

APP-CSE 2023 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: Department of Social Welfare and De
Region: Cordillera Administrative Region
Address: No. 40 Northstar, Baguio City

Agency Code/UACS: 20 001 0300014
Organization Type: _____

Contact Person: _____
Position: _____
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 Feb 2022)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191801-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	364	0	364	17,417.40	0	798	0	798	38,184.30	0	357	0	357	17,082.45	58	0	0	58	2,775.30	1577	47.85	75,459.45
2	12191801-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	2160	0	2160	713,988.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2160	330.55	713,988.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.91	0.00
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36	0.00
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	0	122	0	122	565.34	0	74	0	74	330.78	0	74	0	74	330.78	74	0	0	74	330.78	348	4.47	1,537.68
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	0	3235	0	3235	71,817.00	0	2441	0	2441	54,180.20	0	1691	0	1691	37,540.20	858	0	0	858	19,047.60	8225	22.20	182,595.00
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	0	2216	0	2216	49,195.20	0	1200	0	1200	26,640.00	0	930	0	930	20,646.00	930	0	0	930	20,646.00	5236	22.20	117,127.20
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	0	30	0	30	666.00	0	0	0	0	0.00	0	30	0	30	666.00	0	0	0	0	0.00	66	22.20	1,332.00
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
11	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	0	140	0	140	2,868.60	0	15	0	15	307.35	0	100	0	100	2,049.00	0	0	0	0	0.00	255	20.49	5,224.95
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	0	120	0	120	2,200.80	0	15	0	15	275.10	0	100	0	100	1,834.00	0	0	0	0	0.00	235	18.34	4,309.90
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.20	0.00
CLEANING EQUIPMENT AND SUPPLIES																										
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	0	172	0	172	14,042.08	0	10	0	10	816.40	0	150	0	150	12,246.00	0	0	0	0	0.00	331	81.64	27,104.48
16	47131604-BR-S01	BROOM, Soft (Walls Tambo)	piece	0	25	0	25	3,406.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	136.24	3,406.00
17	47131604-BR-T01	BROOM, Stick (Walls Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.78	0.00
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	0	94	0	94	3,910.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	94	41.60	3,910.40
19	47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00
20	47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6.30	0.00
21	47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	54.08	0.00
22	47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	0	37	0	37	5,175.93	0	150	0	150	20,983.50	0	0	0	0	0.00	0	0	0	0	0.00	187	139.89	26,159.43
23	47131601-OU-P01	DUST PAN, rigid non-breakable plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.64	0.00
24	47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00
25	47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can	0	50	0	50	6,006.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	120.12	6,006.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 July 2022)	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
26	73101612-HS-L01	LIQUID HAND SOAP, 500ml.	bottle	0	152	0	152	6,528.40	0	0	0	0	0.00	0	100	0	100	4,295.00	0	0	0	0	0.00	252	42.95	10,823.40	
27	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00	
28	47131613-MP-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.80	0.00	
29	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	122.51	0.00	
30	47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	0	52	0	52	2,785.42	0	25	0	25	1,328.50	0	0	0	0	0.00	0	0	0	0	0.00	77	53.14	4,113.92	
31	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.93	0.00	
32	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	0	199	0	199	28,663.96	0	100	0	100	14,404.00	0	100	0	100	14,404.00	100	0	0	100	14,404.00	499	144.04	71,875.96	
33	47121702-WB-P01	WASTEBASKET, rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.91	0.00	
COLOR COMPOUNDS AND DISPERSIONS																											
34	12171703-SI-P01	INK, for stamp pad, 50ml.	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	28.91	0.00	
CONSUMER ELECTRONICS																											
35	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,339.16	0.00	
FACE MASK																											
36	42131713-SM-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	0	7876	0	7876	616,390.00	0	60	0	60	4,650.00	0	100	0	100	7,750.00	0	0	0	0	0.00	8036	77.50	622,790.00	
FILMS																											
37	13111203-AC-P01	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	969.88	0.00	
38	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	221.00	0.00	
39	13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.54	0.00	
FIRE FIGHTING EQUIPMENT																											
40	46191601-FE-H01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00	
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00	
FLAG OR ACCESSORIES																											
42	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00	
FURNITURE AND FURNISHINGS																											
43	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	0.00	
44	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92	0.00	
45	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00	
46	56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00	
