

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2022-04-014/2022-06-344

End-user: DRMD-RROS

Name of Project:

RFQ No.: 2022-07-478

Date: JUL 07 2022

ABC: ₱644,397.00

PURCHASE AND DELIVERY OF REGULAR SLOTTED CARTON

Mode of Procurement: SMALL VALUE PROCUREMENT

Sir/Madam: _____

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before JUL 12 2022 12:00NN.

ENRIQUE H. GASCON JR.
BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For unit price/s , quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier**.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below(except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
 - c. **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue)**
 - d. **Official Receipt issued by BIR(a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation may be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications and the terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement .
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address **bacsec.car@dswd.gov.ph**.

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	PURCHASE AND DELIVERY OF REGULAR SLOTTED CARTON				
	REGULAR SLOTTED CARTON Specifications: a. Measurement size: 395mm L x 295mm W x 130mm H (+/-5% variance) b. Thickness: 7mm (+/- 10% variance) c. Flute: B and C d. Walling: Double e. Scoring: Double f. Flap: 5mm (+/-10% variance) g. Wax: Waxed inside and unwaxed outside h. Markings: Must include DSWD markings Please see attached illustration, prints and markings	15,717	piece		
	OTHER REQUIREMENTS	COMPLIANCE <i>please check (✓) whether can comply or not, no check mark will mean non-compliance</i>			REMARKS
		Can Comply			
	All defective and/or none compliant RSC shall be replaced by the supplier within five (5) working days upon receipt of notification within 3 months warranty periods	[]		[]	
	The delivery of goods is within five (5) calendar days upon receipt of Purchase Order	[]		[]	
	Subject to 5% retention fee of progress payments to be release after the lapse of warranty period	[]		[]	
	Delivery place will be at the DSWD CAR Regional Warehouse at SN Oriental Building, Palmaville, Puguais, La Trinidad, Benguet	[]		[]	
TOTAL PRICE					

• Award shall be made per:

Lot basis

Total Quoted Price

Note: **NO GIFT ALLOWED.** Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative
over printed name:

Name of Firm/Dealer/Contractor:

(This will be the name of the CHEQUE to be issued)

Name and Signature of Convasser

Address: _____

Email Address: _____

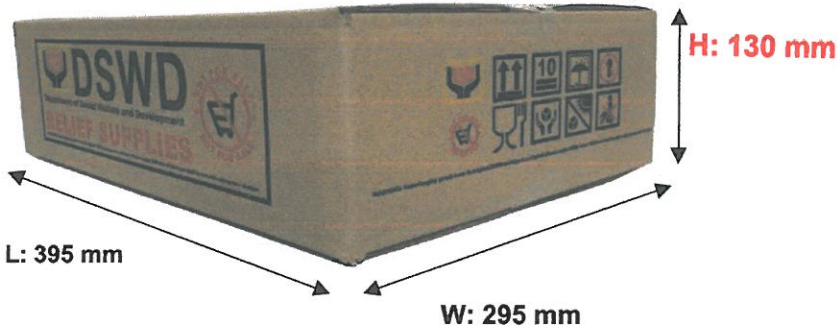
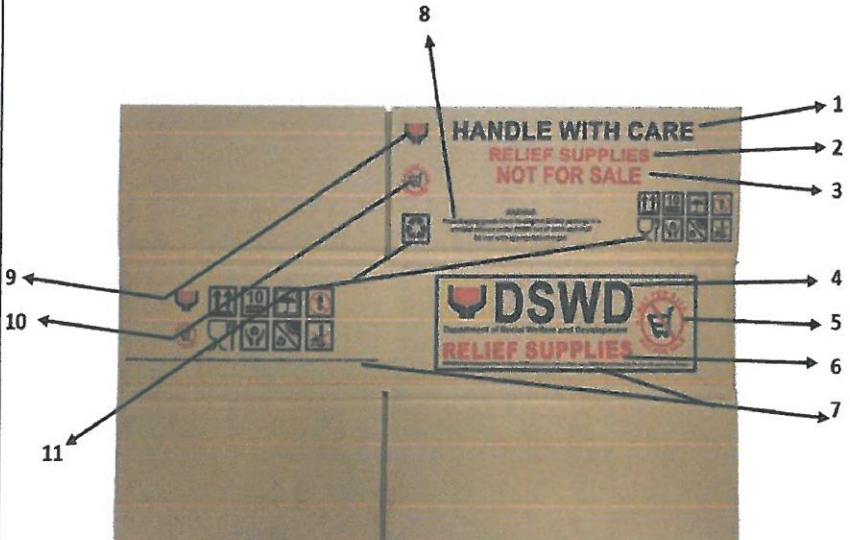
Contact Number/s: _____

