



NOTICE OF AWARD

03 June 2022

MR. RAMEL B. DELORO
 Corporate Secretary
COPIERONLINE PHILIPPINES INC.
 No. 165 Kamias Road, Brgy. Sikatuna Village,
 Quezon City, Metro Manila, NCR, Philippines

Dear Mr. Delloro:

We are happy to inform that your bid/proposal received and opened on 31 May 2022 for the project, **Purchase and Delivery of Toners with Free Use of Colored and Monochrome Multi-Purpose Printers** under **Negotiated Procurement – Two Failed Biddings (NP2022-DSWD-CAR-05)** as corrected and modified is hereby accepted, as follows:

Quantity	Description	Contract Amount
1 Lot	Purchase and Delivery of Toners with Free Use of Colored and Monochrome Multi-Purpose Printers	₱ 1,356,000.00
Total	<i>One Million Three Hundred Fifty-Six Thousand Pesos</i>	

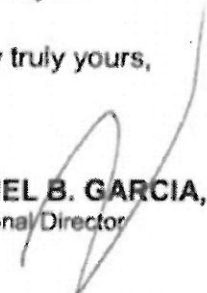
You are hereby required to provide within ten (10) calendar days from receipt of this notice to post the performance security in the form of cash, managers check or cashier's check or bank guarantee issued by a Universal or Commercial Bank in the amount of Five (5%) percent or Surety Bond issued by a surety or insurance company duly certified by insurance commission as authorized to issue such security amounting to Thirty Percent (30%) of the total contract price.

Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Thank you.

Very truly yours,

ARNEL B. GARCIA, CESO II
 Regional Director

Conforme: 
 Date : 6/8/2022



**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 367 S. 2022**

**RESOLUTION DECLARING SINGLE CALCULATED RESPONSIVE BID
AND RECOMMENDING AWARD OF CONTRACT**

WHEREAS, the Department of Social Welfare and Development - Cordillera Administrative Region (DSWD-CAR) through the various end-users/programs planned for the Procurement of the project, **Purchase and Delivery of Toners with Free Use of Colored and Monochrome Multi-Purpose Printers under Negotiated Procurement –Two Failed Biddings** with an Approved Budget for the Contract (ABC) amounting to One Million Three Hundred Fifty-Six Thousand Pesos (1,356,000.00)

WHEREAS, Republic Act 9184, otherwise known as the Government Procurement Reform Act, in its Implementing Rules and Regulations under Section 10, provides that “all procurement shall be done through competitive bidding, except as provided in Rule XVI”;

WHEREAS, in consonance with the Republic Act 9184 and its Implementing Rules and Regulations, a Project Procurement Management Plan (PPMP) for the project was incorporated in CY2022 Annual Procurement Plan (APP) of the Field Office adopting Public Bidding as mode of Procurement;

WHEREAS, the Bids and Awards Committee (BAC) through the BAC Secretariat advertised the Invitation to Bid from **24 May 2022 to 31 May 2022** at DSWD-CAR website, Philippine Government Electronic Procurement System (PhilGEPS) and posted at DSWD-CAR Bulletin Board located at the main entrance of the Field Office;

WHEREAS, in reference to BAC Resolution no. 355 s.2022, the said bidder was declared as the **Single Calculated Bid** for passing the bid evaluation process which was presented on **01 June 2022** and the BAC directed the TWG for the conduct of post-qualification;

WHEREAS, a post-qualification was conducted to **COPIERONLINE PHILIPPINES INC.** and the TWG presented the result as follows:

- Has valid and authentic eligibility documents;
- Has complied with the Latest Income and Business Tax Returns through eFPS;
- Presented actual brand of items being offered
- Assured to adhere to the technical requirements and conditions of the project;
- Has enough contracting capacity to undertake the project;
- **Copieronline Philippines Inc.** was compliant as to legal, technical and financial requirements, thus found **RESPONSIVE**;



**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 367 S. 2022**

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AND RECOMMENDING AWARD OF CONTRACT**