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	18	0	18	15,423.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	18	856.86	15,423.48	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	768.56	0.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	43211507-DSK001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00	
52	43211507-DSK002	DESKTOP, for Mid-Range Users	unit	4	0	0	4	169,561.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	42,390.40	169,561.60	
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	0	0	0	0	0.00	0	10	0	10	27,924.00	0	0	0	0	0.00	0	0	0	0	0.00	10	2,792.40	27,924.00	
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00	
55	43211503-LAP002	LAPTOP, Lightweight	unit	14	164	0	178	8,330,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	178	46,800.00	8,330,400.00	
56	43211708-MO-C01	MOUSE, OPTICAL, USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	149.76	0.00	
57	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,100.97	0.00	
58	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92	0.00	
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																											
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	0.00	
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	295.82	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 July 2022)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
MANUFACTURING COMPONENTS AND SUPPLIES																										
62	31201610-GL-X01	GLUE, all-purpose, 200 grams	jar	0	25	0	25	1,768.00	0	41	0	41	2,899.52	0	66	0	66	4,667.52	0	0	0	0	0.00	132	70.72	9,315.04
63	31151804-SW-H01	STAPLE WIRE, heavy duty (trinder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.55	0.00
64	31151804-SW-S01	STAPLE WIRE, standard	box	0	571	0	571	13,566.96	0	159	0	159	3,777.84	0	357	0	357	8,462.32	13	0	0	13	308.98	1100	23.76	16,136.00
65	31201502-TA-E01	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.45	0.00
66	31201503-TA-M01	TAPE, masking, 24mm	roll	0	197	0	197	12,190.36	0	162	0	162	10,024.56	0	288	0	288	17,821.44	110	0	0	110	6,806.80	757	61.88	46,843.16
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	0	145	0	145	17,568.20	0	112	0	112	13,569.92	0	238	0	238	28,836.08	60	0	0	60	7,269.60	555	121.16	47,243.80
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	0	185	0	185	4,136.60	0	70	0	70	1,565.20	0	120	0	120	2,683.20	0	0	0	0	0.00	375	22.36	8,385.00
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	0	688	0	688	7,691.84	0	389	0	389	4,349.02	0	488	0	488	5,455.84	310	0	0	310	3,465.80	1875	11.18	20,962.50
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	0	431	0	431	9,727.67	0	239	0	239	5,394.23	0	338	0	338	7,628.66	160	0	0	160	3,611.20	1168	22.57	25,361.76
71	31151507-TW-P01	TWINE, plastic	roll	0	66	0	66	4,396.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	66	66.62	4,396.92
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
72	41111604-RU-P02	RULER, plastic, 450 mm	piece	0	19	0	19	316.16	0	0	0	0	0.00	0	33	0	33	549.12	0	0	0	0	0.00	52	16.64	865.28
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
73	44121612-BL-H01	BLADE, for general purpose utility knife, 10 pieces per tube	tube	0	73	0	73	1,081.86	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	73	14.82	1,081.86
74	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00
75	44101807-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	266.24	0.00
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
77	44122105-BF-C01	CLIP, backfold, 19mm	box	0	668	0	668	5,824.96	0	82	0	82	715.04	0	60	0	60	523.20	0	0	0	0	0.00	810	8.72	7,063.20
78	44122105-BF-C02	CLIP, backfold, 25mm	box	0	655	0	655	9,661.25	0	67	0	67	988.25	0	60	0	60	885.00	0	0	0	0	0.00	782	14.75	11,534.50
79	44122105-BF-C03	CLIP, backfold, 32mm	box	0	568	0	568	14,518.08	0	76	0	76	1,942.56	0	89	0	89	2,274.84	10	0	0	10	255.60	743	25.56	19,991.08
80	44122105-BF-C04	CLIP, backfold, 50mm	box	0	298	0	298	16,699.92	0	76	0	76	4,259.04	0	89	0	89	4,987.56	10	0	0	10	560.40	473	56.04	28,506.92
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	0	4890	0	4890	56,361.70	0	2831	0	2831	32,641.43	0	1905	0	1905	21,964.65	1174	0	0	1174	13,536.22	10800	11.53	124,524.00
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	60	0	60	2,005.80	0	46	0	46	1,537.78	0	36	0	36	1,203.48	0	0	0	0	0.00	142	33.43	4,747.06
83	44111515-DF-B01	DATA FILE BOX	piece	0	140	0	140	10,808.00	0	142	0	142	10,962.40	0	94	0	94	7,256.80	0	0	0	0	0.00	376	77.20	29,027.20
84	44122011-DF-F01	DATA FOLDER	piece	0	100	0	100	6,864.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	68.64	6,864.00
85	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	453.96	0.00
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	0	42	0	42	32,104.80	0	5	0	5	3,822.00	0	8	0	8	6,115.20	0	0	0	0	0.00	55	764.40	41,042.00
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	0	51	0	51	50,816.72	0	5	0	5	4,903.60	0	8	0	8	7,845.76	0	0	0	0	0.00	64	980.72	61,746.08
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	0	202	0	202	149,156.80	0	98	0	98	72,363.20	0	76	0	76	56,118.40	30	0	0	30	22,152.00	406	738.40	299,790.40
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00
90	44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	0	2	0	2	865.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	432.52	865.04
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	0	9	0	9	4,399.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9	488.80	4,399.20