PhilGEPS Registration Number: _____

TECHNICAL SPECIFICATIONS

i. Regular Slotted Carton

(which serves as the FFP packaging)

Regular Slotted Carton	<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 20%;">Type</td> <td>Regular Slotted Carton (RSC)</td> </tr> <tr> <td>Quantity/FFP</td> <td>1 piece</td> </tr> <tr> <td>Dimension</td> <td>395 mm L x 295 mm W x 130 mmH (+/- 5% variance)</td> </tr> <tr> <td>Thickness</td> <td>7 mm (+/- 10% variance)</td> </tr> <tr> <td>Flute</td> <td>B and C</td> </tr> <tr> <td>Walling</td> <td>Double</td> </tr> <tr> <td>Scoring</td> <td>Double</td> </tr> <tr> <td>Flap</td> <td>5 mm (+/-10% variance)</td> </tr> <tr> <td>Wax</td> <td>Waxed inside and unwaxed outside</td> </tr> <tr> <td>Markings</td> <td>Must include DSWD markings</td> </tr> </tbody> </table>	Type	Regular Slotted Carton (RSC)	Quantity/FFP	1 piece	Dimension	395 mm L x 295 mm W x 130 mmH (+/- 5% variance)	Thickness	7 mm (+/- 10% variance)	Flute	B and C	Walling	Double	Scoring	Double	Flap	5 mm (+/-10% variance)	Wax	Waxed inside and unwaxed outside	Markings	Must include DSWD markings
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<p>Illustrations:</p> <p style="text-align: center;">A. <u>RSC DIMENSION</u></p> <div style="text-align: center;">  </div> <p style="text-align: center;">B. <u>PRINTS AND MARKINGS</u></p> <p style="text-align: center;">B1. <u>Front and Side Views</u></p> <div style="text-align: center;">  </div>																					

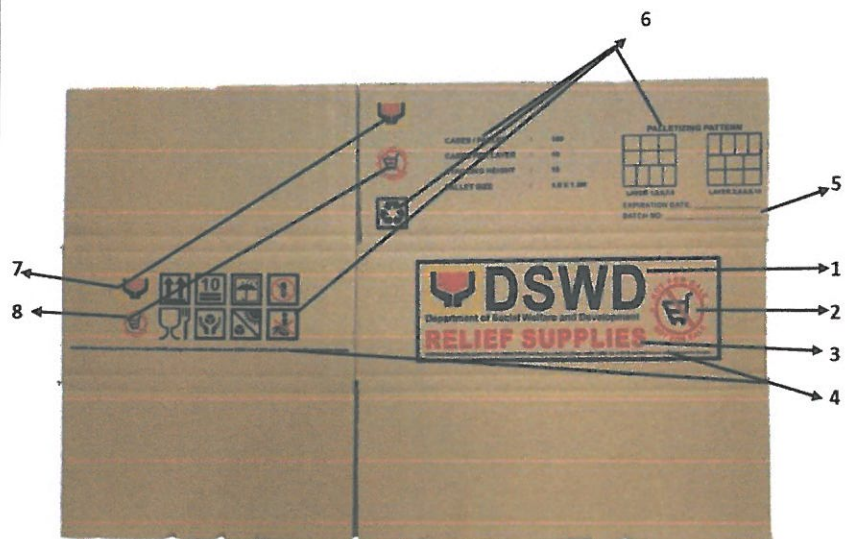
Note: Please refer to numbering in the RSC pictures as reference for the print and print details