WHEREAS, the BAC deliberated the Post-Qualification Report and found merit to the findings of the TWG and unanimously declared **Copieronline Philippines Inc.** as **Single Calculated and Responsive Bid (SCRB)** upon determination that the bidder has passed all the criteria for post-qualification;

NOW, THEREFORE, we, members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED** to

- Declare the bid of **COPIERONLINE PHILIPPINES INC.** as **Single Calculated and Responsive Bid (SCRB)** for the project, **Purchase and Delivery of Toners with Free Use of Colored and Monochrome Multi-Purpose Printers under Negotiated Procurement –Two Failed Biddings** in the amount of **One Million Three Hundred Fifty Six Thousand Pesos (1,356,000.00)**
- Recommend to the Head of the Procuring Entity (HOPE) the award of contract to **COPIERONLINE PHILIPPINES INC.** for approval of the HOPE;

Resolved at DSWD-CAR, Baguio City, Philippines this **02nd** day of **June 2022**.

BIDS AND AWARDS COMMITTEE

ENGR. ENRIQUE H. GASCON, JR

Chairperson

Not present

RINA CLAIRE L. REYES

Vice-Chairperson

ATTY. MICHELLE GAYAGAY-LEE

Regular Member

DERECK ALAN V. BENGSON

Provisional Member – End-user

MARY MELODEE ANNE W. ANIPEW

Provisional Member – Expert

Approved/Disapproved:

ARNEL B. GARCIA, CESO II

Regional Director

YUB/ema



CONTRACT AGREEMENT

THIS AGREEMENT made on the ____ day of **June 2022** between **Department of Social Welfare and Development – Cordillera Administrative Region** represented by **DIR. ARNEL B. GARCIA, CESO II**, Regional Director with office address at 40 North Drive, Baguio City, Philippines (hereinafter called “the Entity”) of the one part and **Copieronline Philippines Inc. represented by MR. RAMEL B. DELLORO , Corporate Secretary** with office address at No. 165 Kamias Road, Brgy. Sikatuna Village, Quezon City, Metro Manila, NCR, Philippines (hereinafter called “the Supplier”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and services, particularly **Purchase and Delivery of Toners with Free Use of Colored and Monochrome Multi-Purpose Printers under Negotiated Procurement – Two Failed Biddings (NP 2022-DSWD-CAR-05)** and has accepted a Bid by the **Supplier** for the supply of those goods and services with contract amount of **One Million Three Hundred Fifty-Six Thousand Pesos (Php1,356,000.00)**, (hereinafter called “the Contract Price”);

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract and Annex A: Duties and Responsibilities referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications and Terms of Reference;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and

- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration for the sum of **One Million Three Hundred Fifty-Six Thousand Pesos (Php1,356,000.00)** or such other sums as may be ascertained, **Copier Online Philippines Inc.** agrees to provide the goods and services for the **Purchase and Delivery of Toners with Free Use of Colored and Monochrome Multi-Purpose Printers** under **NP 2022-DSWD-CAR-05** in accordance with his/her Bid.
4. The **Department of Social Welfare and Development – Cordillera Administrative Region** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


ARNEL B. GARCIA, CESO II
 Regional Director


RAMEL B. DELORO
 Corporate Secretary

for:

for:

**Department of Social Welfare and
 Development – Cordillera
 Administrative Region**

Copieronline Philippines Inc.

Signed in the presence of


HAMLET C. MAYONA
 Head – ICT


EDEN M. UGASPI
 OIC

CERTIFIED FUNDS AVAILABLE:


WILBOURN B. BACOLONG
 Accountant III



ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

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BEFORE ME, a Notary Public for in Baguio City, Philippines,
personally appeared this JUN 23 2022 day of June 2022.

