

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2023-01-058

RFQ No.: 2023-02-131

End-user: SFP

Date: FEB 15 2023

Name of Project:

ABC: ₱78,468.00

PURCHASE AND DELIVERY OF ADDITIONAL FOOD SUPPLIES FOR  
THE 12TH CYCLE SUPPLEMENTARY FEEDING PROGRAM IN  
VARIOUS LGUS- MT.PROVINCE

Mode of Procurement: SMALL VALUE PROCUREMENT

Sir/Madam: \_\_\_\_\_

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at [bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph) on or before FEB 20 2023 12:00NN.

ENRIQUE H. GASCON JR.  
BAC Chairperson

**TERMS AND CONDITIONS:**

1. Quotations in excess of the ABC will be REJECTED.
2. For total quoted price, quotations with a dash or zero shall be deemed free of charge.
3. All entries must be typewritten/printed/longhand. Any erasure in the quotation must be countersigned by the bidder/representative, otherwise quotation will be rejected.
4. The Procuring Entity may give due preference to goods being offered with green component.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is as indicated in the next page.
7. Price validity shall be for a period of 120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
  - a. Updated Mayor's / Business Permit
  - b. PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)
  - c. Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).
  - d. Official Receipt issued by BIR (a mere picture of the receipt can suffice)
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who refuse to accept correction of *price offer* after Bid Evaluation may be disqualified.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the technical specifications and the terms and conditions stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement.
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may disqualify bidder from participating future procurement activities *to be conducted by DSWD-CAR*.
14. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number (074) 661-0430 local 25025 or email address [bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph).

Republic of the Philippines  
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Cordillera Administrative Region  
40 North Drive, Baguio City

**REQUEST FOR QUOTATION (RFQ)**

LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	BRAND OFFERED	UNIT PRICE	TOTAL
1	PURCHASE AND DELIVERY OF ADDITIONAL FOOD SUPPLIES FOR THE 12TH CYCLE SUPPLEMENTARY FEEDING PROGRAM IN VARIOUS LGUS- MT.PROVINCE					
	<b>BESAO, MT. PROVINCE</b>					
	Vegetable Oil, 500ml/pack	<b>64</b>	<b>pack</b>			
	Condensed milk, atleast 380ml/can	<b>77</b>	<b>can</b>			
	Elbow Macaroni, atleast 400g/pack	<b>77</b>	<b>pack</b>			
	Evaporated Milk, atleast 370ml/can	<b>77</b>	<b>can</b>			
	Pancake Mix,500g/pack	<b>129</b>	<b>pack</b>			
	Margarine, Fortified, Plain, 100g/cup	<b>64</b>	<b>cup</b>			
	Tuna Flakes in Oil, atleast 180g/can	<b>64</b>	<b>can</b>			
	Chicken Eggs, large, 56-65g,30 pcs/tray	<b>148</b>	<b>tray</b>			
	<b>OTHER REQUIREMENTS</b>	<b>COMPLIANCE</b>		<b>REMARKS</b>		
		<b>Can Comply</b>	<b>Cannot Comply</b>			
	1. Delivery: March. Date of delivery will automatically move on the following day/week if monday falls on Holiday and other class suspensions. Re-scheduling of delivery date will be agreed upon by the MSWDO, supplier and SFP staff during calamities, holidays and other circumstantial situations.	[ ]	[ ]			
	2. Items must be well-sealed, in its original packaging and must bear the manufacturer's name, date of manufacturing and date of expiry. Expiry date is atleast 6 months from the date of delivery.	[ ]	[ ]			
	3. Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buffer should be ensured every delivery.	[ ]	[ ]			
	4. Supplier is responsible in the loading and unloading of goods to the designated delivery sites.	[ ]	[ ]			
	5. Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.	[ ]	[ ]			
	6. Supplier should pack goods per LGU and allocation will be provided by the contact person to the winning supplier.	[ ]	[ ]			
	7. Goods are expected to be sanitary, fit for children consumption and recommended to be locally-produced.	[ ]	[ ]			
	8. Delivery Site: MSWDO Office, Municipal Hall of identified areas.	[ ]	[ ]			
	9. Service Provider must have an Active Landbank Account for Payment Purposes. For other banks, service charge will be deducted upon payment on the account.	[ ]	[ ]			
<b>PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPINES</b>						
<b>TOTAL PRICE</b>						

• Award shall be made per:  Lot basis  Total Quoted Price

**Note: NO GIFT ALLOWED.** Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative  
over printed name:

Name of Firm/Dealer/Contractor:

Address:

Email Address:

Contact Number/s:

PhilGEPS Registration

Number:

\_\_\_\_\_  
Name and Signature of Convasser