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.41	0.00
93	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	0	272	0	272	25,742.08	0	454	0	454	42,966.56	0	55	0	55	5,205.20	200	0	0	200	18,928.00	981	94.64	92,841.84
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	0.00
97	44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	0.00
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	286.52	0.00
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	64	0	64	15,268.48	0	46	0	46	10,974.22	0	84	0	84	20,039.88	26	0	0	26	6,202.82	220	238.57	52,485.40
102	44122017-FO-P01	FOLDER, pressboard, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	0	18	0	18	5,204.16	0	143	0	143	41,344.16	0	1	0	1	289.12	25	0	0	25	7,228.00	187	289.12	54,065.44
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	0	77	0	77	25,651.02	0	126	0	126	41,990.76	0	24	0	24	7,998.24	25	0	0	25	8,331.50	252	333.26	83,981.52

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue as of 28 Jul 2022	Total Amount for the year					
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT		
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00	
106	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00	
107	44121716-MA-F01	MARKER, Fluorescent, 3 colors per set	set	0	122	0	122	4,472.52	0	25	0	25	916.50	0	7	0	7	256.62	0	0	0	0	0.00	154	36.66	5,645.64	
108	44121708-MP-B01	MARKER, Permanent, Black	piece	0	1445	0	1445	10,794.15	0	528	0	528	3,944.16	0	468	0	468	3,495.96	24	0	0	24	179.28	2465	7.47	18,413.55	
109	44121708-MP-B02	MARKER, Permanent, Blue	piece	0	936	0	936	6,991.92	0	24	0	24	179.28	0	348	0	348	2,599.56	0	0	0	0	0.00	1308	7.47	9,770.76	
110	44121708-MP-B03	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7.47	0.00	
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	0	3540	0	3540	34,161.00	0	1260	0	1260	12,159.00	0	1572	0	1572	15,169.80	0	0	0	0	0.00	6372	9.65	61,489.80	
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	216	0	216	2,084.40	0	108	0	108	1,042.20	0	252	0	252	2,431.80	0	0	0	0	0.00	576	9.65	5,558.40	
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00	
114	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	0	315	0	315	2,778.30	0	92	0	92	811.44	0	33	0	33	291.06	0	0	0	0	0.00	440	8.82	3,880.80	
115	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	0	357	0	357	4,919.46	0	134	0	134	1,846.52	0	75	0	75	1,033.50	23	0	0	23	316.94	589	13.78	8,116.42	
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	3	0	3	27,892.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	9,297.60	27,892.80	
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	0	132	0	132	2,744.28	0	32	0	32	665.28	0	13	0	13	270.27	13	0	0	13	270.27	190	20.79	3,950.10	
118	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	0	40	0	40	8,514.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40	212.87	8,514.80	
119	44101602-PJ-P01	PUNCHER, paper, heavy duty	piece	0	77	0	77	11,611.60	0	22	0	22	3,317.60	0	15	0	15	2,262.00	0	0	0	0	0.00	114	150.80	17,191.20	
120	44122037-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00	
121	44122101-RU-B01	RUBBER BAND No. 18, 350g	box	0	14	0	14	1,892.80	0	32	0	32	4,326.40	0	1	0	1	135.20	0	0	0	0	0.00	47	135.20	6,354.40	
122	44121905-SP-F01	STAMP PAD, felt	piece	0	87	0	87	3,473.04	0	37	0	37	1,477.04	0	34	0	34	1,357.28	0	0	0	0	0.00	158	39.92	6,307.36	
123	44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	0	188	0	188	6,273.56	0	19	0	19	634.03	0	83	0	83	2,769.71	0	0	0	0	0.00	290	33.37	9,677.30	
124	44121615-ST-S01	STAPLER, standard type	piece	0	145	0	145	21,112.00	0	60	0	60	8,736.00	0	0	0	0	0.00	0	0	0	0	0.00	205	145.60	29,848.00	
125	44121615-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	888.16	0.00	
126	44121613-SR-P01	STAPLE REMOVER, pillar type	piece	0	124	0	124	3,455.88	0	37	0	37	1,031.19	0	34	0	34	947.58	0	0	0	0	0.00	195	27.87	5,434.65	
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	0	73	0	73	5,314.40	0	11	0	11	800.80	0	42	0	42	3,057.60	0	0	0	0	0.00	126	72.80	9,172.80	
PAPER MATERIALS AND PRODUCTS																											
128	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	22	0	22	1,841.84	0	146	0	146	12,223.12	0	11	0	11	920.92	0	0	0	0	0.00	179	83.72	14,985.88	
129	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	882.55	0.00	
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00	
131	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00	
132	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00	
133	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00	
134	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00	
135	14111609-LI-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00	
136	14111514-NP-S02	NOTE PAD, stick on, 2' x 3", 100 sheets per pad	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.06	0.00	
137	14111514-NP-S04	NOTE PAD, stick on, 3' x 4", 100 sheets per pad	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00	
138	14111514-NP-S03	NOTE PAD, stick on, 3' x 3", 100 sheets per pad	pad	0	2340	0	2340	121,680.00	0	1181	0	1181	61,412.00	0	1130	0	1130	58,760.00	1015	0	0	1015	52,780.00	5666	52.00	294,632.00	
139	14111514-NB-S01	NOTEBOOK, stenographer	piece	0	894	0	894	10,763.76	0	100	0	100	1,204.00	0	210	0	210	2,528.40	0	0	0	0	0.00	1204	12.04	14,496.16	
140	14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	0	3541	0	3541	586,556.65	0	2460	0	2460	407,499.00	0	1000	0	1000	165,650.00	1134	0	0	1134	187,947.10	8135	165.65	1,347,562.75	
