## Republic of the Philippines DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Cordillera Administrative Region 40 North Drive, Baguio City

### **REQUEST FOR QUOTATION (RFQ)**

PR/PP No.	: <sub>2022-04-232</sub>	RFQ No.:	2022-06-375
End-user:	RICTMS	Date	IIIN 0 2 2022

FABRICATION OF CONFERENCE TABLE AND CHAIRS FOR REGIONAL

**OPERATIONS CENTER** 

Mode of Procurement:

ABC:

₱209.986.00

SMALL VALUE PROCUREMENT

Sir/Madam:

Name of Project:

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at <a href="mailto:bacsec.car@dswd.gov.ph">bacsec.car@dswd.gov.ph</a> on or before 12:00NN.

BAC Chairperson M MM

#### **TERMS AND CONDITIONS:**

- 1. Quotations in excess of the ABC will be REJECTED.
- 2. For unit price/s, quotations with a dash or zero shall be deemed free of charge.
- 3. All entries must be typewritten/printed/longhand. <u>Any erasure in the quotation must be countersigned by the bidder/representative</u>, otherwise quotation will be rejected.
- 4. The Procuring Entity may give due preference to goods being offered with green component.
- 5. If necessary, the BAC through the TWG, may require an occular inspection of the venue/place of business/goods being offered.
- 6. Delivery of Goods / Services is as indicated in the next page.
- 7. Price validity shall be for the duration of the Purchase Order.
- 8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
  - o Updated Mayor's / Business Permit
  - o <u>PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement Emergency Cases, Sec. 53.2, RA 9184 IRR)</u>
- o Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).
  - o Official Receipt issued by BIR( a mere picture of the receipt can suffice)
- 9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the latter shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
- 10. Suppliers/Contractors who refuse to accept correction of price offer after Bid Evaluation may be disqualified.
- 11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
- 12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement.
- 13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR.
- 14. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 15. Further information may be obtained from the Procurement Section with telephone number (074) 661-0430 local 25025 or email address bacsec.car@dswd.gov.ph.

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Cordillera Administrative Region 40 North Drive, Baguio City

	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	FABRICATION OF CONFERENCE TABLE AND CHAIRS FOR REGIONAL OPERATIONS CENTER				
	CONFERENCE TABLE White Marble Top Finish (Please see attached design for detailed specification)	1	unit		
	CONFERENCE CHAIRS Swivel, Pure White or Off-White Colored with Stainless Steel Linings (Please see attached design for detailed specification)	13	unit		
	OTHER REQUIREMENTS		please check comply or not	MPLIANCE ( ~ ) whether can , no check mark will on-compliance	REMARKS
			Can Comply	Cannot Comply	
	Delivery period is within 60 calendar days upon receipt of Purchase Order. When the last day of delivery falls on a weekend/holiday, the deadline shall be on the next working day.		[]	[ ]	
	Delivery Place: DSWD-CAR, 40 North Drive, Baguio City	/	[ ]	[]	
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			10	TAL PRICE	
	Award shall be made per:	Lot basis		Total Quoted Price	
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NTERIOR PERSPECTIVE DSWD Field Office Corolliera Administrative Region, 40 North Drive, 2600 Baguio City, Philippines Email: (no.m. datad gov. ph. Ted. Nos.: (6374) 446-5961/662-0430] (6302) 396-6580 Mobile Nos.: (63917) 871-8933/872-0256 ((63919) 005-5305 to 68 Website: maxic...m. december 161 DATE SUBMITTED: MAY 11, 2022 SHEET CONTENT: DSWD - FIELD OFFICE CAR, 40 NORTH DRIVE BAGUIO CITY 2400 DESCRIPTION/REMARKS INTERIOR PERSPECTIVE DRAWING STATUS HAMLET MAYONA I. B. GAJICIA, CESO II
Regional Director CHECKED BY MFORMED BY A-1

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ADMINISTRATIVE DIVISION FIELD OFFICE CAR DSWD-AS-GF-939 | REV ot | 22 DEC 2221

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2122 1500 PROPOSED: DRYWALL STAINLESS STEEL PLATE COVER PURE WHITE OF OFF-WHITE COLORED CONFERENCE CHAIR WITH STAINLESS STEEL LININGS 1500mm x 4500mm WHITE MARBLE TOP FINISH 名と 4200 でした PROPOSED: DRYWALL EXISTING GLASS PARTITION PROPOSED: DRYWALL 1575 2675 PLAN CATEGORY DATE ATE SUBMITTED: RICHARD A. REAMICO
Administrative Officer I, BMGS Head ARNEL B. GARCIA, CESO II BANGET BOME DSWD - FIELD OFFICE CAR, 40 NORTH DRIVE BAGUIO CITY 2600 PREPARED/DESIGNED BY PROPOSED FLOOR PLAN DESCRIPTION/REMARKS DRAWING STATUS HAMLET MAYONA CHECKED BY CONFORMED BY APPROVED BY

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ADMINISTRATIVE DIVISION FIELD OFFICE CAR DSWD-AS-GF-ASS| REV 01 | ZZ DEC 2021 -DSWD

STAINLESS STEEL PLATE COVER FOR POWER SUPPLY PURE WHITE OF OFF-WHITE COLORED CONFERENCE CHAIR WITH STAINLESS STEEL LININGS CONFERENCE TABLE TOP VIEW 1500mm x 4500mm WHITE MARBLE TOP FINISH ISOMETRIC VIEW OF CONFERENCE TABLE DSWD Field Office: Cordillera Administrative Region, 40 North Drive, 2600 Baguio Cify, Philippines <u>Email: Instructional pro-ch</u> Tal. Nos.: (6374) 446-5961/662-0430 [ (6302) 396-6580 Mobile Nos.: (63917) 871-8893/872-0256 [ (63919) 1658-365 to 68 Website: <u>www.-ar-depud grv.ph</u> THE THE SHEED CONTRACT THE PROPERTY SOME THE SHITE TOP MAKE SHORT SIDE ELEVATION A 3 SCALE 2 ISOMETRIC VIEW OF CONFERENCE CHAIR 1500 LONG SIDE ELEVATION 1:30M 200 ADMINISTRATIVE DIVISION
FIELD OFFICE CAR
DSWD-AS-GF-68| REV 61 | 22 DEC 2021 DATE CONFERENCE TABLE AND CHAIR DETAILS & SPECIFICATIONS DSWD - FIELD OFFICE CAR, 40 NORTH DRIVE BAGUIO CITY 2600 **DWD** RICHARD A. REAMICO DESCRIPTION/REMARKS DRAWING STATUS HAMLET MAYONA CONFORMED BY APPROVED BY MAY 11, 2022 P do