

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2022-06-391

RFQ No.: 2022-06-428

End-user: BGMS

Date: JUN 20 2022

Name of Project:

ABC: ₱454,689.51

**VISUAL AND AUDIO SYSTEM OF THE MULTI-PURPOSE HALL OF
RHWG PHASE I**

SMALL VALUE PROCUREMENT

Sir/Madam:

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before JUN 24 2022 12:00PM.

ENRIQUE H. GASCON JR.

BAC Chairperson *Enr. Gascon*

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For unit price/s, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier**.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPs Registration Certificate or PhilGEPs Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
 - o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue)**.
 - o **Official Receipt issued by BIR (a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer** after Bid Evaluation may be disqualified.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications and the terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the **Omnibus Sworn Statement** prior to issuance of Award / Purchase Order with ABC amounting to **P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement**.
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address **bacsec.car@dswd.gov.ph**.

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)				
LOT NO.	DETAILED DESCRIPTION	QUANTITY	UNIT	TOTAL
1	VISUAL AND AUDIO SYSTEM OF THE MULTI-PURPOSE HALL OF RHWG PHASE I			
	GENERAL REQUIREMENTS	1	lot	
	SCAFFOLDINGS	1	lot	
	CHIPPING WORKS	1	lot	
	STEEL WORKS	1	lot	
	ARCHITECTURAL WORKS	1	lot	
	PAINT WORKS	83.22	sq.m.	
	ELECTRICAL WORKS	1	lot	
	OTHERS	1	lot	
	CONSTRUCTION SAFETY AND HEALTH	1	lot	
	(SEE ATTACHED TECHNICAL SPECIFICATIONS AND PLAN FOR SPECIFIC DETAILS)			
	GENERAL CONDITION AND REQUIREMENTS	COMPLIANCE Place a check (✓) mark whether can comply or not, no check mark will mean non-compliance		REMARKS
		Can Comply	Cannot Comply	
1	Contractor's Working Hours			
	a. All normal work for this contract shall be performed during normal daylight hours. Any exceptions will require the written approval of the assigned officer/BGMS Project Engineer.	[]	[]	
	b. If work is required overnight, the Contractor will be require to furnish safe, proper and sufficient lighting arrangement if necessary.	[]	[]	
	c. Work may be required on weekends/holidays to avoid interruptions in the Field Office operations.	[]	[]	
2	Contractor's Responsibilities			
	a. Contractor shall submit own construction schedule within ten(10) working days after received of notice to proceed;	[]	[]	
	b. Contractor / Service provider shall assign project foreman from the start until completion stage;	[]	[]	
	c. Contractor / Service provider shall coordinate to the BGMS all the execution of works;	[]	[]	
	d. Contractor / Service provider shall provide warning signages, project log book;	[]	[]	
	e. Contractor / Service provider shall submit Statement of works accomplished and progress photos as requirement of the billing request;	[]	[]	
3	Other Requirements			
	a. All dimensions / level etc. indicated in the drawing plans are to be verified on the site;	[]	[]	
	b. All materials is subjected for the approval of the end user / BGMS Project Engineer	[]	[]	
	c. Any discrepancies, either between written dimensions and site dimensions shall be brought to the BGMS office before executing the works	[]	[]	
	d. Project Duration: 40 calendar days	[]	[]	
TOTAL PRICE				

• Award shall be made per:

Lot basis

Total Quoted Price

Note: **NO GIFT ALLOWED**. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative over printed name:

Name of Firm/Dealer/Contractor:

(This will be the name of the CHEQUE to be issued)

Address:

Name and Signature of Canvasser

Email Address:

Contact Number/s:


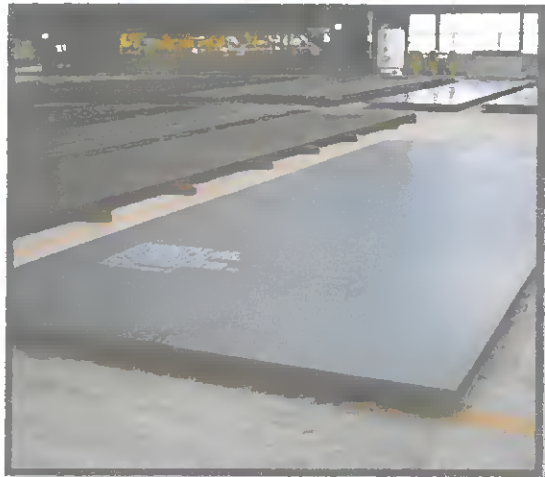
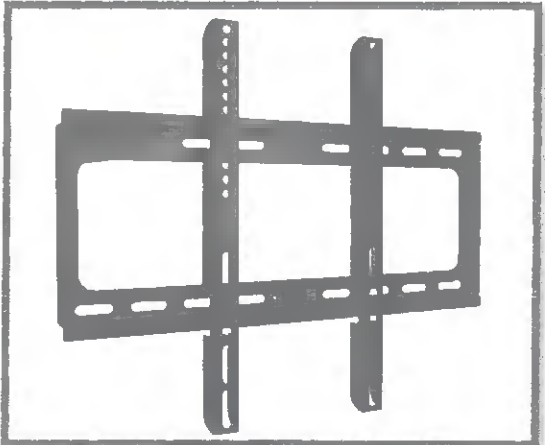
PhilGEPS Registration Number:



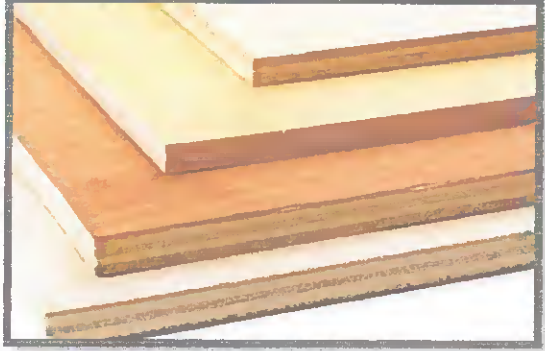
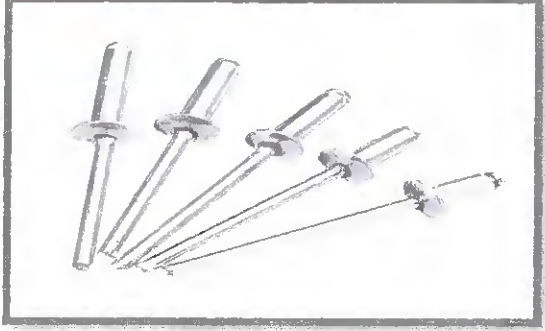
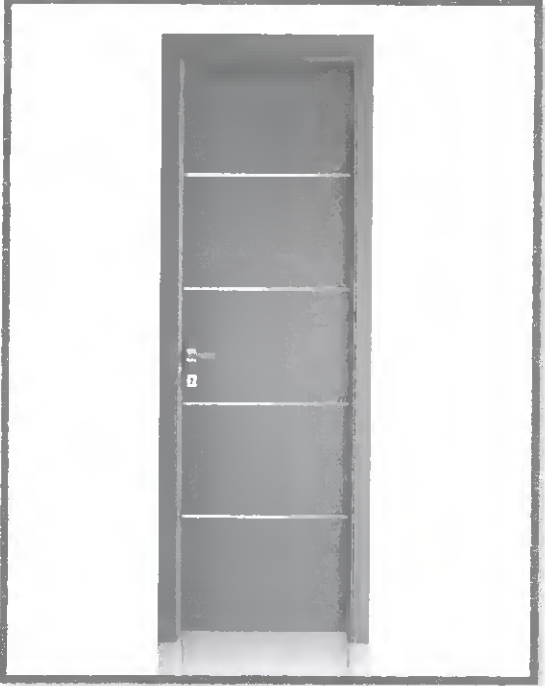
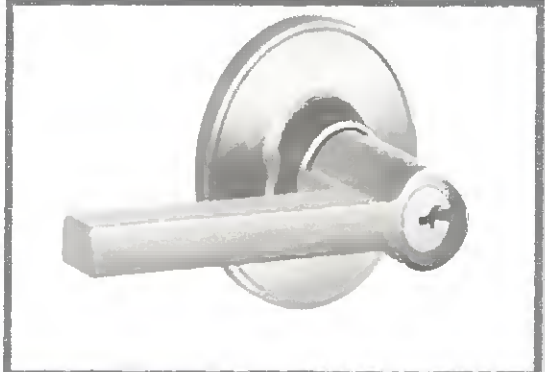
TECHNICAL SPECIFICATION