141	14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	0	1830	0	1830	346,199.40	0	522	0	522	98,751.96	0	367	0	367	69,429.06	141	0	0	141	26,674.38	2860	189.18	541,654.80	
142	14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.74	0.00	
143	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	158.91	0.00	
144	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	21.53	0.00	
145	14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	0	1343	0	1343	131,681.15	0	5	0	5	490.25	0	201	0	201	19,708.05	0	0	0	0	0.00	1549	98.05	151,879.45	
146	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	0	426	0	426	26,582.40	0	42	0	42	2,020.80	0	40	0	40	2,406.00	0	0	0	0	0.00	508	62.40	31,699.20	
147	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	0	29	0	29	3,016.00	0	59	0	59	6,136.00	0	35	0	35	3,640.00	0	0	0	0	0.00	123	104.00	12,792.00	
148	14111818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	55.64	0.00	
149	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	0	50	0	50	1,690.00	0	50	0	50	1,690.00	0	50	0	50	1,690.00	50	0	0	50	1,690.00	200	33.80	6,760.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue (as of 28 Aug 2022)	Total Amount for the year					
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT		
			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0				0	0	0.00		
150	14111704-TT-R02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	86.32	0.00		
PERFUMES OR COLOGNES OR FRAGRANCES																											
151	53131626-HS-501	LIQUID HAND SANITIZER, 500mL	bottle	0	150	0	150	12,127.50	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	150	80.85	12,127.50		
PESTICIDES OR PEST REPELLENTS																											
152	10191509-IN-A01	INSECTICIDE, 600mL	can	0	20	0	20	2,787.20	0	150	0	150	20,904.00	0	0	0	0	0	0	0	0	0.00	170	139.36	23,691.20		
PRINTED PUBLICATIONS																											
153	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	37.21	0.00		
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-BR-005	DRUM CARTRIDGE, BROTHER DR-345S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	6,947.20	0.00		
2	44103105-BR-804	INK CARTRIDGE, BROTHER LC67B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	910.00	0.00		
3	44103105-BR-805	INK CARTRIDGE, BROTHER LC67HYBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,501.60	0.00		
4	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,126.32	0.00		
5	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,178.32	0.00		
6	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	861.32	0.00		
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	892.32	0.00		
8	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	28	0	28	6,988.80	0	29	0	29	7,238.40	0	0	0	0	0	0	0	0	0.00	57	249.60	14,227.20		
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	9	0	9	2,246.40	0	9	0	9	2,246.40	0	0	0	0	0	0	0	0	0.00	18	249.60	4,492.80		
10	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	9	0	9	2,246.40	0	9	0	9	2,246.40	0	0	0	0	0	0	0	0	0.00	18	249.60	4,492.80		
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	9	0	9	2,246.40	0	9	0	9	2,246.40	0	0	0	0	0	0	0	0	0.00	18	249.60	4,492.80		
12	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	852.80	0.00		
13	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,048.32	0.00		
14	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	910.00	0.00		
15	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,053.52	0.00		
16	44103105-HP-P48	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,996.80	0.00		
17	44103105-HP-C48	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,996.80	0.00		
18	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,996.80	0.00		
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,996.80	0.00		
20	44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,996.80	0.00		
21	44103105-HP-B48	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	3,016.00	0.00		
22	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	880.88	0.00		
23	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,047.28	0.00		
24	44103105-HP-B35	INK CARTRIDGE, HP CD807AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	419.12	0.00		
25	44103105-HP-T35	INK CARTRIDGE, HP CD888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	419.12	0.00		
26	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	823.68	0.00		
27	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	823.68	0.00		
28	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	823.68	0.00		
29	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,541.28	0.00		
30	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	865.28	0.00		
31	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,066.00	0.00		
32	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	935.00	0.00		
33	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	740.00	0.00		
34	44103105-HP-M49	INK CARTRIDGE, HP CH567A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	740.00	0.00		
35	44103105-HP-Y49	INK CARTRIDGE, HP CH568A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	740.00	0.00		
36	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,970.80	0.00		
37	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,517.36	0.00		
38	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,517.36	0.00		

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 Sep 2022)	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
39	44103105-HP-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
