
LETTER OF INVITATION

Date: 13 APRIL 2023

Company Name: _____

Address: _____

Contact Person: _____

Sir/Madam:

The Department of Social Welfare and Development-Cordillera Administrative Region (DSWD-CAR) hereby invites you to submit quotations for this said activity/purchase:

Name of Project: PRODUCTION OF IEC MATERIALS, COLLATERALS AND OTHER SUPPLIES FOR THE PANTAWID PAMILYA SOCIAL MARKETING & ADVOCACY ACTIVITIES FOR CY 2023

RFQ No. 2023-04-354
Deadline of Submission: 18 APRIL 2023 12 NN

For questions/clarifications, you may contact us at:
DSWD-CAR Address: 40 North Drive, Baguio City
Telephone: (074) 661-0430 local 25025

Email: bacsec.car@dswd.gov.ph

Very truly yours,


ENRIQUE H. GASCON, JR.
BAC Chairperson

Received by:

Name and Signature of Supplier

Date

Canvasser's Name and Signature

REQUEST FOR QUOTATION (RFQ)

PR/PP

No.: 2022-09-014(2023 NEP)

RFQ No.: 2023-04-354

End-user: SMU-PPPP

Date: APR 13 2023

Name of Project:


ABC: ₱312,000.00

**PRODUCTION OF IEC MATERIALS, COLLATERALS AND OTHER SUPPLIES FOR PANTAWID PAMILYA
SOCIAL MARKETING AND ADVOCACY ACTIVITIES FOR CY 2023**

Sir/Madam:

Mode of Procurement: SMALL VALUE PROCUREMENT

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before APR 18 2023 12:00NN


ENRIQUE H. GASCON JR.
BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier**.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
 - c. **Official Receipt issued by BIR (a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation shall be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the **Omnibus Sworn Statement** prior to issuance of Award / Purchase Order with ABC amounting to **P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement**.
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address bacsec.car@dswd.gov.ph.

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

| ITEM NO. | DETAILED DESCRIPTION | QTY | UNIT | BRAND OFFERED | UNIT PRICE | TOTAL |
|---|--|-------------------|---------------|----------------|------------|-------|
| 1 | PRODUCTION OF IEC MATERIALS, COLLATERALS AND OTHER SUPPLIES FOR PANTAWID PAMILYA SOCIAL MARKETING AND ADVOCACY ACTIVITIES FOR CY 2023 | | | | | |
| | PRODUCTION OF IEC MATERIALS -PRINTING | | | | | |
| | PANTAWID PAMILYA MAGAZINE (semestral);A4,20 pages;400 pcs per semester Magazine type: 20 pages,Size:8 in x 10in., Cover: fold cote Cal.12;inside c2s 115 GSM,Color:full color for cover and inside pages,20 pages Binding: Saddle stitch (wire or staple) Please see attached design for reference | 800 | piece | | | |
| | ADVOCACY MATERIALS AS SOCIAL MARKETING COLLATERALS | | | | | |
| | PERSONALIZED LANYARD/LACE Sublimation printing, full color,with swivel hock and 'release buckle' safety buckle, lace length-36"; released buckle until swivel hock-2.5",width-1" Please see attached design for reference | 250 | piece | | | |
| | PERSONALIZED CATCHA/DRAWSTRING BAG doubles#C(B) size:L-14-16,W:18 to 20 inches,dark blue twill tape cotton handle and lower base, color-cream or light brown, sublimation/ silk printing Please see attached design for reference | 500 | piece | | | |
| | DSWD PANTAWID PAMILYA VEST red various sizes: XL=15 pcs,L=30 pcs,M=30 pcs,S=25 pcs a. Water repellent vest with hood and net lining and inside pocket b. garter or dropdown design c. with reflectorized design and velcro patches d. Embroidered DSWD Logo and patches Please see attached design for reference | 100 | piece | | | |
| | REGIONAL SEARCH FOR PANTAWID PAMILYA EXEMPLARY CHILDREN | | | | | |
| | PLAQUES OF RECOGNITION Acrylic with base four colored, with ethnic background design Please see attached design for reference | 3 | piece | | | |
| TOTAL PRICE | | | | | | |
| | OTHER REQUIREMENTS | COMPLIANCE | | REMARKS | | |
| | | Can Comply | Cannot Comply | | | |
| | Delivery of Goods is within 15 calendar days after receipt of <i>Final Design/</i> Purchase Order. Delivery place at DSWD FO CAR, #40 NORTH Drive,Baguio City. If the last day of delivery falls on Saturday/Sunday/Holiday, the delivery of goods can be moved to the next working day. | [] | [] | | | |
| | Service Provider must have Active Landbank Account for Payment Purposes. For other banks, service charge will be deducted upon payment on the account. | [] | [] | | | |
| PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPINES | | | | | | |
| • Award shall be made per: _____ Item Basis _____ x Lot Basis | | | | | | |

