

PURCHASE ORDER
Department of Social Welfare and Development
Cordillera Administrative Office

Supplier	DRAKE'S CATERING SERVICES	Purchase Order No.	Form 9-5 2022-09-578
Address	LAMAO, BUCLOC, ABRA	Date	September 05, 2022
Gentlemen:		Mode of Procurement	SVP

Please furnish this office the following articles subject to the terms and conditions herein.

Place of Delivery	AS INDICATED			Delivery Term:	Complete
Date of Delivery	AS SCHEDULED			Payment Term:	Charge
LOT NO.	Unit	Description	QTY	Unit Cost	Total Cost
1		CATERING SERVICES RE: KALAHI CIDSS Training on Grievance Redress System for Community Volunteers - Bucloc, Abra Tentative Date: October 04, 2022			
	AM Snack		29	60.00	1,740.00
	Lunch		29	130.00	3,770.00
	PM Snack		29	60.00	1,740.00
OTHER REQUIREMENTS				COMPLIANCE	
A. Food station must be manned by restaurant crew or personnel and meals and snacks should be individually packed using biodegradable packaging materials.				✓	
B. Lunch served with the combination of two viands (1 meat/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit-infused juice. If indicated Menu is not available, please attach the proposed menu with serving details to be concurred by the end-user Note: a) creamer, sugar, and the like are preferred to be in a canister rather than in a sachet to comply with green procurement b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. a bowl of bibo-bilo or 2 pcs of suman with 1 slice of riped mango) * Offered Menu to be concurred by the End-User				✓	
C. Inclusive of free flowing coffee/lemon grass tea and mineral water				✓	
D. Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.				✓	
E. The place of delivery of the goods / services is within BUCLOC, ABRA.				✓	
PAYMENT WILL BE BASED ON THE ACTUAL NUMBER OF PARTICIPANTS.					
					TOTAL
					7,250.00
(Amount in words)		Seven Thousand Two Hundred Fifty Pesos Only			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforms:

SHENNA PULA (P) BAYONGAN
(Signature over Printed Name)

9-20-22
Date

LEO L. QUINTILLA
Signature over Printed Name of Authorized Official
Regional Director
Designation

Bank Account Name

Bank Account Number

TIN Number *please tick tax type
[] vat
[] non-vat

Date of BIR Registration

Fund Cluster: 02 CMF CURRENT

Funds Available: _____

WILBOURN B. BACOLONG
ACQUANTANT III

ORS/ BURS No. : 22-09-01699

Date of the ORS/ BURS: 05 SEP 2022

Amount: 7,250.00

