

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2022-06-411

End-user: ICTMS

Name of Project:

**IMPROVEMENT OF THE VISUAL PRESENTATION SYSTEM OF
THE MULTI-PURPOSE HALL OF RHWG PHASE II**

RFQ No.: 2022-08-673

Date: **SEP 09 2022**

ABC: ₱991,574.06

Sir/Madam:

SMALL VALUE PROCUREMENT

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before **SEP 09 2022 12:00PM.**

ENRIQUE H. GASCON JR.
BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For unit price/s, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days** from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
 - c. **PCAB License**
 - o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
 - o **Official Receipt issued by BIR (a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation may be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the **Omnibus Sworn Statement** prior to issuance of Award / Purchase Order with ABC amounting to **P500,000.00** for **Emergency Cases** and **P50,000.00** above for **Small Value Procurement**.
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430** local **25025** or email address bacsec.car@dswd.gov.ph.

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)				
LOT NO.	DETAILED DESCRIPTION	QUANTITY	UNIT	TOTAL
1	IMPROVEMENT OF THE VISUAL PRESENTATION SYSTEM OF THE MULTI-PURPOSE HALL OF RHWG PHASE II			
	PLEASE SEE ATTACHED BILL OF QUANTITIES <i>(See the attached Technical Specification and plan for specific details)</i>	1	lot	
	GENERAL CONDITION AND REQUIREMENTS	COMPLIANCE <i>Place a check (✓) mark whether can comply or not, no check mark will mean non-compliance</i>		REMARKS
		Can Comply	Cannot Comply	
1	Contractor's Qualification(s)			
	a. Contractor shall be competent and experienced in the field of Construction with a minimum of three (2) year prior experience.	[]	[]	
2	Contractor's Working Hours			
	a. All normal work for this contract shall be performed during normal daylight hours. Any exceptions will require the written approval of the assigned officer/BGMS Project Engineer.	[]	[]	
	b. If work is required overnight, the Contractor is required to furnish safe, proper and sufficient lighting arrangement if necessary.	[]	[]	
	c. Work may be required on weekends/holidays to avoid interruptions in the Field Office operations.	[]	[]	
3	Contractor's Responsibilities			
	a. Contractor / Service provider shall assign project foreman from the start until completion stage;			
	b. Contractor / Service provider shall coordinate to the BGMS all the execution of works;	[]	[]	
	c. Contractor / Service provider shall provide warning signages			
	d. Contractor / Service provider shall submit Statement of Works accomplished and progress photos as requirement of the billing request;	[]	[]	
4	Other Requirements			
	a. All dimensions / level etc. indicated in the drawing plans are to be verified on the site;	[]	[]	
	b. All materials is subjected for the approval of the end user / BGMS Project Engineer	[]	[]	
	c. Any discrepancies, either between written dimensions and site dimensions shall be brought to the BGMS office before executing the works	[]	[]	
	d. Project Duration: 30 6 calendar days	[]	[]	
	e. Construction Health and Safety Program	[]	[]	
	f. 10% Retention Fee	[]	[]	
TOTAL PRICE				

• Award shall be made per:

Lot basis Total Quoted Price

*Note: **NO GIFT ALLOWED**. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.*

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative over printed name: _____

Name of Firm/Dealer/Contractor: _____

(This will be the name of the CHEQUE to be issued)

Address: _____

Email Address: _____

Contact Number/s: _____

PhilGEPS Registration Number: _____

Name and Signature of Convasser

vub/sjml 8

REPUBLIC OF THE PHILIPPINES
CORDILLERA ADMINISTRATIVE REGION

Contract Reference Number:

Name of Project:

Location of the Project:

Improvement of the Visual Presentation System of the Multi-
purpose Hall of RHWG Phase II

#40 North Drive, Baguio City

Standard Form Number

Revised On:

BILL OF QUANTITIES

Columns 1, 2, 3 & 4 are to be filled up by the Procurement Entity				Columns 5 & 6 are to be filled by the bidders	
ITEM NO. 1	ITEM DESCRIPTION 2	UNIT 3	QTY. 4	UNIT PRICE (PESOS) 5	AMOUNT (PESOS) 6
1	GENERAL REQUIREMENTS Mobilization/Demobilization	lot	1		
2	STEEL WORKS Installation of Wall Mount TV Bracket	lot	1		
3	ELECTRICAL WORKS 55" Video Wall Amplifier Computer Unit Electrical Outlet	lot	1		
4	CONSTRUCTION SAFETY AND HEALTH Personel Protective Equipment	lot	1		
TOTAL BID PRICE:					
TOTAL AMOUNT IN WORDS:					