Note: NO GIFT ALLOWED. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:
After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative over printed name:

Name of Firm/Dealer/Contractor: _____

Address: _____

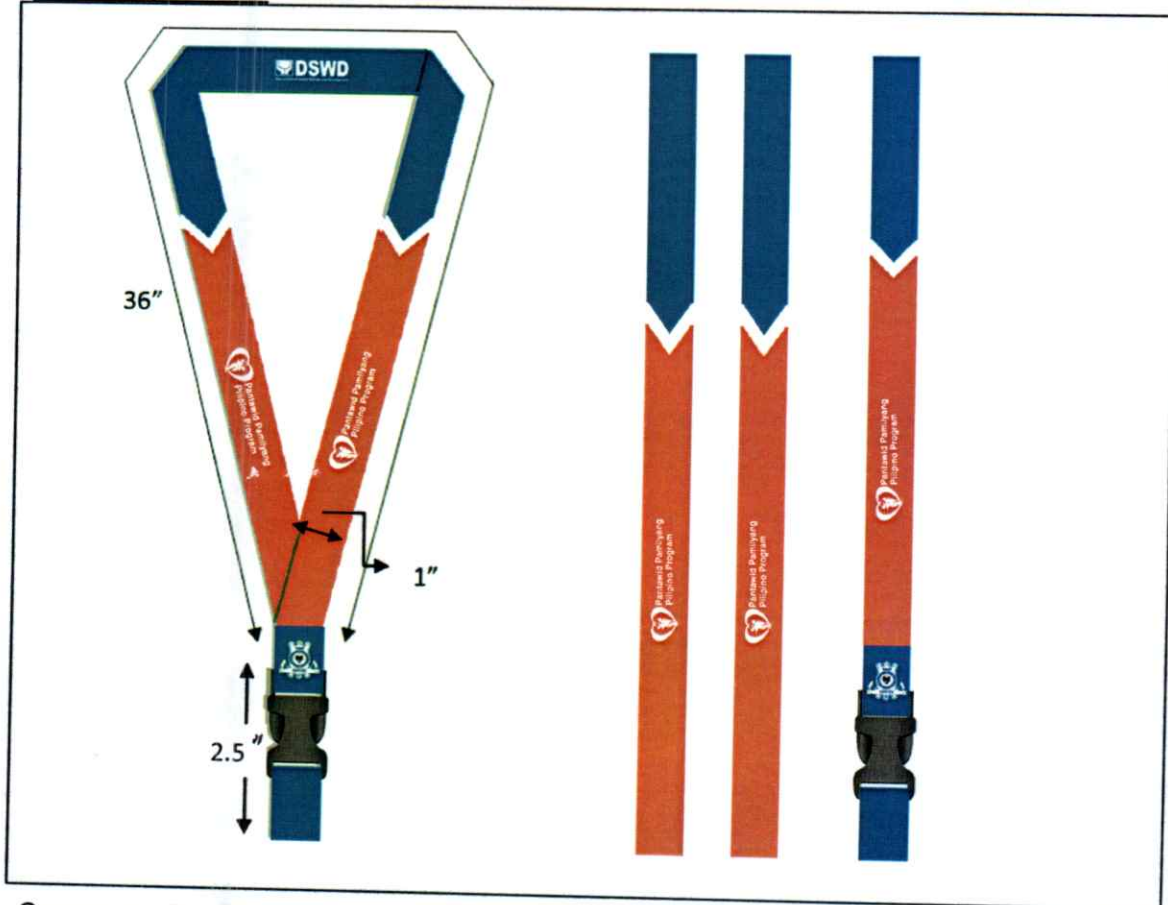
Email Address: _____

Contact Number/s: _____

PhilGEPS Registration Number: _____

Name and Signature of Convasser: _____

Handwritten initials/signature

**IEC DESIGN APPROVAL FORM**IEC Material Number: 2023-SMU-IEC-048 Date and time received: _____Type of IEC Material/Collateral: ID Lanyard/LaceSpecification of IEC Material: ID Lanyard/Lace, sublimation printing, full color, with swivel hock and 'released buckle' safety buckle, Lace length-36; released buckle until the swivel hock-2.5", Width-1"Comments: For RD's approval. Thank you.

