

**SUPPLEMENTAL / BID BULLETIN NO. 1**

**TITLE :** PURCHASE AND DELIVERY OF PERSONAL PROTECTIVE EQUIPMENT (PPE) FOR DSWD-CAR PERSONNEL FOR CY2023  
**ITB NO. :** ITB 2023-DSWD-CAR-02  
**DATE :** 20 February 2023

This Supplemental/Bid Bulletin is issued to all prospective bidders announcing the following:

Description/Concerns	From	To
<ul style="list-style-type: none"> <li>Schedule of Requirement</li> <li>Price Schedule of Goods Offered</li> </ul>	<b>Surgical Face Mask</b> (FDA notified with Certificate of Product Registration or <b>CMDB</b> , 3 ply earloop, blue 50 pieces/box)	<b>Surgical Face Mask</b> (FDA notified with Certificate of Product Registration or <b>Certificate of Medical Device Notification (CMDN)</b> , 3 ply earloop, blue 50 pieces/box)
<ul style="list-style-type: none"> <li>Technical Specifications</li> </ul>	<b>Alcohol</b> (70% Solution, <b>Ethyl or Isopropyl</b> , FDA Approved)	<b>Alcohol</b> , 70% Solution, <b>Ethyl with moisturizer, FDA Approved, 3.7 liters/gallon</b>

Please used the following revised forms as part of the bid bulletin:

- Schedule of Requirements
- Technical Specifications
- Price Schedule of Goods Offered

This Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.

  
**ENRIQUE H. GASCON JR.**  
 Chairperson, Bids and Awards Committee

## Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item No.	Description	Quantity	Place of Delivery
1	<b>Surgical Face Mask</b> (FDA notified with Certificate of Product Registration or Certificate of Medical Device Notification (CMDN), 3 ply earloop, blue 50 pieces/box)	10,844 Boxes	DSWD-CAR, 40 North Drive , Baguio City
2	<b>Alcohol</b> , 70% Solution, Ethyl with moisturizer, FDA Approved, 3.7 liters/gallon	2,806 gallons	
3	<b>Vitamin C</b> (with at least 562.5 mg Sodium Ascorbate and at least 10 mg Zinc tablet/capsule, FDA Approved )	473,880 pieces	

### Delivery Schedule

Item No.	Description	Quantity			Total
		On or before March 31, 2023	On or before June 23, 2023	On or before September 22, 2023	
1	<b>Surgical Face Mask</b> (FDA notified with Certificate of Product Registration or <b>Certificate of Medical Device Notification (CMDN)</b> , 3 ply earloop, blue 50 pieces/box)	5,422 boxes	2,711 boxes	2,711 boxes	10,844 Boxes
2	<b>Alcohol</b> , 70% Solution, <b>Ethyl with moisturizer, FDA Approved, 3.7 liters/gallon</b>	1,403 gallons	702 gallons	701 gallons	2,806 gallons

<b>3</b>	<b>Vitamin C</b> (with at least 562.5 mg Sodium Ascorbate and at least 10 mg Zinc tablet/capsule, FDA Approved )	236,940 pieces	118,470 pieces	118,470 pieces	473,880 pieces
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# ***Section VII. Technical Specifications***

## **Notes for Preparing the Technical Specifications**

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

### **Sample Clause: Equivalency of Standards and Codes**

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

# Technical Specifications

Item	Qty	Unit	Specification	Statement of Compliance
			<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered (including the prescribed terms and conditions). Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>	
				Statement of Compliance
1	10,844	boxes	<p><b>Surgical Face Mask</b> (FDA notified with Certificate of Product Registration or Certificate of Medical Device Notification (CMDN), 3 ply earloop, blue 50 pieces/box)</p>	
2	2,806	gallon	<p><b>Alcohol</b>, 70% Solution, Ethyl with moisturizer, FDA Approved, 3.7 liters/gallon</p>	
3	473,880	pieces	<p><b>Vitamin C</b> (with at least 562.5 mg Sodium Ascorbate and at least 10 mg Zinc tablet/capsule, FDA Approved )</p>	

**NOTES:**

For the purpose of bid evaluation, the required evidence as reference to the statement of compliance shall be in the form of brand and/or technical specifications of the offered item. Statement of Compliance on the items being procured should state “Comply” indicating the brand being offered and it must be supported with a photo of the item.

Example:

Specification	Statement of Compliance
Alcohol, 70% Solution, Ethyl with moisturizer, FDA Approved, 3.7 liters/gallon	Comply, brand x, photo of the item being offered

## TERMS AND CONDITIONS

		Statement of Compliance
1	The bidder can comply with the Schedule of Requirements	
2	Expiry date of items 2 and 3 should be at least two (2) years from date of delivery. However, at least Eighteen (18) months expiration from the date of delivery is allowed provided the winning bidder will change the nearly expiring items if not utilized.	
3	All items should be FDA notified with Certificate of Product Registration or CMDN	
4	The delivery site shall be at DSWD CAR , 40 North Drive Baguio City	
5	The procuring entity reserves the right to cancel the contract or reduce the quantity of the goods for any justifiable reasons or for any circumstance beyond the procuring entity's control, i.e. force majeure, fortuitous events, etc.	
6	Payment Term: Payment shall be based on the actual delivered items subject to the submission and/or completion of the required documents for payments	

Notes:

The requirement of evidence as reference to the statement of compliance is only applicable for the items or goods that are subject for the bidding at hand. Evidence as reference to the compliance with the terms and conditions is not required. However, bidder shall still explicitly provide their statement of compliance with the prescribed "Terms and Conditions". Statement of compliance with the "Terms and Conditions" will be verified during the post-qualification stage.

Example:

<b>Terms and Conditions:</b>	<b>Statement of Compliance</b>
The bidder can comply with the Schedule of Requirements	Comply



**Price Schedule for Goods Offered from Within the Philippines**

Name of Bidder : \_\_\_\_\_  
 Invitation to Bid No. ITB 2023-DSWD-CAR-02

Page \_\_\_ of \_\_\_

1	2	3	4		5	6	7	8	9	10
Item	Description	Country of origin	Quantity		Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	Surgical Face Mask (FDA notified with Certificate of Product Registration or Certificate of Medical Device Notification (CMDN), 3 ply earloop, blue 50 pieces/box)		10,844	boxes	-	-	-	-	-	-
2	Alcohol, 70% Solution, Ethyl with moisturizer, FDA Approved, 3.7 liters/gallon		2,806	gallon	-	-	-	-	-	-
3	Vitamin C (with at least 562.5 mg Sodium Ascorbate and at least 10 mg Zinc tablet/capsule, FDA Approved )		473,880	pieces	-	-	-	-	-	-
	-----Nothing Follows-----									
	<b>Total</b>									-

**NOTES:**

- 1. In case a column is not applicable for an offered item, just indicate "-" or "0".**
- 2. Leaving columns 6,7,8, as blank or indicating other symbol/s such as "Not Applicable", "NA", etc. shall be automatically deemed as not responsive.**

Name: \_\_\_\_\_  
 Legal Capacity: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_