

NOTICE OF AWARD

17 March 2022

MS. SHEREE LYN B. LEOPAOPAO

Authorize Representative
FIRST DATACORP
3/F Citibank Center, 841 Paseo de Roxas Makati City

Dear Ms. Leopaopao:

We are happy to inform that your bid/proposal received and opened on **15 February 2022** for the project, **One-Year Subscription of Licensed Software Applications – Lot 2** under ITB 2022-DSWD-CAR-02 as corrected and modified in accordance with the Instructions to Bidders is hereby accepted, as follows:

Quantity	Description	Contract Amount
1 Lot	One-Year Subscription of Licensed Software Applications – Lot 2 <ul style="list-style-type: none"> • 1-year subscription of Engineering (2D & 3D Modelling and Rendering) software • 1-year subscription of Engineering Work Suite (Structural Analysis and Design) Software 	₱ 461,010.00
Total	Four Hundred Sixty-One Thousand Ten Pesos	

You are hereby required to provide within ten (10) calendar days from receipt of this notice to post the performance security in the form of cash, managers check or cashier's check or bank guarantee issued by a Universal or Commercial Bank in the amount of Five (5%) percent or Surety Bond issued by a surety or insurance company duly certified by insurance commission as authorized to issue such security amounting to Thirty Percent (30%) of the total contract price.

Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Thank you.

Very truly yours,

ARNEL B. GARCIA, CESO II
Regional Director

Conforme: Sheree Lyn Lepaopao

Date : March 22, 2022



NOTICE OF AWARD

17 March 2022

MS. REINA ROXANNE C. MAMMIE

Chief Operating Officer/Authorize Representative
 A.G DATACOM PHILS. INC.
 Suite 1705 17/F Atlanta Center, # 31 Annapolis
 St., Greenhills, San Juan, Metro Manila

Dear Ms. Mammie:

We are happy to inform that your bid/proposal received and opened on **15 February 2022** for the project, **One-Year Subscription of Licensed Software Applications – Lot 1** under ITB 2022-DSWD-CAR-02 as corrected and modified in accordance with the Instructions to Bidders is hereby accepted, as follows:

Quantity	Description	Contract Amount
1 Lot	One-Year Subscription of Licensed Software Applications – Lot 1 <ul style="list-style-type: none"> • 1-year subscription of Photo and Video Editing, Design, and Animation Suite • 1-year subscription of Photo editing software • 1-year subscription of Video editing software 	₱ 766,000.00
Total	Seven Hundred Sixty-Six Thousand Pesos	

You are hereby required to provide within ten (10) calendar days from receipt of this notice to post the performance security in the form of cash, managers check or cashier's check or bank guarantee issued by a Universal or Commercial Bank in the amount of Five (5%) percent or Surety Bond issued by a surety or insurance company duly certified by insurance commission as authorized to issue such security amounting to Thirty Percent (30%) of the total contract price.

Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Thank you.

Very truly yours,

ARNEL B. GARCIA, CESO II.
 Regional Director

Conforme: Reina Roxanne Corpio - Mammie

Date : 3/23/2022



**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 120 S. 2022**

**RESOLUTION DECLARING LOWEST CALCULATED RESPONSIVE BID
AND RECOMMENDING AWARD OF CONTRACT**

WHEREAS, the Department of Social Welfare and Development - Cordillera Administrative Region (DSWD-CAR) had planned for Procurement of the project, **One-Year Subscription of Licensed Software Applications** with an Approved Budget for the Contract (ABC) amounting to **One Million Seven Hundred Twenty-One Thousand Three Hundred Eighty Pesos (Php1,721,380.00)** broken down below;

LOT Number	Description	ABC
Lot 1	1-year subscription of Photo and Video Editing, Design, and Animation Suite	Php 770,000.00
	1-year subscription of Photo editing software	
	1-year subscription of Video editing software	
Lot 2	1-year subscription of Engineering (2D & 3D Modelling and Rendering) software	Php 951,380.00
	1-year subscription of Engineering Work Suite (Structural Analysis and Design) Software	

WHEREAS, Republic Act 9184, otherwise known as the Government Procurement Reform Act, in its Implementing Rules and Regulations under Section 10, provides that "all procurement shall be done through competitive bidding, except as provided in Rule XVI";

WHEREAS, in consonance with the Republic Act 9184 and its Implementing Rules and Regulations, a Project Procurement Management Plan (PPMP) for the project was incorporated in CY2022 Annual Procurement Plan (APP) of the Field Office adopting Public Bidding as mode of Procurement;