40	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
41	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
42	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
43	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
44	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
45	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
46	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
47	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
48	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
50	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
51	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
52	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
53	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
54	44103105-HP-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
55	44103105-HP-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
56	44103105-HP-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
57	44103105-HP-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C1350.5516 (#6750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C1350.5632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C1350.5531 (5015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
65	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451 CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
66	44103103-BR-B03	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
67	44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,892.80	0.00
68	44103103-BR-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
69	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
70	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
71	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
72	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
76	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
77	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,099.20	0.00
78	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
79	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,942.00	0.00
80	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,741.92	0.00
81	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP952A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,242.72	0.00
82	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,350.40	0.00
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,610.40	0.00
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,610.40	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue (as of 30.06.2022)	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT	
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.04	0.00
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
100	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
101	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
102	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
103	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
104	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
105	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
106	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
107	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83XC), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
108	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
109	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25XC), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
110	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
112	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
113	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
123	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
124	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
125	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
127	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
129	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 Apr. 2022)	Total Amount for the year					
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
132	44103103-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,119.80	0.00
133	44103103-SA-B06	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,484.00	0.00
134	44103103-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,689.44	0.00
135	44103103-SA-B08	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,454.40	0.00
136	44103103-SA-B09	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00	0.00
137	44103103-SA-B14	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,289.52	0.00
138	44103103-SA-B21	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.40	0.00
139	44103103-SA-B18	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,956.16	0.00
140	44103103-SA-B20	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,442.80	0.00
141	44103103-SA-B12	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.14	0.00
142	44103103-SA-B05	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,533.36	0.00
143	44103103-SA-B10	TONER CARTRIDGE, SAMSUNG SCX-D655SA, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,066.40	0.00

SOFTWARE

1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

1		Ballpen, black, 0.5mm, fine tip	piece		3086	3086	61,720.00		1506	1506	30,120.00		1594	1534		30,680.00		655		655	13,100.00	6781	20.00		135,620.00		
2		Ballpen, blue, 0.5mm, fine tip	piece		1284	1284	25,680.00		500	500	10,000.00		500	500		10,000.00		600		600	12,000.00	2884	20.00		57,680.00		
