Item must be well-sealed, in its original packaging (except Item # 1,2,3,4,5,6,7,8,19 & 20) and must bear the manufacturer's name, date of manufacturing and date of expiry. Expiry date is atleast 6 months from the date of delivery.	[]	[]			
	3. Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buffer should be ensured every delivery.	[]	[]			

	OTHER REQUIREMENTS	COMPLIANCE		REMARKS
		Can Comply	Cannot Comply	
	4. Supplier is responsible in the loading and unloading of goods to the designated delivery sites.	[]	[]	
	5. Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.	[]	[]	
	6. Supplier should pack goods per center and allocation will be provided by the contact person to the winning supplier.	[]	[]	
	7. Goods are expected to be sanitary, fit for children consumption and recommended to be locally-produced.	[]	[]	
	8. Delivery Site: MSWDO Office, Municipal Hall.	[]	[]	
	9. Service Provider must have an Active Landbank Account for Payment Purposes. For other banks, service charge will be deducted upon payment on the account.	[]	[]	
PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPINES				
				TOTAL PRICE

• Award shall be made per: Lot basis Total Quoted Price

*Note: **NO GIFT ALLOWED.** Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.*

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative
over printed name:

Name of Firm/Dealer/Contractor:

Address:

Email Address:

Contact Number/s:

PhilGEPS Registration
Number:

Name and Signature of Canvasser