ADMINISTRATIVE DIVISION
FIELD OFFICE CAR
DSWD - SAN CARLOS DIVISION OFFICE

PROJECT NAME:
VISUAL AND AUDIO SYSTEM OF THE MULTI-PURPOSE HALL OF RHWG PHASE II

LOCATION:
#40 NORTH DRIVE, BAGUIO CITY

SHEET CONTENT:

AS SHOWN

APPROVED BY

[Signature]
KEO L. QUINTILLA
Regional Director

CONFORMED BY

[Signature]
ENRIQUE H. CARSON JR.
Assistant Regional Director for Administration

CHECKED BY

[Signature]
HAMLET C. MAYONA
PRO. II. BICMMS

PREPARED/DESIGNED BY

[Signature]
ANGEL M. MADAY
Engineer II, BOMIS

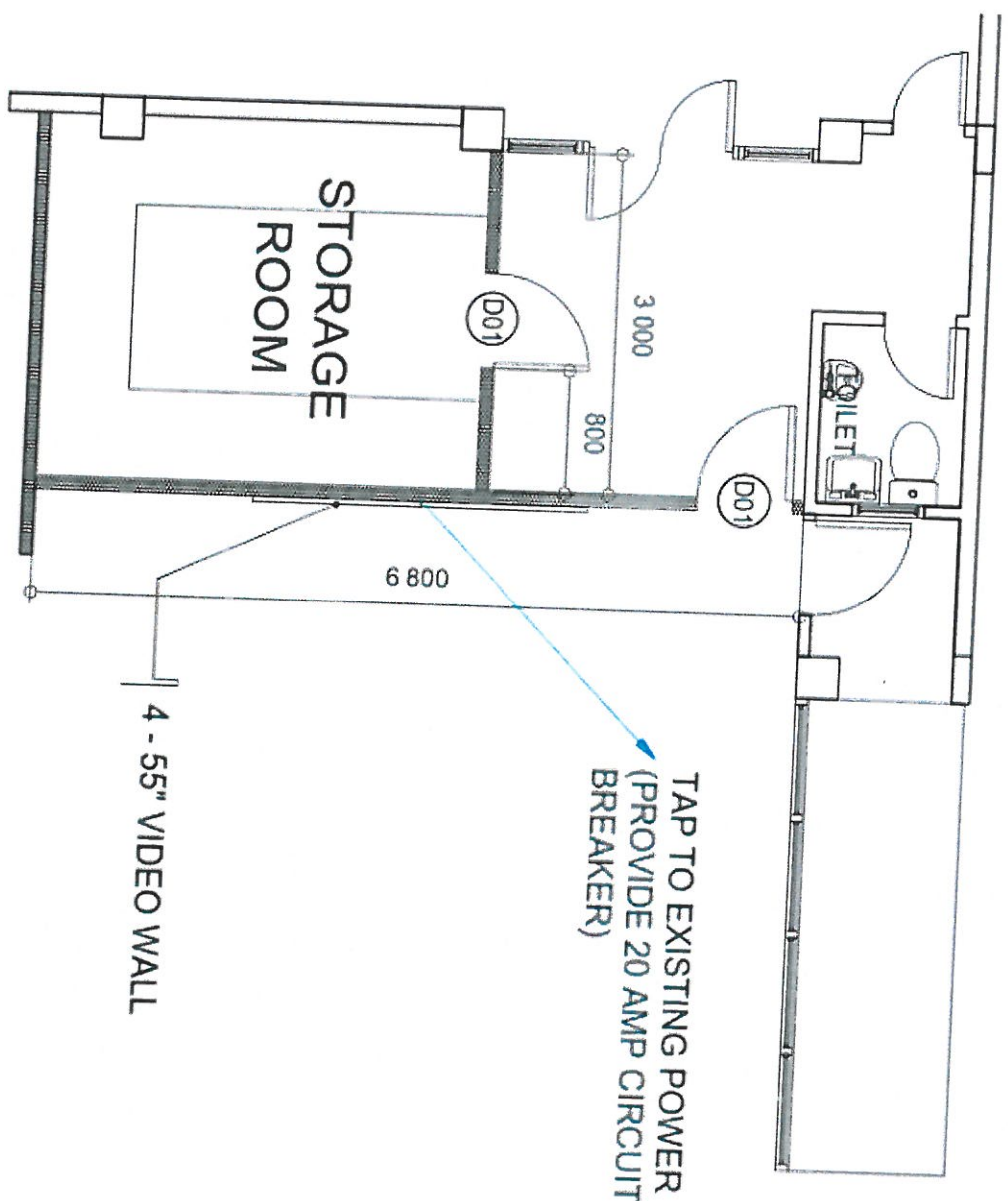
PROJECT/T/A No.