WHEREAS, the Bids and Awards Committee (BAC) through the BAC Secretariat advertised the Invitation to Bid from **25 January 2022 to 15 February 2022** at DSWD-CAR website, Philippine Government Electronic Procurement System (PhilGEPS) and posted at DSWD-CAR Bulletin Board located at the main entrance of the Field Office;

WHEREAS, in reference to BAC Resolution 102 s.2022, the BAC declared and resolved the following:

- Declare **A.G Datacom** as **2nd Lowest Calculated Bid for Lot 1** while **First Data Corp.** as **NON-COMPLIANT**;
- Declare the bid of **First Data Corp.** as **Lowest Calculated Bid for Lot 2**;
- Resolved for the conduct of post-qualification to verify and ascertain the authenticity and validity of documents submitted



**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 120 S. 2022**

**RESOLUTION DECLARING LOWEST CALCULATED RESPONSIVE BID
AND RECOMMENDING AWARD OF CONTRACT**

WHEREAS, a post-qualification was conducted by the TWG and presented to the BAC the post-qualification report for deliberation on 07 March 2022 with the following result:

- Declared **A.G. Datacom** as the **Lowest Calculated Responsive Bid for Lot 1**;
- Declared **First Data Corp.** as the **Lowest Calculated Responsive Bid for Lot 2**;

NOW, THEREFORE, we, members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED to

- Declare the bid of **A.G. Datacom** as **Lowest Calculated Responsive Bid for Lot 1** in the amount of **Seven Hundred Sixty-Six Thousand Pesos (Php 766,000.00)**;
- Declare the bid of **First Data Corp.** as **Lowest Calculated Responsive Bid for Lot 2** in the amount of **Four Hundred Sixty-One Thousand Ten Pesos (Php461,010.00)**;
- Recommend to the **Head of the Procuring Entity (HOPE)** the award of contract for Lot 1 and Lot 2, for approval of the HOPE;

Resolved at DSWD-CAR, Baguio City, Philippines this **7th day of March 2022**.

BIDS AND AWARDS COMMITTEE

ENRIQUE H. GASCON, JR
Chairperson


MARY ANN G. BUCLAO
Vice-Chairperson, Alternate

Not present
LIBERTINE A. BALICDANG
Regular Member


RICHARD A. REAMICO
Provisional Member – End-user


HAMLET C. MAYONA
Provisional Member – Expert

Approved/Disapproved:


ARNEL B. GARCIA, CESO II
Regional Director


VUB/nila



CONTRACT AGREEMENT

THIS AGREEMENT made on the MAR 31 2022 day of March 2022 between Department of Social Welfare and Development – Cordillera Administrative Region represented by DIR. ARNEL B. GARCIA, CESO II, Regional Director with office address at 40 North Drive, Baguio City, Philippines (hereinafter called "the Entity") of the one part and A.G Datacom represented by MS. REINA ROXANNE C. MAMMIE, Chief Operating Officer/ Authorize Representative with office address at Suite 1705 17/F Atlanta Center, # 31 Annapolis Street Greenhills, San Juan, Metro Manila (hereinafter called "the Service Provider") of the other part;

WHEREAS, the Entity invited Bids for certain goods and services, particularly **One-Year Subscription of Licensed Software Applications for LOT 1** under **ITB 2022-DSWD-CAR-02** and has accepted a Bid by the Service provider for the supply of those goods and services with contract amount of **Seven Hundred Sixty-six Thousand Pesos (Php 766,000.00)**, (hereinafter called "the Contract Price");

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract and Annex A: Duties and Responsibilities referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications and Terms of Reference;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and





- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of **Seven Hundred Sixty-six Thousand Pesos (Php766,000.00)** for Ten (10) Calendar Days or such other sums as may be ascertained, **A.G DATACOM PHILS. INC.** agrees to provide the goods and services for the **One- year Subscription of Licensed Software Application for Lot 1** under **ITB 2022-DSWD-CAR-02** in accordance with his/her/its Bid.
4. The **Department of Social Welfare and Development – Cordillera Administrative Region** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.



ARNEL B. GARCIA, CESO II
Regional Director



REINA ROXANNE C. MAMMIE
Chief Operating Officer

for:

for:


**Department of Social Welfare and
Development – Cordillera
Administrative Region**

A.G DATACOM PHILS INC.

Signed in the presence of



HAMLET C. MAYONA
Head – ICT



MARIEL JAN G. ABDON
SMEC ACCOUNT EXECUTIVE

CERTIFIED FUNDS AVAILABLE:



WILBOURN B. BACOLONG
Accountant III





ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

QUEZON CITY)

QUEZON CITY

BEFORE ME, a Notary Public for in _____, Philippines,
personally appeared this **MAR 31 2022** day of March 2022.

