

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

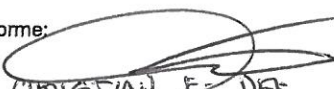
<b>Supplier</b>	ESM LEARNING ENTERPRISES	<b>Purchase Order No.</b>	2022-06-374
<b>Address</b>	G14 PORTA VAGA MALL, BAGUIO CITY	<b>Date</b>	27-Jun-22
		<b>Mode of Procurement</b>	SVP

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions herein.

Place of Delivery		AS INDICATED		Delivery Term:	Complete
Date of Delivery		AS SCHEDULED		Payment Term:	Charge
ITEM	Unit	Description	QTY	Unit Cost	Total Cost
<b>PURCHASE AND DELIVERY OF OFFICE SUPPLIES FOR KALAHI-CIDSS - CY 2022</b>					
1	bottle	Alcohol, Isopropyl, 70% solution, with moisturizer, 500ml, spray/handpump bottle	453	172.50	78,142.50
2	piece	BALLPOINT PEN, Retractable with Rubber Grip, black	239	17.25	4,122.75
3	piece	Ballpen, blue, 0.5mm, fine tip	174	11.50	2,001.00
4	piece	Dater, self inking	5	339.25	1,696.25
5	piece	FILE TRAY, 3 layer, metal	10	805.00	8,050.00
6	piece	FLASH DRIVE, 64GB capacity	20	1,127.00	22,540.00
7	bottle	INK Refill, Epson,003, Black, 65ml	192	339.25	65,136.00
8	bottle	INK Refill, Epson,003, Cyan, 65ml	186	339.25	63,100.50
9	bottle	INK Refill, Epson,003, Magenta, 65ml	186	339.25	63,100.50
10	bottle	INK Refill, Epson,003, Yellow, 65ml	186	339.25	63,100.50
11	bottle	INK Refill HP, GT52, cyan 70ml	154	374.00	57,596.00
12	bottle	INK Refill HP, GT52, magenta, 70ml	154	374.00	57,596.00
13	bottle	INK Refill HP, GT52, yellow, 70ml	154	374.00	57,596.00
14	bottle	INK Refill HP, GT53XL, black, 135ml	156	604.00	94,224.00
15	piece	STAMPING MACHINE, Self-inking with a refillable ink pad, "PAID", Maximum of 5mm Text Height	7	529.00	3,703.00
16	piece	STAMPING MACHINE, Self-inking with refillable ink pad, "CERTIFIED TRUE COPY", Maximum of 5mm Text Height	13	575.00	7,475.00
17	box	Staple Wire Heavy duty 23/8	10	57.50	575.00
18	pack	Trash bag, by 10, yellow, M	114	46.00	5,244.00
19	roll	Tape, Double-sided, 1", 24mm x 10M	112	92.00	10,304.00
20	roll	Tape, Double-sided, 2", 48mm x 10M	112	100.00	11,200.00
21	piece	WHITE BOARD (4H x 8W ft.) With Stand "Single Face" (With Magnetic)	2	10,350.00	20,700.00
22	piece	Whiteboard Wall Type 4x8 ft. Regular and Magnetic	5	5,750.00	28,750.00
<b>OTHER SUPPLIES</b>					
24	gallon	Dishwashing Soap, Liquid, 3.875L, 1 gallon	18	460.00	8,280.00
25	unit	EXTENSION WIRE, 6 socket with 6 gang, 15 meters	54	1,035.00	55,890.00
26	piece	FOOT RUG	80	28.75	2,300.00
27	pack	Trash bag, by 10, black, L	180	46.00	8,280.00
28	pack	Trash bag, by 10, yellow, M	180	46.00	8,280.00
29	unit	Water Dispenser, free standing, hot and cold	4	8,050.00	32,200.00
30	can	INSECT KILLER , PESTICIDE, 600ml	24	460.00	11,040.00
31	piece	Adapter, Socket, universal	10	57.50	575.00
<b>OTHER REQUIREMENTS</b>				<b>COMPLIANCE</b>	
Delivery period is within 10 calendar days upon receipt of Purchase Order. When the last day of delivery falls on a weekend/holiday, the deadline shall be on the next working day.				✓	
Delivery place is at DSWD-CAR #40 Northdrive Baguio City				✓	
<b>TOTAL</b>				<b>852,798.00</b>	

**(Amount in words)** **Eight Hundred Fifty Two Thousand Seven Hundred Ninety Eight Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme:  
  
CHRISTIAN E. DEE  
(Signature over Printed Name)

07-26-2022  
Date

Digitally signed by Garcia Arnel Buison  
DN: cn=Garcia Arnel Buison, serialNumber=0160020000705, ou=Office of the Regional Director, o=Department of Social Welfare & Development - CAR, c=PH

**ARNEL B. GARCIA, CESO II**  
Signature over Printed Name of Authorized Official  
**Regional Director**  
Designation

ESM LEARNING ENT.  
Bank Account Name  
175 565 486

0221 26 29 41  
Bank Account Number

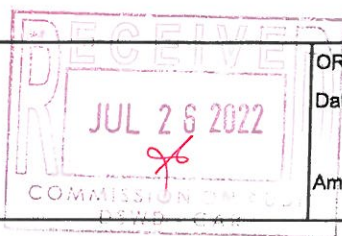
TIN Number  please tick tax type  
vat  
non-vat

Date of BIR Registration

Fund Cluster: 01 CMF CURRENT / 02 CMF CURRENT

Funds Available: \_\_\_\_\_

**WILBOURN B. BACOLONG**  
ACCOUNTANT II



ORS/ BURS No. : 22-06-7824 / 22-06-0107

Date of the ORS/ BURS: 07/01/2022

Amount: 852,798.00