Date Submitted	April 27, 2022
TA Control No.	




Requesting OBSU	: ICTMS
TA Subject/Title	: Improvement of the Visual Presentation System of the Multi-Purpose Hall of RHWG

Item	Description and Specification	Actual/Sample Picture <i>(if applicable)</i>
1	GI TUBULAR STEEL ➤ 4mm thk x 2" x 3"	
2	STEEL PLATE ➤ 8mm thk	
3	WALL MOUNT TV BRACKET	



4	MARINE PLYWOOD <ul style="list-style-type: none">➤ 3/4" thk	
5	BLIND RIVETS <ul style="list-style-type: none">➤ 3/16" X 1"	
6	DOORS <ul style="list-style-type: none">➤ 50mm thk Solid Door➤ 50mm x 100mm Solid Wood Door Jamb➤ 4 pairs SS 50mm x 75mm Ball Bearing Hinges➤ Color: Gray	
7	DOOR KNOB <ul style="list-style-type: none">➤ Lever Type Door Knob	



<p>8</p>	<p>WINDOW BLINDS</p> <ul style="list-style-type: none">➤ Korean Type Window Blinds➤ Color: Gray	
<p>9</p>	<p>WALL PUTTY</p>	
<p>10</p>	<p>EPOXY PRIMER</p> <ul style="list-style-type: none">➤ Color: Red	



<p>11</p>	<p>ACRYLIC LATEX PAINT ➤ Color: White</p>	
<p>12</p>	<p>ACRYLIC LATEX PAINT ➤ Color: Gray</p>	
<p>13</p>	<p>CIRCUIT BREAKER ➤ 20 Amp ➤ with Cover</p>	



<p>14</p>	<p>THHN WIRE ➤ 3.5 sq.mm.</p>	
<p>15</p>	<p>OUTLET ➤ 2 Gang Universal Outlet</p>	

Prepared by:


ANGELINA TABADAY
Engineer II, BGMS



ADMINISTRATIVE DIVISION
FIELD OFFICE CAR
 DSWD-ASG-2014-RD-011200000001

PROJECT NAME:
 IMPROVEMENT OF THE VISUAL
 PRESENTATION SYSTEM OF THE
 MULTI-PURPOSE HALL OF RHWG

LOCATION:
 #40 NORTH DRIVE, BAGUIO CITY

AS SHOWN

APPROVED BY

ANNE B. GARCIA, CESO II
 Regional Director

CONFIRMED BY

ENRIQUETA GASCON JR.
 Assistant Regional Director for Administration

CHECKED BY

RINA CLAIRE L. REYES
 OIC/Chief, Administrative Division

PREPARED/DESIGNED BY

ANGEL ANNE B. BADAY
 Engineer II, BGSMS

PROJECT/TA No:

DATE SUBMITTED:

DRAWING STATUS

DATE DESCRIPTION/REMARKS BY

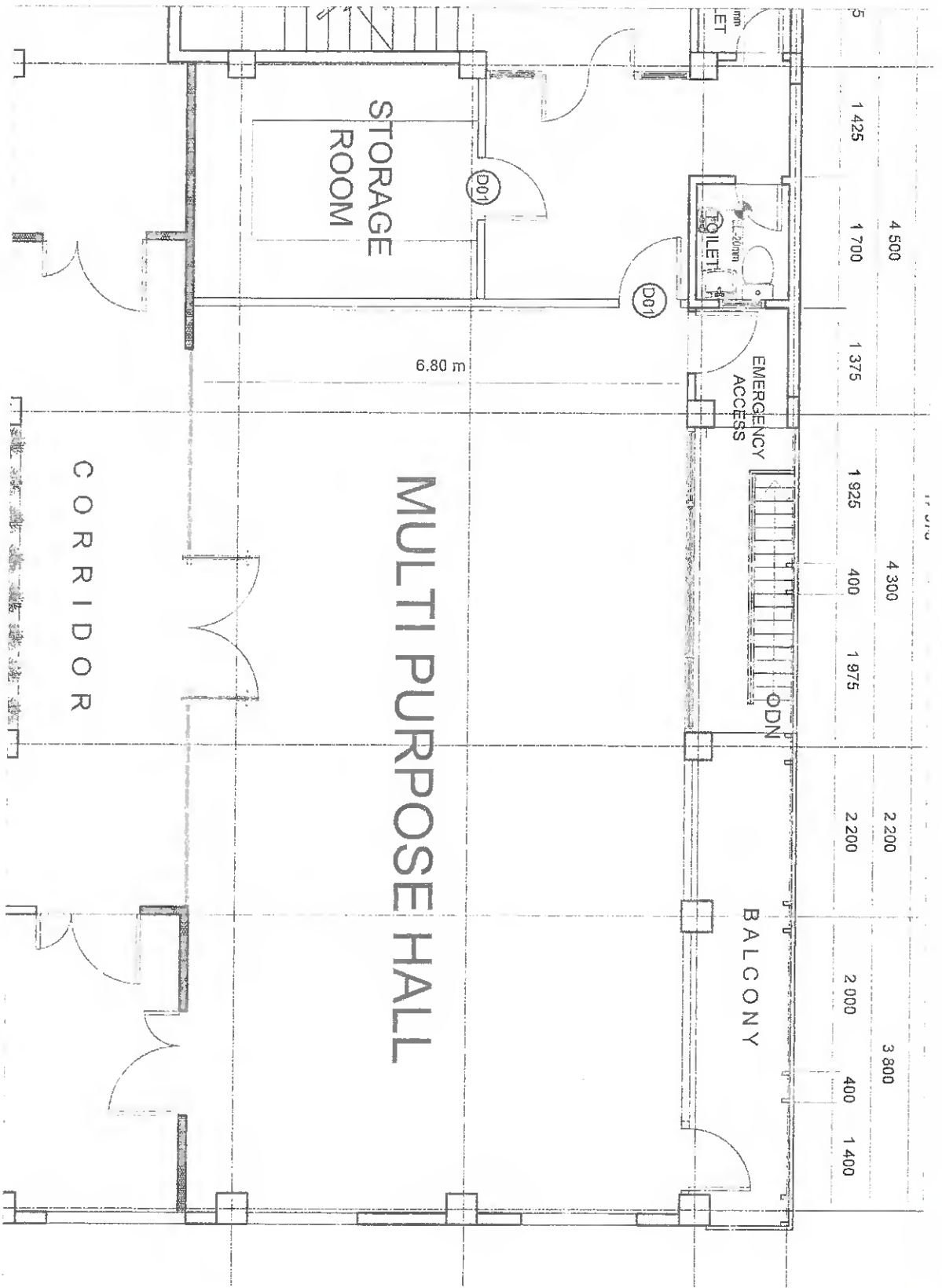
PLAN CATEGORY SHEET NUMBER PAPER SIZE

A 1/4 A4



PERSPECTIVE

01
 A 01 SCALE NTS



01 FLOOR PLAN
A 102 SCALE 1:75

DSWD Field Office Cordillera Administrative Region, 4th North Drive, 2600 Baguio City, Philippines
 Email: local@dswd.gov.ph, Tel. Nos: (63-73) 446-896, 1662-4430 | (63-73) 296-4590
 Mobile Nos: (63-917) 871-9993/872-9250 | (63917) 065-5365 to 68 Website: www.csr.dswd.gov.ph



