

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2022-08-508

End-user: SFP

Name of Project:

RFQ No.: 2022-08-671

Date: SEP 02 2022

ABC ₱750,200.00

PURCHASE OF ADDITIONAL FRESH MILK FOR VARIOUS LGUS IN KALINGA

Mode of Procurement: **SMALL VALUE PROCUREMENT**

Sir/Madam:

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before **SEP 06 2022**, 12:00NN.

ENRIQUE H. GASCON, JR.
BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be until the conduct of the activity.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
 - c. **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
 - d. **Official Receipt issued by BIR (a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation may be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the **Omnibus Sworn Statement** prior to issuance of Award / Purchase Order with ABC amounting to **P500,000.00 for Emergency Cases** and **P50,000.00 above for Small Value Procurement**.
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address **bacsec.car@dswd.gov.ph**.

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Cordillera Administrative Region
 40 North Drive, Baguio City

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LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	PURCHASE OF ADDITIONAL FRESH MILK FOR VARIOUS LGUS IN KALINGA				
	FORTIFIED, FRESH MILK 1 LITER/PACK FOR RIZAL	1004	pack		
	FORTIFIED, FRESH MILK 1 LITER/PACK FOR LUBUAGAN	1026	pack		
	FORTIFIED, FRESH MILK 1 LITER/PACK FOR TANUDAN	912	pack		
	FORTIFIED, FRESH MILK 1 LITER/PACK FOR TINGLAYAN	1140	pack		
	FORTIFIED, FRESH MILK 1 LITER/PACK FOR PINUKPUK	3420	pack		
SEE ATTACHED DELIVERY SCHEDULE					
TOTAL					
	OTHER REQUIREMENTS	COMPLIANCE <i>please check (✓) whether can comply or not, no check mark will mean non-compliance</i>		REMARKS	
		Can Comply	Cannot Comply		
1	Start of delivery will be in consonance with the delivery of goods before 9am and following the delivery schedule attached. Rescheduling of delivery date will be agreed upon by the C/MSWDO, supplier and SFP staff during calamities, holidays and other circumstantial situations.	[]	[]		
2	Fresh milk must be kept in coolers, refrigerators, styroboxes and other cooling device packed with ice to prevent spoilage during delivery.	[]	[]		
3	Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buffer should be ensured every delivery	[]	[]		
4	Supplier is responsible in the loading and unloading of goods to the designated delivery sites.	[]	[]		
5	Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.	[]	[]		
6	Delivery Site: MSWDO Offices of the LGUs indicated on the delivery schedule.	[]	[]		
7	Service Provider must have Active Landbank Account for Payment Purposes.	[]	[]		
8	Payment will be made every after delivery.	[]	[]		
PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPINES					

• Award shall be made per: x Lot basis Total Quoted Price

Note: NO GIFT ALLOWED. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir: After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative over printed name: _____

Name of Firm/Dealer/Contractor: _____

(This will be the name of the CHEQUE to be issued)

Address: _____

Email Address: _____

Contact Number/s: _____

PhilGEPS Registration Number: _____

Name and Signature of Convasser



READJUSTED DELIVERY SCHEDULE FOR FRESH MILK FOR VARIOUS LGUS

Item Description	Unit	Qty.	QUANTITY TO BE DELIVERED PER MONTH																
			MONTH 1				MONTH 2				MONTH 3				MONTH 4				
			WK 1	WK 2	WK 3	WK 4	WK 1	WK 2	WK 3	WK 4	WK 1	WK 2	WK 3	WK 4	WK 1	WK 2	WK 3	WK 4	
ABRA																			
Boliney	Pack	912	228					228						228					
Bucay	Pack	1,140	285					285						285					
Daguioman	Pack	912	228					228						228					
Dolores	Pack	1,162	290					290						290					
Laganjang	Pack	1,824	456					456						456					
Lacub	Pack	684	171					171						171					
Licuan-Baay	Pack	798	199					199						199					
Malibcong	Pack	1,254	313					313						313					
Pararubia	Pack	912	228					228						228					
Pidigan	Pack	1,140	285					285						285					
Sallapadan	Pack	912	228					228						228					
Sub total:		11,650	2,911					2,911						2,911					
BENQUET																			
Kabayan	Pack	912	228					228						228					
Bokod	Pack	1,140	285					285						285					
La Trinidad	Pack	2,280	570					570						570					
Sub total:		4,332	1,083					1,083						1,083					
IFUGAO																			
A. Lista	Pack	1,140	285					285						285					
Aguinaldo	Pack	1,140	285					285						285					
Hungduan	Pack	1,368	342					342						342					
Klangan	Pack	1,140	285					285						285					
Lagawe	Pack	1,368	342					342						342					
Lamut	Pack	1,368	342					342						342					
Mayoyao	Pack	1,140	285					285						285					
Tinoc	Pack	912	228					228						228					
Sub total:		9,576	2,394					2,394						2,394					

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cebuera Administrative Region

**CERTIFIED TRUE COPY
OF THE ORIGINAL**

By: ELEONOR B. AYAN, MD III
SFP Focal

KALINGA																				
Rizal	Pack		1,004	251	251	251	251	251	251	251	251	251	251	251	251	251	251	251	251	251
Lubugan	Pack		1,026	256	256	256	256	256	256	256	256	256	256	256	256	256	256	256	256	256
Tanundan	Pack		912	228	228	228	228	228	228	228	228	228	228	228	228	228	228	228	228	228
Tinglayan	Pack		1,140	285	285	285	285	285	285	285	285	285	285	285	285	285	285	285	285	285
Pinukpuk	Pack		3,420	855	855	855	855	855	855	855	855	855	855	855	855	855	855	855	855	855
Sub total:			7,502	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875
MT. PROVINCE																				
Bauko	Pack		684	171	171	171	171	171	171	171	171	171	171	171	171	171	171	171	171	171
Tadlan	Pack		912	228	228	228	228	228	228	228	228	228	228	228	228	228	228	228	228	228
Bontoc	Pack		570	142	142	142	142	142	142	142	142	142	142	142	142	142	142	142	142	142
Paracelis	Pack		2,280	570	570	570	570	570	570	570	570	570	570	570	570	570	570	570	570	570
Sub total:			4,446	1,111	1,111	1,111	1,111	1,111	1,111	1,111	1,111	1,111	1,111	1,111	1,111	1,111	1,111	1,111	1,111	1,111
Grand Total:			37,506	9,374	9,374	9,374	9,374	9,374	9,374	9,374	9,374	9,374	9,374	9,374	9,374	9,374	9,374	9,374	9,374	9,384

Signature :
Printed Name : **ELEONOR B. AYAN**
Designation : **ND III**

Prepared by:
ELEONOR B. AYAN
ND III

Reviewed by:
CONCEPCION E. NAVALES
OIC PSD CHIEF