FRONT AND SIDE VIEWS DETAILS

No	PRINT/SYMBOLS	PRINT/SYMBOLS DETAILS
1	HANDLE WITH CARE	Size: 22 cm L x 1.5 cm H (+/-5% Variance) Color: Blue
2	RELIEF SUPPLIES (at Flaps)	Size: 16 cm L x 1.3 cm H (+/-5% Variance) Color: Red
3	NOT FOR SALE (at Flaps)	Size: 15 cm L x 1.5 cm H (+/-5% Variance) Color: Red
4	DSWD LOGO	Size: 20.5 L x 5.5 cm H (+/-5% Variance) Color: Red, Yellow and Blue
5	NOT FOR SALE SYMBOL	Size/Print Area: 5 cm L x 6 cm H Color: as shown
6	RELIEF SUPPLIES (at front view)	Size: 20.7 cm L x 2.5 cm H (+/-5% Variance) Color: Red
7	<p>WARNING: Repacking of goods from its original DSWD package is a criminal offense under DRRM Act of 2010, and shall be meted with appropriate charges (at the front and side views)</p> <p>WARNING: Selling, buying, repacking and replacing the DSWD relief goods and its contents is a criminal offense under DRRM Act of 2010</p>	Size/Print Area: 27 cm L x 0.5 cm H (+/-5% Variance), Single Line, Color: Blue
8	<p>WARNING: Repacking of goods from its original DSWD package is a criminal offense under DRRM Act of 2010, and shall be meted with appropriate charges (at the flap)</p> <p>WARNING: Selling, buying, repacking and replacing the DSWD</p>	Size/Print Area: 14 cm L x 6 cm H (+/-5% Variance), Single Spacing, Centered Color: Blue

	relief goods and its contents is a criminal offense under DRRM Act of 2010	
9	DSWD LOGO , (at the flap and sides)	Size: 3 cm x 3 cm, color as shown.
10	NOT FOR SALE SYMBOL (at the flap and sides)	Size: 3 cm x 3 cm, color as shown.
11	(Symbols on Proper Handling of Product)	See Illustration B3 for symbols (International Symbols on Proper Handling of Product) located at front and sides, as shown.

B2. Back and Other Side Views













Note: Please refer to numbering in the RSC pictures as reference for the print and print details

BACK AND SIDE VIEW DETAILS		
	PRINT/SYMBOLS	PRINT/SYMBOL DETAILS
1	DSWD LOGO	Size: 20.5 L x 5.5 cm H (+/-5% Variance) Color: Red, Yellow and Blue
2	NOT FOR SALE SYMBOL	Size/Print Area: 5 cm L x 6 cm H Color: as shown
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5	<p>EXPIRATION DATE and BATCH NUMBER (at the flap)</p>	<p>Print Area/Size: 13 cm L x 3 cm H (+/-5% Variance)</p>
6	<p>(Symbols on Proper Handling of Product)</p>	<p>See Illustration B3 for symbols (International Symbols on Proper Handling of Product) located at front and sides, as shown.</p>
7	<p>DSWD LOGO (at the flap and sides)</p>	<p>Size: 3 cm x 3 cm Color as shown.</p>
8	<p>NOT FOR SALE SYMBOL (at the flap and sides)</p>	<p>Size: 3 cm x 3 cm Color as shown.</p>

ILLUSTRATION B3 - INTERNATIONAL SYMBOLS ON PROPER HANDLING OF PRODUCT (located at flaps and sides, as shown)

**International Symbols on Proper Handling of Products					
	Keep dry	3 cm x 3 cm		Protect from heat	3 cm x 3 cm
	Maximum stacking height	3 cm x 3 cm		Handle with care	3 cm x 3 cm
	This side up	3 cm x 3 cm		Food item	3 cm x 3 cm
	Recyclable	3 cm x 3 cm		Stacking pattern	5 cm x 5 cm
	Do not step	3 cm x 3 cm		Do not sit	3 cm x 3 cm
HANDLE WITH CARE		2 cm x 2cm per letter	CASES / PALLET CASES / LAYER STACKING HEIGHT PALLET SIZE		1 cm x 0.8 cm per letter