3		Ballpens, Red, retractable, fine tip	piece		15	15	300.00		15	15	300.00		15	15		300.00		15		15	300.00	60	20.00		1,200.00		
4		Bond paper, colored, green, matte, A4 80gsm, 250sheets/pack	pack		6	6	1,800.00				0	0.00				0.00					0	0.00	6	300.00		1,800.00	
5		Bond paper, colored, orange, matte, A4 80gsm, 250sheets/pack	pack		6	6	1,800.00				0	0.00				0.00					0	0.00	6	300.00		1,800.00	
6		Bond paper, colored, pink, matte, A4, 80gsm, 250sheets/pack	pack		6	6	1,800.00				0	0.00				0.00					0	0.00	6	300.00		1,800.00	
7		Bond paper, colored, red, matte, A4 80gsm, 250sheets/pack	pack		2	2	600.00				0	0.00				0.00					0	0.00	2	300.00		600.00	
8		Bond paper, colored, yellow, matte, A4 80gsm, 250sheets/pack	pack		6	6	1,800.00				0	0.00				0.00					0	0.00	6	300.00		1,800.00	
9		Certificate Holder, A4 with DSWD logo	piece		8485	8485	1,272,750.00		60	60	9,000.00		170	170		25,500.00						0	0.00	8715	150.00		1,307,250.00
10		Certificate Holder, A4, red	piece		220	220	19,800.00				0	0.00				0.00						0	0.00	220	90.00		19,800.00
11		Clearbook atleast 40 fillers, A4 type	piece		150	150	18,000.00				0	0.00				0.00						0	0.00	150	120.00		18,000.00
12		Dater, self linking	piece		35	35	14,000.00				0	0.00				0.00						0	0.00	35	400.00		14,000.00
13		ENVELOPE, expanding, plastic, heavy duty, with handle, pushlock type	piece		116	116	17,400.00				0	0.00				0.00						0	0.00	116	150.00		17,400.00
14		ENVELOPE, expanding, plastic, legal	piece		300	300	45,000.00				0	0.00		34	34		5,100.00					0	0.00	334	150.00		50,100.00
15		ENVELOPE/File Organizer, expanding, plastic, with pockets	piece		20	20	6,000.00		3	3	900.00		34	34		10,200.00						0	0.00	57	300.00		17,100.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue (as of 28-Aug-2022)	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT
16	FINGERTIP MOISTENER	piece		50		50	5,900.00		21		21	2,100.00				0	0.00				0	0.00	80	100.00	8,000.00
17	FLASH DRIVE, 32GB capacity	piece		1		1	350.00		0		0	0.00				0	0.00				0	0.00	1	350.00	350.00
18	FLASH DRIVE, 64GB capacity	piece		51		51	35,706.00		37		37	25,900.00		27		27	18,900.00				0	0.00	115	700.00	80,900.00
19	FLASH DRIVE, 128GB capacity	piece		0		0	0.00		0		0	0.00		100		100	70,000.00				0	0.00	100	700.00	70,000.00
20	Glue, 473ml min.	bottle		112		112	13,440.00		36		36	4,320.00		15		15	1,800.00				0	0.00	163	120.00	19,560.00
21	Glue, adhesive glue / shoe glue, atleast 3-5g	piece		0		0	0.00		20		20	1,100.00				0	0.00				0	0.00	20	55.00	1,100.00
22	ID Jacket, with lace (horizontal)	piece		446		446	11,150.00		0		0	0.00				0	0.00				0	0.00	446	25.00	11,150.00
23	ID Lace Lanyard, black, plain	piece		150		150	3,000.00		0		0	0.00				0	0.00				0	0.00	150	20.00	3,000.00
24	INK Refill, Epson,003, Black, 65ml	bottle		978		978	288,510.00		506		506	149,270.00		439		439	129,505.00		189		189	55,755.00	2112	295.00	623,490.00
25	INK Refill, Epson,003, Cyan, 65ml	bottle		411		411	121,245.00		239		239	70,505.00		201		201	59,295.00		101		101	29,795.00	952	295.00	280,490.00
26	INK Refill, Epson,003, Magenta, 65ml	bottle		411		411	121,245.00		239		239	70,505.00		201		201	59,295.00		101		101	29,795.00	952	295.00	280,490.00
27	INK Refill, Epson,003, Yellow, 65ml	bottle		411		411	121,245.00		239		239	70,505.00		201		201	59,295.00		101		101	29,795.00	952	295.00	280,490.00
28	INK Refill, for Brother DCP T420W ET 5000, Black	bottle		0		0	0.00		18		18	7,200.00		0		0	0.00		0		0	0.00	18	400.00	7,200.00
29	INK Refill, for Brother DCP T420W ET 5000, Cyan	bottle		0		0	0.00		18		18	7,200.00		0		0	0.00		0		0	0.00	18	400.00	7,200.00
30	INK Refill, for Brother DCP T420W ET 5000, Magenta	bottle		0		0	0.00		18		18	7,200.00		0		0	0.00		0		0	0.00	18	400.00	7,200.00
31	INK Refill, for Brother DCP T420W ET 5000, Yellow	bottle		0		0	0.00		18		18	7,200.00		0		0	0.00		0		0	0.00	18	400.00	7,200.00
32	MANILA PAPER, folded, 10's	pack		64		64	3,320.00		75		75	4,125.00		21		21	1,155.00		0		0	0.00	160	55.00	8,800.00
33	MARKER, Highlighter, assortd colors, 12pcs/pack	pack		45		45	22,500.00		56		56	28,000.00		19		19	9,500.00				0	0.00	120	500.00	60,000.00
34	Notepad, stick on, 76mmx127mm (3"x5"), 100s/pad	pad		300		300	12,000.00		300		300	12,000.00		300		300	12,000.00		300		300	12,000.00	1200	40.00	48,000.00
35	Notepad, Sticky notes, 1.5"x2", 100s/pad	pad		100		100	4,000.00				0	0.00				0	0.00				0	0.00	100	40.00	4,000.00
36	Packaging Tape Dispenser, 2", with easy grip handle	piece		5		5	1,250.00				0	0.00				0	0.00				0	0.00	5	250.00	1,250.00
37	PAPER, Multicopy, Letter, 80gsm, size: 8.5in x 11in	ream		0		0	0.00		0		0	0.00		0		0	0.00		35		35	7,000.00	35	200.00	7,000.00
38	PAPER, Photo, A4, 100gsm, 10's/pack	pack		42		42	5,940.00		15		15	1,800.00		26		26	3,120.00		0		0	0.00	83	120.00	9,960.00
39	PAPER, Special, A4, Cream/Belge, 90gsm,10s/ pack	pack		800		800	96,000.00		0		0	0.00		200		200	24,000.00				0	0.00	1000	120.00	120,000.00
40	PAPER, Specialty Board, A4, White, 250gsm, 10s/pack	pack		752		752	90,240.00		46		46	5,520.00		1		1	120.00				0	0.00	799	120.00	95,880.00
41	PAPER, Specialty Board, A4, Cream, 200gsm, 10s/pack	pack		500		500	60,000.00		0		0	0.00		2		2	240.00				0	0.00	502	120.00	60,240.00
42	PAPER, Sticker, A4, matte, 10s/pack	pack		289		289	34,680.00		35		35	4,200.00		151		151	18,120.00				0	0.00	475	120.00	57,000.00
43	Push Pin, Map pin, 100s /box	box		83		83	2,988.00		37		37	1,332.00		11		11	396.00				0	0.00	131	36.00	4,716.00
	RECORD BOOK, 150 pages	book		32		32	4,000.00		10		10	1,250.00		23		23	2,875.00				0	0.00	65	125.00	8,125.00