Prepared by:

**MARLO C. ABYADO JR.**
Information Officer II

Recommended for Approval:


NERIZZA FAYE G. VILLANUEVA-TRINIDAD
Regional Information Officer II

03-25-2023

Approved:

LEO L. QUINTILLA
Regional Director

For the Regional Director:


ENRIQUE H. GASCON JR.
Director III, ARD for Administration

IEC DESIGN APPROVAL FORM

IEC Material Number: 2023-SMU-IEC-049 Date and time received: _____

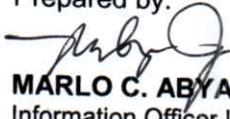
Type of IEC Material: Advocacy Catcha Drawstring bag

Specification of IEC Material: Catcha, dark blue twill tape cotton handle and lower base, L-14 to 16, W-18 to 20", color-cream or light brown




Comments: For RD's approval. Thank you.

Prepared by:



MARLO C. ABYADO JR.
Information Officer II

Recommended for Approval:



NERIZZA FAYE G. VILLANUEVA-TRINIDAD
Regional Information Officer II 03-28-2023

Approved:

LEO L. QUINTILLA
Regional Director

For the Regional Director:



ENRIQUE H. GASCON JR.
Director III, ARD for Administration

IEC DESIGN APPROVAL FORM

IEC Material Number: 2023-SMU-IEC-050 Date and time received: _____

Type of IEC Material: 4Ps Vest

Specification of IEC Material: DSWD 4Ps Vest (red, various sizes)

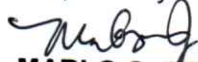
- a. Water repellent vest with hood and net lining and inside pocket
- b. garter or dropdown design
- c. With reflectorized design and Velcro patches
- d. Embroidered DSWD Logo and patches

XL - 15
 L - 30
 M - 30 7/8
 S - 25



Comments: For RD's approval. Thank you.

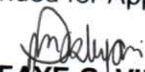
Prepared by:


MARLO C. ABYADO JR.
 Information Officer II

Approved:


LEO L. QUINTILLA
 Regional Director

Recommended for Approval:


NERIZZA FAYE G. VILLANUEVA-TRINIDAD
 Regional Information Officer II

03-31-2023

**IEC DESIGN APPROVAL FORM****IEC Material Number:** 2023-SMU-IEC-050 **Date and time received:** _____**Type of IEC Material/Collateral:** 4Ps Vest**Specification of IEC Material:** DSWD 4Ps Vest (red, various sizes)


- Water repellent vest with hood and net lining and inside pocket
- garter or dropdown design
- With reflectorized design and Velcro patches
- Embroidered Logos and patches

**Comments:** For RD's approval. Thank you.

Prepared by:


MARLO C. ABYADO JR.
Information Officer II

Recommended for Approval:


NERIZZA FAYE G. VILLANUEVA-TRINIDAD
Regional Information Officer II

03-29-2023

Approved:


LEO L. QUINTILLA
Regional Director



IEC DESIGN APPROVAL FORM

IEC Material Number: 2023-SMU-IEC-053 Date and time received: _____

Type of IEC Material: Plaque

Specification of IEC Material: Acrylic with base four colored, with ethnic background design



Comments: For RD's approval. Thank you.

