Republic of the Philippines DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT Cordillera Administrative Region 40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

PR/PP No.:	2023-01-042/2023-01-048/2023-01-036	RFQ No.:	2023-02-092	
End-user:	DRMD/STANDARDS SECTION	Date:	FEB 1 3 2023	
Name of Project:		ABC	₱316,800.00	

CATERING SERVICES FOR THE RESPONSE AND EARLY RECOVERY OPERATION ACTIVITIES OF THE QRT OF DSWD FO-CAR; WORKSHOP AND SIMULATION ON OPERATIONAL MANUAL FOR DSWD FOCAR OPT AND LEARNING CONVERSATION

OF STANDARDS SECTION WITH STANDARDS		
	Mode of Procurement:	SMALL VALUE PROCUREMENT
Sir/Madam:		
Please quote your lowest price on the item/s described below inclusive of	taxes duly signed by you or	your authorized representative, subject to
the Terms and Condition provided in this RFQ and submit personally to the Office of t at bacsec.car@dswd.gov.ph on or before FEB 1 7 2023	he Procurement Section, 40	North Drive, Baguio City or through email
TERMS AND CONDITIONS:		BAC Chairperson

- 1. Quotations in excess of the ABC will be REJECTED.
- 2. For unit price/s, quotations with a dash or zero shall be deemed free of charge.
- 3. All entries must be typewritten/printed/longhand. Any erasure in the quotation must be countersigned by the bidder/representative, otherwise quotation will be rejected.
- 4. The Procuring Entity may give due preference to goods being offered with green component.
- 5. If necessary, the BAC through the TWG, may require an occular inspection of the venue/place of business/goods being offered.
- 6. Delivery of Goods / Services is as indicated in the next page.
- 7. Price validity shall be for a period of 120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
- 8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. Updated Mayor's / Business Permit
 - b. PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)
- o Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).
 - o Official Receipt issued by BIR(a mere picture of the receipt can suffice)
- 9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
- 10. Suppliers/Contractors who refuse to accept correction of price offer after Bid Evaluation may be disqualified.
- 11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the technical specifications and the terms and conditions stated herein.
- 12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value
- 13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR.
- 14. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 15. Further information may be obtained from the Procurement Section with telephone number (074) 661-0430 local 25025 or email address bacsec.car@dswd.gov.ph.

Republic of the Philippines DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT Cordillera Administrative Region 40 North Drive, Bagulo City

REQUEST FOR QUOTATION (RFQ)

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E. Service Provider shall be in charge of the collection of plates/containers/ utensils.	I	be required if participants will be doubled. Meals should be served	and available	[]	[]	
utensils.				[]	[]	
F. The place of delivery of the goods / services is within BAGUIO CITY.			ntainers/	[]	[]	
	F	F. The place of delivery of the goods / services is within BAGUIO	CITY.	[]	[]	

	OTHER REQUIREMENTS		COMPLIANCE		DENANDIC
	OTHER REQUIREMENTS		Can Comply	Cannot Comply	REMARKS
	G. Service Provider must have Active Landbank Account Purposes. For other banks, service charge will be deduct the account.		[]	[]	
	PAYMENT SHALL B	E MADE THRU LANDBAN	K OF THE PHI	IPPINES	
	Award shall be made per:	Lot basis		Total Quoted Price	
	After having carefully read and accepted your terms and condi	tions, I / We submit our bid o	n the item/s quo	ed above.	
		sture of cumplier/representative	over printed name		
	Sign	ature of supplier/representative Name of Firm/	over printed name. Dealer/Contractor:		
	Sign		1.50		
	Name and Signature of Canvasser		Dealer/Contractor		
4		Name of Firm/	Dealer/Contractor: Address:		