ADMINISTRATIVE DIVISION
FIELD OFFICE CAR
 DSWD-AS-0199-REV-01 DEC 2011

PROJECT NAME:
 IMPROVEMENT OF THE VISUAL
 PRESENTATION SYSTEM OF THE
 MULTI-PURPOSE HALL OF RHWG

LOCATION:
 #40 NORTH DRIVE, BAGUIO CITY

SHEET CONTENT:
 AS SHOWN

APPROVED BY

ARNEL B. GARCIA, CESO II
 Regional Director

CONFIRMED BY

EMERSON L. GASCON JR.
 Assistant Regional Director for Administration

CHECKED BY

RINA CLAIRE L. REYES
 OIC - Chief Administrative Division

PREPARED/DESIGNED BY

ANGEL AMOR DAY
 Engineer II, BCMS

PROJECT/TA No:

DATE SUBMITTED:

DRAWING STATUS

DATE	DESCRIPTION/REMARKS	BY

PLAN CATEGORY	SHEET NUMBER	PAPER SIZE
A	2 / 4	A4



ADMINISTRATIVE DIVISION
FIELD OFFICE CAR
 DSWD-MS&D-087-REV. 7/17/18-DEC 2-21

PROJECT NAME:
 IMPROVEMENT OF THE VISUAL
 PRESENTATION SYSTEM OF THE
 MULTI-PURPOSE HALL OF RHWG

LOCATION:
 #40 NORTH DRIVE BAGUIO CITY

SHEET CONTENT:
 AS SHOWN

APPROVED BY
 ARNEL B. GARCIA, CESO II
 Regional Director

CONFORMED BY
 ENRIQUE H. GARCSON JR.
 Assistant Regional Director for Administration

CHECKED BY

PREPARED/DESIGNED BY
 RINA CLAIRE REYES
 OIC, Chief, Administrative Division

PROJECT/TA No:

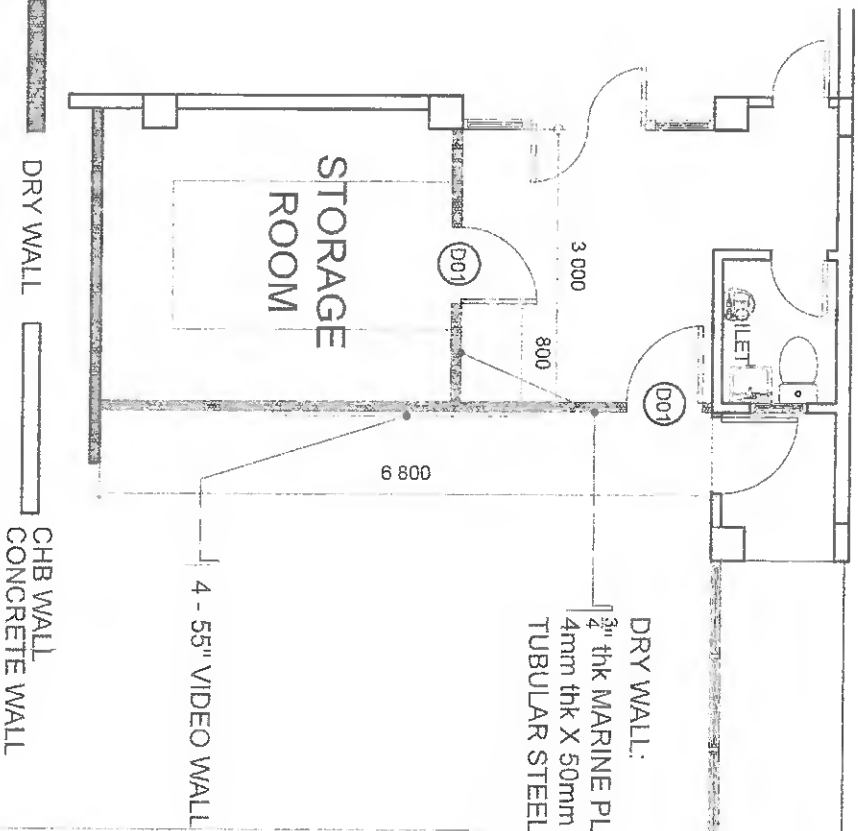
DATE SUBMITTED:

DRAWING STATUS

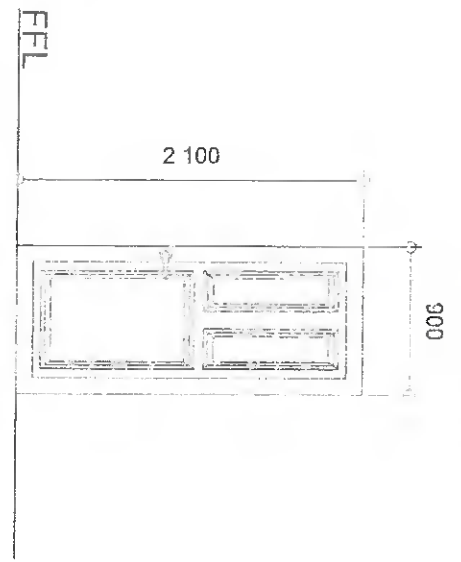
DATE DESCRIPTION/REMARKS BY

PLAN CATEGORY SHEET NUMBER PAPER SIZE

A 3/4 A4



01 FLOOR PLAN
 SCALE: A 03 NTS



02 DOOR SCHEDULE
 SCALE: A 03 NTS

DOOR SCHEDULE
 50mm THK SOLID PANEL DOOR
 50mm X 100mm SOLID WOOD DOOR JAMB
 LEVER TYPE HEAVY DUTY DOOR KNOB
 4 PAIRS SS 50mm X 75mm BALL BEARING
 HINGES

DSWD Field Office - Cordillera Administrative Region, 40 North Drive, Baguio City, Philippines
 Email: baguio@dswd.gov.ph, TEL No.: (63174) 44-598, 1762, (4301) 69-17, 396-6496
 Mobile No.: (6317) 871-929, 872-0754, (6319) 06-5536 to 68. Website: www.csr.dswd.gov.ph



DSWD
Department of Social Welfare and Development
ADMINISTRATIVE DIVISION
FIELD OFFICE CAR
USWD-ASD-STRATEGY/12/18/2021

PROJECT NAME:
IMPROVEMENT OF THE VISUAL
PRESENTATION SYSTEM OF THE
MULTI-PURPOSE HALL OF RHWG

LOCATION:
#40 NORTH DRIVE, BAGUIO CITY

SHEET CONTENT:
AS SHOWN

APPROVED BY

ARNEL B. GARCIA, CESO II
Regional Director

CONFIRMED BY

ENRIQUE M. GASCON, JR.
Assistant Regional Director for Administration

CHECKED BY

RINA CLAIRE J. REYES
OIC - Chief, Administrative Division

PREPARED/DESIGNED BY

ANGELINA M. BADAAY
Engineer II, B.G.M.S.

PROJECT/TA No:

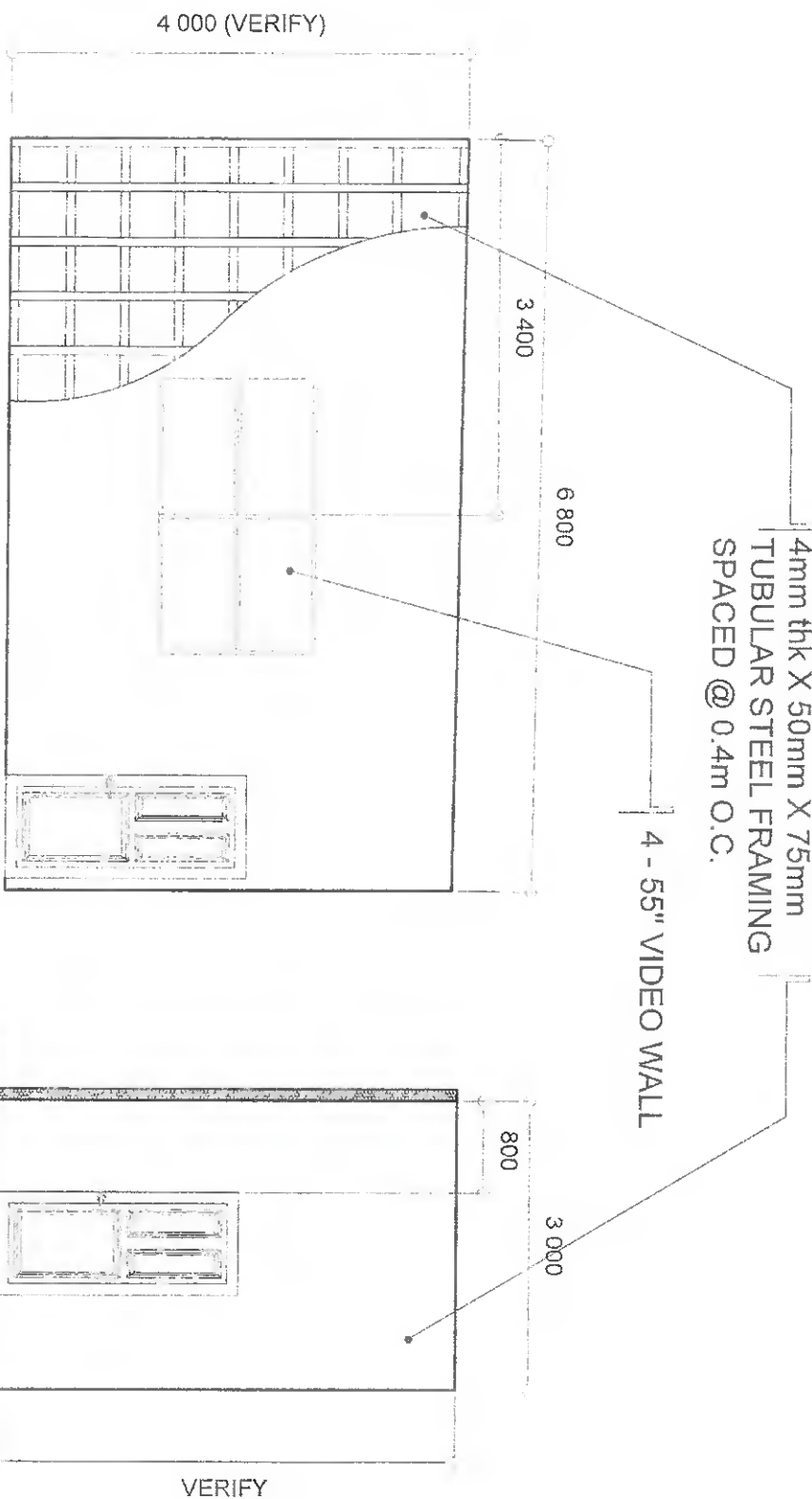
DATE SUBMITTED:

DRAWING STATUS

DATE DESCRIPTION/REMARKS BY

PLAN CATEGORY SHEET NUMBER PAPER SIZE

A 4/4 A4



DRY WALL:
3/4" thk MARINE PLYWOOD W/
4mm thk X 50mm X 75mm
TUBULAR STEEL FRAMING
SPACED @ 0.4m O.C.

4 - 55" VIDEO WALL

VERIFY

01 FRONT ELEVATION

A 04 SCALE

NTS

02 RIGHT SIDE ELEVATION

A 04 SCALE

NTS