Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

PR/PP No.:	2023-03-231	RFQ No.:	2023-04-367
End-user:	SFP	Date:	APR 04 2023
Name of Project:		ABC:	₱352,980.00

PRINTING OF SFP IEC MATERIALS

Mode of Procurement: SMALL VALUE PROCUREMENT

Sir/Madam:

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before APR 13 2023 12:00NN

ENRIQUE H. GASCON JR.
BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED.**
2. For total quoted price , quotations with a **dash or zero shall be deemed free of charge.**
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component.**
5. If necessary, the BAC through the TWG, may require an occular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.**
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
   a. **Updated Mayor's / Business Permit**
   b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for**
   o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
   o **Official Receipt issued by BIR (a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of *price offer* after Bid Evaluation shall be disqualified.**
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the **Omnibus Sworn Statement** prior to issuance of Award / Purchase Order with ABC amounting to **P500,000.00** for **Emergency Cases** and **P50,000.00** above for **Small Value Procurement.**
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities *to be conducted by DSWD-CAR.***
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address **bacsec.car@dswd.gov.ph.**

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ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	**PRINTING OF SFP IEC MATERIALS**				
	PRIMER: A4, Glossy paper, full color, two-fold brochure, atleast 100 gsm **Please see attached design for reference**	**3529**	**piece**		
	POSTER: A3, poster-type, full color, glossy board, 200 gsm **Please see attached design for reference**	**3530**	**piece**		
				TOTAL PRICE	

	OTHER REQUIREMENTS	COMPLIANCE		REMARKS
		Can Comply	Cannot Comply	
	Delivery of Goods is within 15 calendar days after receipt of Purchase Order. Delivery place at DSWD FO CAR, #40 NORTH Drive,Baguio City. If the last day of delivery falls on Saturday/Sunday/Holiday, the delivery of goods can be moved to the next working day.	[ ]	[ ]	
	Service Provider must have Active Landbank Account for Payment Purposes. For other banks, service charge will be deducted upon payment on the account.	[ ]	[ ]	
	PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPINES			

• Award shall be made per: Item Basis x Lot Basis

*Note: **NO GIFT ALLOWED**. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.*

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative over printed name: ____________________

Name of Firm/Dealer/Contractor: ____________________

Address: ____________________

Name and Signature of Canvasser

Email Addres: ____________________

Contact Number/s: ____________________

PhilGEPS Registration Number: ____________________

JEL/dhevz

DSWD
Department of Social Welfare and Development
SUPPLEMENTARY FEEDING PROGRAM
PROGRAM MANAGEMENT BUREAU (PMB)
Sectoral Programs Division (SPD)

BRIEFER

Supplementary Feeding Program (SFP)

Ano ang Supplementary Feeding Program ng DSWD?

Ang **Supplementary Feeding Program o SFP** ay nagbibigay ng karagdagang pagkain, bukod pa sa regular na pagkain sa tahanan, para sa mga batang naka-enroll sa Child Development Centers (CDCs) at Supervised Neighborhood Play (SNP) Groups bilang parte ng kontribusyon ng Department of Social Welfare and Development (DSWD) sa Early Childhood Care and Development (ECCD) Program ng pamahalaan.

Anu-ano ang mga legal na basehan ng pagpapatupad ng Supplementary Feeding Program?

Ang SFP ay kontribusyon ng DSWD sa Republic Act 10410 o "Early Years Act of 2013" at Republic Act 11037 o ang "Masustansyang Pagkain Para sa Batang Pilipino Act" na naglalayon na matulungan ang mga batang undernourished sa bansa.

Anu-ano ang layunin ng Supplementary Feeding Program?

Ang layunin ng SFP ay ang mga sumusunod:

- Magbigay ng dagdag na suporta sa feeding program ng mga bata na kabilang sa mga Pampublikong Day Care Centers / Child Development Centers (CDC) at Supervised Neighborhood Play (SNP) Groups na pinapangasiwaan ng mga lokal na pamahalaan gamit ang mga locally-produced na pagkain at sangkap na ayon sa Philippine Dietary Reference Intake;
- Magpaunlad ng wastong kaalaman, kaugalian, at kasanayan ng mga bata, magulang, at caregivers sa pamamagitan ng edukasyon sa kalusugan at nutrisyon; at
- Magpaunlad at mapanatili ang nutrisyunal na kalagayan ng mga batang benepisyaryo.

DESIGN FROM CO

Sinu-sino ang benepisyaryo ng Supplementary Feeding Program?

Ang mga target na benepisyaryo ng SFP ay:

- Mga batang 2-4 taong gulang sa mga Supervised Neighborhood Play (SNP) Groups;
- Mga batang 3-4 taong gulang na naka-enroll sa mga Pampublikong Day Care Centers / Child Development Centers (CDCs); at
- Mga batang limang (5) taong gulang na hindi naka-enroll sa Department of Education pre-schools subalit naka-enroll sa CDCs.

CONTACT US

DSWD-Central Office
PMB 4th Floor DSWD Bldg.,
IBP Road, Batasan Pambansa Complex
Batasan Hills, Quezon City 1126

Sectoral Programs Division (SPD)
Tel. No.: 89319141/8101 loc. 10018
sfpco@dswd.gov.ph
sectoralprograms@dswd.gov.ph

For more inquiries, you may contact the nearest DSWD Field Offices.

