## Republic of the Philippines DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Cordillera Administrative Region

40 North Drive,	, Baguio	City
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NEGOEST FON GOO	DIATION (REG)	
PR/PP No.: 2022-07-478	RFQ No.:	2022-10-772
End-user: DRMD	Date:	OCT 1 1 2022
Name of Project:	ABC	P175,000.00
Catering Services for Food for Responders/Volunteers for Di- Response - Apayao	saster	
	Mode of Procurement:	SMALL VALUE PROCUREMENT

Sir/Madam:

ENRIQUE H. GASCON JR.

BAC Chairperson J.M.

## **TERMS AND CONDITIONS:**

- 1. Quotations in excess of the ABC will be REJECTED.
- 2. For unit price/s, quotations with a dash or zero shall be deemed free of charge.
- 3. All entries must be typewritten/printed/longhand. <u>Any erasure in the quotation must be countersigned by the bidder/representative</u>, otherwise quotation will be rejected.
- 4. The Procuring Entity may give due preference to goods being offered with green component.
- 5. If necessary, the BAC through the TWG, may require an occular inspection of the venue/place of business/goods being offered.
- 6. Delivery of Goods / Services is as indicated in the next page.
- 7. Price validity shall be for a period of 120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
- 8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
  - a. Updated Mayor's / Business Permit
  - b. <u>PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement Emergency Cases, Sec. 53.2, RA 9184 IRR)</u>
- o Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).
  - o Official Receipt issued by BIR( a mere picture of the receipt can suffice)
- 9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
- 10. Suppliers/Contractors who refuse to accept correction of price offer after Bid Evaluation may be disqualified.
- 11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical** specifications and the **terms and conditions** stated herein.
- 12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement.
- 13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR.
- 14. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 15. Further information may be obtained from the Procurement Section with telephone number (074) 661-0430 local 25025 / 0915-151-9259 / 09636109340 or email address bacsec.car@dswd.gov.ph.

## Republic of the Philippines DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT Cordillera Administrative Region 40 North Drive, Baguio City

	REQUEST FUR	QUOTATION			
OT NO.		QTY	UNIT	UNIT PRICE	TOTAL
1	Catering Services for Food for Responders/Volunteers for Disaster Response - Apayao				
	Duration: October-December 2022				
	AM Snack	350	100.00/serving		
	Lunch	350	300.00/serving		
	PM Snack	350	100.00/serving		
		TOTAL			
	OTHER REQUIREMENTS		COMPLIANCE (please indicate whether can comply or not, no check mark will mean non-compliance)		REMARKS
	A Food station would be made at the control of the		Can Comply	Cannot Comply	
	A. Food station must be manned by restaurant crew o and meals and snacks should be individually packed ι biodegradable packaging materials.	using	[ ]	[ ]	
	B. Lunch served with the combination of three viar meat/fish and 1 vegetable). AM and PM snacks are indigenous or healthy snacks with a glass of cocor natural fruit-infused juice. If indicated Menu is not as please attach the proposed menu with serving details a concurred by the end-user Note:  a) creamer, sugar, and the like are preferred to be in a rather than in a sachet to comply with green procurement.) Portioning or serving of meals is based on standard applicable food measurement (e.g. a bowl of bilo-bilo cosuman with 1 slice of riped mango)	preferably nut water or vailable, to be canister ent and	[ ]	[ ]	
	C. Inclusive of free flowing coffee/lemon grass tea and water	mineral	[ ]	[ ]	
	<b>D.</b> Service Provider shall be in charge of the collection of plastic/plates/containers/ utensils.	and disposal	[ ]	[]	
r	E. Delivery of services will be on a staggered/installme number of pax per day will be coordinated by the End- User/Organizer.		[]	[ ]	
	F. Service provider is willing to serve the meals for 24 hoperations		[]	[]	
þ	G. The service provider must have an Active Landbank payment purposes, For other banks, service charge will deducted upon payment on the account.		[]	[]	
F	1. Payment will be based on the actual number of parti	cipants.	[]	[]	
1.	. The place of delivery of the goods / services is within		[]	[]	
	PAYMENT WILL MADE TH				
: NO GIFT	Award shall be made per:  Lallowed. Pursuant to RA 6713, otherwise known as the Code of Coct any or all offers at no costs, waive any therein and accept the offer made of the company of the control of	ot basis onduct and Ethical nost advantageous	Standards for Public C	Total Quoted Pri Officials and Employe	ce es. The DSWD reserves
After	r having carefully read and accepted your terms and co Signature of supplier/repr			on the item/s qu	oted above.
			r printed name: _ aler/Contractor:		
			The state of the s	e the name of the C	HEQUE to be issued)
	v	The state of the s		e the name of the c	
	Name and Signature of Canvasser		Email Address: _		
		Con	tact Number/s:		

PhilGEPS Registration Number:

