



SUPPLEMENTAL/BID BULLETIN
ADDENDUM NO. 01: NP 2022-DSWD-CAR-05
26 May 2022

This Addendum No. 01 is issued to modify, amend and clarify items in the Bid Documents issued for the **Purchase and Delivery of Toners with Free Use of Colored and Monochrome Multi-Purpose Printer**. This shall form an integral part of the Bid Documents.

| Particulars | From | To | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|---|------|---------------|-------------------------|-------------------------|--|--|--|--|---|--|--|--|----|------|-------------|--|----|------|---------------|--|----|------|--------------|--|----|------|------------|--|---|--|--|--|---|------|-------------|--|
| Technical Specifications | <u>Terms and Conditions</u> Item 10. Printers with recurring repair issues in a month should be replaced with new/printer in good functioning condition | <u>Terms and Conditions</u> Item 10. Printers with recurring repair issues in a month shall be replaced with new printer in good running condition | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Item 11. Contract shall be automatically extended until the full consumption of the purchased /delivered toners | Item 11. Contract shall be until December 31, 2022 or until full utilization of the delivered toners. In case the toners are still available, the contract shall be automatically extended the following year until the full consumption of toners. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Statement of Compliance | As posted | <table border="1"> <thead> <tr> <th>Qty</th> <th>Unit</th> <th>Specification</th> <th>Statement of Compliance</th> </tr> </thead> <tbody> <tr> <td colspan="4">Indicate Comply, Brand Offer and Photo or Brochure of the Offered Item</td> </tr> <tr> <td colspan="4">A. For colored printer with provision of at least <u>forty-one (41)</u> multi-function heavy duty printers</td> </tr> <tr> <td>69</td> <td>pack</td> <td>Black, 500g</td> <td></td> </tr> <tr> <td>41</td> <td>pack</td> <td>Magenta, 500g</td> <td></td> </tr> <tr> <td>41</td> <td>pack</td> <td>Yellow, 500g</td> <td></td> </tr> <tr> <td>41</td> <td>pack</td> <td>Cyan, 500g</td> <td></td> </tr> <tr> <td colspan="4">B. For monochrome printer with provision of at least <u>thirteen (13)</u> multi-function heavy duty printers</td> </tr> <tr> <td>9</td> <td>pack</td> <td>Black, 500g</td> <td></td> </tr> </tbody> </table> | Qty | Unit | Specification | Statement of Compliance | Indicate Comply, Brand Offer and Photo or Brochure of the Offered Item | | | | A. For colored printer with provision of at least <u>forty-one (41)</u> multi-function heavy duty printers | | | | 69 | pack | Black, 500g | | 41 | pack | Magenta, 500g | | 41 | pack | Yellow, 500g | | 41 | pack | Cyan, 500g | | B. For monochrome printer with provision of at least <u>thirteen (13)</u> multi-function heavy duty printers | | | | 9 | pack | Black, 500g | |
| | | Qty | Unit | Specification | Statement of Compliance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Indicate Comply, Brand Offer and Photo or Brochure of the Offered Item | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | A. For colored printer with provision of at least <u>forty-one (41)</u> multi-function heavy duty printers | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 69 | pack | Black, 500g | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 41 | pack | Magenta, 500g | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 41 | pack | Yellow, 500g | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 41 | pack | Cyan, 500g | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B. For monochrome printer with provision of at least <u>thirteen (13)</u> multi-function heavy duty printers | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | pack | Black, 500g | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Note: Please refer to the revised Technical Specifications (Annex B)

For guidance and reference.

