



NOTICE TO PROCEED

22 September 2022

MR. DELMER B. EBUEZA

Project Sales Representative
PROGRESS HOME AND OFFICE FURNISHINGS
#73 PANAY Avenue, Brgy. Paligsahan, Quezon City

Dear Mr. Ebueza :

The attached Contract of Agreement having been approved, notice is hereby given to **Progress** that work may commence for the project, **Purchase and Delivery of Office Equipment and Furniture for DSWD CAR** under ITB 2022-DSWD-CAR-26.

Upon receipt of this notice, you shall be responsible for performing the services under the terms and conditions of the agreement and in accordance with the **Final Implementation and Delivery Schedule**.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Keep one (1) copy and return the remaining copies to this office.

Very truly yours,

LEO L. QUINTILLA
Regional Director

I acknowledge receipt of this Notice on: Oct. 4, 2022
Date

Name or Authorized Representative: DELMER B. EBUEZA
Name

Signature: 



CONTRACT AGREEMENT

THIS AGREEMENT made on the SEP 30 2022 day of **September 2022** between **Department of Social Welfare and Development – Cordillera Administrative Region** represented by **LEO L. QUINTILLA, Regional Director** with office address at 40 North Drive, Baguio City, Philippines (hereinafter called “the Entity”) of the one part and **Progress Home and Office Furnishings/Verde Linear Corporation** represented by **DELMER B. EBUEZA, Authorized Representative** with office address at 73 Panay Ave., Brgy. Paligsahan, Quezon City, Philippines (hereinafter called “the Supplier”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and services, particularly **Purchase and Delivery of Office Equipment and Furniture for DSWD-CAR** under **ITB 2022-DSWD-CAR-26** and has accepted a Bid by the Supplier for the supply of those goods and services with contract amount of **One Million Four Hundred Ninety-Seven Thousand Four Hundred Thirty-Three Pesos (Php 1,497,433.00)**, (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

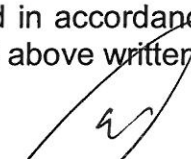
Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the**

GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **One Million Four Hundred Ninety-Seven Thousand Four Hundred Thirty-Three Pesos (Php 1,497,433.00)** or such other sums as may be ascertained, **Progress Home and Office Furnishings/Verde Linear Corporation** agrees to provide the goods and services for the **Purchase and Delivery of Office Equipment and Furniture for DSWD-CAR** under **ITB 2022-DSWD-CAR-26** in accordance with his/her/its Bid.
4. The **Department of Social Welfare and Development – Cordillera Administrative Region** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


LEO L. QUINTILLA
Regional Director


DELMER B. EBUEZA
Authorized Representative

for:

**Department of Social Welfare and
Development – Cordillera
Administrative Region**

for:

**Progress Home and Office
Furnishings/Verde Linear
Corporation**

Signed in the presence of

MARY MELODEE ANNE W. ANIPEW
Admin. Officer II/Property and Supply Section


RONIE TENG
SR. BRANCH MANAGER

CERTIFIED FUNDS AVAILABLE:

WILBOURN B. BACOLONG
Accountant III



ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
QUEZÓN CITY)

QUEZÓN CITY

BEFORE ME, a Notary Public for in _____, Philippines,
personally appeared this SEP 30 2022 day of **September 2022**.

Name	Community Tax Cert. No./ID No.	Date/Place Issued
<u>LEO L. QUINTILLA</u>	_____	_____
<u>DELMER B. EBUEZA</u>	<u>SSS ID NO. 06251944456</u>	<u>QUEZON CITY</u>

Known to me to be the same persons, who executed the foregoing instruments and acknowledged that the same is free and voluntary act and deed.

This document refers to the Contract of Services consisting of three (3) pages including this page signed by the parties and witnesses.

IN WITNESS WHEREOF, I have hereunto set my hands and affixed my notarial seal at the place and date above written.

Doc. No.: 321
Page No.: 66
Book No.: V
Series of : 2022

Cecilia
MA. CECILIA LAUCHENCO-REBOLLIDO
ADM Matter No. ~~NP-089~~
Notary Public for Quezon City
Valid until December 31, 2022
Unit 312 PLSA MAHONS
Notary Public
NO. 77 PANAY AVENUE, QUEZON CITY
Telephone # ~~70099656~~
PTR No. 2510037/01-21-22/QC
IBP No. 20020001-25-22/QC
Rol No. 48697
MCLF Comp. No. VI-0018286/02-02-19/Pasin



NOTICE OF AWARD

September 12, 2022

MR. DELMER B. EBUEZA

Project Sales Representative
PROGRESS HOME AND OFFICE FURNISHINGS
#73 PANAY Avenue, Brgy. Paligsahan, Quezon City

Dear Mr. Ebueza :

We are happy to inform that your bid/proposal received and opened on **29 August 2022** for the project, **Purchase and Delivery of Office Equipment and Furniture for DSWD CAR** under ITB 2022-DSWD-CAR-26 as corrected and modified in accordance with the Instructions to Bidders is hereby accepted, as follows:

Quantity	Description	Contract Amount
1 Lot	Purchase and Delivery of Office Equipment and Furniture for DSWD CAR	₱ 1,497,433.00
Total	<i>One Million Four Hundred Ninety-Seven Four Hundred Thirty-Three Thousand Pesos</i>	

You are hereby required to provide within ten (10) calendar days from receipt of this notice to post the performance security in the form of cash, managers check or cashier's check or bank guarantee issued by a Universal or Commercial Bank in the amount of Five (5%) percent or Surety Bond issued by a surety or insurance company duly certified by insurance commission as authorized to issue such security amounting to Thirty Percent (30%) of the total contract price.

Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Thank you.

Very truly yours,



LEO L. QUINTILLA
Regional Director

Conforme: DELMER B. EBUEZA

Date : September 13, 2022



**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 723 S. 2022**

**RESOLUTION DECLARING LOWEST CALCULATED RESPONSIVE BID
AND RECOMMENDING AWARD OF CONTRACT**

WHEREAS, the Department of Social Welfare and Development – Cordillera Administrative Region (DSWD-CAR) through the various end-users/programs planned for the Procurement of the project, **Purchase and Delivery of Office Equipment and Furniture for DSWD-CAR** with an Approved Budget for the Contract (ABC) amounting to **One Million Six Hundred Ninety-Seven Thousand Five Hundred Pesos (Php 1,697,500.00)**;

WHEREAS, Republic Act 9184, otherwise known as the Government Procurement Reform Act, in its Implementing Rules and Regulations under Section 10, provides that “all procurement shall be done through competitive bidding, except as provided in Rule XVI”;

WHEREAS, in consonance with the Republic Act 9184 and its Implementing Rules and Regulations, a Project Procurement Management Plan (PPMP) for the project was incorporated in CY2022 Annual Procurement Plan (APP) of the Field Office adopting Public Bidding as mode of Procurement;

WHEREAS, the Bids and Awards Committee (BAC) through the BAC Secretariat advertised the Invitation to Bid from **10 August 2022 to 29 August 2022** at DSWD-CAR website, Philippine Government Electronic Procurement System (PhilGEPS) and posted at DSWD-CAR Bulletin Board located at the main entrance of the Field Office;

WHEREAS, in reference to BAC Resolution No. 704 S.2022, the said bidder was declared as the **2nd Lowest Calculated Bid** for passing the bid evaluation process which was presented on **02nd September 2022** and the BAC directed the TWG for the conduct of post-qualification;

WHEREAS, a post-qualification was conducted to **PROGRESS HOME & OFFICE FURNISHING** and the TWG presented the result as follows:

- Has valid and authentic eligibility documents;
- Has complied with the Latest Income and Business Tax Returns through eFPS;
- Presented actual brand of items being offered;
- For item No. 7, the multi-purpose 5-layer steel Rack- Metal Powdered Coated Shelf, the bidder offered 1 feet higher than that of the required specifications which they can deliver with no increase in price;



**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 723 S. 2022**

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- For Item No. 9, the Locker Cabinet 21-door steel, the company can offer a locker cabinet with 24 door, steel carrying the same price as offered;
- Assured to adhere to the technical requirements and conditions of the project;
- Has enough contracting capacity to undertake the project and
- **PROGRESS HOME & OFFICE FURNISHING** was compliant as to legal, technical and financial requirements, thus found **RESPONSIVE**;

WHEREAS, for item no. 7, the counter offer of the bidder from 5-feet height to 6-feet height was accepted by the end user and concurred by the group;

WHEREAS, for item no. 9, the counter offer of the bidder from 21 compartments to 24 compartments was declined by the end user and to sustain the original specifications;

WHEREAS, the BAC deliberated the Post-Qualification Report and found merit to the findings of the TWG and unanimously declared **A PROGRESS HOME & OFFICE FURNISHING** as **Lowest Calculated and Responsive Bid (LCRB)** upon determination that the bidder has passed all the criteria for post-qualification;

NOW, THEREFORE, we, members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED** to

- Declare the bid of **A PROGRESS HOME & OFFICE FURNISHING** as **Lowest Calculated and Responsive Bid (LCRB)** for the project, **Purchase and Delivery of Office Equipment and Furnitures for DSWD-CAR** in the amount of **One Million Four Hundred Ninety Seven Thousand Four Hundred Thirty-Three Pesos (Php 1,497,433.00)**
- Recommend to the Head of the Procuring Entity (HOPE) the award of contract to **PROGRESS HOME & OFFICE FURNISHING** for approval of the HOPE;



**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 723 S. 2022**

**RESOLUTION DECLARING LOWEST CALCULATED RESPONSIVE BID
AND RECOMMENDING AWARD OF CONTRACT**

Resolved at DSWD-CAR, Baguio City, Philippines this **9th day of September 2022.**

BIDS AND AWARDS COMMITTEE

Not present

ENGR. ENRIQUE H. GASCON, JR

Chairperson


RINA CLAIRE L. REYES

Vice-Chairperson


CLAUDINE CAMPOS-COSI

Alternate Regular Member


MARY MELODEE ANNE W. ANIPEC

Provisional Member – End-user


ELAIZA JOAN P. TONGSON

Provisional Member – Expert

Approved/Disapproved:


LEO L. QUINTILLA

Regional Director

VUB/Alex