Prepared by:

[Signature]
MARLO C. ABYADO JR.
Information Officer II

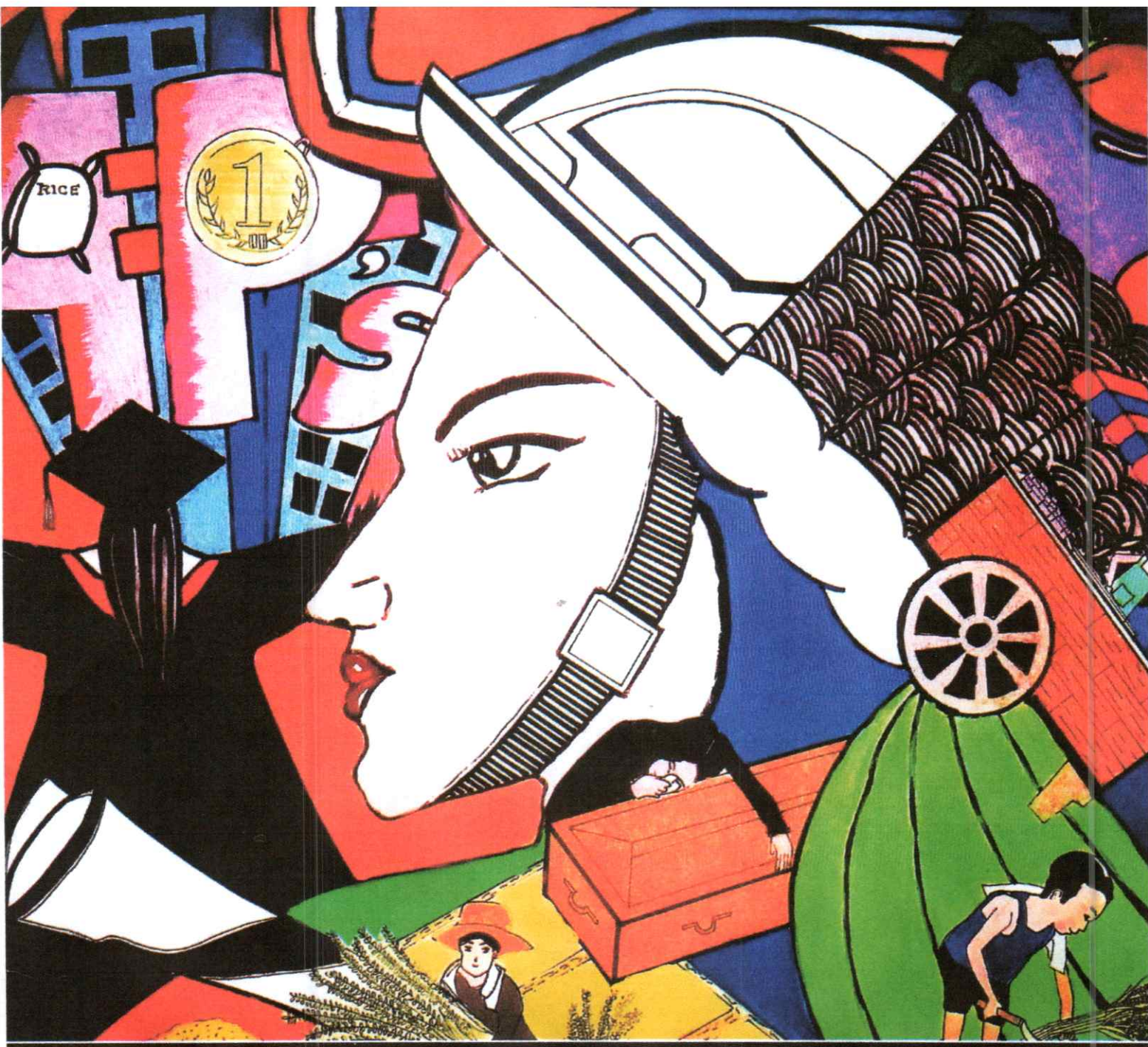
Recommended for Approval:

[Signature]
NERIZZA FAYE G. VILLANUEVA-TRINIDAD
Regional Information Officer

Approved:

[Signature]
LEO L. QUINTILLA
Regional Director





SALAYSAY NG BUHAY ng Pamilyang Pantawid

Koleksyon ng mga kwento na sinulat ng mga benepisyaryo ng Pantawid Pamilyang Pilipino Program
mula sa Cordillera Administrative Region



Talaan ng Nilalaman

| | |
|---|----|
| MOTIBASYON: AKING DIREKSYON | 2 |
| PAGSISIKAP, PAGPUPURSIGi AT PAGKADALUBHASA | 5 |
| PAGKAKAISA, PAGMAMAHALAN AT PAGTITIWALA: PUNDASYON NG CANEDO FAMILY | 8 |
| PAGMAMAHAL: SIGLA SA PAGKAMIT NG PANGARAP | 11 |
| KOMPIYANSA SA SARILI: IMPLUWENSYA NG PROGRAMA | 13 |
| ANG BUHAY NG ISANG MAPAGLINGKOD NA INA | 16 |
| PAGBABAGO AT PAGKATUTO: AMING NAKATAMTAN SA PANTAWID PAMILYA | 20 |

