



**INVITATION FOR
NEGOTIATED PROCUREMENT – TWO FAILED BIDDINGS
Purchase and Delivery of Toners with Free Use of Colored and Monochrome
Multi-function Printers**

In view of the two (2) failed public biddings and in accordance with Section 53.1 of the revised Implementing Rules and Regulations of the Republic Act 9184, otherwise known as the “Government Procurement Reform Act”, the **Department of Social Welfare and Development - Cordillera Administrative Region (DSWD-CAR)**, through its **Bids and Awards Committee (BAC)** now invites PhilGEPS registered and interested suppliers to participate in the negotiation for the procurement of the project, **Purchase and Delivery of Toners with Free Use of Colored and Monochrome Multi-Purpose Printers (NP-DSWD-CAR-2023-01)**. The Approved Budget for the Contract (ABC) is *One Million Fifty Five Thousand Two Hundred Pesos (PhP 1, 055, 200.00)*. For more details of this project, please refer to the following:

- **Schedule of Requirements (Annex A)**
- **Technical Specifications (Annex B)**

1. The schedule of procurement activities:

<i>Activities</i>	<i>Date and Time</i>
Posting and availability of the Invitation for Negotiated Procurement- Two Failed Biddings	10 May 2023 to 12:00 PM of 19 May 2023
Negotiation Conference at DSWD premises and through video conferencing or Google Meet with meeting ID/Link as meet.google.com/yqr-zhod-pxa	11:00 am of 15 May2023
Issuance of Amendments / Clarifications / Addendum, if any	15 May 2023
Deadline for Submission of Bids	12:00 PM of 19 May 2023
Opening of Bids and DSWD premises and through Google Meet with meeting ID/Link: meet.google.com/oay-baea-kgg	01:30 PM of 19 May 2023

The Eligibility and Technical Documents will be composed of the following:

- i. Valid PhilGEPS Registration Certificate (Platinum Membership), **ALL** pages in accordance with Section 8.5.2 of the IRR;
- ii. Schedule of Requirements (**Annex A**)
- iii. Technical Specifications (**Annex B**)
- iv. The statement of all ongoing government and private contracts, including the contracts awarded but not yet started, if any, whether

similar or not similar in nature and complexity to the contract to be bid (**Annex C**);

- v. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid (**Annex D**);
- vi. **Net Financial Contracting Capacity (NFCC)** or A Committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation (**Annex E**);
- vii. Joint Venture Agreement, if applicable;
- viii. Original duly signed Omnibus Sworn Statement (**Annex F**);
- ix. Bid Securing Declaration (**Annex G**)

Note: Other eligibility/Legal documents will be validated during the post-qualification stage.

The Financial Proposal:

- i. Price Proposal Form (**Annex H**)
- ii. Bid Form (**Annex I**)

- 2. The **Department of Social Welfare and Development - Cordillera Administrative Region (DSWD-CAR)** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
- 3. For further information, please refer to the following:

DSWD-CAR Bids and Awards Committee
c/o THE BAC SECRETARIAT
DSWD-CAR, 40 North Drive, Baguio City
E-Mail: bacsec.car@dswd.gov.ph
Tel. No. (074) 661-0430 local 25025

SGD.
ENRIQUE H. GASCON JR.
Chairperson, Bids and Awards Committee

Annex A

Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Lot No.	Description	Qty / Unit	Delivery Place	Delivery Period
1	Purchase of Toners with Free Use of Colored and Monochrome Multi-Function Printer			
	<i>A. For colored printer, with provision of at least <u>twenty (20)</u> multi-function heavy duty printers</i>			
	Black, 500g	136 packs	40 North Drive, Baguio City	Within ten (10) Calendar Days upon receipt of Notice to Proceed including printers
	Cyan, 500g	14 packs		
	<i>B. For monochrome printer, with provision of at least <u>thirteen (13)</u> multi-function heavy duty printers</i>			
Black, 500g	39 packs	40 North Drive, Baguio City	Within ten (10) Calendar Days upon receipt of Notice to Proceed including printers	

Distribution List of Machines/Equipment

Delivery Sites	Location	Colored Printers	Monochrome Printers
Field Office & Extension Offices	Baguio City and La Trinidad, Benguet	17	6
Centers	Baguio City, La Trinidad, and Sablan	3	1
SWAD Offices			
▪ Abra SWAD Office	Bangued, Abra		1
▪ Apayao SWAD Office	Luna, Apayao		1
▪ Mt. Province SWAD Office	Bontoc, Mt. Province		1
▪ Ifugao SWAD Office	Lagawe, Ifugao		1
▪ Kalinga SWAD Office	Bulanao, Kalinga		1
▪ Benguet SWAD Office	Baguio City		1

Note: The machines may be reallocated to other sites based on the need of the procuring entity.

Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications

Item	Qty	Unit	Specification	Statement of Compliance
				<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered (including the prescribed terms and conditions). Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
	<p><i>A. For colored printer with provision of at least <u>twenty (20)</u> multi-function heavy duty printers</i></p>			
	136	packs	Black, 500g	
	14	packs	Cyan, 500g	
	<p><i>B. For monochrome printer with provision of at least <u>thirteen (13)</u> multi-function heavy duty printers</i></p>			
	39	packs	Black, 500g	

NOTES:

For the purpose of bid evaluation, the required evidence as reference to the statement of compliance shall be in the form of brand and/or technical specifications of the offered item). In case a brand is not appropriate or applicable for the item, a bidder shall attach a photo that shows the compliance of offered items with the technical specifications. **Attachment of photo is mandatory for the offered item.**

Example:

Specification	Statement of Compliance
Black, 500g x 136 packs	Comply, brand x, photo or brochure of the offered item

TERMS AND CONDITIONS

	Terms and Conditions	Statement of Compliance (Indicate “Comply”)
1	Can comply with the Schedule of Requirements	
2	<p>Willing to provide at least twenty (20) colored multi-function heavy duty printers:</p> <ul style="list-style-type: none"> ● Machine Memory – at least 2 GB ● Hard Drive – at least 250 GB ● Automatic duplex print, scan and copy ● Can print at least 28 page and copy per minute ● Can produce at least 6,000 page per toner (cyan, magenta, yellow, black) ● With at least 60,000 monthly duty/volume cycle ● Capable of USB and Ethernet/LAN Connectivity, network printing and color scanning ● Maximum paper output size – A3 wide ● Large capacity feeder ● With automatic document feeder ● Role-based access 	
3	<p>Willing to provide at least thirteen (13) monochrome multi-function heavy duty printers:</p> <ul style="list-style-type: none"> ● Machine Memory – at least 2 GB ● Hard Drive – at least 250 GB ● Automatic duplex print, scan and copy ● Can print at least 35 page and copy per minute ● Can produce at least 10,000 pages ● With at least 80,000 monthly duty/volume cycle ● Capable of USB and Ethernet/LAN Connectivity, network printing and color scanning ● Maximum paper output size – A3 wide ● Large capacity feeder ● With automatic document feeder ● Role-based access 	
4	Delivery, installation and set-up of all equipment to the indicated sites (Field Office and extension offices, SWAD Offices and Centers shall be completed within ten (10) calendar days upon receipt of the Notice to Proceed	
5	Relocation and/or transfer of machines shall be facilitated by the service provider at no additional charges	
6	Repair, spare parts replacement, maintenance and other consumables of the machines caused by depletion shall be the responsibility of the service provider throughout the duration of the contract	

7	On-site technical support for the main, extension and center offices should be within 24 hours and within 3 days at SWAD Offices	
8	Training on machine management and administration should be facilitated by the service provider to all staff of the installation sites	
9	Printer machines that reached the maximum duty/volume-cycle shall be replaced immediately	
10	Printers with recurring repair issues in a month shall be replaced with <u>new printer in good running condition</u>	
11	Delivery of toners shall be at the Supply Unit and any pull-out of equipment will be coordinated with ICT personnel	
12	Contract <u>shall be until December 31, 2023 or until full utilization of the delivered toners. In case the toners are still available, the contract shall be automatically extended the following year until the full consumption of toners.</u>	
13	Payment Term: One-time payment upon complete delivery of toners	

Notes:

The requirement of evidence as reference to the statement of compliance is only applicable for the items or goods that are subject for the bidding at hand. Evidence as reference to the compliance with the terms and conditions is not required. However, bidder shall still explicitly provide their statement of compliance with the prescribed “Terms and Conditions”. Statement of compliance with the “Terms and Conditions” will be verified during the post-qualification stage.

