

**INVITATION FOR
NEGOTIATED PROCUREMENT – TWO FAILED BIDDINGS**

Purchase and Delivery of IT Equipment for DSWD-CAR

In view of the two (2) failed public biddings and in accordance with Section 53.1 of the revised Implementing Rules and Regulations of the Republic Act 9184, otherwise known as the “Government Procurement Reform Act”, the **Department of Social Welfare and Development - Cordillera Administrative Region (DSWD-CAR)**, through its **Bids and Awards Committee (BAC)** now invites PhilGEPS registered and interested suppliers to participate in the negotiation for the procurement of the project, **Purchase and Delivery of IT Equipment for DSWD-CAR (NP-DSWD-CAR-2022-07)**. The Approved Budget for the Contract (ABC) are broken down as follows:

	Items	Quantity	ABC
1	Laptop 1	14 units	980,000.00
2	Drone Camera	2 units	178,362.50
3	Laptop 2	10 units	490,000.00
4	Printer	10 units	250,000.00

Note: The project shall be awarded per item, which shall be awarded as separate contracts.

For more details of this project, please refer to the following:

- **Schedule of Requirements (Annex A)**
- **Technical Specifications (Annex B)**

1. The schedule of procurement activities:

<i>Activities</i>	<i>Date and Time</i>
Availability of the Invitation for NP-Two Failed Biddings	26 November 2022
Negotiation Conference at DSWD premises and through video conferencing or Google Meet with meeting ID/Link as https://meet.google.com/jhm-iirz-qep	29 November 2022, 1:15 PM
Issuance of Amendments / Clarifications / Addendum, if any	29 November 2022
Deadline for Submission of Bids	02 December 2022, 12:00NN
Opening of Bids and DSWD premises and through Google Meet with meeting ID/Link https://meet.google.com/ddp-fhje-kuj	02 December 2022, 2:30PM

The Eligibility and Technical Documents will be composed of the following:

- i. Valid PhilGEPS Registration Certificate (Platinum Membership), **ALL** pages in accordance with Section 8.5.2 of the IRR;
- ii. Schedule of Requirements (**Annex A**)

- iii. Technical Specifications (**Annex B**)
- iv. The statement of all ongoing government and private contracts, including the contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (**Annex C**);
- v. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid (**Annex D**);
- vi. **Net Financial Contracting Capacity (NFCC)** or A Committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation (**Annex E**);
- vii. Joint Venture Agreement, if applicable;
- viii. Original duly signed Omnibus Sworn Statement (**Annex F**);
- ix. Bid Securing Declaration (**Annex G**)

Note: Other eligibility/Legal documents will be validated during the post-qualification stage.

The Financial Proposal:

- i. Price Proposal Form (**Annex H**)
 - ii. Bid Form (**Annex I**)
2. The **Department of Social Welfare and Development - Cordillera Administrative Region (DSWD-CAR)** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
3. For further information, please refer to the following:

DSWD-CAR Bids and Awards Committee

c/o THE BAC SECRETARIAT

DSWD-CAR, 40 North Drive, Baguio City

E-Mail: bacsec.car@dswd.gov.ph

Tel. No. (074) 661-0430 local 25025

Mobile Numbers:

Globe: 0915-151-9259

Smart: 0963-610-9340

-SGD-

ENRIQUE H. GASCON JR.
Chairperson, Bids and Awards Committee

Annex A
SCHEDULE OF REQUIREMENTS

Lot No.	Description	Quantity	Place of Delivery	Schedule of Delivery
1	Purchase and Delivery of IT Equipment for DSWD-CAR		DSWD-CAR, 40 North Drive, Baguio City	Forty-Five (45) Calendar Days upon receipt of Notice to Proceed
	1. Laptop 1	14 units		
	2. Drone Camera	2 units		
	3. Laptop 2	10 units	DSWD-CAR, 40 North Drive, Baguio City	
	4. Printer (All-in-One), print, scan, copy	10 units		