	STAMP PAD INK, Violet, 50ml	piece		25		25	1,125.00		37		37	1,665.00		25		25	1,125.00				0	0.00	87	45.00	3,915.00
	STAMPING MACHINE, Self-inking with refillable ink pad, "CERTIFIED TRUE COPY", Maximum of 5mm Text Height	piece		32		32	19,200.00		50		50	30,000.00				0	0.00				0	0.00	82	600.00	49,200.00
	STAMPING MACHINE, Self-inking with refillable ink pad, "PAID", Maximum of 5mm Text Height	piece		32		32	19,200.00				0	0.00				0	0.00				0	0.00	32	600.00	19,200.00
	Stick On Flags,13x3mm, neon colors, 250 flags per pack	pack		21		21	1,260.00		74		74	4,440.00		10		10	600.00				0	0.00	105	60.00	6,300.00
	Sticky Note Page markers, 1/2 x 2in, multicolored, 50sheets/pad, Spads/pack (paper material)	pack		220		220	13,200.00		0		0	0.00		155		155	9,300.00				0	0.00	375	60.00	22,500.00
	Storage Box, 70L, blue/white	piece		81		81	68,850.00		122		122	103,700.00		84		84	71,400.00				0	0.00	287	850.00	243,950.00
	Storage Box, Hard bound, with cover, blue, atleast 10x15x11	piece		32		32	8,000.00		74		74	18,500.00		39		39	9,750.00				0	0.00	145	250.00	36,250.00
	Tape, Duct, 2", 48mm x 50M	roll		102		102	9,180.00		76		76	6,940.00		0		0	0.00				0	0.00	178	90.00	16,020.00
	Tape, Double-sided, 1", 24mm x 10M	roll		207		207	10,350.00		77		77	3,850.00		80		80	4,000.00				0	0.00	364	50.00	18,200.00
	Tape Dispenser, 2", with handle	piece		13		13	1,950.00		12		12	1,800.00		2		2	300.00				0	0.00	27	150.00	4,050.00
	TONER, for Ineo 363, black	piece		12		12	48,000.00		0		0	0.00		0		0	0.00				0	0.00	12	4,000.00	48,000.00
	TONER, for Risograph M2870	piece		25		25	50,000.00		0		0	0.00		0		0	0.00				0	0.00	25	2,000.00	50,000.00
	TONER REFILL for FujiXerox J-B460 (TC101650), Powder, BLACK, 1kg/pack	pack		18		18	8,100.00		0		0	0.00		0		0	0.00				0	0.00	18	450.00	8,100.00
	TONER REFILL for FujiXerox J-B460 (TC101650), Powder, CYAN, 1kg/pack	pack		9		9	4,050.00		0		0	0.00		0		0	0.00				0	0.00	9	450.00	4,050.00
	TONER REFILL for FujiXerox J-B460 (TC101650), Powder, MAGENTA, 1kg/pack	pack		7		7	3,150.00		0		0	0.00		0		0	0.00				0	0.00	7	450.00	3,150.00
	TONER REFILL for FujiXerox J-B460 (TC101650), Powder, YELLOW, 1kg/pack	pack		9		9	4,050.00		0		0	0.00		0		0	0.00				0	0.00	9	450.00	4,050.00
	TONER, Cartridge for HP 206X (W2113x), Black	pack		0		0	0.00		5		5	40,000.00		0		0	0.00				0	0.00	5	8,000.00	40,000.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue (or of 28 Aug 2022)	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT
	TONER, Cartridge for HP 206X (W2113x), Cyan	pack		0		0	0.00			5	5	40,000.00		0		0	0.00				0	0.00	5	8,000.00	40,000.00
	TONER, Cartridge for HP 206X (W2113x), Magenta	pack		0		0	0.00			5	5	40,000.00		0		0	0.00				0	0.00	5	8,000.00	40,000.00
	TONER, Cartridge for HP 206X (W2113x), Yellow	pack		0		0	0.00			5	5	40,000.00		0		0	0.00				0	0.00	5	8,000.00	40,000.00
	TONER for FUJIAPEOS C3070	pack		0		0	0.00			31	31	155,000.00		0		0	0.00				0	0.00	31	5,000.00	155,000.00
	TONER, Cartridge K for FUJIAPEOS C3070	pack		0		0	0.00			15	15	127,500.00		0		0	0.00				0	0.00	15	8,500.00	127,500.00
	TONER, Cartridge C for FUJIAPEOS C3070	pack		0		0	0.00			21	21	262,500.00		0		0	0.00				0	0.00	21	12,500.00	262,500.00
	TONER, Cartridge M for FUJIAPEOS C3070	pack		0		0	0.00			21	21	262,500.00		0		0	0.00				0	0.00	21	12,500.00	262,500.00
	TONER, Cartridge Y for FUJIAPEOS C3070	pack		0		0	0.00			21	21	262,500.00		0		0	0.00				0	0.00	21	12,500.00	262,500.00
	Toner, for Laserjet Pro, M102a	pack		23		23	101,200.00			12	12	52,800.00		0		0	0.00				0	0.00	35	4,400.00	154,000.00
	S4 GB OTG Dual Drive M 3.0 USB 3.0 for PC and android type C OTG Devices	piece		7		7	6,300.00			0	0	0.00		0		0	0.00				0	0.00	7	900.00	6,300.00
	Adapter, Socket, universal	piece		30		30	2,550.00					0	0.00			0	0.00				0	0.00	30	85.00	2,550.00
	BLEACH, 3.875L, 1gallon	gallon		19		19	2,280.00			6	6	720.00		6		6	720.00				0	0.00	31	120.00	3,720.00
	Clipboard, material: plastic (nursing clip board)	piece		50		50	6,500.00					0	0.00			0	0.00				0	0.00	50	130.00	6,500.00
	Coverall Suit, Splashproof Protective Isolation, Non-woven	set		60		60	21,000.00					0	0.00			0	0.00				0	0.00	60	350.00	21,000.00
	Cups, paper, disposable, 12 oz, 50pcs/pack	pack		30		30	4,500.00			20	20	3,000.00		20		20	3,000.00			30	4,500.00	100	150.00	15,000.00	
	Cups, paper, disposable, 10 oz, 50pcs/pack	pack		30		30	4,500.00			20	20	3,000.00		20		20	3,000.00			30	4,500.00	100	150.00	15,000.00	
	Cups, paper, disposable, 8 oz, 50pcs/pack	pack		30		30	4,500.00			20	20	3,000.00		20		20	3,000.00			30	4,500.00	100	150.00	15,000.00	
	DISHWASHING LIQUID, 250 ml	bottle		30		30	2,700.00					0	0.00			0	0.00				0	0.00	30	90.00	2,700.00
	Dishwashing Soap, Liquid, 3.875L, 1gallon	gallon		60		60	21,000.00					0	0.00		60	60	21,000.00				0	0.00	120	350.00	42,000.00
	DUST PAN, big, rigid, plastic	piece		4		4	880.00					0	0.00			0	0.00				0	0.00	4	220.00	880.00
	Extension Wheel, 15M, 3gangs	unit		17		17	20,400.00					0	0.00			0	0.00				0	0.00	17	1,200.00	20,400.00
	EXTENSION WIRE, 5gangs with switch	piece		6		6	6,000.00					0	0.00			0	0.00				0	0.00	6	1,000.00	6,000.00
	EXTENSION WIRE, 4 socket, 20 meters	unit		6		6	6,000.00					0	0.00			0	0.00				0	0.00	6	1,000.00	6,000.00
	EXTENSION WIRE, 6 gang with individual switch, atleast 1.75 meters	unit		0		0	0.00			30	30	30,000.00				0	0.00				0	0.00	30	1,000.00	30,000.00
	FOOT RUG	piece		69		69	3,450.00					0	0.00			0	0.00				0	0.00	69	50.00	3,450.00