ENRIQUE H. GASCON JR.
BAC Chairperson/ARDA

ANNEX B

TECHNICAL SPECIFICATIONS

| Item | Qty | Unit | Specification | Statement of Compliance |
|------|---|-------|---------------|---|
| | | | | <p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered (including the prescribed terms and conditions). Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p> |
| | <p><i>A. For colored printer with provision of at least <u>forty-one (41)</u> multi-function heavy duty printers</i></p> | | | <p>Indicate Comply, Brand Offer and Photo or Brochure of the Offered Item</p> |
| | 69 | packs | Black, 500g | |
| | 41 | pack | Magenta, 500g | |
| | 41 | pack | Yellow, 500g | |
| | 41 | pack | Cyan, 500g | |

| | | | | |
|--|--|------|-------------|--|
| | <i>B. For monochrome printer with provision of at least <u>thirteen (13)</u> multi-function heavy duty printers</i> | | | |
| | 9 | pack | Black, 500g | |

NOTE:

For the purpose of bid evaluation, the required evidence as reference to the statement of compliance shall be in the form of brand and/or technical specifications of the offered item (indicate brand and specifications). In case a brand is not appropriate or applicable for the item, a bidder shall attach a photo that shows the compliance of offered items with the technical specifications. **Attachment of photo is mandatory for the offered items.**

Example:

| Specification | Statement of Compliance |
|------------------------|--|
| Black, 500g x 69 packs | Comply, brand x, photo or brochure of the offered item |

TERMS AND CONDITIONS

| | Terms and Conditions | Statement of Compliance (Indicate “Comply”) |
|---|---|--|
| 1 | Can comply with the Schedule of Requirements | |
| 2 | <p>Willing to provide at least <u>forty-one (41)</u> colored multi-function heavy duty printers:</p> <ul style="list-style-type: none"> ● Machine Memory – at least 2 GB ● Hard Drive – at least 250 GB ● Automatic duplex print, scan and copy ● Can print at least 28 page and copy per minute ● Can produce at least 6,000 page per toner (cyan, magenta, yellow, black) ● With at least 60,000 monthly duty/volume cycle ● Capable of USB and Ethernet/LAN Connectivity, network printing and color scanning ● Maximum paper output size – A3 wide ● Large capacity feeder ● With automatic document feeder ● Role-based access | |
| 3 | <p>Willing to provide at least <u>thirteen (13)</u> monochrome multi-function heavy duty printers:</p> <ul style="list-style-type: none"> ● Machine Memory – at least 2 GB ● Hard Drive – at least 250 GB ● Automatic duplex print, scan and copy ● Can print at least 35 page and copy per minute ● Can produce at least 10,000 pages ● With at least 80,000 monthly duty/volume cycle | |

| | | |
|-----|--|--|
| | <ul style="list-style-type: none"> ● Capable of USB and Ethernet/LAN Connectivity, network printing and color scanning ● Maximum paper output size – A3 wide ● Large capacity feeder ● With automatic document feeder ● Role-based access | |
| 4 | Delivery, installation and set-up of all equipment to the indicated sites (Field Office and extension offices, SWAD Offices and Centers shall be completed within ten (10) calendar days upon receipt of the Notice to Proceed | |
| 5 | Relocation and/or transfer of machines shall be facilitated by the service provider at no additional charges | |
| 6 | Repair, spare parts replacement, maintenance and other consumables of the machines caused by depletion shall be the responsibility of the service provider throughout the duration of the contract | |
| 7 | On-site technical support for the main, extension and center offices should be within 24 hours and within 3 days at SWAD Offices | |
| 8 | Training on machine management and administration should be facilitated by the service provider to all staff of the installation sites | |
| 9 | Printer machines that reached the maximum duty/volume-cycle shall be replaced immediately | |
| 10 | Printers with recurring repair issues in a month shall be replaced with <u>new printer in good running condition</u> | |
| 11 | Contract <u>shall be until December 31, 2022 or until full utilization of the delivered toners. In case the toners are still available, the contract shall be automatically extended the following year until the full consumption of toners.</u> | |
| 12. | Payment Term: One-time payment upon complete delivery | |

Note:

The requirement of evidence as reference to the statement of compliance is only applicable for the items or goods that are subject for the bidding at hand. Evidence as reference to the compliance with the terms and conditions is not required. However, bidder shall still explicitly provide their statement of compliance with the prescribed “Terms and Conditions”. Statement of compliance with the “Terms and Conditions” will be verified during the post-qualification stage.

Example:

| Terms and Conditions: | Statement of Compliance |
|---|--------------------------------|
| Willing to provide at least <u>forty-one (41)</u> colored multi-function heavy duty printers | Comply |