

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2022-01-033/2022-04-213/2022-03-191
End-user: PSD-ARRS/RICTMS/ADMIN
Name of Project: _____

RFQ No.: 2022-05-325
Date: MAY 19 2022
ABC: ₱135,200.00

PURCHASE AND DELIVERY OF OTHER SUPPLIES FOR VARIOUS OFFICES

Mode of Procurement: SMALL VALUE PROCUREMENT

Sir/Madam: _____

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before MAY 24 2022 12:00NN.

ENRIQUE H. GASCON JR.
BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For unit price/s, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity may give due preference to goods being offered with green component.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier**.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - o **PhilGEPS Platinum Membership (if not available, Please submit the following items a and b)**
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
 - o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
 - o **Official Receipt issued by BIR(a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation may be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement .
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address bacsec.car@dswd.gov.ph.

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
40 North Drive, Baguio City

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LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	BRAND OFFERED	UNIT PRICE	TOTAL
	PURCHASE AND DELIVERY OF OTHER SUPPLIES FOR VARIOUS OFFICES					
1	ARSS (ABC:26,400)					
	POWERBANK Dual Port, 20000mAh Input: 5V/2.1A (Micro USB & amp; USB Type C) Output A: 5V/2.1A Output B: 5V/1A Dimension: 146mm x 68mm x 25mm Cable Length: 25cm Weight: 387.5g	12	piece			
2	RICTMS (ABC: P101,200)					
	BOOM MICROPHONE STAND W/ RUBBER CLAMP Adjustable Height from 35.4 to 63.2" Adjustable Boom Arm from 17.1 to 29.3" Steel Construction 2-piece Folding Design Barrel-Style Microphone clip Standard 5/8"-27 female threaded insert	3	piece			
	MUSIC SHEET STAND Adjustable height, tripod legs and tray angle for standing or sitting positions Tray size: 50 x 4 x 35 cm Music stand height adjustable from approx. 90~150cm Pole tube diameter: approx 1.9 cm	2	piece			
	TRIPOD STAND FOR CAMERA Material: Aluminum alloy and ABS Max. Load Capacity: 3kg Max. Height: 1465mm/57.5inch Height without Central Axis: 1215mm/47.8inch Min. Height: 455mm/17.9inch Folded Length: 480mm/18.9inch Max. Tube Diameter: 23mm Min. Tube Diameter: 14mm	2	piece			
	EXTENSION CABLE 10M 10 meters cord length with 4 universal outlets Power leakage/surge protector safety breaker Rapid flame retardant	32	piece			
	EXTENSION CABLE 30M 30 meters cord length with 4 universal outlets Power leakage/surge protector safety breaker Rapid flame retardant	3	piece			
	ELECTRIC AIR DUSTER Motor Rotate Speed: 33000RPM Blowing force: 0.98OZ~1.16 OZ Charging Time: 3 H Battery Working Time:0.5 H	1	piece			
	THERMAL PASTE 15g CPU thermal grease compound paste heat conductive silicone paste Thermal conductivity: > 1.93 W/m-k Thermal Impedance: <0.225\ Viscosity: 1000 Concentration: 380±10 1/10mm Working temperature: - 50-280°	15	piece			

LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	BRAND OFFERED	UNIT PRICE	TOTAL
	TACKY MAT Highly adhesive and waterproof No trace upon removal Anti-bacterial glue treatment for maximum efficiency & effectiveness Material: PVC Size: atleast 60 x 90 cm / 45 x 60 cm Atleast 30 sheets	10	piece			
	LAMINATED TAPE Laminated Label Tape ~3/8" (9mm) Black on White compatible with P-touch Label Makers	20	piece			
	MAGNETIC TRAY Magnetic Tray 6' (150mm) Stainless Steel Rubber Coated Magnetic Base	3	piece			
	NYLON CABLE TIES Heaven Duty Nylon Ties 3x150mm, (100pcs/pack)	5	pack			
	SELF ADHESIVE CABLE TIE MOUNT BASE HOLDER Fit Cable Width : 2mm / 0.08" Package : 100 x Self-adhesive Cable Tie Base With the self-adhesive base design can work well with the nylon cable tie, (100pcs/pack)	5	pack			
	NO MORE NAILS ALL PURPOSE ADHESIVE Multi purpose adhesive. Areas of application: polystyrene, particle board, structural and flooring panels, concrete and cement sheeting, aluminum, plasterboard, galvanized iron, MDF/timber, 100g	5	piece			
3	ADMIN (ABC: P7,600)					
	ADAPTER Socket, Universal	20	piece			
	POWERBANK Dual Port, 30000mAh Input: 5V/2.1A (Micro USB & amp; USB Type C) Output A: 5V/2.1A Output B: 5V/1A Dimension: 146mm x 68mm x 25mm Cable Length: 25cm Weight: 387.5g	2	piece			
	OTHER REQUIREMENTS			COMPLIANCE <small>please check (✓) whether can comply or not, no check mark will mean non-compliance</small>		REMARKS
				Can Comply	Cannot Comply	
	Delivery period is within 10 calendar days upon receipt of Purchase Order. When the last day of delivery falls on a weekend/holiday, the deadline shall be on the next working day.					
	Delivery place is at DSWD-CAR #40 Northdrive Baguio City					
TOTAL PRICE						

• Award shall be made per:

Lot basis Total Quoted Price

Note: **NO GIFT ALLOWED**. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of
supplier/representative over
printed name: _____

Name of Firm/Dealer/Contractor: _____

(This will be the name of the CHEQUE to be issued)

Name and Signature of Convasser

Address: _____

Email Address: _____

Contact Number/s: _____

PhilGEPS Registration Number: _____