	Lanyards, DSWD design	piece		750		750	112,500.00					0	0.00			0	0.00				0	0.00	750	150.00	112,500.00
	DSWD Official Collar Pin	piece		750		750	30,000.00					0	0.00			0	0.00				0	0.00	750	40.00	30,000.00
	ID PVC Card (250 cards/box)	piece		20		20	24,900.00					0	0.00			0	0.00				0	0.00	20	1,245.00	24,900.00
	Printer Ribbon, 250 prints, for Matka Technologies EDSecure MC310 Dual Sided PVC ID Card Printer	piece		20		20	140,000.00					0	0.00			0	0.00				0	0.00	20	7,000.00	140,000.00
	Laminating Film - 228mmx504x250mic (9")	roll		10		10	9,000.00					0	0.00		10	10	9,000.00				0	0.00	20	900.00	18,000.00
	Mask, KN 95, 20s	pack		465		465	93,000.00			1106	1106	221,200.00		755		755	151,000.00			174	174	34,800.00	2500	200.00	500,000.00
	Multivitamins, atleast 300-350mg per tablet/capsule	piece		1500		1500	4,500.00			1500	1500	4,500.00		1500		1500	4,500.00			1500	4,500.00	6000	3.00	18,000.00	
	Notebook, Customized, DSWD Design	piece		900		900	315,000.00					0	0.00			0	0.00				0	0.00	900	350.00	315,000.00
	Storage Box, Carton, for document, with cover,15"x12"x11"	piece		800		800	80,000.00					0	0.00			0	0.00				0	0.00	800	100.00	80,000.00
	Surgical Gloves, Non-sterile latex, non-powdered, 100s/box	box		10		10	4,500.00					0	0.00			0	0.00				0	0.00	10	450.00	4,500.00
	TOILET TISSUE, 3 ply, 12 rolls/pack	pack		687		687	82,440.00			151	151	18,120.00		68		68	8,160.00				0	0.00	906	120.00	108,720.00
	Tissue, 48 rolls per pack, virgin wood pulp or recycled pulp, 3ply	pack		275		275	137,500.00			300	300	150,000.00		250		250	125,000.00			300	300	150,000.00	1125	500.00	562,500.00
	Trash bag, by 10, black, L	pack		245		245	36,750.00			100	100	15,000.00		100		100	15,000.00			100	100	15,000.00	545	150.00	81,750.00
	Trash bag, by 10, yellow, M	pack		150		150	15,000.00					0	0.00			0	0.00				0	0.00	150	100.00	15,000.00
	Trash bag, by 10, white/clear, M	pack		100		100	10,000.00					0	0.00			0	0.00				0	0.00	100	100.00	10,000.00
	Vitamin C (Sodium Ascorbate, 500 mg tablet/capsule)	piece		388800		388800	1,944,000.00					0	0.00			0	0.00				0	0.00	388800	5.00	1,944,000.00
	Voice Recorder, Digital	piece		10		10	70,000.00					0	0.00			0	0.00				0	0.00	10	7,000.00	70,000.00
	Water Dispenser, free standing, hot and cold	unit		3		3	27,000.00					0	0.00			0	0.00				0	0.00	3	9,000.00	27,000.00
	Whiteboard Wall, 4x8ft Regular and Magnetic	unit		12		12	120,000.00					0	0.00			0	0.00				0	0.00	12	10,000.00	120,000.00
	TABLE: with built-in center drawer (with lock) and 3 side drawers (central locking system), sturdy metal, off white, dimension: W120cm x D 60cm x H75cm	unit		26		26	195,000.00					0	0.00			0	0.00				0	0.00	26	7,500.00	195,000.00
	CHAIR: Executive chair, High back leatherette, black, tilt lock function, 350 mm metal base and PU casters, Pneumatic height adjustment, 360 degrees swivel function, Ergonomic and durable	unit		32		32	144,000.00					0	0.00			0	0.00				0	0.00	32	4,500.00	144,000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
Multi-Purpose 5 Layer Steel Rack - Metal Powder Coated Shelf (LXWXH: 4ft x 1ft x 5ft), Materials: all metal, black	unit		5		5	60,000.00				0	0.00				0	0.00				0	0.00	5	12,000.00	60,000.00
STEEL CABINET: GRAY 4-DRAWERS Centralized lock for drawers Heavy duty construction Smooth-finished 62 x 46 x 133cm	unit		17		17	212,500.00				0	0.00				0	0.00				0	0.00	17	12,500.00	212,500.00
Cabinet, steel filing, wrinkle, 4 drawers with vault	unit		15		15	210,000.00				0	0.00				0	0.00				0	0.00	15	14,000.00	210,000.00
MULTIFUNCTIONAL AIR COOLER, 100 watts power for 18-22 m2 area 3 speed powerful airflow, 10 liters water tank capacity, with lonzer, humidifier and 3 operating modes, automatic vertical and horizontal swing for optical air distributor; 1 to 24 hours timer, with remote control and caster wheels, color: gray and black	unit		2		2	13,000.00				0	0.00				0	0.00				0	0.00	2	6,500.00	13,000.00
PRINTER: ALL IN ONE PRINTER (Print, Scan, Copy, With Compact) 180 x 1 nozzles Black 59 x 1 nozzles per Color (Cyan, Magenta, Yellow) High-Speed EcoTank; Draft: A4 Printing > 30 ppm for Black & up to 15 ppm for colored; Wireless Printing (Wi-Fi); Can Print on Photo / Glossy Paper; With 2 Printer reset, One (1) year warranty	unit		10		10	137,000.00				0	0.00				0	0.00				0	0.00	10	13,700.00	137,000.00
Scanner, A3	unit		1		1	40,000.00				0	0.00				0	0.00				0	0.00	1	40,000.00	40,000.00
Scanner, upto legal size; Sensor Contact Image Sensor (CIS) x 2 Scanning Method Fixed carriage and moving	unit		7		7	231,000.00				0	0.00				0	0.00				0	0.00	7	33,000.00	231,000.00
PRINTER; Inkjet for A4 printing; Print speed of up to 17.0 fpm	unit		7		7	280,000.00				0	0.00				0	0.00				0	0.00	7	40,000.00	280,000.00
Wireless Microphone	unit		4		4	40,000.00				0	0.00				0	0.00				0	0.00	4	10,000.00	40,000.00

A. TOTAL		P	25,952,530.37
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	2,595,253.04
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	-
D. GRAND TOTAL (A + B + C)		P	21,547,783.41
E. APPROVED BUDGET BY THE AGENCY HEAD	TWENTY SEVEN MILLION SIX HUNDRED ELEVEN THOUSAND FIVE HUNDRED THIRTEEN PESOS AND FIFTY - SEVEN CENTAVOS		
In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

MARY MELODIE T. NIBW, ANIPEW
Property / Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

JOSELYN TUPENG
Accountant / Budget Officer

Approved by:

LEO L. QUINTILLA
Head of Office/Agency

Date Prepared: _____