Name of Company/Bidder

Signature over Printed Name
of Representative

Date

Technical Specifications

Item	Qty	Unit	Specification	Statement of Compliance
			<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered (including the prescribed terms and conditions). Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>	
IT Equipment				Statement of Compliance
1	14	unit	<p>Laptop 1</p> <p>1. Processor:</p> <ul style="list-style-type: none"> a. CPU Architecture Technology: Processor model should at least be the latest release b. Base Speed Frequency: ≥ 2.3 GHz c. Cores: ≥ 6 Cores d. Cache: ≥ 16MB Smart Cache <p>2. Operating System:</p> <ul style="list-style-type: none"> a. Type: Latest Stable Proprietary OS 64-bit b. Version: Professional version (Must have the capability to join Active Directory) c. A certificate of Authenticity (COA), Genuine Label or Equivalent of the license from the OS provider should be provided (Holographic Image Sticker) <p>3. Office Productivity Software:</p> <ul style="list-style-type: none"> a. Type: Latest Stable Proprietary OPS for Corporate Application Perpetual b. Version: Standard, Inclusive of Word Processor, Spreadsheet, Presentation & Email for offline use 	

Item	Qty	Unit	Specification	Statement of Compliance
			<p>4. Memory: a. Capacity: ≥ 16 Gb DDR4 b. Speed: ≥ 3200 mhz</p> <p>5. Keyboard: Built-in</p> <p>6. Pointing Devices/Mouse: Type: Touchpad with multi-gesture and scrolling function and inclusive of Standard Optical Mouse USB (mouse should be the same brand of the laptop being offered)</p> <p>7. Graphics Controller: Integrated</p> <p>8. I/O Ports: All ports should be INTEGRATED/BUILT-IN (no USB conversions/extension/adapters) a. ≥ 2 x USB 3.0 port b. 1 x headphone / microphone or combo jack c. 1 x RJ-45 LAN port d. 1 x HDMI</p> <p>9. Display: ≥ 14" inch LED Display with a built-in webcam</p> <p>10. Hard Drive: ≥ 240gb m.2</p> <p>11. Sound Controller: Integrated/built-in High Definition Audio system</p> <p>12. Weight: ≤ 1.5 kg. including battery</p> <p>13. Communication: MUST BE INTEGRATED / BUILT-IN (no USB conversions/extension/adapters) a. Wireless - Integrated Dual Band Wireless - 802.11 ac/a/b/g/n; Bluetooth 4.0 b. Ethernet - Integrated 10/100/1000 Base-TX</p> <p>14. Battery: Battery at least 6 hours' operation with one full charge</p> <p>15. Warranty & SLA: a. Three (3) years Hardware Warranty b. One (1) year on Mouse c. < 4 hours' response time for issues reported (thru Help Desk) d. A Service Unit must be issued for a unit that can't be repaired within the day.</p> <p>Other Requirements (Laptop 1):</p> <ul style="list-style-type: none"> • A <u>DSWD Boot-up Logo</u> must be embedded in the BIOS • A Service Unit must be issued for a unit that cannot be repaired within the day. • Manufacturer of the proposed brand should be ISO 9000 certified or better • Proposed BRAND should be Energy Star Compliant • Proposed BRAND should have an existing technical web support system 	

Item	Qty	Unit	Specification	Statement of Compliance
			<p>where the brand providers/ bidders can log-in and key-in product service codes/item codes for faster tracking of defective / RMA products and faster turn-around of technical support</p> <ul style="list-style-type: none"> The brand should be sold and marketed continuously in the Philippines for the last ten (10) years. 	
2	2	unit	<p>Drone Camera</p> <p>Max Flight Time : ≥ 31 minutes Max flight Distance : ≥ 15km Max Wind Resistance : 8.5-10.5 m/s (Level 5) Operating Frequency : 2.400-2.4835 GHz 5.725-5.850 GHz Satellite Systems : GPS+GLONASS Compass : Single Compass Capacity : ≥ 3500 mAh Voltage : ≥ 11 V Charging Voltage Limit : ≥ 12 V</p> <ul style="list-style-type: none"> Up to 4K60p Video & 48MP Images Inclusive of Remote Controller & Accessories: <p>≥ 2 flight battery ≥ 2 64Gb micro-SD UHS-I memory card High speed USB Card Reader Battery Charger AC Power Cable USB Type-C RC Cable Lightning RC Cable Micro-USB RC Cable Gimbal protector ND Filter Set (ND16, ND64 & ND256) Battery Charging Hub Battery to Power Bank Adapter Bag Camera Lens Cleaning Kit</p> <p>Warranty: 1-year Hardware Warranty</p>	
3	10	unit	<p>Laptop 2</p> <p>1. Processor:</p> <ol style="list-style-type: none"> CPU Architecture Technology: Processor model should at least be the latest release Base Speed Frequency: at least 1.3 GHz Cores: ≥ 4 Cores Cache: ≥ 8MB Smart Cache <p>2. Operating System:</p> <ol style="list-style-type: none"> Type: Latest Stable Proprietary OS 64-bit Version: Professional version (Must have the capability to join Active Directory) <p>4. Memory:</p> <ol style="list-style-type: none"> Capacity: ≥ 8 Gb DDR4 	