DATE SUBMITTED:

DRAWING STATUS

DATE DESCRIPTION/REMARKS BY

PLAN CATEGORY	SHEET NUMBER	PAPER SIZE
E	1/1	A4



01
 E 01

ELECTRICAL PLAN

SCALE

NTS

DRY WALL
 CHB WALL
 CONCRETE WALL

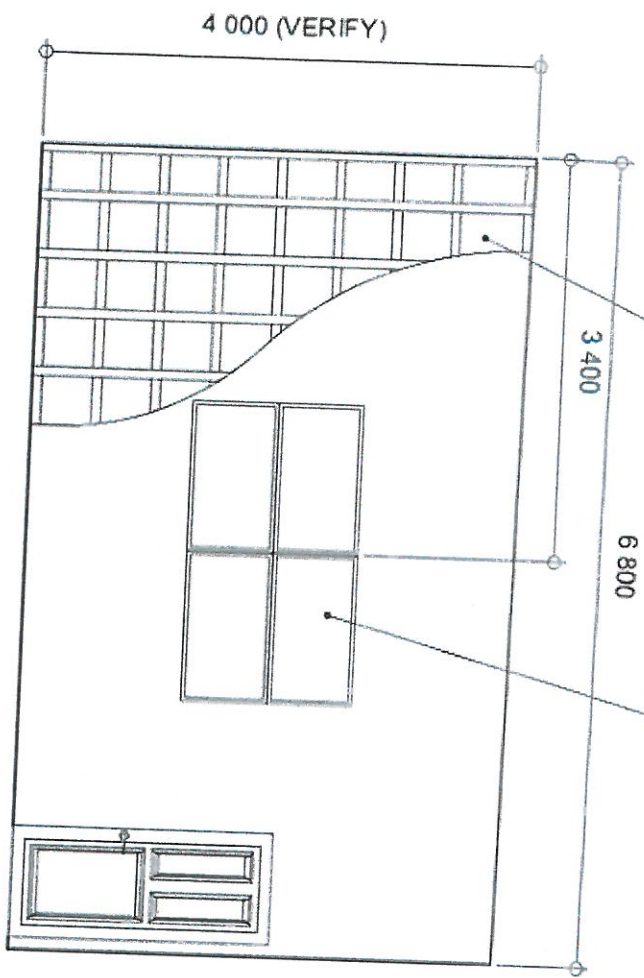
4 - 55" VIDEO WALL

STORAGE ROOM

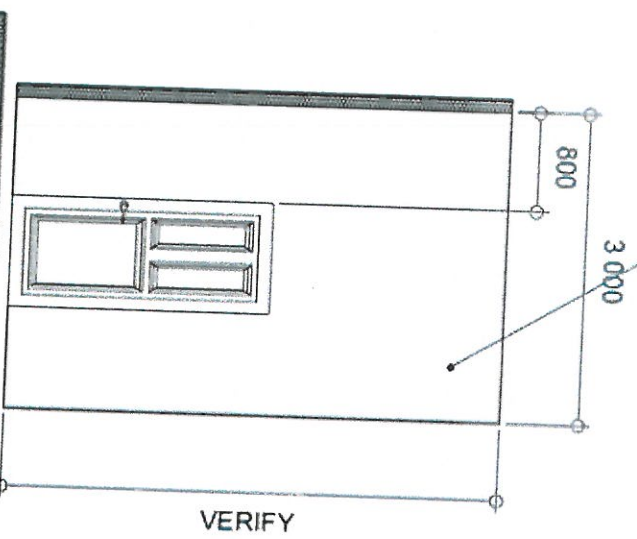
TAP TO EXISTING POWER
 (PROVIDE 20 AMP CIRCUIT
 BREAKER)

DRY WALL:
 3" thk MARINE PLYWOOD W/
 4mm thk X 50mm X 75mm
 TUBULAR STEEL FRAMING
 SPACED @ 0.4m O.C.