Example:

Terms and Conditions:	Statement of Compliance
Can comply with the Schedule of Requirements.	Comply

Annex C

**Statement of ALL On-going Government & Private Contracts including contracts awarded but not yet started,
whether Similar or Not Similar in Nature**

Name of Contract/ Title of the Project	a. Owner's Name b. Address c. Telephone Nos.	Date of the Contract	Contract Duration	Kinds/Nature of Goods or Services	Amount of Contract	Value of Outstanding Contracts/ Undelivered Portion	Date of Completion/ Delivery
<u>Government Contracts</u>							
i. On-going							
ii. Awarded but not yet started							
<u>Private Contracts</u>							
i. On-going							
ii. Awarded but not yet started							
Total Cost							

Note: This statement shall be supported with the following:

1. Notice of Award and/or Contract/Purchase Order

2. Notice to Proceed (for government transactions only outside DSWD-CAR under Public Bidding)

Submitted by : _____
(Printed Name & Signature)

Designation : _____

Date : _____

Annex D

STATEMENT OF SINGLE LARGEST SIMILAR COMPLETED CONTRACT

Business Name: _____

Business Address : _____

Name of Contract/ Title of the Project	a. Owner's Name b. Address c. Telephone Nos.	Date of the Contract	Contract Duration	Kinds/Nature of Goods or Services	Amount of Completed Contract	Date of Completion/ Delivery
<u>Government Contracts</u>						
<u>Private Contracts</u>						
Total Cost						

Note:

1. This statement shall be supported with End-user's Acceptance or Official Receipts¹ or Sales Invoice

2. In case a Collection Receipt is available in lieu of Official Receipt, such should be supported with the necessary Invoice Receipt like Charge Invoice.

Submitted by : _____
(Printed Name & Signature)

Designation : _____

Date : _____

¹ Official Receipt or its equivalent document for payment of goods and services **per BIR Revenue Regulations No. 18-2012 "Regulations in the Processing Authority to Print (ATP) Official Receipts, Sales Invoice, and other Commercial Invoices using the On-line ATP System and Providing for the Additional Requirements in the Printing Thereof"**.

FINANCIAL DOCUMENTS FOR ELIGIBILITY CHECK

A. Summary of the Applicant Supplier’s/Distributor’s/Manufacturer’s assets and liabilities on the basis of the income tax return and audited financial statement for FY2022, stamped “RECEIVED” by the Bureau of Internal Revenue or BIR authorized collecting agent.

		Year 20__
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Total Net Worth (1-3)	
6.	Current Net Worth or Net Working Capital (2-4)	

B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract for this Project.

NFCC = P _____
or

Commitment from a licensed bank to extend to it a credit line if awarded the contract or a cash deposit certificate in the amount of at least 10% of the proposed project to bid.

Name of Bank: _____ Amount: _____

I hereby certify that the computation of the above is based on the income tax return and audited financial statement for FY2022 stamped “RECEIVED” by the BIR or BIR authorized collecting agent.

Submitted by:

Name of Firm / Contractor

Signature of Authorized Representative
Date : _____

NOTE:

1. If Partnership or Joint Venture, each Partner or Member Firm of Joint Venture shall submit the above requirements.

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

- [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
- Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and

8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid-Securing Declaration

(REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

X-----X

Project Identification No.: [Insert number]

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity] Affiant

SUBSCRIBED AND SWORN to before me this __ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

Witness my hand and seal this __ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, *[date issued]*, *[place issued]*

IBP No. __, *[date issued]*, *[place issued]*

Doc. No. ____

Page No. ____ Book No.

Series of ____.

PRICE PROPOSAL FORM

Project No: NP-DSWD-CAR-2023-01

Date: _____

	ITEM DESCRIPTION	QUANTITY	UNIT OR MEASURE	UNIT PRICE	TOTAL
A	For colored printer with provision of at least twenty (20) multi-function heavy duty printers				
	Toner, black, 500g	86	pack		
	Toner, cyan, 500g	14	pack		
B	For monochrome printer with provision of at least thirteen (13) multi-function heavy duty printers				
	Toner, black, 500g	39	pack		
TOTAL:					

Total Quotation in Words:

Name of Bidder: _____

Name & Signature of Authorized Representative: _____

Date: _____

Bid Form

Date: _____

Project Identification No. : _____

To: [name and address of Procuring Entity]

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount	Purpose of Commission or gratuity
---------------------------	--------	-----------------------------------

(if none, state "None")]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

MARKING AND SEALING OF ENVELOPE:

