

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

<b>Supplier</b>	4J'S STORE & FAMILY LODGE / NORMA W. NIBATEN	<b>Purchase Order No.</b>	2022-09-574
<b>Address</b>	POBLACION, TINOC, IFUGAO	<b>Date</b>	September 05, 2022
		<b>Mode of Procurement</b>	SVP

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions herein.

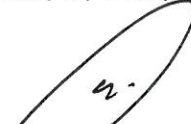
<b>Place of Delivery</b>		AS INDICATED		<b>Delivery Term:</b>	Complete
<b>Date of Delivery</b>		AS SCHEDULED		<b>Payment Term:</b>	Charge
LOT NO.	Unit	Description	QTY	Unit Cost	Total Cost
1		<b>CATERING SERVICES RE: KALAHYAN CIDSS Training on Grievance Redress System for Community Volunteers - Tinoc, Ifugao</b>			
		Tentative Date: October 04, 2022			-
	AM Snack		69	65.00	4,485.00
	Lunch		69	150.00	10,350.00
	PM Snack		69	70.00	4,830.00
<b>OTHER REQUIREMENTS</b>				<b>COMPLIANCE</b>	
	A. Food station must be manned by restaurant crew or personnel and meals and snacks should be individually packed using biodegradable packaging materials.			✓	
	B. Lunch served with the combination of two viands (1 meat/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit-infused juice. If indicated Menu is not available, please attach the proposed menu with serving details to be concurred by the end-user Note: a) creamer, sugar, and the like are preferred to be in a canister rather than in a sachet to comply with green procurement b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. a bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango) * Offered Menu to be concurred by the End-User			✓	
	C. Inclusive of free flowing coffee/lemon grass tea and mineral water			✓	
	D. Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.			✓	
	E. The place of delivery of the goods / services is within TINOC, IFUGAO.			✓	
<b>PAYMENT WILL BE BASED ON THE ACTUAL NUMBER OF PARTICIPANTS.</b>					
<b>TOTAL</b>					<b>19,665.00</b>
<b>(Amount in words)</b>		<b>Nineteen Thousand Six Hundred Sixty Five Pesos Only</b>			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

\_\_\_\_\_  
(Signature over Printed Name)

\_\_\_\_\_  
Date

  
**LEO L. QUINTILLA**

Signature over Printed Name of Authorized Official

**Regional Director**

Designation

\_\_\_\_\_  
Bank Account Name

\_\_\_\_\_  
Bank Account Number

TIN Number \*please tick tax type

vat  
 non-vat

\_\_\_\_\_  
Date of BIR Registration

Fund Cluster: 02 CMF CURRENT

Funds Available: \_\_\_\_\_

ORS/ BURS No. : 22-09-GIG37

Date of the ORS/ BURS: 05 SEP 2022

**WILBOURN B. BACOLONG**  
ACCOUNTANT III

Amount: 19,665.00

VUB/ken/meth