4 - 55" VIDEO WALL



01 FRONT ELEVATION
 A 04 SCALE
 NTS



02 RIGHT SIDE ELEVATION
 A 04 SCALE
 NTS



ADMINISTRATIVE DIVISION
 FIELD OFFICE CAR

PROJECT NAME:
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 MULTI-PURPOSE HALL OF RHWG PHASE II

LOCATION:
 #40 NORTH DRIVE BAGUIO CITY

SHEET CONTENT:
 AS SHOWN

APPROVED BY
 2/

KEO L. GRINITILLA
 Regional Director

CONFORMED BY

ENRIQUE H. SACSON JR.
 Assistant Regional Director for Administration

CHECKED BY

HANALEI C. MAYONA
 I/O, R. RIGHTS

PREPARED/DESIGNED BY

ANGELINA TABADAY
 Engineer II BSMIS

PROJECT/T/A NO:
 DATE SUBMITTED:
 DRAWING STATUS

DATE DESCRIPTION/REMARKS BY

PLAN CATEGORY	SHEET NUMBER	PAPER SIZE
A	4 / 4	A4



ADMINISTRATIVE DIVISION
FIELD OFFICE CAR
 DSWD-AS-407-007 REV 01 22 FEB 2011

PROJECT NAME:
 VISUAL AND AUDIO SYSTEM OF THE
 MULTI-PURPOSE HALL OF RHWC PHASE II

LOCATION:
 #40 NORTH DRIVE BAGUIO CITY

SHEET CONTENT:
 AS SHOWN

APPROVED BY:
 LEO L. QUINTILLA
 Regional Director

CONFORMED BY:
 ENRIQUE H. GASCON JR.
 Assistant Regional Director for Administration

CHECKED BY:
 HANILET C. BAYONA
 PROJECT ARCHITECT

PREPARED/DESIGNED BY:
 ANGELO M. TABADAY
 Engineer II, BOMIS

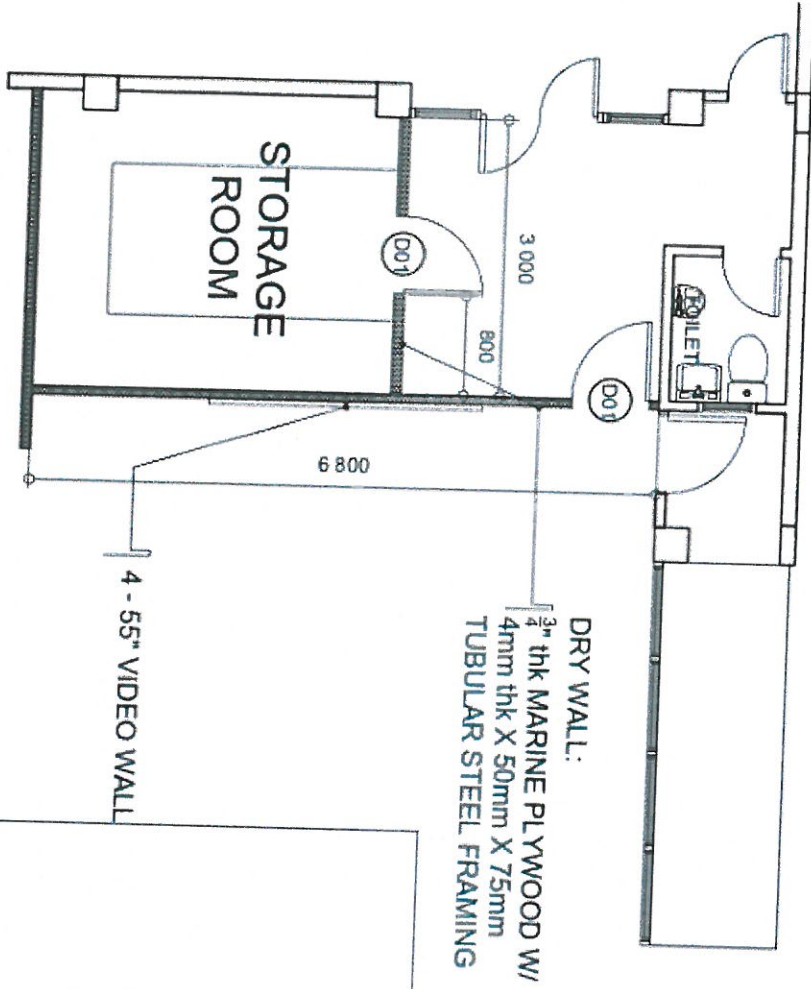
PROJECT/TA No.:

DATE SUBMITTED:

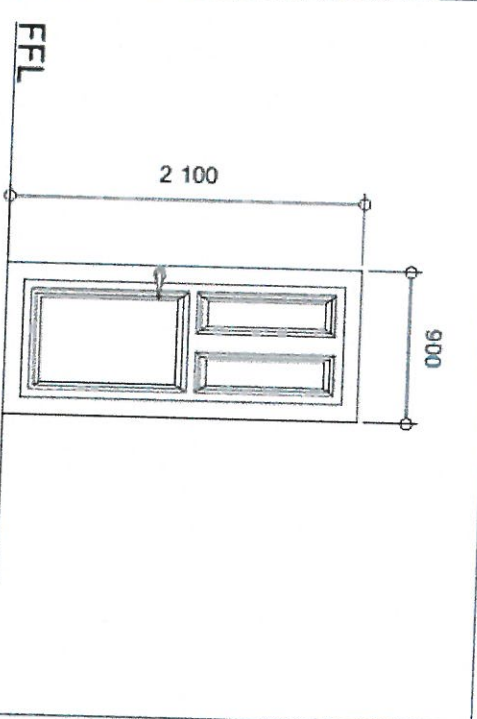
DRAWING STATUS:

DATE DESCRIPTION/REMARKS BY

PLAN CATEGORY	SHEET NUMBER	PAPER SIZE
A	3 / 4	A4



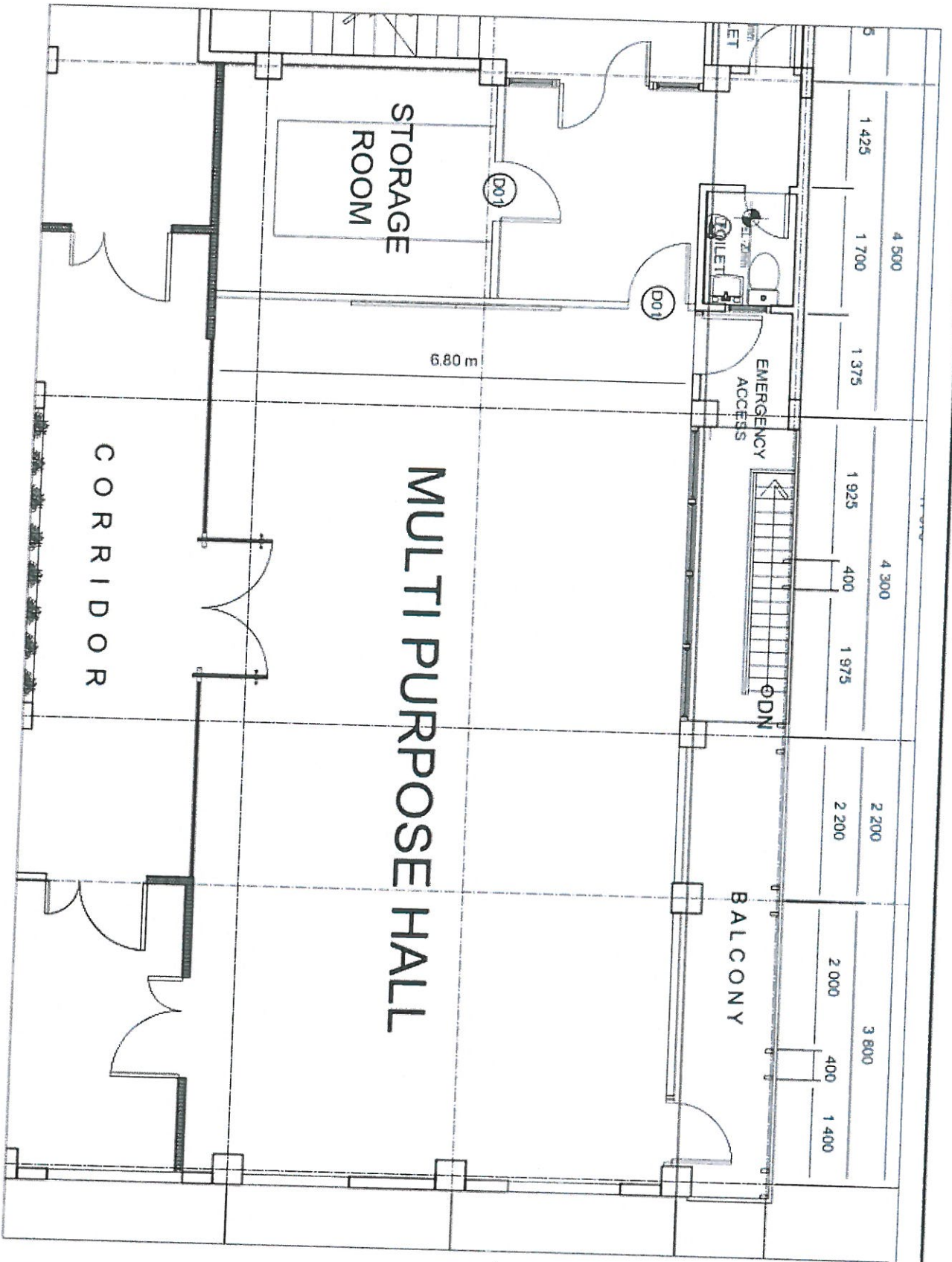
01 FLOOR PLAN
 SCALE: NTS



D01 QUANTITY: 2.00 SETS

50mm THK SOLID PANEL DOOR
50mm X 100mm SOLID WOOD DOOR DOOR JAMB
LEVER TYPE HEAVY DUTY DOOR KNOB
4 PAIRS SS 50mm X 75mm BALL BEARING
HINGES

02 DOOR SCHEDULE
 SCALE: NTS



01 FLOOR PLAN
A | 02 STATE
R15

DSWD Field Office Construction Administrative Region - 40 North Drive, 2600 Baguio City, Philippines
 Email: fo@dswd.gov.ph Tel. Nos.: (63)741-446-3861 / 662-0414 / (63)702-396-6380
 Mobile Nos.: (63)917-811-9893 / 8720256 / (63)9191-685-5365 to 88 Website: www.dswd.gov.ph



ADMINISTRATIVE DIVISION
 FIELD OFFICE CAR
 DSWD-AD-40-CITY - RINA ST. 22-BRD-2024

PROJECT NAME:
 VISUAL AND AUDIO SYSTEM OF THE
 MULTI-PURPOSE HALL OF NHWC PHASE II

LOCATION:
 #40 NORTH DRIVE, BAGUIO CITY

SHEET CONTENT:
 AS SHOWN

APPROVED BY:
 LEO L. GRINITILLA
 Regional Director

CONFERMED BY:
 ENRIQUE H. GASCON JR.
 Assistant Regional Director for Administration

