

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

3

Annex G-5

Supplier		THE STABLE EDUCATIONAL SUPPLY	Purchase Order No.		2022-06-303
Address		12 CJ BLDG. LOWER BONIFACIO SY., BAGUIO CITY	Date		June 07, 2022
			Mode of Procurement		SHOPPING
Gentlemen: Please furnish this office the following articles subject to the terms and conditions herein.					
Place of Delivery		AS INDICATED		Delivery Term:	Complete
Date of Delivery		AS INDICATED		Payment Term:	Charge
ITEM NO.	Unit	Description	QTY	Unit Cost	Total Cost
PURCHASE AND DELIVERY OF TRAINING MATERIALS FOR KC_CONNER BP2P DROM FOR CY 2022					
1	pcs	Notebook, stenographer's, 40 leaves, spiral	180	18.00	3,240.00
2	reams	Paper, Multicopy, A4, 80 gsm	5	185.00	925.00
3	reams	PAPER, Multicopy, Legal, 80gsm	5	216.00	1,080.00
4	pcs	MARKING PEN, Permanent, black, bullet type	15	22.00	330.00
5	pcs	MARKING PEN, Permanent, blue, bullet type	15	22.00	330.00
OTHER REQUIREMENTS				COMPLIANCE	
Delivery period is within 10 calendar days upon receipt of Purchase Order. When the last day of delivery falls on a weekend/holiday, the deadline shall be on the next working day.				✓	
Delivery place is at DSWD-CAR #40 Northdrive Baguio City				✓	
TOTAL					5,905.00
(Amount in words)		Five Thousand Nine Hundred Five Pesos Only			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

THE STABLE EDUCATIONAL SUPPLY

JUN 20 2022

12 CJ BLDG. LOWER BONIFACIO SY., BAGUIO CITY

(Signature over Printed Name) _____ Date _____

Bank Account Name _____ Bank Account Number _____

TIN Number _____ *please tick tax type
 vat
 non-vat

Date of BIR Registration _____

ARNEL B. GARCIA, CESO II
Signature over Printed Name of Authorized Official
Regional Director
Designation

Fund Cluster: <u>01 CMF CONTG CG</u>	ORS/ BURS No. : <u>02-102101-2022-00-0003</u>
Funds Available: _____	Date of the ORS/ BURS: <u>06/15/2022</u>
WILBOURN B. BACOLONG ACCOUNTANT III	Amount: <u>5,905.00</u>

RECEIVED
 JUN 20 2022
 COMMISSION ON AUDIT
 DSWD - CAR