PRIMER: FRONT & BACK

DSWD
Department of Social Welfare and Development

FEEDING PROGRAM

Program Management Bureau

Sectoral Programs Division (SPD)

DSWD-Central Office, 4th Floor
IBP Road, Batasan Pambansa Complex,
Batasan Hills, Quezon City 1126

Tel. No.: **89319141 loc. 10018**
Email/s:
sfpco@dswd.gov.ph
sectoralprograms@dswd.gov.ph

Maagap at Mapagkalingang Serbisyo! #BawatBuhayMahalagaSaDSWD www.dswd.gov.ph dswdserves

DSWD
Department of Social Welfare and Development

FEEDING PROGRAM

PROGRAM MANAGEMENT BUREAU (PMB)
Sectoral Programs Division (SPD)

Supplementary Feeding Program (SFP)

DESIGN FROM CO

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PRIMER: INSIDE CONTENT

Supplementary Feeding Program (SFP)

Frequently Asked Questions

Ano ang Supplementary Feeding Program ng DSWD?

Ang **Supplementary Feeding Program o SFP** ay nagbibigay ng karagdagang pagkain, bukod pa sa regular na pagkain sa tahanan, para sa mga batang naka-enroll sa Child Development Centers (CDCs) at Supervised Neighborhood Play (SNP) Groups bilang parte ng kontribusyon ng Department of Social Welfare and Development (DSWD) sa Early Childhood Care and Development (ECCD) Program ng pamahalaan.

Anu-ano ang mga legal na basehan ng pagpapatupad ng Supplementary Feeding Program?

Ang SFP ay kontribusyon ng DSWD sa Republic Act 10410 o "Early Years Act of 2013" at Republic Act 11037 o ang "Masustansyang Pagkain Para sa Batang Pilipino Act" na naglalayon na matulungan ang mga batang undernourished sa bansa.

Anu-ano ang layunin ng Supplementary Feeding Program?

Ang layunin ng SFP ay ang mga sumusunod:

- Magbigay ng dagdag na suporta sa feeding program ng mga bata na kabilang sa mga Pampublikong Day Care Centers / Child Development Centers (CDC) at Supervised Neighborhood Play (SNP) Groups na pinapangasiwaan ng mga lokal
- Magpaunlad ng wastong kaalaman, kaugalian, at kasanayan ng mga bata, magulang, at caregivers sa pamamagitan ng edukasyon sa kalusugan at nutrisyon; at
- Magpaunlad at mapanatili ang nutrisyunal na kalagayan ng mga batang benepisyaryo.

Sinu-sino ang benepisyaryo ng Supplementary Feeding Program?

Ang mga target na benepisyaryo ng SFP ay:

- Mga batang 2-4 taong gulang sa mga Supervised Neighborhood Play (SNP) Groups;
- Mga batang 3-4 taong gulang na naka-enroll sa mga Pampublikong Day Care Centers / Child Development Centers (CDCs); at
- Mga batang limang (5) taong gulang na hindi naka-enroll sa Department of Education pre-schools subalit naka-enroll sa CDCs.

Magkano ang badyet na inilalaan sa bawat bata?

Ang mga batang naka-enroll sa ilalim ng SFP ay binibigyan ng mga pagkain na nagkakahalaga ng Php21.00 bawat araw hot meals at Php21.00 para sa gatas.

Paano ang implementasyon ng Supplementary Feeding Program?

- Pagsasagawa ng feeding sa loob ng 5 hanggang 7 araw sa isang linggo sa loob ng CDCs at SNPs;
- Pagbibigay ng hot meals na binubuo ng kanin at ulam o kaya naman ay alternative meals na may katulad na sustansya, na maaring ibigay sa oras ng recess or merienda ng mga bata; at
- Pagbibigay ng sariwang gatas o anumang produktong gawa dito, mula sa ating *lokal dairy farmer* na ibinibigay sa mga batang kulang sa nutrisyon.

Paano ang implementasyon ng Supplementary Feeding Program sa panahon ng Community Quarantine at iba pang katulad na kalamidad?

Sa panahon ng Community Quarantine at iba pang katulad na kalamidad, ang implementasyon ng SFP ay pinalalawig sa mga sumusunod na paraan:

- House-to-house distribution ng lokal na pamahalaan sa pamamahagi ng hot meals o mga alternatibong pagkain sa tahanan ng mga batang benepisyaryo;
- Pagtatayo ng mobile community kitchen; at
- Paggamit ng Emergency Food Voucher kung saan kino-compute ang halagang Php21.00 sa loob ng 120 na araw kada bata o sa natitira pang mga araw para mabuo ang 120 na araw.

Paano sinusukat ang resulta ng Supplementary Feeding Program?

Ang mga batang benepisyaryo ng SFP ay tinitimbang sa pagsisimula ng programa at kada buwan hanggang makumpleto ang 120 na araw upang malaman ang pagbabago sa kanilang nutritional status.

Ano ang ugnayan ng Debolusyon at Supplementary Feeding Program?

Ang Debolusyon ay ang paglipat ng karapatan, kapangyarihan, serbisyo, responsibilidad, at tamang pondo sa mas mababang antas mula sa sentral na pamahalaan tungo sa pamahalaang lokal o panrehiyon. Ang SFP ay bahagi ng debolusyon. Sa sandaling magkabisa ang debolusyon, ang DSWD ay dapat tumutok sa pagtatakda ng mga pamantayan sa paghahatid ng serbisyo, pagsubaybay sa pagganap ng paghahatid ng serbisyo, at pagpapalakas ng mga LGU sa pamamagitan ng tulong teknikal at resource augmentation.

Paano makikipag-ugnayan sa DSWD kung may katanungan o hinaing tungkol sa Supplementary Feeding Program?

Maaaring makipag-ugnayan sa DSWD sa mga sumusunod:

sfpco@dswd.gov.ph
sectoralprograms@dswd.gov.ph

89319141 loc. 10018

Para sa karagdagang katanungan, maaaring makipag-ugnayan sa pinakamalapit na DSWD Field Offices.