CHECKED BY:
 HANILET C. MAYONA
 PROJECT MANAGER

PREPARED/DESIGNED BY:
 ANGIE ANN ABADAY
 Engineer II, BSMIS

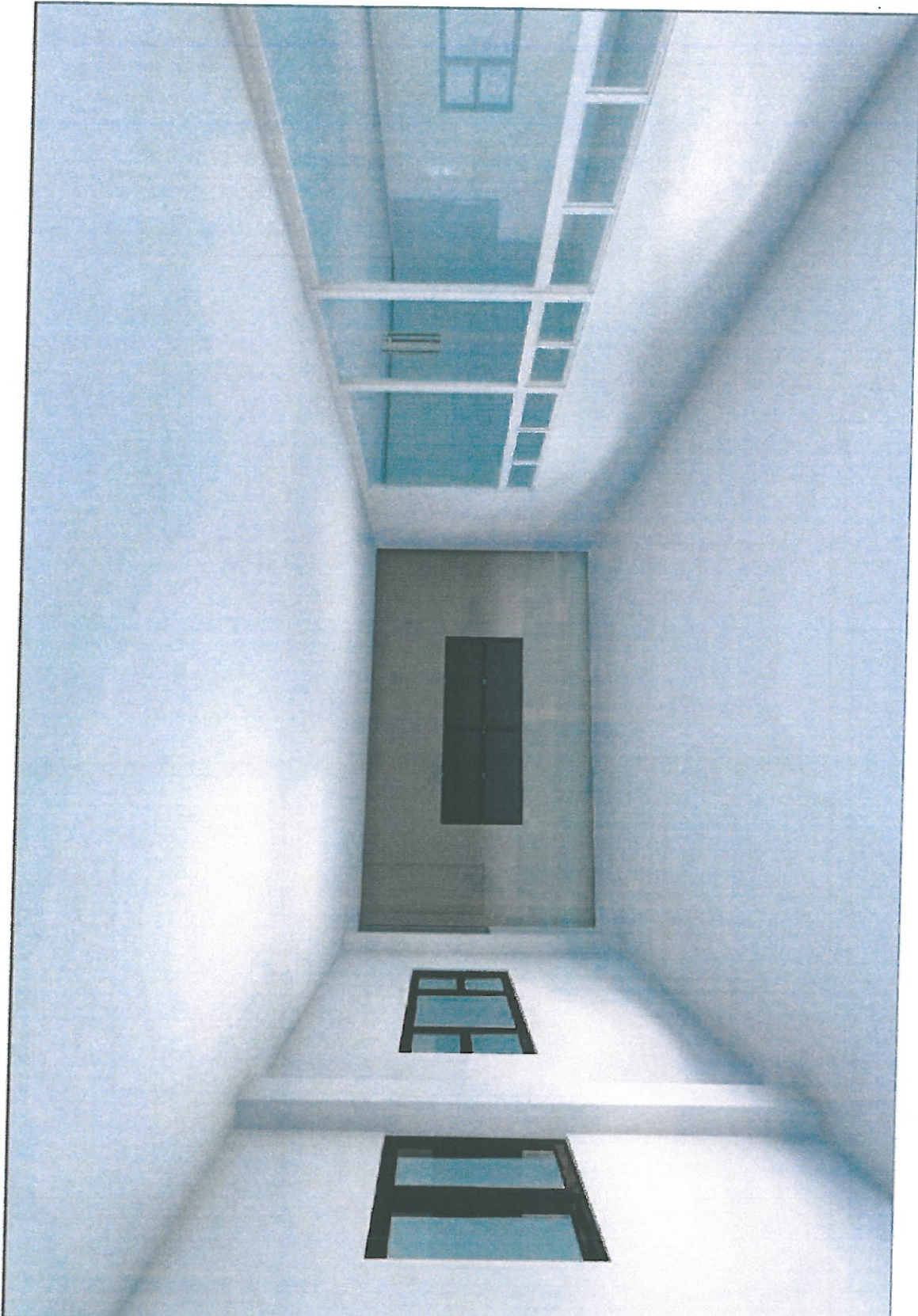
PROJECT/TA No.

DATE SUBMITTED:

DRAWING STATUS:

DATE	DESCRIPTION/REMARKS	BY

PLAN CATEGORY	SHEET NUMBER	PAPER SIZE
A	2 / 4	A4



ADMINISTRATIVE DIVISION
FIELD OFFICE CAR

DSWD-AR-02-407 - REV. 01 22 DEC 2011

PROJECT NAME:
**VISUAL AND AUDIO SYSTEM OF THE
 MULTI-PURPOSE HALL OF RHMG PHASE II**

LOCATION:
#40 NORTH DRIVE BAGUIO CITY

SHEET CONTENT:
AS SHOWN

APPROVED BY

[Signature]
LEO L. QUINTILLA
 Regional Director

CONFORMED BY

[Signature]
ENRIQUE M. GASCON JR.
 Assistant Regional Director for Administration

CHECKED BY

[Signature]
HANLET C. MAYONA
 PROJ. MGR.

PREPARED/DESIGNED BY

[Signature]
ANGEL DOMINADOR
 Engineer II, BOMIS

PROJECT/TA No.:

DATE SUBMITTED:

DRAWING STATUS

DATE DESCRIPTION/REMARKS BY

PLAN CATEGORY	SHEET NUMBER	PAPER SIZE
A	1 / 4	A4

01
 A 101
 STATE
 PERSPECTIVE
 NTS