Name	Community Tax Cert. No./ID No.	Date/Place Issued
<u>ARNEL B. GARCIA, CESO II</u>	<u>ID No. 00493</u>	<u>Baguio City, Dec. 17, 2018</u>
<u>RAMEL B. DELORO</u>	<u>P268646113</u>	<u>DFA NCR West 7/31/2019</u>

Known to me to be the same persons, who executed the foregoing instruments and acknowledged that the same is free and voluntary act and deed.

This document refers to the Contract of Services consisting of three (3) pages including this page signed by the parties and witnesses.

IN WITNESS WHEREOF, I have hereunto set my hands and affixed my notarial seal at the place and date above written.

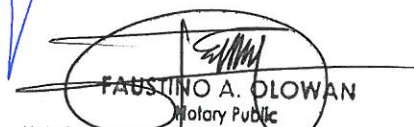
Notary Public

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Book No.: 64

Series of: 2022


FAUSTINO A. OLOWAN
 Notary Public
 Notarial Commission expires on December 31, 2022
 Serial No. N.A. 05-NC-21-R: 03 February 2021; Baguio City
 PTR No. 4587772; 04 January 2022, Baguio City
 IBP Provisional Receipt No. 007007; 4 Jan 2022, Baguio-Benguet Chapter
 M.C.L.E. Compliance No. VI-0007610, April 14, 2022, Pasig City
 Roll No. 40936; April 10, 1996; TIN: 120-999-191
 Doc. No. : Page No. : Bk. No. : Series of 2022.

Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>“The delivery terms applicable to this Contract are to be delivered per Section VI. Schedule of Requirements. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Services Rendered.”</p> <p>Delivery of Services shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements) and Section VII (Technical Specifications).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site are :</p> <p>1. Mr. Hamlet C. Mayona – Head of ICT 2. Mr. Jessie F. Chelim – Head of PSS</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements and Section VII. Technical Specifications:</p> <ul style="list-style-type: none"> a. performance or supervision of on-site assembly and/or delivery of the supplied Goods; b. furnishing of equipment and supplies required for delivery of goods; c. performance or supervision or maintenance and/or guarantee good quality of the delivery of Goods, for a period of time indicated in the bidding documents and/or as agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and d. availability of enough tools and other paraphernalia during delivery. <p>The Contract price for the Services shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>



	<p>The goods required are listed in Section VI (Schedule of Requirements) and Section VII (Technical Specifications) and the cost of delivery, taxes and other fees are included in the contract price.</p> <p>The supplier shall carry sufficient goods or buffer for any defects during contract implementation. The goods and services shall be supplied as promptly as possible, but in any case shall be communicated immediately.</p> <p>In case of fortuitous events or any circumstance beyond the procuring entity's control, the end-user shall closely coordinate for any changes in implementation of the project.</p>
2.2	"The terms of payment shall be as follows: <i>Payment shall be processed upon complete delivery.</i> "
4	The inspections and tests that will be conducted are: <i>Physical/on-site inspection of goods delivered</i>



NOTICE TO PROCEED

15 June 2022

MR. RAMEL B. DELORO

Authorized Representative

COPIERONLINE PHILIPPINES INC.

NO. 165 Kamias Road, Brgy. Sikatuna Village,
Quezon City, Metro Manila. NCR, Philippines

Dear Mr. Delloro:

The attached Contract of Agreement having been approved, notice is hereby given to **Copieronline Philippine Inc.** that work may commence for the project, **Negotiated Procurement Two-Failed-Biddings Purchase and Delivery of Toner with Free Use of Colored with Free Use of Colored and Monochrome Multifunction Printer** under NP 2022-DSWD-CAR-05.

Upon receipt of this notice, you shall be responsible for performing the services under the terms and conditions of the agreement and in accordance with the **Final Implementation and Delivery Schedule**.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Keep one (1) copy and return the remaining copies to this office.

Very truly yours,


ARNEL B. GARCIA, CESO II
Regional Director

I acknowledge receipt of this Notice on: 06/23/2022
Date

Name or Authorized Representative: Jodel B. Delloro
Name

Signature: 