Item	Qty	Unit	Specification	Statement of Compliance
			<p>b. Speed: $\geq 2666\text{mhz}$</p> <p>5. Keyboard: Built-in</p> <p>6. Pointing Devices/Mouse: Type: Touchpad with multi-gesture and scrolling function and inclusive of Standard Optical Mouse USB (mouse should be the same brand of the laptop being offered)</p> <p>7. Graphics Controller: Integrated</p> <p>8. I/O Ports: All ports should be INTEGRATED/BUILT-IN (no USB conversions/extension/adapters)</p> <p>a. ≥ 2 x USB 3.0 port</p> <p>b. 1 x headphone / microphone or combo jack</p> <p>c. 1 x RJ-45 LAN port</p> <p>d. 1 x HDMI</p> <p>9. Display: ≥ 14" inch LED Display with a built-in webcam</p> <p>10. Hard Drive: $\geq 240\text{gb m.2}$</p> <p>11. Sound Controller: Integrated/built-in High Definition Audio system</p> <p>12. Weight: ≤ 1.5 kg. including battery</p> <p>13. Communication: MUST BE INTEGRATED / BUILT-IN (no USB conversions/extension/adapters)</p> <p>a. Wireless - Integrated Dual Band Wireless - 802.11 ac/a/b/g/n; Bluetooth 4.0</p> <p>b. Ethernet - Integrated 10/100/1000 Base-TX</p> <p>14. Battery: Battery at least 6 hours' operation with one full charge</p> <p>15. Warranty & SLA:</p> <p>a. Three (3) years Hardware Warranty</p> <p>b. One (1) year on Mouse</p>	
3			<p>Other Requirements (Laptop2):</p> <ul style="list-style-type: none"> • A Service Unit must be issued for a unit that cannot be repaired within the day. • Manufacturer of the proposed brand should be ISO 9000 certified or better • Proposed BRAND should be Energy Star Compliant • Proposed BRAND should have an existing technical web support system where the brand providers/ bidders can log-in and key-in product service codes/item codes for faster tracking of defective RMA products and faster turn-around of technical support 	

Item	Qty	Unit	Specification	Statement of Compliance
			<ul style="list-style-type: none"> The brand should be sold and marketed continuously in the Philippines for the last ten (10) years 	
4	10	Unit	<p>Printer (All-In-One), print, scan, copy</p> <p>ALL-IN-ONE PRINTER (color) Function: Print, Scan, Copy Monthly Duty Cycle: > 10,000 impression Copying Copy Speed: > 7 cpm (black) > 5 cpm (color) Copy Resolution: > 300 dpi Printing Print Speed: > 7 ppm (black) > 5 ppm (color) Print Resolution: > 300 dpi Scanning Optical Resolution: > 200 dpi Bit Depth: > 24 bit Scan Size Max: Legal File Format Supported: PDF, TIFF, JPEG Document Media Handling Document Feeder Sheet Capacity: > 20 Sheets Document Feeder Max Size Capacity: Legal Max Copy Size: Legal Paper Tray Sheet Capacity: > 100 Sheets Paper Tray Max Size Capacity: Legal PC Connectivity Connection: Hi-Speed USB 2.0; Ethernet 10/100 Base-T, Warranty: 1-year Hardware Warranty</p> <ul style="list-style-type: none"> The brand should be sold and marketed continuously in the Philippines for the last ten (10) years 	

NOTES:

For the purpose of bid evaluation, the required evidence as reference to the statement of compliance shall be in the form of brand and/or technical specifications of the offered item (indicate brand and specifications). **A photo and brochure of the offered item must be attached showing the compliance with the technical specifications.**

Example:

Specification	Statement of Compliance
Laptop	Comply, brand x, photo and brochure of the item being offered

