

SUPPLEMENTAL / BID BULLETIN NO. 02

TITLE : Purchase and Delivery of Semi-expendable Equipment (Printers) for the use of DSWD CAR Field Office and SWAD Office Staff

ITB NO. : ITB 2023-DSWD-CAR-08

DATE : 03 May 2023

This Supplemental/Bid Bulletin is issued to all prospective bidders announcing the following:

| Description/ Concerns | From | To |
|---------------------------------|--|--|
| Invitation to Bid | 2.The Department of Social Welfare and Development - CAR now invites bids for the above Procurement Project. Delivery of the Goods is required Twenty (20) Calendar Days upon receipt of Notice to Proceed. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders). | 2.The Department of Social Welfare and Development - CAR now invites bids for the above Procurement Project. Delivery of the Goods is required Forty-five (45) calendar days upon receipt of Notice to Proceed. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders). |
| Schedule of Requirements | Delivery Period: Twenty (20) Calendar Days | Delivery Period: <u>Forty Five (45) Calendar Days</u> |

Please use the following revised forms as part of the bid bulletin:

- Invitation to Bid
- Schedule of Requirements

Changes indicated in the Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.


ENRIQUE H. GASCON JR.
 Chairperson, Bids and Awards Committee

**INVITATION TO BID FOR
Purchase and Delivery of Semi-expendable Equipment
(Printers) for the use of DSWD CAR Field Office and
SWAD Office Staff
ITB 2023-DSWD-CAR-08**

1. The *Department of Social Welfare and Development – Cordillera Administrative Region*, through the **General Appropriations Act of 2023** intends to apply the sum of **One Million Eighty Five Thousand Pesos (Php 1, 085, 000.00.00)** being the ABC to payments under the contract for the *Purchase and Delivery of Semi-expendable Equipment (Printers) for the use of DSWD CAR Field Office and SWAD Office Staff*.

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The *Department of Social Welfare and Development - CAR* now invites bids for the above Procurement Project. Delivery of the Goods is required **Forty-five (45) Calendar Days** upon receipt of Notice to Proceed. Bidders should have completed, within *two (2) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *Department of Social Welfare and Development - CAR* and inspect the Bidding Documents at the address given below during **8:00AM to 5:00PM**, Monday to Friday.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **25 April 2023 to 12:00 NN (PST) of 15 May 2023** from the given address and website(s) below and upon payment at the Cash Section of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount of **Five Thousand Pesos (Php 5,000.00)**.

6. The *Department of Social Welfare and Development-CAR* will hold a **Pre-Bid Conference**¹ on **11:00 am of 03 May 2023** at **DSWD-CAR Premises and via Video Teleconference or Google Meet with meeting ID/Link as <https://meet.google.com/pab-hibp-dkm>**, which shall be opened to prospective bidders.

The procuring entity allows payment of bidding documents through Bank-to-Bank transaction. However, the Official Receipt shall only be issued to the bidder upon receipt of one (1) original deposit slip by the Cash Section with the following bank details:

Account Number : 0222-0218-63
Account Name : DSWD FO CAR (MISC TRUST ACCNT)
Name of the Bank: LANDBANK – Baguio Branch

7. Bids must be duly received by the BAC Secretariat at the office address indicated below on or before **12:00 NN (PST) of 15 May 2023**. Late bids shall not be accepted.

The procuring entity allows submission through courier provided that the bid envelope will be received on or before the deadline of bid submission.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **01:30 PM (PST) of 15 May 2023** at **DSWD-CAR Premises and via Video Teleconference** and via **Google Meet with meeting ID/Link as <https://meet.google.com/qkw-juga-djb>**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *Department of Social Welfare and Development* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

BAC SECRETARIAT
Procurement Section, DSWD-CAR
40 North Drive, Baguio City
bacsec.car@dswd.gov.ph
(074) 661-0430 Local 25025 / (02) 369-6580
Mobile Numbers: Globe: 0915-151-9259
Smart: 0963-610-9340

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

12. You may visit the following website for downloading of Bidding Documents:
<https://car.dswd.gov.ph/downloads/procurement/procurement-opportunities/>


ENGR. ENRIQUE H. GASCON JR.
BAC Chairperson

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

| Lot No. | Description | Qty / Unit | Delivery Place | Delivery Period |
|----------------|---|-------------------|--|--|
| 1 | Printer, all-in-one, auto duplex (refer to Section VII for specifications) | 31 | DSWD Field Office CAR, #40 North Drive, Baguio City | Forty- five (45) calendar days upon receipt of Notice to Proceed. |