MOTIBASYON: AKING DIREKSYON

SA MATA NG BATANG 4Ps

Salaysay ni May-ann Benozza Dayag
Mula sa Luzong, Manobo, Abra



Sa buhay natin, maraming problema ang dumarating, kasabay nito ay ang mga tanong kung bakit nangyari ito sa atin. Pero habang nilulutas natin ang mga problema, marami naman tayong nauunawaan.

Ako si May-ann Benozza Dayag, dalawampo't isang taong gulang. Ako ay anak nina Ginoong Nestor B. Dayag Sr. at Ginang Rosemarie B. Dayag. Kami ay kasalukuyang nakatira sa Luzong, Manobo, Abra. Pangalawa sa aming apat na magkakapatid at nag-iisa akong babae. Mahilig ako sa musika at lagi akong lumalahok sa singing contest sa aming barangay.

Bata pa lang ako ay nararamdaman ko na kung gaano kahirap kumita ng pera sa araw-araw. Elementary pa lamang ako ay namamasokan na ako sa trabaho. Kinukuha ako ng aking mga tiyahin upang kasama nila sa kanilang negosyo at iyon ay ang pagtitinda ng mga isda, frozen foods at mga karne ng baboy o baka tuwing araw ng sabado't linggo. Ang trabaho ng aking tatay ay isang partidador (butcher) ng mga baboy o baka habang ang aking nanay ay sa bahay lamang. Sa bawat patak Mula sa aking mga pawis ay kapalit lamang ng sisenta na sahod sa araw-araw.

Ngunit, kahit ganun ay natutulungan ko pa rin ang aking mga magulang sapagkat ang bawat sahod na aking natatanggap ay ibinibigay ko sa kanila para sa karagdagang baon naming magkakapatid sa paaralan.

Hanggang sa ako ay tumuntong ng hayskul ay hindi pa rin ako tumigil sa aking trabaho. Hindi naman naapektuhan ang aking pag-aaral sapagkat ginagawa ko sa gabi ang aking mga takdang aralin. Naobserbahan kong mas naging nahirapan ang aking mga magulang sa pagbabadyet sapagkat dalawa na kami ng aking kuya sa hayskul at nasa elementarya naman ang aking dalawang nakababatang kapatid.

Masasabi kong mahirap ang aming buhay sapagkat salat sa perang gagastusin sa pang araw-araw na pangangailangan sa bahay sapagkat ang sahod ng aking tatay ay saktong lamang sa baon naming magkakapatid.

Isang araw din ay nasilayan ko ang aking mga magulang na nagsusumbatan sanhi ng hirap nila sa pagbabadyet. Ngunit, kahit madalas man silang ganun ay agad din naman nilang naaayos dahil iniisip parin nila ang aming kapakanan. Hanggang



EDITORIAL BOARD

EDITORS:

Nerizza Faye G. Villanueva-Trinidad | Regional Information Officer
Marlo C. Abyado Jr. | Pantawid Pamilya Information Officer

CONTRIBUTORS/WRITERS:

May-ann Benozza Dayag
Janine Laika C. Balasi
Glory Mae C. Canedo
Abigail Lara
Jomar P. Lara
Clarita Iniong
Oscar Pachong

LAYOUT AND DESIGN:

Allen Nicole T. Pacheco | University of the Cordilleras Intern

CONSULTANTS:

Fatima D. Florendo | Regional Program Coordinator & Division Chief
Amelyn P. Cabrera | OIC-Assistant Regional Director for Operations
Leo L. Quintilla | Regional Director



Department of Social Welfare and Development
Field Office - Cordillera Administrative Region

PANTAWID PAMILYANG PILIPINO PROGRAM

#40 North Drive, Baguio City 2600



(074)661-0430 local 25023 | 25034 | 25019
(02) 396-6580



www.car.dswd.gov.ph



facebook.com/dswdfocar



4ps.car@dswd.gov.ph



**Maagap at
Mapagkalingang
Serbisyo!**