Name	Community Tax Cert. No./ID No.	Date/Place Issued
<u>ARNEL B. GARCIA, CESO II</u>	<u>ID no. 004933</u>	<u>DEC. 17, 2018</u>
<u>REINA ROXANNE C. MAMMIE</u>	_____	_____

Known to me to be the same persons, who executed the foregoing instruments and acknowledged that the same is free and voluntary act and deed.

This document refers to the Contract of Services consisting of three (3) pages including this page signed by the parties and witnesses.

IN WITNESS WHEREOF, I have hereunto set my hands and affixed my notarial seal at the place and date above written.

[Signature]
ATTY. PORTIA D. FLORES-DIESTA
Notary Public
Extended Until June 30, 2022
Attorney's Roll No. 41164
Notarial Commission No. 143 (2020-2021)
PTR No. 1783000D 1/4/2022, Quezon City
IBP LRN No. 039543-Q.C. Chapter
MCLE Cert. No. VI-0029931 01/08/2020, Pasig City

Doc. No.: 21
Page No.: 6
Book No.: cll
Series of: 2022

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CONTRACT AGREEMENT

THIS AGREEMENT made on MAR 31 2022 March 2022 between Department of Social Welfare and Development – Cordillera Administrative Region represented by DIR. ARNEL B. GARCIA, CESO II, Regional Director with office address at 40 North Drive, Baguio City, Philippines (hereinafter called “the Entity”) of the one part and FIRTST DATACORP represented by MS. SHEREE LYN B. LEOPAOPAO, Authorize Representative with office address at 3/F Citibank Center, 841 Paseo de Roxas Makati City (hereinafter called “the Service Provider”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and services, particularly **One-Year Subscription of Licensed Software Applications for LOT 2** under ITB 2022-DSWD-CAR-02 and has accepted a Bid by the Service provider for the supply of those goods and services with contract amount of **Four Hundred Sixty-One Thousand Ten pesos (Php 461,010.00)**, (hereinafter called “the Contract Price”);

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract and Annex A: Duties and Responsibilities referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications and Terms of Reference;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration for the sum of **Four Hundred Sixty-One Thousand Ten pesos (Php 461,010.00)** for **Ten (10) Calendar Days** or such other sums as may be ascertained, **FIRST DATACORP** agrees to provide the goods and services for



ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

MAKATI CITY)

BEFORE ME, a Notary Public for in **MAKATI CITY**, Philippines,
personally appeared this **MAR 31 2022** day of March 2022.

Name	Community Tax Cert. No./ID No.	Date/Place Issued
ARNEL B. GARCIA, CESO II	_____	_____
SHEREE LYN B. LEOPAOPAO	_____	_____

Known to me to be the same persons, who executed the foregoing instruments and acknowledged that the same is free and voluntary act and deed.

This document refers to the Contract of Services consisting of three (3) pages including this page signed by the parties and witnesses.

IN WITNESS WHEREOF, I have hereunto set my hands and affixed my notarial seal at the place and date above written.

Notary Public

Doc. No.: 396
Page No.: 71
Book No.: 31
Series of: 2022

ATTY. JOSHUA P. LAPUZ

Notary Public Makati City
Until Dec. 31, 2023

Appointment No. M-019-(2002-2023)
PTR No. 8552910 Jan. 3, 2022 / Makati
IBP Lifetime No. 04807 Roll No. 45790
MCLE Compliance No. VI-0016565
G/F Fedman Bldg., 199 Salcedo St.
Legaspi Village, Makati City



the **One- year Subscription of Licensed Software Application for Lot 2** under **ITB 2022-DSWD-CAR-02** in accordance with his/her/its Bid.

4. The **Department of Social Welfare and Development – Cordillera Administrative Region** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

ARNEL B. GARCIA, CESO II
Regional Director

for:

**Department of Social Welfare and
Development – Cordillera
Administrative Region**



SHEREE LYN B. LEOPAOPAO
Authorize Representative

for:

FIRST DATACORP

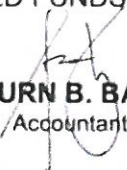
Signed in the presence of


HAMLET C. MAYONA
Head – ICT


ENRIQUE H. GASCON JR
Director III, ARD for Administration

ICTALS, CMT CURRENT
ICT SOFTWARE SUBSCRIPTION

CERTIFIED FUNDS AVAILABLE:


WILBOURN B. BACOLONG
Accountant III





Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>“The delivery terms applicable to this Contract are to be delivered in the respective areas of DSWD-CAR Facilities. Risk and title will pass from the Service provider to the Procuring Entity upon receipt and final acceptance of the Services Rendered.”</p> <p>Delivery of Services shall be made by the Service provider in accordance with the terms specified in Section VI (Schedule of Requirements), Section VII (Technical Specifications) including Terms of Reference and Duties and Responsibilities (Annex A of the Contract Agreement).</p> <p>For purposes of this Clause the Procuring Entity's Representative at the Project Site are:</p> <ol style="list-style-type: none"> 1. Engr. Richard A. Reamico, Head of BGMS 2. Hamlet C. Mayona, Head of ICT
	<p>Incidental Services –</p> <p>The Service provider is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements and Section VII. Technical Specifications:</p> <ol style="list-style-type: none"> a. performance or supervision of on-site security services; b. furnishing of tools or equipment and supplies required for delivery of services; c. performance or supervision or maintenance and/or guarantee good quality of the supplied Goods, for a period of time indicated in the bidding documents and/or as agreed by the parties, provided that this service shall not relieve the Service provider of any warranty obligations under this Contract; and d. availability of manpower for security services to the designated delivery sites. <p>The Contract price for the Services shall include the prices charged by the Service provider for incidental services and shall not exceed the prevailing rates charged to other parties by the Service provider for similar services.</p>





	<p>The goods required are listed in Section VI (Schedule of Requirements) and Section VII (Technical Specifications and Term of Reference) and the cost of delivery, taxes and other fees are included in the contract price.</p> <p>The Service provider shall carry sufficient security personnel for FY2022 or any changes that may be introduced during the contract implementation. The goods and services shall be supplied as promptly as possible, but in any case shall be communicated immediately.</p> <p>In case of fortuitous events or any circumstance beyond the procuring entity's control, the end-user shall closely coordinate for any changes in implementation of the project.</p>
2.2	"The terms of payment shall be as follows: Payment shall be processed <i>One-time</i> upon receipt of complete supporting documents. "
4	The inspections and tests that will be conducted are: Physical/on-site inspection of services rendered



NOTICE TO PROCEED

04 April 2022

MS. REINA ROXANNE C. MAMMIE
Chief Operating Officer/Authorize Representative
A.G DATACOM PHILS. INC.
Sulte 1705 17/F Atlanta Center, # 31 Annapolls
St., Greenhills, San Juan, Metro Manila

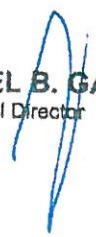
Dear Ms. Mammie:

The attached Contract of Agreement having been approved, notice is hereby given to **A.G. Datacom** that work may commence for the project, **One-Year Subscription of Licensed Software Applications – Lot 1** under ITB 2022-DSWD-CAR-02.

Upon receipt of this notice, you shall be responsible for performing the services under the terms and conditions of the agreement and in accordance with the **Implementation and Delivery Schedule which is ten (10) Calendar Days.**

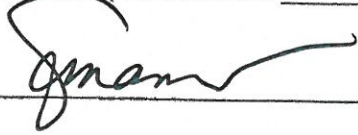
Please acknowledge receipt and acceptance of this notice by signing the space provided below. Keep one (1) copy and return the remaining copies to this office.

Very truly yours,


ARNEL B. GARCIA, CESO II
Regional Director

I acknowledge receipt of this Notice on: APRIL 4, 2022
Date

Name or Authorized Representative: REINA ROXANNE C. MAMMIE
Name

Signature: 

d



NOTICE TO PROCEED

04 April 2022

MS. SHEREE LYN B. LEOPAOPAO

Authorize Representative

FIRST DATACORP

3/F Citibank Center, 841 Paseo de Roxas Makati City

Dear Ms. Leopaopao:

The attached Contract of Agreement having been approved, notice is hereby given to **First Datacorp** that work may commence for the project, **One-Year Subscription of Licensed Software Applications – Lot 2** under ITB 2022-DSWD-CAR-02.

Upon receipt of this notice, you shall be responsible for performing the services under the terms and conditions of the agreement and in accordance with the **Implementation and Delivery Schedule which is ten (10) Calendar Days.**

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Keep one (1) copy and return the remaining copies to this office.

Very truly yours,


ARNEL B. GARCIA, CESO II
Regional Director

April 5, 2022

I acknowledge receipt of this Notice on: _____
Date

Name or Authorized Representative: SHEREE LYN B. LEOPAOPAO
Name

Signature: 