TERMS AND CONDITIONS

	Statement of Compliance
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1	The bidder can comply with the Schedule of Requirements	
2	For reported hardware replacement, the Service Provider shall be the one to pull out the unit.	
3	Proposed Brand must be capable of supporting Nationwide deployment and with at least 1 or more accredited Service Centers in Baguio City and nearby provinces	
4	Proposed brand is an International Brand Name, which means that the brand is known and marketed globally and have international presence (physical stores, centers, or satellite offices) in at least 5 countries.	
5	The offered brand and model should be available in the Market and should not be custom-made or made to order just to comply with the specifications	
6	The procuring entity reserves the right to cancel the contract or reduce the quantity of the goods for any justifiable reasons or for any circumstance beyond the procuring entity's control, i.e. force majeure, fortuitous events, etc.	
7	Payment Term: Payment will be processed every after complete delivery	

Notes:

The requirement of evidence as reference to the statement of compliance is only applicable for the items or goods that are subject for the bidding at hand. Evidence as reference to the compliance with the terms and conditions is not required. However, bidder shall still explicitly provide their statement of compliance with the prescribed "Terms and Conditions". Statement of compliance with the "Terms and Conditions" will be verified during the post-qualification stage.

Example:

Terms and Conditions:	Statement of Compliance
The bidder can comply with the Schedule of Requirements	Comply

**Statement of ALL On-going Government & Private Contracts including contracts awarded but not yet started,
whether Similar or Not Similar in Nature**

Name of Contract/ Title of the Project	a. Owner's Name b. Address c. Telephone Nos.	Date of the Contract	Contract Duration	Kinds/Nature of Goods or Services	Amount of Contract	Value of Outstanding Contracts/ Undelivered Portion	Date of Completion/ Delivery
<u>Government Contracts</u>							
i. On-going							
ii. Awarded but not yet started							
<u>Private Contracts</u>							
i. On-going							
ii. Awarded but not yet started							
Total Cost							

Note: This statement shall be supported with the following:

1. Notice of Award and/or Contract/Purchase Order

2. Notice to Proceed (for government transactions only outside DSWD-CAR under Public Bidding)

Submitted by : _____
(Printed Name & Signature)

Designation : _____

Date : _____

Annex D

STATEMENT OF SINGLE LARGEST SIMILAR COMPLETED CONTRACT

Business Name: _____

Business Address : _____

Name of Contract/ Title of the Project	a. Owner's Name b. Address c. Telephone Nos.	Date of the Contract	Contract Duration	Kinds/Nature of Goods or Services	Amount of Completed Contract	Date of Completion/ Delivery
<u>Government Contracts</u>						
<u>Private Contracts</u>						
Total Cost						

Note: This statement shall be supported with End-user's Acceptance or Official Receipts¹ or Sales Invoice

Submitted by : _____
(Printed Name & Signature)

Designation : _____

Date : _____

¹ Official Receipt or its equivalent document for payment of goods and services **per BIR Revenue Regulations No. 18-2012 "Regulations in the Processing Authority to Print (ATP) Official Receipts, Sales Invoice, and other Commercial Invoices using the On-line ATP System and Providing for the Additional Requirements in the Printing Thereof"**.

FINANCIAL DOCUMENTS FOR ELIGIBILITY CHECK

- A. Summary of the Applicant Supplier’s/Distributor’s/Manufacturer’s assets and liabilities on the basis of the income tax return and audited financial statement for FY2021, stamped “RECEIVED” by the Bureau of Internal Revenue or BIR authorized collecting agent.

		Year 20__
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Total Net Worth (1-3)	
6.	Current Net Worth or Net Working Capital (2-4)	

- B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract for this Project.

NFCC = P _____
 or

Commitment from a licensed bank to extend to it a credit line if awarded the contract or a cash deposit certificate in the amount of at least 10% of the proposed project to bid.

Name of Bank: _____ Amount: _____

I hereby certify that the computation of the above is based on the income tax return and audited financial statement for FY2021 stamped “RECEIVED” by the BIR or BIR authorized collecting agent.

Submitted by:

 Name of Firm / Contractor

 Signature of Authorized Representative
 Date : _____

NOTE:

- If Partnership or Joint Venture, each Partner or Member Firm of Joint Venture shall submit the above requirements.

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and

8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid-Securing Declaration

(REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

x-----x

Project Identification No.: [Insert number]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month]
[year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity] Affiant

SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.
Witness my hand and seal this ___ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, *[date issued]*, *[place issued]*

IBP No. __, *[date issued]*, *[place issued]*

Doc. No. _____

Page No. ____ Book No. _____

Series of _____.

PRICE PROPOSAL FORM

Project No: NP-DSWD-CAR-2022-07

Date: _____

	Item Description	Quantity	Unit Or Measure	Unit Price	Total
	Purchase and Delivery of IT Equipment for DSWD-CAR				
1	<p>Laptop 1</p> <p>1. Processor:</p> <p>a. CPU Architecture Technology: Processor model should at least be the latest release</p> <p>b. Base Speed Frequency: ≥ 2.3 GHz</p> <p>c. Cores: ≥ 6 Cores</p> <p>d. Cache: ≥ 16MB Smart Cache</p> <p>2. Operating System:</p> <p>a. Type: Latest Stable Proprietary OS 64-bit</p> <p>b. Version: Professional version (Must have the capability to join Active Directory)</p> <p>c. A certificate of Authenticity (COA), Genuine Label or Equivalent of the license from the OS provider should be provided (Holographic Image Sticker)</p> <p>3. Office Productivity Software:</p> <p>a. Type: Latest Stable Proprietary OPS for Corporate Application Perpetual</p> <p>b. Version: Standard, Inclusive of Word Processor, Spreadsheet, Presentation & Email for offline use</p> <p>4. Memory:</p> <p>a. Capacity: ≥ 16 Gb DDR4</p> <p>b. Speed: - ≥ 3200 mhz</p> <p>5. Keyboard: Built-in</p> <p>6. Pointing Devices/Mouse:</p> <p>Type: Touchpad with multi-gesture and scrolling function and inclusive of Standard Optical Mouse USB (mouse should be the same brand of the laptop being offered)</p> <p>7. Graphics Controller: Integrated</p> <p>8. I/O Ports: All ports should be INTEGRATED/BUILT-IN (no USB conversions/extension/adapters)</p> <p>a. ≥ 2 x USB 3.0 port</p> <p>b. 1 x headphone / microphone or combo jack</p> <p>c. 1 x RJ-45 LAN port</p> <p>d. 1 x HDMI</p>	14	unit		

	Item Description	Quantity	Unit Or Measure	Unit Price	Total
	<p>9. Display: ≥ 14" inch LED Display with a built-in webcam</p> <p>10. Hard Drive: ≥ 240gb m.2</p> <p>11. Sound Controller: Integrated/built-in High Definition Audio system</p> <p>12. Weight: ≤ 1.5 kg. including battery</p> <p>13. Communication: MUST BE INTEGRATED / BUILT-IN (no USB conversions/extension/adapters)</p> <p>a. Wireless - Integrated Dual Band Wireless - 802.11 ac/a/b/g/n; Bluetooth 4.0</p> <p>b. Ethernet - Integrated 10/100/1000 Base-TX</p> <p>14. Battery: Battery at least 6 hours' operation with one full charge</p> <p>15. Warranty & SLA:</p> <p>a. Three (3) years Hardware Warranty</p> <p>b. One (1) year on Mouse</p> <p>c. < 4 hours' response time for issues reported (thru Help Desk)</p> <p>d. A Service Unit must be issued for a unit that can't be repaired within the day.</p> <p>Other Requirements (Laptop 1):</p> <ul style="list-style-type: none"> • A <u>DSWD Boot-up Logo</u> must be embedded in the BIOS • A Service Unit must be issued for a unit that cannot be repaired within the day. • Manufacturer of the proposed brand should be ISO 9000 certified or better • Proposed BRAND should be Energy Star Compliant • Proposed BRAND should have an existing technical web support system where the brand providers/ bidders can log-in and key-in product service codes/item codes for faster tracking of defective / RMA products and faster turn-around of technical support • The brand should be sold and marketed continuously in the Philippines for the last ten (10) years 				
2	<p>Drone Camera</p> <p>Max Flight Time : ≥ 31 minutes</p> <p>Max flight Distance : ≥ 15km</p> <p>Max Wind Resistance : 8.5-10.5 m/s (Level 5)</p> <p>Operating Frequency :</p> <p>2.400-2.4835 GHz</p>	2	unit		

	Item Description	Quantity	Unit Or Measure	Unit Price	Total
	5.725-5.850 GHz Satellite Systems : GPS+GLONASS Compass : Single Compass Capacity : ≥ 3500 mAh Voltage : ≥ 11 V Charging Voltage Limit : ≥ 12 V • Up to 4K60p Video & 48MP Images • Inclusive of Remote Controller & Accessories: ≥ 2 flight battery ≥ 2 64Gb micro-SD UHS-I memory card High speed USB Card Reader Battery Charger AC Power Cable USB Type-C RC Cable Lightning RC Cable Micro-USB RC Cable Gimbal protector ND Filter Set (ND16, ND64 & ND256) Battery Charging Hub Battery to Power Bank Adapter Bag Camera Lens Cleaning Kit Warranty: 1-year Hardware Warranty				
3	Laptop 2 1. Processor: a. CPU Architecture Technology: Processor model should at least be the latest release b. Base Speed Frequency: at least 1.3 GHz c. Cores: ≥ 4 Cores d. Cache: ≥ 8MB Smart Cache 2. Operating System: a. Type: Latest Stable Proprietary OS 64-bit b. Version: Professional version (Must have the capability to join Active Directory) 4. Memory: a. Capacity: ≥ 8 Gb DDR4 b. Speed: ≥ 2666mhz 5. Keyboard: Built-in 6. Pointing Devices/Mouse: Type: Touchpad with multi-gesture and scrolling function and inclusive of Standard Optical Mouse USB (mouse should be the same brand of the laptop being offered) 7. Graphics Controller: Integrated 8. I/O Ports: All ports should be INTEGRATED/BUILT-IN (no USB conversions/extension/adapters) a. ≥ 2 x USB 3.0 port b. 1 x headphone / microphone or combo jack c. 1 x RJ-45 LAN port	10	unit		

	Item Description	Quantity	Unit Or Measure	Unit Price	Total
	<p>d.1 x HDMI</p> <p>9. Display: ≥14" inch LED Display with a built-in webcam</p> <p>10.Hard Drive: ≥ 240gb m.2</p> <p>11. Sound Controller: Integrated/built-in High Definition Audio system</p> <p>12. Weight: ≤ 1.5 kg. including battery</p> <p>13. Communication: MUST BE INTEGRATED / BUILT-IN (no USB conversions/extension/adapters)</p> <p>a. Wireless - Integrated Dual Band Wireless - 802.11 ac/a/b/g/n; Bluetooth 4.0</p> <p>b. Ethernet - Integrated 10/100/1000 Base-TX</p> <p>14. Battery: Battery at least 6 hours' operation with one full charge</p> <p>15. Warranty & SLA:</p> <p>a. Three (3) years Hardware Warranty</p> <p>b. One (1) year on Mouse</p> <p>Other Requirements (Laptop2):</p> <ul style="list-style-type: none"> • A Service Unit must be issued for a unit that cannot be repaired within the day. • Manufacturer of the proposed brand should be ISO 9000 certified or better • Proposed BRAND should be Energy Star Compliant • Proposed BRAND should have an existing technical web support system where the brand providers/ bidders can log-in and key-in product service codes/item codes for faster tracking of defective RMA products and faster turn-around of technical support • The brand should be sold and marketed continuously in the Philippines for the last ten (10) years 				
4	<p>Printer (All-In-One), print, scan, copy</p> <p>ALL-IN-ONE PRINTER (color)</p> <p>Function: Print, Scan, Copy</p> <p>Monthly Duty Cycle: > 10,000 impression</p> <p>Copying Copy Speed: > 7 cpm (black) > 5 cpm (color)</p> <p>Copy Resolution: > 300 dpi</p> <p>Printing Print Speed: > 7 ppm (black) > 5 ppm (color)</p> <p>Print Resolution: > 300 dpi</p> <p>Scanning Optical Resolution: > 200 dpi</p> <p>Bit Depth: > 24 bit</p> <p>Scan Size Max: Legal File</p> <p>Format Supported: PDF, TIFF, JPEG Document</p>	10	unit		

	Item Description	Quantity	Unit Or Measure	Unit Price	Total
	Media Handling Document Feeder Sheet Capacity: > 20 Sheets Document Feeder Max Size Capacity: Legal Max Copy Size: Legal Paper Tray Sheet Capacity: > 100 Sheets Paper Tray Max Size Capacity: Legal PC Connectivity Connection: Hi-Speed USB 2.0; Ethernet 10/100 Base-T, Warranty: 1-year Hardware Warranty <ul style="list-style-type: none"> The brand should be sold and marketed continuously in the Philippines for the last ten (10) years 				
TOTAL:					

Total Quotation in Words:

Name of Bidder: _____

Name & Signature of Authorized Representative: _____

Date: _____

Annex I

Bid Form

Date: _____

Project Identification No. : _____

To: [name and address of Procuring Entity]

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:
Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Purpose of Commission or gratuity
---------------------------	--

_____	_____
_____	_____
_____	_____

(if none, state "None")]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

MARKING AND SEALING OF ENVELOPE:

